

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY,03/27/14 AT 7:30PM

1 The meeting was called to order by Chairperson Denise Collins at 7:30pm

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Len Cich	Present
Nancy Zaborowski	Present
Cheryl Bailey	Present (arrived 7:32pm)
Patricia Forget	Present
Marge Oelschlaeger	Present
Ald. Shirley Saryan	Present
Sue Wilson	Present
David Ziebell	Present

Also in attendance, Nick Buerger, Renee Vanselow and Karen Malecki

2 There was no citizen commentary.

Citizen Commentary

3 A motion was made by Ms. Zaborowski, seconded by Ms. Oelschlaeger, to approve the 01/30/14 Parks and Recreation Board Meeting minutes.

Motion to approve
01/30/14 Minutes

Motion approved unanimously.

4 Ald. Saryan had no Common Council report.

Common Council
Report

5 Ms. Collins had no Chairperson report.

Board Chairperson
Report

6 Ms. Collins had no Planning Commission Report.

Planning Commission
Report

7 Mr. Cich had no Greenfield School District Report.

GSD Report

8 Ms. Zaborowski had no Whitnall School District Report.

WSD Report

9 Mr. Jaquish informed the board everyone is working on the summer Recreator and hope to have to the printer the end of April/early May with distribution the first couple weeks in May. Staff is working on a Kid's Edition which is a joint effort with our Park and Rec Department, Greenfield School District and Whitnall School District to bring summer school and playground information into a concise piece for families. We met with representatives

Director's Report

of each school district, superintendents and the mayor. There is an open house on 05/8/14 at the Greenfield Community Center where all representatives will be there. This should go to the printer next week and be distributed to all the schools as soon as possible.

Today we received the 2014 block grant agreements which included two projects, the continuation to the Senior coordinator position and the farmer's market. The farmer's market will include additional electrical upgrades, the largest improvement is site amenities, including round tables with umbrellas and recycling/garbage cans, etc. We anticipate these being in place shortly after the market re-opens. Although not part of the grant, a shed on site with electrical will also be included.

The irrigation project at Konkell park was completed in the fall, but unable to finish the re-sodding due to the weather. Adult softball opens April 18th and the high school girls have postponed one game. Once the sod is in place, will take two weeks to establish.

We met with representatives of Greenfield High School regarding the fence also contingent on the weather. Mr. Swenson will be involved so no irrigation lines are disturbed. Ms. Zaborowski and Mr. Jaquish are on the Safe Routes to School committee which met earlier this month. The grant was successful with \$150,000 in grant money. May include other road projects to enhance the safety around the schools, possibly additional signage, improved markings, etc. Possible summer start time, otherwise in place for fall.

Arbor Day is Saturday 05/03/14 at Brookside Meadow. The plan and plant list is on order and have met with Mr. Radler. Clean-up/Green Up will be the following Saturday, 05/10/14.

The Greenfield Citizens Police Academy Alumni Association, a new group, will be fundraising for the police department. Their first event will be on Tuesday, 05/13/14 at Daddy Yo's.

Also, later tonight is an agenda item for the update of the Comprehensive Outdoor Recreation Plan. Mr. Jaquish handed out copies of the original survey. Please review and send any questions/comments or suggestions. If approved tonight and Council approval next Wednesday, we hope to include this survey in the summer Recreator. Individual copies will also be sent to schools and various groups and possibly an electronic version. The Forward Thinking committee has had some feedback and will try to obtain and include in survey.

- 10 Mr. Jaquish informed the Board Mr. Zalewski has been here previously and provided a description of the purposes. Mr. Zalewski was unable to attend but provided all the necessary information.

Motion made by Ms. Zaborowski to waive the fees for the Fleet Reserve Association use of Konkell Park at no charge.

This motion was seconded by Mr. Ziebell.

On a roll call vote, the motion passed unanimously.

Discussion/Decision
Re: Waiver of Fees for
Fleet Reserve use of
Konkell Park

- 11 Mr. Jaquish informed the Board of the Milwaukee Area Amateur Radio Society's annual use of Konkel Park and a description of all activities.

**Discussion/Decision
Special Use Agreement
Milw. Area Amateur
Radio Society use of
Konkel Park**

Motion was made by Ms. Oelschlaeger to waive the fees for the Special Use agreement for the Milwaukee Area Amateur Radio Society use of Konkel Park on 06-27, 28, 29-2014. This motion was seconded by Ms. Bailey. On a roll call vote, the motion passed unanimously.

- 12 Mr. Jaquish provided information on the proposed 2014 Summer Season Fees and charges. In keeping with the timeline to stay on track for the Summer Recreator, this is the information for the fees and programs, including any changes. Review for trends and new programs. Ms. Collins requested clarification on bow hunting and suggested contacting the Scouts for their archery badges. Ms. Collins also inquired about partnership with Franklin and Ms. Vanselow clarified this partnership is on-going. Ms. Collins had questions regarding speed school and Mr. Buerger provided clarification. Mr. Jaquish provided information on G-force volleyball.

**Discussion/Decision
Proposed 2014 Summer
Season Fees & Charges
Schedule**

A motion was made by Ms. Oelschlaeger to approve the proposed 2014 Summer Season Fees and Charges as presented. This motion was seconded by Ms. Forget. On a roll call vote, the motion passed unanimously.

- 13 Mr. Jaquish advised all staff are present. Mr. Buerger provided information and highlights for Fall. Basketball and soccer are up, volleyball remains same, wrestling is lower, adult sports are higher and teen activities continue to be successful. Community events, such as the 5K walk are declining, so will make some changes this year. Breakfast with Santa was the highest ever. Ms. Vanselow provided information that we are officially in the Guinness World Record Holders for the world's largest swim lesson. We are being recognized as having the most swimmers in any facility in the State of Wisconsin. Discussion over the event. A new dance instructor from St. Francis has brought her programs to Greenfield. A lot of classes with Greendale are doing very well. The SEA program is going strong and pool use has become more consistent in scheduling. Mr. Swenson is on vacation and Mr. Jaquish provided information on the community center, as it continues to be a huge focus for park staff. Over an 18week period there were 24 paid rentals. The drinking fountain is all the rage. Discussion over list of preferred providers at the community center is still in the works. Discussion over sound issues. Ms. Malecki advised the seniors are happy with their events and programs. She has been doing a lot of graphics for various departments. Will be working on getting more volunteers.

**Discussion Fall
Seasonal Reports**

- 14 Ms. Vanselow provided information on this annual event, the world's largest swim lesson. Approval of the agreement is requested from the Board and copies provided.

The motion was made by Ms. Oelschlaeger to approve the Participation in the World's Largest Swim Lesson 06/20/14. Ms. Wilson seconded the motion. The motion passed unanimously.

Discussion/Decision
RE: Participating in the
World's Largest Swim
Lesson, 06/20/14

- 15 Mr. Jaquish provided information on the proposal to update the Park and Rec Comprehensive Outdoor Recreation Plan. Mr. Jaquish reviewed this was a 2013 Department Goal, the purpose and what we need to actuate this grant. Mr. Jaquish reviewed the various vendors, plans and quotes. The focus has been on trails. Through the Forward Thinking, suggestions have been for more parks, possibly dog park or splash pads. Suggestions for improving the focus on bike/pedestrian plans. This will be on next Wednesday's council agenda.

The motion was made by Ms. Zaborowski to approve the Proposal from Stantec to update the Park and Rec Comprehensive Outdoor Recreation Plan. Mr. Cich seconded the motion.
On a roll call vote, the motion passed unanimously.

Discussion/Decision
Re: Proposal to update
Parks & Rec
Comprehensive
Outdoor Recreation
Plan

- 16 Mr. Jaquish reviewed the services agreement with Bloom Company for the Beloit Glide Trail Project, as we were accepted for the DNR Stewardship trail grant. Suggested having designs done over summer/fall and bid at a more appropriate time for pricing, possibly winter, for a spring build. This will be going to the Council on Wednesday also.

The motion was made by Ms. Oelschlaeger to approve the proposed Scope of Services Agreement with Bloom Company for the Beloit Glide Trail project. Mr. Ziebell seconded the motion. On a roll call vote, the motion passed unanimously.

Discussion/Decision
Proposed Scope of
Services Agreement
with Bloom Company
Beloit Glide Trail
Project

- 17 A motion was made by Mr. Ziebell to adjourn. Mr. Cich seconded the motion. The motion passed unanimously. The meeting adjourned at 8:39pm.

Motion to Adjourn
Next Meeting, 04/24/14

Respectfully submitted,
Donna C. Kruck, Administrative Assistant