

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY,05/01/14 AT 6:34PM

1 The meeting was called to order by Chairperson Denise Collins at 6:34pm

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Len Cich	Present
Nancy Zaborowski	Present
Cheryl Bailey	Present
Patricia Forget	Excused
Marge Oelschlaeger	Present
Ald. Shirley Saryan	Present
Sue Wilson	Present
David Ziebell	Present

2 There was no citizen commentary.

Citizen Commentary

3 A motion was made by Ms. Oelschlaeger, seconded by Mr. Ziebell, to approve the 03/27/14 Parks and Recreation Board Meeting minutes.

Motion to approve
03/27/14 Minutes

Motion approved unanimously.

4 Ald. Saryan had no Common Council report. Congratulated Ms. Zaborowski on her re-election to the School Board and also Ms. Bailey's husband on his election to the Common Council.

Common Council
Report

5 Ms. Collins had no Chairperson report. Advising the Farmer's Market will be starting this Sunday, from 10am - 2pm for the "early" market.

Board Chairperson
Report

6 Ms. Collins informed the Board of a proposed community living home in the 4900 block of South 68th Street. Currently there is a Castle Home Care property and they are proposing building another one. The community is opposed. Discussion over pro's and con's. If goes through, \$1498 in park fees would be obtained. A new building and grounds manager has been hired, previously with Elm Brook.

Planning Commission
Report

7 Mr. Cich advised the recent fish fry and play at Greenfield High School was a success and they are being nominated for an award for their play. The golf outing for the Education Foundation is taking early registration, with a savings of \$10/golfer and \$40 for a four-some.

GSD Report

8 Ms. Zaborowski confirmed she was re-elected to the Whitnall School Board and also asked to stay on the Park and Rec if council approves. An election of officers was held along with committee assignments. With the new Board, there

WSD Report

is a new finance committee and a lot of items/projects to address regarding the schools and how/where to spend those dollars.

- 9 Mr. Jaquish advised there are several items to address now rather than the end of May. This Saturday is Arbor Day at Brookside Meadow Park. Weather has not been co-operating. Mr. Fermenich is hoping to plant 10-11 trees on Saturday. Mr. Jaquish advised of additional details regarding completion of the playground. Ms. Stevens has a large group of volunteers at the ready for Clean-up/Green-up. Last Thursday, a joint venture brochure with the two school districts, the first combined guide, was introduced. This is the first combined guide with all summer school and summer playground information all in one guide. An open house will be held on Thursday, May 8th from 4-7pm at the Greenfield Community Center. Representatives from both school districts, the mayor and our staff will be available to answer questions and take registrations. We are hoping to have Wi-Fi available. The Farmer's Market early season begins Saturday and the regular market starts June 1st. Within the next 6-8 weeks, other amenities will be added as a result of block grant dollars. Picnic tables with umbrellas for shade, garbage cans and additional benches along the walkway are being added. Also as part of the Community Development Block Grant dollars, electrical upgrades with 200amp service were brought into the market shed being built and an upgraded panel outside the volleyball court. The shed should be completed in the next week or so and an entrance archway is being added. The south side of the volleyball court, a dumpster enclosure is being built, waiting for fencing. The entrance was re-done to the volleyball court area to include a ramp to keep the sand in the courts. The trail past the archway and the kiosk will be removed and new concrete will be done. Adding a different kiosk under the light sometime this summer. The original archway has been removed and being repainted, kiosk removed and failing asphalt being replaced with cement. A new kiosk is being investigated along with benches at that location. South 51st Street repaving was approved and awarded, which leads into Konkel South. Partners approved and paid for an arch, so there will be an arch at both ends of the park. A recent event at the Greenfield Community Center, hosted by the Greenfield Booster Club, was a battle of the bands fundraiser. Will be meeting with them in the future and recommend that we are not the venue for this type of vent. Also, issues with smoke machine and noise levels. Auxiliary police were present and there were no complaints.

Director's Report

- 10 Mr. Jaquish provided information regarding the department copy machine annual maintenance agreement.

**Discussion/Decision
Annual Maintenance
Agreement Copy**

Motion was made by Ms. Oelschlaeger to approve the annual maintenance agreement. Ms. Wilson seconded the motion. On a roll call vote, the motion passed unanimously.

Machine

- 11 Mr. Jaquish provided information on the request/agreement from the Greenfield Partners of Parks and Recreation for the 2014 Fourth of July Celebration event.

**Discussion/Decision
Special Use Request for
Konkel Park 4th July
Celebration Event**

Motion was made by Mr. Cich to approve the Greenfield Partners of Parks and Recreation request for the Fourth of July Celebration. Ms. Zaborowski seconded the motion. The motion passed unanimously.

- 12 Mr. Jaquish provided information regarding the Comprehensive Outdoor Recreation Plan Community Survey.

**Discussion Comprehensive
Outdoor Recreation
Plan Community Survey**

- 13 Mr. Jaquish provided information regarding the fund transfer from the Special Revenue Fund to the Konkel Park Field Improvement project.

**Discussion/Decision
Transfer Funds from
Special Revenue Fund
to Konkel Park Field
Improvement Project**

Motion was made by Ms. Oelschlaeger to approve the transfer of funds from the Special Revenue Fund to the Konkel Park Field Improvement Project. Ms. Bailey seconded the motion. On a roll call vote, the motion passed unanimously.

- 14 Mr. Jaquish provided information regarding the fund transfer from Fund 114 to Beloit Glide Trail project and establish a project account.

**Discussion/Decision
Transfer Funds from
Fund 114 to Beloit
Glide Trail Project**

Motion was made by Ms. Oelschlaeger to approve the transfer of funds from the Fund 114 to Beloit Glide Trail project. Ms. Bailey seconded the motion. On a roll call vote, the motion passed unanimously.

- 15 Mr. Jaquish provided information regarding the fund transfer from Coopers Hawk Park account (PR0702) to General Parks Reserve Account (PR9501)

**Discussion/Decision
Transfer Funds from
Coopers Hawk Park
account to General
Parks Reserve Account**

Motion was made by Ms. Zaborowski to approve the transfer of funds from the Coopers Hawk Park into the General Parks Reserve Account. Mr. Cich seconded the motion. On a roll call vote, the motion passed unanimously.

- 16 Mr. Jaquish provided information regarding closing Project Account PR1201

Discussion/Decision

(Coopers Hawk/Surface Account).

Motion was made by Ms. Zaborowski to approve closing Project Account Coopers Hawk Surface Account. Ms. Oelschlaeger seconded the motion. On a roll call vote, the motion passed unanimously.

**Closing Project Account
Coopers Hawk Surface
Account**

17 A motion was made by Mr. Cich to adjourn. Ms. Oelschlaeger seconded the motion. The motion passed unanimously. The meeting adjourned at 7:41pm.

**Motion to Adjourn
Next Meeting, 05/29/14**

Respectfully submitted,
Donna C. Kruck, Administrative Assistant

