

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY,09/25/14 AT 7:02PM

1 The meeting was called to order by Chairperson Denise Collins at7:02pm

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Len Cich	Present
Nancy Zaborowski	Present
Cheryl Bailey	Present
Patricia Forget	Excused
Marge Oelschlaeger	Excused
Ald. Shirley Saryan	Present
Sue Wilson	Excused
David Ziebell	Excused

Also in attendance, Rosemary Wieczorek, Kathy Behling, Deb Huron,
Denise Lukasik-Sedmak, Joann Allbaugh, Debbie Zimmerman.

2 Citizen commentary related to non-resident fees. Ms. Wieczorek has been a participant in Greenfield Park and Rec programs for 6-7 years. We have excellent instructors, classes are not at maximum count and we could attract more students by reducing the non-resident rate. Ms. Behling used to live in Greenfield, now lives in Waterford. As a senior she is on a fixed income. She knows of people who would like to take the classes but are not able to afford them. Ms. Huron loves the classes taught by Ms. Lukasik-Sedmak. She has friends/co-workers that would like to take the classes but are unable to afford the costs. Perhaps the added revenue at a lower fee would be beneficial. She questioned where the double rate came from. Ms. Lukasik-Sedmak, as an instructor for 35+ years, noted the prices have gone up every year. Due to our central location, we can attract students from surrounding communities. Activities overall, bring well being to everyone, ages 3 years to 80 years. Ms. Allbaugh enjoys the classes and comraderie. Has recruited many students, however, has lost several due to the fees. Ms. Zimmerman's daughter has attended dance classes since she was 3-years old. Being recently divorced, this creates a strain on her budget. Our Department is a great attribute to the city, but feels all children should be treated equally. Perhaps a discount could be considered. Ms. Collins requested this topic be added to a future agenda for further consideration and perhaps Mr. Jaquish's presentation will include answers to the questions.

Citizen Commentary

3 A motion was made by Ms. Zaborowski, seconded by Mr. Cich, to approve the 08/21/2014 Parks and Recreation Board Meeting minutes.

Motion to approve
08/21/2014 Minutes

Motion approved unanimously.

4 Ald. Saryan advised the Mayor presented his proposed budget last night at the Finance Meeting, which included \$25,000 for Park and Rec for Kulwicki Park.	Common Council Report
5 Ms. Collins had no Board Chairperson Report, but commented on how nice the playground opening was.	Board Chairperson Report
6 Ms. Collins advised there is a property at 5340 West Coldspring that was approved for division. We should receive approximately \$1,498 in park fees. The other item is the mosque at 43rd and Edgerton. Neighbors were at the meeting upset over the parking issues. Currently the extra parking lot is gravel and they would like to cement, however, this would create drainage problem for the surrounding park. A temporary permit was extended to May 2015, and at the December meeting will be a public hearing on this. Congratulations to Whitnall for their rating of above expectations for all their schools, and Greenfield received for a couple of their schools.	Planning Commission Report
7 Mr. Cich shared information on the Active Shooter Drill held at Greenfield and Whitnall High Schools. These are preparedness drills in the event of a terrorist, sponsored by the police and fire departments. Plans are to offer these every year and they are very realistic drills. The Chapman property deal feel through and may be placed with a commercial real estate broker for sale. The Board also met with the new Athletic Director, Trent Lauer.	GSD Report
8 Ms. Zaborowski had no Whitnall School District Report.	WSD Report
9 Mr. Jaquish provided information on the August/September reports. Since the last meeting, the Capital Equipment project, the tax based portion of the budget has been submitted. The 4th of July sub-committee has started planning for next year. May include activities for Friday nite and all day Saturday. The Little Miss and Junior Miss Greenfield will be back. An additional \$14,000 from last month was approved and will be allocated to the Farmer's Market project. The grand opening at Brookside Meadow was held and nice to see everyone. Also in the Farmer's Market area, we are working with DPW as they host their first and annual expo. This will be held on Thursday, 10-02-14 from 9am to 2pm. Various school, department and vendors were invided. Estimate attendance at 200, with lunch and door prizes provided. In regards to the Special Revenue Budget, this is the vehicle for all recreation programs. We are unique in that the Park and Rec programs are not tax supported, which includes the Recreator publication and park related expenses. The tax based portion is for	Director's Report

Department staff only. There could be a variety of options for non-resident rates. We can place on the agenda for a future board meeting and questions can be submitted ahead of time. Mr. Jaquish also advised of two openings on the Park and Rec Board.

- 10 Mr. Jaquish presented this annual renewal agreement with the Hunger Task Force. The number of participants fluctuates based upon funding from the Hunger Task Force and eligibility requirements, but we continue to be one of the larger sites offered. Once a year Ms. Malecki goes for training and then trains her volunteers. Mr. Jaquish explained the monthly process.

Discussion/Decision
Contract Allowing
Continuation of
Stockbox Program

Motion was made by Ms Bailey to renew the 2014/2015 Contract with Stockbox. Ms. Zaborowski seconded the motion. The motion passed unanimously.

- 11 Mr. Jaquish advised Mr. Swenson could not attend the last meeting but is here this evening. Ms. Vanselow will be here next month. We will also look at the seasonals then. Mr. Swenson advised the Community Center has had 47 paid rentals. All large events have been supervised by staff. Additionally we have had Breakfast with the Easter Bunny, elections, staff recognition banquet, OA banquets/programs and various youth/adult programs. Some maintenance and projects have been done during this time period. The interior walls were painted and all mechanical systems had scheduled maintenance. The HVAC control system was repaired and the floors were refinished. Outside plantings were replaced as needed. The parks had 16 paid rentals in same time period, including Arbor Day at Brookside Meadow Park, Jansen Fest, GHS girls softball, adult softball leagues, youth soccer, T-ball, baseball, softball, volleyball leagues/camps and the Farmer's Market. Projects completed include softball fields, borders and foul lines, batter boxes, warming tracks and aeration. Items replaced were the John Deere tractor/loader, John Deere Gator, JD brush attachment, John Deere commercial walk behind mower and fully rotary blade sharpener. Fertilizer, pre-emergent and Round-up were applied at all the parks. Flower beds were prepped, planted and maintained. The Oakley V Fischer facilities were painted and is being used several times a week for adult programs and is maintained by park staff. Discussion over the girl's softball fence and the clay bricks at the batter box.

Discussion/Decision
Winter/Spring
Seasonal Reports

- 12 Mr. Jaquish advised that these are predictions, based on the 2014 figure of \$454,450 and the 2015 figure of \$450,850. Transfer of other funds \$30,000 anticipated, this year \$20,000. Anticipate 1-1/2% growth. Registration fees are on track to exceed this a little. Ticket program saw a slight decline in sales. More places to purchase tickets and we limited the tickets we

Discussion/Decision
Proposed 2015 Special
Revenue Budget

offered. Had \$31,200 in estimated sales, retaining \$.75 on each ticket, with a gain of \$700-\$1,000.

On going maintenance issues for the diamonds, as needed, cover out of this budget, where other departments may be a levy expense.

No major changes/increases.

Motion was made by Ms. Bailey to approve the 2015 Budget for the Park and Rec Special Revenue Budget. Motion was seconded by Ms. Zaborowski. On a roll call vote, the motion passed unanimously.

- 13 Mr. Jaquish provided additional information, as discussed with Mr. Swenson concerning the issues we have been having with amplified bands. We have also received additional input from the police department. Some changes have been helpful, but with live bands being more frequently used, we are having more issues. The larger bands have created more amplification. Discussion over an approved list, but possibility that none of the bands would be in compliance. No perfect answer, so struggle with the language.

**Discussion/Decision
Suggested Policy and
Procedures for the
Greenfield Comm Center**

A motion was made by Ms. Bailey to restrict live amplified bands at the community center unless approved. Mr. Cich seconded the motion. On a roll call vote, the motion passed unanimously.

- 14 Motion by Ms. Saryan, seconded by Ms. Zaborowski to go into closed session at 8:38pm. On a roll call vote, the motion passed unanimously to go into closed session pursuant to Wisconsin Statutes, Section 19.85(1)(e) for the purpose of discussion and decision regarding the negotiating, the purchasing public property or conducting other specified public business whenever competitive or bargaining reasons require a closed session.

Closed Session

- 15.a Motion by Ms. Bailey, seconded by Ms. Zaborowski to adjourn closed session and reconvene open session at 9:22pm. On a roll call vote, the motion passed unanimously.

Closed Session

- 15.b Motion by Ms. Bailey, seconded by Mr. Cich, to have Parks and Recreation Director proceed as directed.

**Decision regarding
Item #14**

- 16 A motion was made by Ms. Zaborowski to adjourn. Mr. Cich seconded the motion. The motion passed unanimously. The meeting adjourned at 9:24pm.

**Motion to Adjourn
Next Meeting**

10/29/2014

Respectfully submitted,
Donna C. Kruck, Administrative Assistant