

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY,10/29/14 AT 7:05PM

1 The meeting was called to order by Chairperson Denise Collins at7:05pm

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Len Cich	Present
Nancy Zaborowski	Present
Cheryl Bailey	Present
Patricia Forget	Excused
Marge Oelschlaeger	Excused
Ald. Shirley Saryan	Excused
Sue Wilson	Present
David Ziebell	Excused

2 There was no citizen commentary.

Citizen Commentary

3 A motion was made by Ms. Bailey, seconded by Ms. Zaborowski, to approve the 09-25-14 Parks and Recreation Board Meeting minutes with corrections.

Motion to approve
09-25-14 Minutes

Motion approved unanimously.

4 There was no Common Council Report. Mr. Jaquish advised the City budget is at the finance level for adoption of the budget, thus giving permission to print the budget. Mr. Jaquish has had no contact from any alderperson with any questions regarding anything submitted.

Common Council
Report

5 Ms. Collins had no Board Chairperson Report.

Board Chairperson
Report

6 Ms. Collins advised an item will be discussed after the next meeting, concerning possible funds for the Park and Rec Budget.

Planning Commission
Report

7 Mr. Cich advised the 2014/15 school year budget was approved. The annual play starts this weekend with various show times. Tickets and information are available by calling 855-2401.

GSD Report

8 Ms. Zaborowski advised a district wide survey is being sent concerning several items they are seeking input on concerning improvements. Issues are the pool

WSD Report

and Hales Corners Elementary. They will review the survey and proceed from there. Discussion had over concerns at Hales Corners Elementary.

- 9 Mr. Jaquish provided information on several areas. Our original contact at Clear Channel Outdoor, is no longer there and we have an interim person. Reviewed how the reader board works. Konkell Park was the site of DPW's first Public Works Expo which was very successful. Various schools, communities, public works and vendors attended from southeast Wisconsin. Plans are for this to be done on an annual basis. We are getting rolling on our comprehensive outdoor recreation plan. At a recent meeting with Stantec, survey results were shared and plans discussed for other projects. The Beloit Glide Trail is progressing. Some road projects are being considered and attempting to bid at same time for possible better pricing. There was a Partner's/4th of July meeting as they look forward to July 4, 2015. Next year will be a Saturday, so possible Friday evening activities are being considered. There has been some changeover in these groups thus some transition. Mr. Buerger has the Frankenstein 5/Monster Mile on October 11th. This was an early evening run, participants could be in costume with a few scares along the route. In negotiation with Spielbauer Fireworks for 2015/2016 agreement. The Mt Carmel site has had some landscaping items removed by several city department as that site moves forward. Mr. Jaquish shared his meeting with Scott Miller and staff at Elm Dale which was very positive. Last months meeting had citizen commentary regarding non-resident rates. Hope to put this information together and have them back at the next Board meeting.

Director's Report

- 10 Mr. Jaquish advised with Ms. Oelschlaeger's official resignation this position needs to be filled. Normally this is done in the spring and discussion was held over the options and role of Vice-Chairperson.

Nomination/Election Park and Rec Board Vice-Chairperson

Ms. Bailey nominated Ms. Wilson to fill the role of Vice-Chairperson. Ms. Collins seconded this nomination. On a roll call vote, this nomination was accepted.

- 11 Mr. Jaquish advised Ms. Vanselow's report will wrap up the winter/spring seasonal reports. In everyone's packet are her reports. Ms. Vanselow provided information on this past winter/spring, this was a very tedious switchover from RecWare to RecTrac. Several issues were encountered and hopefully resolved. Mr. Jaquish advised issues with PC's at front counter. Discussion over new credit cards with microchips. Mr. Jaquish advised the difference between the two software programs and how we were unable to "transfer" from one to the other. Ms. Collins requested clarification between non-resident and co-op

Discussion/Decision Winter/Spring Seasonal Reports

enrollment.

Mr. Jaquish thanked Ms. Vanselow for all her hard work in this transition.

- 12 Mr. Jaquish reviewed several projects. The 51st and Edgerton road project including lights and restoration is complete. The archway will hopefully be finished this fall. The Comprehensive Outdoor Recreation Plan is underway. Hopefully, review information in December/January.
- The Beloit Glide Trail is progressing nicely. The Woodlands Trail, the latest update to the trail is the connection between Beloit Road and Coldspring. At the Beloit edge is where the Beloit Glide Trail picks up and continues to connect with the Oak Leaf trail. The bridge was finally installed and hope to have culvert crossings complete by end of the week, asphalt by the end of next week and the planting of grass in the spring.
- The Farmer's Market ended last weekend and has continued to do well. The final installation of additional tables, umbrellas and garbage cans were received last week.
- Ms Collins commented on the trick or treating at the market that this would be something to advertise in the future.
- Also in the process of shutting down irrigation, the fountain and additional top dressing and fertilization.

Discussion/Update
Ongoing Park Projects

- 13 Mr. Jaquish advised this is the final project work to get the fields back to best conditions possible. Additional sod work involved re-doing the edges, infield and foul lines, with organic matter and top dressing. The outfields need to be maintained with correct material for drainage. We are using a demo top dresser at the park.

Discussion/Decision
Fund Transfer from
Special Rev. Fund to
Konkel Park Field
Improvement Project

Motion was made by Ms. Wilson to transfer \$10,500 from the Special Revenue Fund into the Konkel Park Field Improvement Project. Ms. Bailey seconded the motion. On a roll call vote, the motion passed unanimously.

- 14 Mr. Jaquish reviewed background with Spielbauer as the provider to the City for approximately 20 years. They have done an outstanding job for the city and reviewed previous contracts and last years event. This years event, will be enhanced to include a lit-up "G" and new fireworks.

Discussion/Decision
Award of Contract to
Spielbauer Firework Co
July 4th 2015/2016
Fireworks Display

Motion was made by Ms. Zaborowski to approve the contract with Spielbauer Fireworks Company for the July 4th, 2015/2016 fireworks display. Motion was seconded by Mr. Cich. On a roll call vote, the motion passed unanimously.

- 15 A motion was made by Mr. Cich to adjourn. Ms. Bailey seconded the

Motion to Adjourn

motion. The motion passed unanimously. The meeting adjourned at 8:06pm.

Next Meeting
11/20/2014

Respectfully submitted,
Donna C. Kruck, Administrative Assistant