

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY,02/26/15 AT 7:00PM

1 The meeting was called to order by Sue Wilson at 7:00PM

ROLL CALL:

Denise Collins	Excused
Scott Jaquish	Present
Len Cich	Present
Nancy Zaborowski	Present
Cheryl Bailey	Present
Patricia Forget	Present
Ald. Shirley Saryan	Present
Sue Wilson	Present
Troy Chowanec	Present

Also in attendance, Ms. Vanselow, Ms. Malecki, Mr. Buerger, Mr. Swenson.

2 No citizen commentary. Citizen Commentary

3 A motion was made by Ms. Zaborowski, seconded by Ms. Bailey, to approve the Motion to approve
01-29-15 Parks and Recreation Board Meeting minutes. 01-29-15 Minutes

Motion approved unanimously.

4 Ms. Saryan advised at the February 17th Common Council meeting, Common Council
the purchase of a 2015 GMC Terrain for the Parks and Recreation Report
Department was approved from the lowest bidder, John Paul's
Buick GMC.

5 Ms. Collins was excused. Board Chairperson
Report

6 Ms. Collins was excused. Planning Commission
Report

7 Mr. Cich advised March 1st is the District art show at the Greenfield GSD Report
Library from 1-3pm. March 3 is ACT testing at the high school. The spring
play will be on March 20, 21, 27 and 28 at 7:00pm and March 22nd at 2:00pm.

8 Ms. Zaborowski advised they are having a lot of meetings for the referendum on the ballot on April 7th. Reviewed the questions on the referendum. Election is being held during spring break, so they are encouraging absentee voting where necessary.

WSD Report

9 Mr. Jaquish advised in the recent Greenfield NOW, the Konkel Park amphitheater project was unveiled. A lot has been tied to our anonymous benefactor. The funds have been received and we are moving forward with more finalized plans. At next months meeting hope to have more details. We are working with electrician for services, also defining the location and the site plan. This will provide lot of possibilities for music, theater, movies in the park and ties in with the farmers market. We received notification there were some issues with the Community Development Block Grant program that there were some calculation errors at the federal level which moved Milwaukee County away from an "exception community", which affected the threshold of the low to moderate income area. County staff discovered the error and after several weeks it was corrected and we are good for another 10 years. The corp is on-going. Minor issue with blending the hand written surveys received with the electronic surveys. In mid-January the city held the first of many training session regarding emergency management. This was a table top exercise for a hypothetical severe weather incident during Jansen Fest. Approximately 40-50 were in attendance to discuss the different scenarios. Issues were discovered and steps taken to resolve. The results indicated a need for an updated emergency management room in the Law Enforcement Center and improved communication between the various city departments. The Kid's Edition is in the work with an open house planned for April 22 from 4-7pm in the Greenfield Community Center. Kulwicki Park discussions continue with possible agreement in the coming months. Our annual Hall of Fame Banquet was held the end of January which most attended and Ms. Saryan had an excellent super hero introduction. Discussion was held over the new amphitheater, regarding location, usage, parking and any possible additions.

Director's Report

10 Mr. Jaquish advised this is our 4th year participating in this event. This event promotes swim lessons and has been very successful.

**Discussion/Decision
World's Largest
Swim Lesson**

Motion was made by Mr. Cich to approve our participation in the World's Largest Swim Lesson. Motion was seconded by Ms. Forget. Motion passed unanimously.

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| 10A | <p>Mr. Jaquish advised the Air Force Junior ROTC from the Greenfield High School is requesting a special use of Konkell Park for their 5K Fun Run, This is a nationwide event and is school related so there would be no charge.</p> <p>Motion was made by Ms. Bailey to approve the special use request of Konkell Park for the Air Force Junior ROTC 5K run.</p> <p>Motion was seconded by Mr. Chich. Motion passed unanimously.</p> | <p>Discussion/Decision
 Special use of Konkell
 Park for Greenfield
 AFJRROTC 5K run</p> |
| | | |
| 10B | <p>Mr. Jaquish provided information on this agreement with Applebees for a flapjack fundraiser for our Breakfast with the Easter Bunny. Normally this has been done in the restaurant, so this is a trial run where they are off-site in our Greenfield Community Center. Two staff will be providing all the material and making the pancakes, sausage, syrup, butter, juice and milk. We will reimburse Applebees \$1.75 for every ticket sold.</p> <p>Motion was made by Ms. Bailey to approve the agreement with Applebees LLC for a flapjack fundraiser. Motion was seconded by Ms. Forget. On a roll call vote, motion passed unanimously.</p> | <p>Discussion/Decision
 Agreement with
 Applebees LLC for a
 Flapjack fundraiser</p> |
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| 11 | <p>Mr. Jaquish advised we will not be able to make a decision on the Beloit Glide Trail. Bids were opened earlier today. They were 2 bids and the numbers were over budget. We are consulting with the engineer to review this project and discuss how to proceed. Mr. Jaquish recommends this be placed on next months Park and Rec Board meeting. This item is on Tuesday's Common Council agenda and will probably be delayed also.</p> <p>Motion was made by Mr. Cich to table the discussion/decision on the Beloit Glide Trail to next month's Park and Recreation Board Meeting.</p> <p>Motion was seconded by Ms. Bailey. The motion passed unanimously.</p> | <p>Discussion/Decision
 Beloit Glide Recreational
 Trail</p> |
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| 12 | <p>Mr. Jaquish advised the 2014 Fall Seasonal reports are in your packet and turned it over to staff.</p> <p>Mr. Swenson provided information on the Greenfield Community Center and the Parks. Rentals and events at the community center are set-up, taken down, cleaned and supervised by staff. Paint, repairs, mechanical maintenance, floor refinishing is all done by staff. Parks have rentals and events, including adult and youth sports, farmers market, walk in the park and Frankenstein 5K, where parks are fertilized, aerated, turf over seeded, mowed and trimmed. Softball fields maintained and new sod installed where needed and flower beds at the farmers market. Two new decorative arches were installed at the West and South end of the farmers market and the other one was refurbished and placed at the south entrance to Konkell Park.</p> | <p>Discussion/Update
 Fall 2014 Seasonal
 Reports</p> |

The Oakley Fischer center is used several times a week and also maintained/cleaned. Staff maintain the grounds at City Hall, the Law Enforcement Center and the fire station, including snow removal.

Mr. Jaquish added the rentals at the Greenfield Community Center are for the fall not summer, which is a lot in the fall. Shelters are always rented and the softball fields are paying off with league use.

Ms. Vanselow advised 2014 was a crazy year as we started with a new software.

The swim area changed in the Red Cross structure and getting water safety instructor trainers to be able to offer water safety instructor classes, every teacher available was teaching every class they could to keep up with the volume.

At the end of fall another teacher was able to teach water safety classes.

Last week the Red Cross announced a new training program and the requirements.

Had been a year too late, needed this last year, now finally out and needs can be addressed. There has been a big challenge working with Red Cross.

The dance classes are shifting from Ballet/Tap to Jazz Lyrical.

Many art, enrichment classes are co-op with Greendale and Franklin.

Fitness are has seen a couple long time employees retire. We hired a new yoga instructor who is working out well.

In the safety division there is a big shift from offering American Red Cross to also offering American Heart, which is what most of the area hospitals require.

Ms. Vanselow went to a training session and is certified in American Heart and American Red Cross. Challenges are in the training, retraining, wages and pricing of classes.

Ms. Malecki welcomed Mr. Chowanec to the board and reviewed staff responsibilities. Our new system is catching the expired older adult memberships. She is working on the Kid's Edition and encountering problems with her old program and using the new program. She discussed the upcoming events for the seniors.

Mr. Buerger provided information on the sports and community events.

We offered three after school sports activities, soccer (with 26 teams), flag football (with 50 kids) and volleyball (with 51 kids) including some Edgerton teams. Net revenue increase of 159%, which staffing had to be adjusted.

Fall T-ball did very well, this was a program taken over from a co-op with Greendale which provides excellent revenue. Little Kickers soccer was popular with a 38% increase over last year.

In the adult sports area, we had 42 volleyball teams and 38 softball teams. Our fields are in excellent condition and this helps fill the leagues.

On the teen programs, we have middle school dodgeball along with our annual Packer Backer tour to Green Bay and our Madden Bowl run by Mr. Seavert.

In regard to community events, we had our annual 5K run/walk with a Halloween theme. Lots of kids came in costume and staff were there to jump out. May combine with our Walk in the Park and possible lighting changes. Breakfast with Santa had our highest attendance, possibly do a second seating due to popularity.

Mr. Jaquish advised while other communities are seeing a decline in teams, we are full. Mr. Jaquish advised we have the best staff.

13 A motion was made by Mr. Cich to adjourn the meeting. The motion was seconded by Ms. Bailey. The motion passed unanimously. Meeting adjourned at 8:14pm.

Motion to Adjourn
Next Meeting
3/26/2015

Respectfully submitted,
Donna C. Kruck, Administrative Assistant