

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY,03/26/15 AT 7:03PM

1 The meeting was called to order by Chairperson Denise Collins at 7:03PM

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Len Cich	Present
Nancy Zaborowski	Excused
Cheryl Bailey	Excused
Patricia Forget	Present
Ald. Shirley Saryan	Present
Sue Wilson	Present
Troy Chowanec	Present

Also in attendance, Ms. Cindy Kollauf and Ms. Jeannette Lucero.

- 2 No citizen commentary.

Citizen Commentary
- 3 A motion was made by Mr. Cich, seconded by Ms. Wilson, to approve the 02-26-15 Parks and Recreation Board Meeting minutes.

Motion approved unanimously. Ms. Collins abstained.

Motion to approve 02-26-15 Minutes
- 4 Ms. Saryan had no Common Council Report.

Common Council Report
- 5 Ms. Collins had no Board Chairperson Report.

Board Chairperson Report
- 6 Ms. Collins had no Planning Commission Report.

Planning Commission Report
- 7 Mr. Cich reminded everyone of the play this weekend, the 27th and 28th, with \$5.00 admission.

GSD Report
- 8 Ms. Zaborowski had no Whitnall School District Report.

WSD Report

9 Mr. Jaquish advised the Kid's Edition is at the printer and will be distributed to both school districts. Mr. Jaquish reviewed the purpose of the Kid's Edition.

Director's Report

Mr. Jaquish advised the City has a new financial/software program which is being installed. This will have an affect on our Accounts Payable and will eventually impact our payroll system.

Mr. Jaquish advised work continues on the amphitheater project and the \$150,000 donation has been received along with the site plans including electrical, upgrades, location, etc. This is part of our Comprehensive Outdoor Recreational Plan upgrade. More information to follow. We have also met with the Greenfield Concert Band and they have expressed interest in performing at the amphitheater.

We are also getting started on the Konkel Park garage expansion with a start date after July 4th.

At next months meeting information on naming the section of trail going in this summer will be provided.

10 Mr. Jaquish advised in the packet is a proposal from Ms. Cindy Kollauf, who is here this evening, and turned the discussion over to her. Ms. Kollauf provided detailed information on this program, including how it promotes literacy for kids and families.

**Discussion/Decision
Regarding placement
of Little Free Library
at Brookside Meadow
Park**

Motion by Mr. Cich, seconded by Ms. Forget to approve the placement of a Little Free Library at Brookside Meadow Park. The motion passed unanimously.

11 Mr. Jaquish advised this is a special use of Konkel Park. Included in the packets are the old information and passed around the 2015 information. Ms. Lucero is here to answer questions and turned the discussion over to her. Ms. Lucero provided detailed information on the 2015 4th of July festivities. This year the holiday is on a Saturday, so anticipate a larger attendance. Ms. Lucero reviewed the schedule of events, some new and some returning. The UW-Marching Band is still in the works and waiting for confirmation. The mailing will go out next week for participants in the parade. A portion of the profits/tips are scheduled for Children's Hospital and toward the next Honor Flight. Information for the event is on their website. Mr. Jaquish reviewed last years fireworks situation and the affect it had on this years and next years fireworks.

**Discussion/Decision
Regarding special use/
agreement for use of
Konkel Park from
Greenfield Partners
of Parks & Recreation
for 2015 4th of July
Celebration**

Motion was made by Ms. Wilson, seconded by Mr. Cich, to approve the special use request agreement for the use of Konkel Park for the 2015 4th of July celebration.

- 12 Mr. Jaquish advised this is an annual event for the Fleet Reserve. Mr. Zalewski was unable to attend the meeting. Ms. Collins provided additional information on their continuous use of Konkel Park.

**Discussion/Decision
regarding waiver of
fees for Fleet Reserve
Associates use of
Konkel park**

Motion was made by Ms. Forget, seconded by Ms. Wilson, to approve the waiver of fees for the Fleet Reserve's use of Konkel Park. The motion passed unanimously.

- 13 Mr. Jaquish advised this information is in your packet. These are for some classes not previously approved.

**Discussion/Decision
Proposed 2015 Summer
Fees and Charges**

Motion was made by Ms. Wilson, seconded by Ms. Forget, to approve the proposed 2015 summer fees and charges. On a roll call vote, the motion passed unanimously.

- 14 Mr. Jaquish passed around information for the contract change order summary. Before last months board meeting, the bids were opened for the Beloit Glide Trail. They were higher than anticipated, so we went back to the consulting engineer and met with the lowest bidder. We worked through changes and got a reduction in the fees. Mr. Jaquish reviewed these changes which included DPW completing some of the signage work. This is primarily funded by a DNR grant.

**Discussion/Decision
Regarding bids for
Beloit Glide Recreation
Trail Connection**

Motion was made by Mr. Chowanec, seconded by Ms. Wilson, to accept the contract from All-Ways Contractors, Inc. On a roll call vote, the motion passed unanimously.

- 15 Mr. Jaquish advised with the increased Beloit Glide Project costs, we are requesting the transfer from Fund 114. This will transfer the monies directly into the Beloit Glide Trail account.

**Discussion/Decision
Regarding Fund Transfer
Fund 114 to PR1304
Beloit Glide Trail**

Motion was made by Mr. Cich, seconded by Ms. Forget, to approve the fund transfer from Fund 114 to PR1304. On a roll call vote, the motion passed unanimously.

- 16 Mr. Jaquish reviewed the brief in the packets. These are older projects that have been completed, with remaining balances and after a time, they must be closed and the remaining balances placed in the park reserve account.

Discussion/Decision
Fund Transfer, PRO101,
PRO702, PRO901, PR1301
PR1401 to PR9501

Motion was made by Ms. Wilson, seconded by Ms. Forget,
to approve the fund transfer from Fund PR0101, PR0702, PR0901
PR1301, PR1401 into account #PR9501.
On a roll call vote, the motion passed unanimously.

- 17 Motion was made by Mr. Cich, seconded by Ms. Wilson, to adjourn the meeting.
The motion passed unanimously. Meeting adjourned at 7:52pm.

Motion to Adjourn
Next meeting
5/28/2015

Respectfully submitted,
Donna C. Kruck, Administrative Assistant