

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY,07/16/15 AT 7:08PM

1 The meeting was called to order by Chairperson Denise Collins at 7:08PM

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Present
Cheryl Bailey	Present
Patricia Forget	Present
Ald. Shirley Saryan	Present
Sue Wilson	Excused
Troy Chowanec	Present
Rob Hansen	Present

Also in attendance, Mr. Don Carlson.

2 Mr. Carlson advised he attended the Senior Picnic today which had good food and entertainment. Provided information on the Greenfield Community Youth Theater and its production of Annie, Jr. He advised the Partners will be hosting the annual mini-golf on 08-15-15 at River Falls. He also advised regarding the Education Foundation's golf outing rescheduled for 08-21-15 at Muskego Lakes Country Club from 06-15-15 due to rain.

Citizen Commentary

3 A motion was made by Mr. Chowanec, seconded by Ms. Forget, to approve the 03-26-15 Parks and Recreation Board Meeting minutes.

Motion to approve
03-26-15 Minutes

Motion approved unanimously.
Ms. Zaborowski, Ms. Bailey and Mr. Hansen abstained.

4 Ms. Saryan had no Common Council Report.

Common Council
Report

5 Ms. Collins had no Board Chairperson Report.
Ms. Collins commented on how fabulous the 4th of July event was

Board Chairperson
Report

6 Ms. Collins had no Planning Commission Report.

Planning Commission
Report

7 Mr. Hansen reported on numbers from the summer school program.

GSD Report

The high school had 244 kids enrolled and the K-4 through 8th grade had 370 kids. He is waiting on numbers from previous years for a comparison.

- 8 Ms. Zaborowski had no Whitnall School District Report.
She requested clarification on what to report on and Mr. Jaquish clarified this for her.

WSD Report

- 9 Mr. Jaquish advised some of this information may be a repeat from the previous meeting. Jansen Fest at Konkel Park, overall had good numbers. A meeting with the group to re-cap events and future needs will be held in the next couple weeks. The reader board at Konkel Park was updated and Ms. Malecki will be a possible back-up for Ms. Rome as related to graphics, etc. The Summer Recreator is out and the summer numbers appear to be good. Adult softball is going well. Konkel Park is hosting an elite volleyball camp again and the numbers are similar to previous years. Our swim programs continue to be good and the level of cooperation between the schools has been outstanding. Our 4th of July celebration was close to perfect, with large numbers in the park all day long. The fireworks with Spielbauer made up for last years problems. The annual mini-golf is our next focus. Mr. Jaquish reviewed the information and passed out invites.

Director's Report

- 10 Mr. Jaquish advised Ms. Vanselow & Ms. Malecki were unable to attend this evening and their reports will be presented at next month's Board meeting. Mr. Jaquish clarified that this report is from January 1 through June 15. Mr. Jaquish turned the meeting over to Mr. Swenson for his reports. Mr. Swenson advised the community center had 59 paid rentals over the past 24 week period, which are all supervised by our park staff, which is an increase over last years same time period. Additional events included the Breakfast with the Easter Bunny, elections, staff recognition banquet, older adult programs and school fund raisers. Mr. Swenson reviewed the repairs/updates/maintenance at the community center. Konkel Park saw 29 paid rentals in the 24 week period, also an increase from last year. Activities at the park included Jansen Fest, high school girls softball, adult softball/volleyball leagues, youth sports, JRROTC fun-run and the farmer's market. Mr. Swenson reviewed the purchase of equipment necessary to maintaining Konkel Park and the various city properties such as City Hall, the LEC and the fire stations. Mr. Swenson advised work done on the OV Fisher center as it is being used more. Mr. Jaquish and Mr. Swenson advised some of the changes in staff and recognized Mr. Strzykalski's retirement. Mr. Jaquish also reviewed the various equipment purchased. Meeting was then turned over to Mr. Buerger. Mr. Buerger provided on the sport/teen programs offered through the

**Discussion/Decision
Winter/Spring
Seasonal Reports**

Park and Rec Department with some highlights as follows:

- * micro soccer was huge this spring with 203 kids, the highest ever had
 - * we added after school basketball programs for 2nd and 3rd grades with an excellent response
 - * spring t-ball continues to be a large program and no longer co-op with Greendale
- Mr. Buerger would like to see tennis increase, as this is normally popular only in the summer. In regards to adult programs, we had 45 volleyball teams for winter which is average, although we had to expand Tuesday nites. Teen activities remain low in demand and trying to increase. Community events included our Breakfast with the Easter Bunny, which we partnered with Applebee's, who provided the food, and we paid them so much per ticket. This worked well and anticipate doing in the future. Our Admirals night was huge with 96 people, which also included a ticket for a future Brewer game. Our night with the Bucks was good, and hope to increase next year as the team continues to grow.

- 11 Mr. Jaquish advised the fees and charges are there from Mr. Buerger and passed out Ms. Malecki's. Mr. Jaquish advised Ms. Malecki is not proposing any changes for the fall. Mr. Buerger is requesting a slight increase in a lot of the programs and adult league fees.

**Discussion/Decision
Proposed 2015 Fall
Season Fees & Charges**

A motion was made by Ms. Bailey, seconded by Ms. Zaborowski, to approve the Older Adult and the Sport 2015 fall season fees and charges, without Ms. Vanselow's numbers.
On a roll call vote, the motion passed unanimously.

- 11A Mr. Jaquish provided information on these two projects, the Konkel Park shelter with ADA accessible restrooms and the continuation of the older adult program supervisor. Mr. Jaquish reviewed the CDBG process and each project.

**Discussion/Decision
2016 Community
Development Block
Grant Proposal**

A motion was made by Mr. Chowanec, seconded by Ms. Bailey, to approve the submission of the 2016 Community Development Block Grant paperwork.
The motion passed unanimously.

- 12 Mr. Jaquish advised this is a carry-over from a previous meeting. Ms. Collins and Mr. Jaquish reviewed this and the number needed for a committee. There should be three members from the Park Board, one as a citizen (Denise-Lukasik-Sedmak) and three staff (Mr. Buerger, Ms. Vanselow and Ms. Malecki) This committee should gather/provide information and report back to the board. This process was discussed.

**Discussion/Decision
Sub-committee for
Resident/Non-resident
Fees**

A motion was made by Mr. Hansen, seconded by Mr. Chowanec, to approve Ms. Collins, Ms. Forget and Ms. Bailey as board members for the sub-committee to research resident/non-resident fees.
The motion passed unanimously.

- 13 Mr. Jaquish advised this has been a long standing agreement with Coca-Cola that has long expired. Recently we were informed by Coke that they no longer would be allowing self-fill vending. Based on research, we put together a RFP and we received one response. Mr. Jaquish reviewed Pepsi's proposal.

Discussion/Decision
RFP agreement
Vending services for
Park and Rec Dept.

A motion was made by Ms. Zaborowski, seconded by Ms. Forget, to approve the vending services proposal as presented.
The motion passed unanimously.

- 14 Mr. Jaquish advised in the packet is the breakdown of the different names which needs to be approved by the Common Council. The common name is "Falcon Ridge". The board members reviewed the various names and chose one.

Discussion/Decision
Naming of Trail section
116th & Coldspring
Oak Leaf Trail Connection

A motion was made by Ms. Zaborowski, seconded by Mr. Hansen, to name the trail section at 116th and Coldspring as it connects to the Oak Leaf trail, "Falcon Ridge".
The motion passed unanimously.

- 15 Mr. Jaquish reviewed all the projects currently working on.
The Jansen playground is waiting to continue; Konkel Park garage expansion; 116th trail is now complete; the Beloit Glide Trail kick-off meeting was two weeks ago; the Free Little Library cement slab is in place; fencing/lighting at Konkel Park and the upcoming changes for Konkel Park and affect on fall programs.

Discussion/Update
Parks Projects

- 16 Motion was made by Ms. Zaborowski, seconded by Ms. Bailey, to adjourn the meeting.
The motion passed unanimously. Meeting adjourned at 8:50pm.

Motion to Adjourn
Next meeting
8/27/2015

Respectfully submitted,
Donna C. Kruck, Administrative Assistant