

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON TUESDAY,03/28/17 AT 7:04PM

1 The meeting was called to order by Chairperson Denise Collins at 7:04PM

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Present
Cheryl Bailey	Excused
Patricia Forget	Present
Ald. Shirley Saryan	Excused
Sue Wilson	Absent
Troy Chowanec	Present
Rob Hansen	Present

2 There was no citizen commentary.

Citizen Commentary

3 A motion was made by Ms. Zaborowski, seconded by Ms. Forget, to approve the
01/26/17 Parks and Recreation Board Meeting minutes.

Motion to approve
01-26-17 Minutes

Motion approved unanimously.

4 In Ms. Saryan's absence, Mr. Jaquish will present information later in the
meeting.

Common Council
Report

5 Ms. Collins had no report.

Board Chairperson
Report

6 Ms. Collins had no report.

Planning Commission
Report

7 Mr. Hansen advised at last night's meeting they approved more bids on
projects happening this summer throughout the school district. Updates
were received on work going on this year, 75% of lighting is done, good
portion of security upgrades are done. First set of bids were slightly over
budget and the next two batches were significantly under budget, so remain
balanced out on projections.

GSD Report

8 Ms. Zaborowski advised they are continuing talks regarding facilities. Possibly holding a special vote in November. Some talk about splitting the two elementary schools, one to be K-2 and the other 3-5. Have had a couple retirements in the district office this year, the high school principal is moving to a district office position and our middle school principal is moving up, so there will be two new principals this fall. The new high school principal is Charlie Tolson and interviews continue for the middle school principal. Our basketball coach resigned and will need to be replaced.

WSD Report

9 Mr. Jaquish advised on several items. Since our last meeting, we hosted the annual park and recreation hall of fame banquet. Event was well received and the video was a hit. Winter/spring programs are doing well. We will be discussing summer fees and charges, school use and different programs next. Summer softball registration is under way, most leagues being full with a few spots open. The new software for this is in place and working well. Ms. Milkie will have more information on the Amp schedule. Ms. Milkie did a mid-term, Kids Connection survey, results are being formulated and will be shared with the district and park board hopefully at next months meeting. We are working on an end of year survey from all parents, whether enrolled or not. Bids on the new shelter were received and approved at the council. Construction will be starting this week. Bids were under the engineers estimate. Total cost will be a little more than previous shelter. The Partners of Parks and Recreation have partnered with them and DNS on a grant request regarding mitigating storm run off. Twelve trees will be planted this year along the stream bank, this is an annual renewable grant, so will continue over the next few years and build up the plantings along the creek bed. Arbor Day/Clean-up/Green-up is in the works and provided information on these events. Mr. Jaquish introduced the two new co-hosts of the Greenfield 4th of July, Ms. Renee Lorenz and Ms. Jessica Turtenwald.

Director's Report

10 Mr. Jaquish advised this is an annual event, the co-chairs are here this evening. Ms. Lucero has resigned and is returning to Hawaii. Ms. Turtenwald provided additional information on the activities. The Grand Marshall this year is Abram Suminski. Have a great team of volunteers and meetings are underway. Mr. Jaquish provided information on the Grand Marshall and his life saving efforts that saved his brothers life. Ms. Turtenwald supplied information on their backgrounds.

**Discussion/Decision
Special Use Request
Konkel Park for
2017 4th of July Event**

Motion was made by Mr. Hansen, seconded by Ms. Zaborowski, to approve the special use request of the 2017 4th of July celebration at Konkel Park. Motion passed unanimously.

- 11 Mr. Jaquish provided information on the proposed 2017 summer season fees and charges and clarification on several items.

Discussion/Decision
2017 Summer Season
Fees and Charges

Motion was made by Mr. Chowanec, seconded by Ms. Zaborowski, to approve the proposed 2017 summer season fees and charges. On a roll call vote, the motion passed unanimously.

- 12 Mr. Jaquish reviewed the document for the rental of the Greenfield Community Center. The last update was done in August 2014, so this is an accumulation of items since that time. Mr. Swenson put through a separate sheet with the changes outlined per page. Mr. Swenson reviewed each of the items providing clarification/explanation as needed.

Discussion/Decision
Greenfield Community
Center Reservation
Policy procedures

Motion was made by Mr. Hansen, seconded by Ms. Forget, to approve the proposed changes to the Greenfield Community Center reservation procedures/policies. Motion passed unanimously.

- 13 Mr. Jaquish provided information on shelter project relative to Farmer's Market, JansenFest, 4th of July activities. Working internally with other departments regarding drainage issues in resolving puddle issues. Part Two involves addressing the patchwork that needed to be done. Working on decorative fencing around the Amp area. Looking at the possibility of additional lighting for after events for clean-up, etc.

Discussion/Update
Parks Projects

- 14 Mr. Jaquish advised these three projects are closing, the Konkell Park south parking lot, Konkell Park shelter and the Beloit Glide Trail. We close these accounts and transfer funds to the Parks general reserve account.

Discussion/Decision
Fund Transfer from
PR0201, PR0401, PR1304
to PR9501

Motion was made by Mr. Hansen, seconded by Mr. Chowanec, to close accounts #PR0201, PR0401 and PR1304 and transfer funds to PR9501. On a roll call vote, the motion passed unanimously.

- 15 Mr. Jaquish advised this account is not being closed, leaving the balance in the account and requesting the transfer of \$8,500 from PR1502 to PR9501.

Discussion/Decision
fund transfer from
PR1502 to PR9501

Motion was made by Ms. Zaborowski, seconded by Ms. Forget, to transfer \$8,500 from PR1502 to PR9501. On a roll call vote, the motion passed unanimously.

- 16 Mr. Jaquish advised this is transfer from the general reserve account into the actual project account where the funds are to go. This is the new Konkel Park shelter account. The transfer total is \$27,976.

Discussion/decision
Fund transfer PR9501
to PR1506

Motion was made by Mr. Hansen , seconded by Mr. Chowanec, to transfer funds from PR9501 into PR1506. On a roll call vote, the motion passed unanimously.

- 17 A motion was made by Ms. Zaborowski to adjourn the meeting. Motion was seconded by Ms. Forget. Motion passed unanimously.

Motion to Adjourn
Next meeting 04-25-17

Respectfully submitted,
Donna C. Kruck, Administrative Assistant