

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY,07/27/17 AT 7:03PM

1 The meeting was called to order by Chairperson Denise Collins at 7:03PM

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Excused
Cheryl Bailey	Excused
Patricia Forget	Present
Ald. Shirley Saryan	Present
Troy Chowanec	Present
Rob Hansen	Present
Todd Fabos	Present

2 There was no citizen commentary.

Citizen Commentary

3 A motion was made by Mr. Hansen, seconded by Ms. Forget, to approve the 6/29/2017 Parks and Recreation Board Meeting minutes.

Motion to approve
06-29-17 Minutes

Motion approved unanimously.

4 Ms. Saryan advised the Milwaukee Water Works will be increasing their rates, effective September 1st by 3%. There is a new system called Resolve It. This system allows you to report non-emergency issues, ie; pot holes, etc. once submitted, it is routed to the appropriate city department. This is found on our home page.

Common Council
Report

5 Ms. Collins advised she attended the older adult summer picnic at the community center, great fun by all and well attended. No other information at this time.

Board Chairperson
Report

6 Ms. Collins had no report.

Planning Commission
Report

7 Mr. Hansen advised construction is on-going and a number of projects should be nearing completion this week. Some weather delays at Glenwood Woods. The Safe Walkways to School from federal funds is nearing completion. Waiting for the State to pass the budget to find out the numbers for state aid.

GSD Report

8 Ms. Zaborowski was excused.

WSD Report

9 Mr. Jaquish advised regarding the approved and adopted Comprehensive Outdoor Recreation Plan. Thanks to everyone involved in this project, this will be our guide for the next 5 years. Also information on the Capitol Improvement Plan is included for review. Summer playgrounds are well under way and progressing well. Adult softball has been plagued with rain delays, attempting to catch up and complete by mid-August. The Amp events have been well attended. This past weekend was the family camp-out at Konkel and we had approximately 30 attendees and we had the movie in the park also which was highly attended and sponsored by Waterstone Bank. Summer playgrounds are wrapping up for the summer, with Camp Konkel starting for the remaining two weeks. On Wednesday, the Minneapolis fire department has challenged the Milwaukee fire department to a softball game and have rented Konkel Park to host. Next Tuesday is National Night Out at Konkel Park, which is a large turnout. Today is the kick off for the Block Grants, with mandatory training and will be submitting the grant request for 2018. This is part of the Capital Improvement Plan.

Director's Report

10 Mr. Jaquish advised this information is in the packets. This is the first step in putting together the Fall Recreator. Some have been approved at the previous board meeting. We have had staff discussions regarding a new Early Bird discount, which allows for a lower rate if paid by a certain date. This allows for registration in a timely manner and allow staff to hire appropriate coaching/supplies, etc. Helps in cancelling or holding the class. Mr. Buerger provided additional information regarding this discount and the challenges to his programs. Ms. Malecki will not be including this in her older adult programs as she does not have the same issues as Mr. Buerger does. Mr. Jaquish provided additional information on this along with the late fee on Kids Connection and this summer's playground programs.

**Discussion/Decision
2017 Fall Season
Fees and Charges**

Motion made by Mr. Chowanec to approve the proposed 2017 Fall Season fees and charges, in addition, a motion to allow staff to use either early bird or late fees, relative to their programs, with Director approval. Motion was seconded by Mr. Fabos. On a roll call vote, motion passed unanimously.

11 Mr. Jaquish advised Mr. Buerger and Mr. Swenson are here to present their reports. Mr. Buerger advised we had a pretty good spring overall. Our basketball beginnings, which is run all three season and is co-op with Greendale is always well attended. Pee-wee tennis was not huge, our largest program is our micro-soccer program. After school basketball was well attended. Little Kickers soccer is becoming very popular. Spring t-ball again high. Baseball clinics done with Greendale had good turnout also. Volleyball also done with Greendale was well attended. Adult sports included high volleyball leagues. Teen activities still struggle. Bucks night was extremely popular this year with our largest attendance. Admirals night not as popular. Breakfast with Easter Bunny had high attendance. Discussion over improving teen activities and increasing attendance. Mr. Swenson provided information on the community center rentals for this time period. Staffing provided for all large rentals, community activities, staff recognition/older

**Discussion/Update
Winter/Spring
Seasonal Reports**

adult banquets, programs and elections. Community center maintained all year. Park rentals, Jansen Fest, concerts, softball/volleyball/soccer/tball leagues/farmers market all overseen by park staff. New construction at Konkell, asphalt and numerous maintenance projects. A new sand rake and F450 dump truck were purchased. Snow removal and preventative maintenance at all locations and equipment. The Oakley Fischer center continues to be used several days a week and maintained by our staff.

- 12 Mr. Jaquish advised information is in the packet, which is the start of the budget process. Not requesting any additions, just replacement of equipment. One is a 2001 Ford F250 pickup with plow. Adjusting a 2003 John Deere F20 tractor for additional lifting capacity. Supplies delivered on pallets, need the adjustment for this new lifting capacity. An additional item is the water wheel, push out for another year.

Discussion/Decision
2018 Capital Equipment
Items

Motion was made by Mr. Hansen to approve the proposed 2018 Capital Equipment items as outlined. Motion was seconded by Ms. Forget. On a roll call vote, the motion passed unanimously.

- 13 Mr. Jaquish provided information on what was on the chart. For 2018, the large one is the Konkell Park concession shelter restroom improvement project. Some of the infrastructure had been planned ahead and needs to be completed. Additional electrical is needed for farmers market/food truck and amp events. Mr. Jaquish attended the block grant training and have been allocating money the last three years. Mr. Jaquish provided additional information on the other items. Mr. Swenson also provided information concerning compliance of Honey Bear Park playground equipment.

Discussion/Decision
2018 Capital Improvement
Items

Motion was made by Mr. Hansen to approve the 2018 Capital Improvement Plan. Motion was seconded by Mr. Fabos. On a roll call vote, the motion passed unanimously.

- 14 Mr. Jaquish provided additional information on projects. Due to rain delays and soil issue, the last couple days progress has been made on the building. Ms. Saryan had concerns over the bathrooms. Mr. Jaquish reviewed the other projects, some modifications need to be made prior to completion. Banners have all been installed in several of the parks. Discussion over various ideas for parks.

Discussion/update
Park Projects

- 15 A motion was made by Mr. Chowanec to adjourn the meeting. Motion was seconded by Ms. Forget. Motion passed unanimously.

Motion to Adjourn
Next meeting
8/31/2017

Respectfully submitted,
Donna C. Kruck, Administrative Assistant

