

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON TUESDAY,04/25/17 AT 7:02PM

1 The meeting was called to order by Chairperson Denise Collins at 7:02PM

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Present
Cheryl Bailey	Present
Patricia Forget	Excused
Ald. Shirley Saryan	Present
Sue Wilson	Absent
Troy Chowanec	Present
Rob Hansen	Present

2 There was no citizen commentary.

Citizen Commentary

3 A motion was made by Mr. Hansen, seconded by Mr. Chowanec, to approve the
3/28/2017 Parks and Recreation Board Meeting minutes.

Motion to approve
03-28-17 Minutes

Motion approved unanimously.

4 Ms. Saryan reports the Arbor Day celebration will be on May 6th at Konkel Park
at 10am near The Amp. Clean-up Green-up Day is May 13th, meeting at Konkel
Park between 9 and 10:30am to obtain supplies. 84th South ribbon cutting was
at Portillo's last week. Meijer's ribbon cutting was this morning. The Council
reappointed her to the Park and Rec Board for another year. Edgerton roadwork
is underway, to be done by Thanksgiving. Other construction including
a sidewalk by the middle school, 35th Street going north will be started in June.

Common Council
Report

5 Ms. Collins advised she attended the spring older adult and Easter older adult
luncheon, which was very nice and well attended.

Board Chairperson
Report

6 Ms. Collins had no report.

Planning Commission
Report

7 Mr. Hansen provided information on the football program, where a new head
coach will be announced tomorrow. Friday night is culture night for the district
which will be at the old gymnasium from 6:30-9:00pm. May20th is the Perfectly
Princess Tea Party in the cafeteria. Also, Harvey Daniels has been working
with the District on the individualized learning programs, has published a book

GSD Report

entitled, "The Curious Classroom" with contributions from Glenwood staff and students, available on Amazon.

- 8 Ms. Zaborowski advised their facilities manager is leaving and moving up north. A new person has been hired effective June 1st. The athletic director is taking a different position within Whitnall, so this position will be open. Several changes within the district office positions/administration positions. The senior citizen dinner and play will be held tomorrow night for the dinner and through the weekend for the play. Community meetings continue regarding facilities. Hoping/planning to be ready for referendum in April 2018.

WSD Report

- 9 Mr. Jaquish advised of a couple items. He provided additional information for the Arbor Day and Clean-up Green-up. Staff has been working on the Kids Edition and provided copies for everyone. The Recreator is in the works and hope to have to the printer shortly and out to everyone end of May. Construction at Konkell Park is in the works for the new shelter, (the sewer and water), hope to have all the utilities to the site by the end of the week. Plan to be operational by 4th of July. The Amp events are in place for the summer, car show is in the works, will be a lot of activities for the summer. Jansen Fest committee is looking for volunteers to bartend on Sunday afternoon with tips going to sponsor our youth scholarship fund.

Director's Report

- 10 Mr. Jaquish turned the discussion over to staff. Mr. Swenson provided information on the Community Center. All events are set-up/taken down/cleaned by our park staff and all large rentals are supervised by park staff. Additional events held were the Breakfast with Santa, elections, older adult banquets/programming and various youth and adult programs. Projects included painting, repairs, mechanical issues, electrical upgrades. Rentals at the parks also included adult softball leagues, youth soccer/football, farmers market, Walk in the Park, HarvestFest and DPW Expo. Projects included new sod around infields, major improvement. DPW installed drainage around the paths/infields. Concession area renovated by park staff and electrical upgrades. Irrigation installed in the Farmers Market area. The new parking lot on the east end of the park. Fertilization of all parks, mowed/trimmed weekly, continue maintenance on fields/farmers market area. And snow removal during the winter, maintenance on grounds equipment. Oakley Fischer center, City Hall, Law Enforcement Center, fire department all maintained. Ms. Vanselow provided information on her programs. With the Kids Connection there is some overlap in supplies needed and boxes were put together to start with. We hosted a Vermont Systems (our Rec Trac software) regional yearly Wisconsin users group meeting at the community center. Training on the software upgrade also during the fall, for the switchover in January. Discussion over current problems with the program. She reviewed her programs for swim and dance and the variances. New dance instructor that the kids love. Fitness classes are going well. Course material for American Heart and American Red Cross were updated at same time. Ms. Milkie advised her report is from fall to now. Enrollment is up from the beginning of the year. The parent feedback survey sent in January/February, received feedback

**Discussion/Decision
Fall 2016 Seasonal
Reports**

on the program and implemented several changes to make the program better. Lots of coordination with staff and monthly meetings. Working on a new payroll system for staff for scheduling and payroll. Working on updates for policies and procedures for next year.

- 11 Mr. Jaquish provided additional information. Ms. Milkie advised the rates are the same, just adding a one day fee as some parents require only one day. Rates were broken down per hour in the information provided. Also changes for the K4 program. Looked into a sibling discount and will provide 10% discount on second child.

Discussion/Decision
2017/18 School Year
Kids Connection Fees
and Charges

Motion was made by Mr. Chowanec , seconded by Ms. Bailey , to approve the proposed 2017/2018 school year Kids Connection fees and charges. On a roll call vote, the motion passed unanimously.

- 12 Mr. Jaquish advised information is in the packet, fees have not been changed since 2014. Looking to increase current rates for hourly, daily, resident and non-resident fees.

Discussion/Decision
Greenfield Community
Center Fee Schedule

Motion was made by Mr. Chowanec , seconded by Ms. Zaborowski , to approve the proposed Community Center fees.

On a roll call vote, the motion passed unanimously.

- 12a Mr. Jaquish provided information on the green packet. Mr. Muller from Faith Bible Church provided information on this event. This is an event to raise funds for medical bills for a young parish member. Approval needed prior to common council meeting.

Discussion/Decision
Special use Falcon Ridge
Trail Connection
5K Run/Walk

Motion was made by Mr. Chowanec, seconded by Ms. Zaborowski, to approve the special use of Falcon Ridge Trail Connection for a 5K run/walk subject to common council approval.

Motion passed unanimously.

- 12b Mr. Jaquish advised this was in the works for awhile. The city has a process for this. There was a check presentation and discussed where the funds would be applied. The agreement will be further reviewed by Attorney Pyzyk.

Discussion/Decision
Agreement with Meijer's
Great Lakes Limited
Partnership for
Sponsorship

Motion was made by Mr. Chowanec , seconded by Ms. Zaborowski, to accept sponsorship, conditional upon City Attorney Pyzyk' s and common council approval. Motion passed unanimously.

- 13 A motion was made by Mr. Chowanec to adjourn the meeting. Motion was seconded by Ms. Zaborowski. Motion passed unanimously.

Motion to Adjourn
Next meeting 05-25-17

Respectfully submitted,

Donna C. Kruck, Administrative Assistant