

Minutes are not official until formally approved by the Park and Rec Board at the next scheduled meeting.

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL
ROOM #204, ON THURSDAY, 01/25/18 AT 7:02PM

1 The meeting was called to order by Chairperson Denise Collins at 7:02PM

ROLL CALL:

Denise Collins	Present
Scott Jaquish	Present
Nancy Zaborowski	Present
Cheryl Bailey	Present
Patricia Forget	Present
Ald. Shirley Saryan	Present
Troy Chowanec	Present
Rob Hansen	Present
Todd Fabos	Present
Zach Marshall	Present

2 There was no citizen commentary.

Citizen Commentary

3 A motion was made by Mr. Hansen, seconded by Ms. Forget, to approve the 12/14/2017 Parks and Recreation Board Meeting minutes.

**Motion to approve
12-14-17 Minutes**

Motion approved unanimously.

4 Ms. Saryan advised she had no report.

**Common Council
Report**

5 Ms. Collins advised there was previous discussion with regards to pet friendly areas and this will be moved to the February meeting.

**Board Chairperson
Report**

6 Ms. Collins advised she had no report.

**Planning Commission
Report**

7 Mr. Hansen advised since the last meeting, candidates for the spring election have been determined, with 4 people running for 3 seats. Ms. Walsh is retiring from the Board after 24 years. Exams were finished and the second semester is starting. Regarding the community forest project, there will be an unveiling in late March, weather dependent.

GSD Report

8 Ms. Zaborowski advised for the spring election there will be 2 incumbents running and no one is running against them. A large turnout is anticipated due to referendum regarding \$16million project at 4 schools. The pool liner will be replaced, with different seating areas and address some safety concerns.

WSD Report

9 Mr. Jaquish advised since the last meeting, the older adult holiday party was held at Meyer's, which was sold out and had the annual appearance by Elvis, who the seniors really enjoy. The Recreator was completed on time and distributed and registrations are robust. We have met with Greenfield School District officials and in 2018/19 4K will be expanded to full day, which affects our before/after school program. The transition for Kulwicki Park maintenance/lease agreement took place on January 17th. An upcoming meeting with the Greenfield Lions Club to review concerns as we move forward and our usual meeting with Greenfield Little League. Hope to have longer term agreement with the county park staff later this summer. Regarding the restroom shelter building, project was out to bid, bids received and opened on December 21st. The Common Council awarded the contract to Selzer-Ornst. The pre-construction meeting was held today and they are ready to get started, hopefully, February 26th (weather dependent). Completion is expected sometime late May/June and having accessible restrooms for JansenFest.

Director's Report

10 Mr. Jaquish advised this is an annual item since 2007. Mr. Zalewski is here this evening from Fleet Reserve. Mr. Jaquish provided background on Fleet Reserve. Mr. Zalewski advised this has been their best year for applications for scholarships with 350 being submitted. This is an essay program, 350 words on one page, with this years theme being "What Does Patriotism Mean to Me". The scholarships total \$1,350, earned through a raffle, and the other top two essays receive an extra \$100.

**Discussion/Decision
Fee Waiver Fleet
Reserve use of Konkell
Park**

A motion was made by Mr. Hansen to approve the waiver of fees for Fleet Reserve's use of Konkell Park. Motion was seconded by Ms. Bailey. On a roll call vote, the motion passed unanimously.

11 Mr. Jaquish advised information is in the packets and Mr. O'Keefe is here to answer any questions and provide any further information. Mr. Jaquish has met with Mr. O'Keefe on two different occasions and reviewed the community center policies/procedures. Information on the financial terms of this longer term agreement are also in the packet, along with possible start times and this would have to work around any current rentals in the community center. Mr. Jaquish turned the discussion over to Mr. O'Keefe, who gave a brief history of the church. Originally called Temple Baptist Church and changed names in 2009. After much research in the area and after a tour, this is the place they would like to be in. Lengthy discussion over several matters, setting a precedent, and lack of use by other groups or paid rentals.

**Discussion/Decision
Community Center
rental with Missio
Dei Fellowship**

Motion was made by Mr. Chowanec to approve the community center rental with Missio Dei Fellowship as presented. Motion seconded by Ms. Zaborowski. Roll call vote as follows:

Denise Collins	Yes
Nancy Zaborowski	Yes
Cheryl Bailey	No
Patricia Forget	Yes
Ald. Shirley Saryan	No
Troy Chowanec	Yes
Rob Hansen	Yes
Todd Fabos	No
Zach Marshall	No

- 12 Mr. Jaquish advised this is an annual event at Konkell Park which Mr. Buerger has outlined in your packets of information.

Motion was made by Mr. Hansen to approve the family overnight camping special event at Konkell Park. Motion seconded by Mr. Fabos.
On a roll call vote, the motion passed unanimously.

**Discussion/Decision
overnight camping
special event at Konkell
Park**

- 13 Mr. Jaquish advised this item is annually presented in January so we can start promotion for the summer sand volleyball program. Mr. Buerger has provided this information in your packets.

Motion was made by Ms. Forget to approve the proposed 2018 summer sand volleyball fees and charges. Motion seconded by Mr. Chowanec.
On a roll call vote, the motion passed unanimously.

**Discussion/Decision
2018 summer sand
volleyball fees/charges**

- 14 Mr. Jaquish advised this information is in your packet, which is side one/side two of the verbage for this marker. Concerns were voiced over the verbage and punctuation/spelling, having this correct before being cast.

Motion was made by Mr. Chowanec to approve the request from the Greenfield Historical Society to place a historical marker in Konkell park, subject to final verbage on the marker being finalized and proofread by the board, and come back to the board for final approval. Motion was seconded by Ms. Zaborowski. Motion passed unanimously.

**Discussion/Decision
request from Greenfield
Historical Society to
place historical marker
in Konkell Park**

15 Mr. Jaquish advised this is the construction project for the new ADA accessible restroom shelter building. Fund 114 is the general impact fee account. PR1801 is the new account specific to this construction project.

Discussion/Decision
Fund Transfer from
Fund 114 to PR1801

Motion was made by Ms. Zaborowski to approve the fund transfer from Fund 114 of \$175,000 to PR1801. Motion was seconded by Mr. Chowanec. On a roll call vote, the motion passed unanimously.

16 It was moved by Mr. Hansen, seconded by Ms. Bailey, for the committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) at 8:17pm to consider the following:
a) Discussion of specific personnel problems as related to personnel matters.

Closed Session

On a roll call vote, the motion passed unanimously.

17 It was moved by Ms. Collins, seconded by Ms. Forget, to adjourn the closed session and reconvene into open session at 8:39pm The motion carried unanimously.

18 It was moved by Mr. Chowanec, seconded by Ms. Zaborowski, for the Director of Parks and Recreation to proceed as directed. The motion carried unanimously.

19 A motion was made by Mr. Hansen to adjourn the meeting at 8:40pm. Motion was seconded by Mr. Fabos. Motion passed unanimously.

Motion to adjourn
Next meeting 02/22/18

Respectfully submitted,
Donna C. Kruck, Administrative Assistant