

*Minutes are not official until formally approved by the Park and Rec Board at the next scheduled meeting.*

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL, ROOM #204, ON MONDAY, July 29, 2019 AT 6:31PM.

1. The meeting was called to order by Chairperson Denise Collins at 6:31pm.

Roll Call:

|                    |         |
|--------------------|---------|
| Denise Collins     | Present |
| Scott Jaquish      | Present |
| Nancy Zaborowski   | Excused |
| Patricia Forget    | Present |
| Ald. Pamela Akers  | Present |
| Troy Chowanoc      | Present |
| Michelle Haugen    | Present |
| Zach Marshall      | Present |
| David Schilz       | Present |
| Michael McElligott | Present |

2. No Citizen Commentary

**Citizen Commentary**

3. A motion was made by Mr. Schilz, seconded by Mr. Chowanoc, to approve the April 25, 2019 Park and Recreation Board Meeting minutes.

**Motion to approve  
04/25/19 Minutes**

Motion approved unanimously. Ms. Collins abstains.

4. Common Council Report-No Report

**Common Council Report**

5. Ms. Collins mentioned working at Ethan's Run, over 1000 runners. Ald. Akers reported many complaints regarding citizens not able to leave their homes during the run since the streets were shut down. Mr. Jaquish stated during committee meeting they are proposing different routes or dates for next year. Ms. Collins stated Dan Jansen Fest went well and was well attended. She also expressed THE AMP is really taking off.

**Board Chairperson Report**

6. Ms. Collins had no report.

**Plan Commission Report**

7. Ms. Haugen had no report.

**GSD Report**

8. No report from Ms. Zaborowski

**WSD Report**

9. Mr. Jaquish welcomed Michael McElligott to the board. Mr. Jaquish expressed praises for the Vietnam Moving Wall, people waited in line over 1.5 hours. THE AMP events have gone very well and have been well received; over 800 people attended Tuesday night events. The Packer event was a third party group and is currently being evaluated for next year. Summer programs have gone very well all around. Kulwicki Park is now under the cities control, 15-year maintenance agreement. Fall recreator is ready to go to the printer. Budget process is well under way. Mini Golf Outing is August 17 2019.

**Directors Report**

10. Mr. Jaquish stated complete fees and charges schedules are included in the packet and staff is in attendance if anyone has questions. Ms. Schwab is not in attendance.

**Discussion/decision  
regarding proposed 2019  
Fall Season Fees and  
Charges**

Motion made by Mr. Chowanoc, seconded by Ms. Forget to approve fees and charges. Approved unanimously.

11. Recreation Supervisor Nick Buerger reported the biggest change was the addition of Hooper Hands Basketball Academy. 6 different programs and over 100 kids signed up with great reviews. Over 180 kids signed up for Soccer Program. After-school basketball was up from a numbers standpoint, 130+ kids in the program. Soccer and T-ball continue to be strong. For Adult Sports, indoor Volleyball was up this year as well as Winter Basketball. 63 tickets sold for the Bucks Night out and 38 tickets sold for Admirals/Brewers. Breakfast with the Easter Bunny was sold out and Egg Hunt had the highest turn out he has seen.

**Discussion/update  
regarding Winter/Spring  
Seasonal Reports**

Recreation Supervisor Renee Vanselow explains upgrades done to Whitnall Pool. Numbers are still strong for swim classes. Ms. Vanselow explains Enrichment classes are going well. Biggest challenge was scheduling with snow/weather this winter.

Parks/Facilities Supervisor Kent Perleberg provided information regarding parks and facilities. Paid rentals were down 41 to 43 from the year prior at the Greenfield Community Center. Staff is now on site for all paid rentals. Mr. Perleberg reviewed different events that have been hosted at the Greenfield Community Center. 21 paid rentals at Konkel Park. Konkel Park has hosted Volleyball Camps, Greenfield Little League and Rittner tree dedication. Parks staff continues to do snow removal and Oakley Fischer Center continues to be utilized.

12. Mr. Jaquish stated Meijer is offering \$5,0000.00 sponsorship for Youth Sports Program. Fall 2019 thru spring 2020. This is the third consecutive year of their sponsorship.

Motion was made by Mr. Marshall, seconded by Ms. Haugen, to approve. Approved unanimously.

**Discussion/Decision regarding agreement amendment with Meijer Great Lakes Limited Partnership for acceptance of sponsorship**

13. Mr. Jaquish reviewed the 2020 Capital Equipment Utility Schedule. The 2020 schedule includes items not funded from 2019 and replacement items for 2020.

Motion to approve was made by Ald. Akers and seconded by Ms. Forget. Approved unanimously.

**Discussion/Decision regarding proposed 2020 Capital Equipment Items**

14. Mr. Jaquish reviewed the 2020 Capital Improvement funds to be submitted for the 2020 budget. Formally Honey Bear Park playground and Kulwicky playground are up for replacement. Kulwicky swing set will be replaced this year and donations have been secured. Sand will be taken out and replaced with chips. Konkel South playground is block grant eligible and play structure will be replaced.

Motion was made to approve by Mr. Schilz and seconded by Ms. Haugen. Approved unanimously.

**Discussion/Decision regarding proposed 2020 Capital Improvement Items.**

15. Mr. Jaquish reviewed the proposed 2020 tax based budget. Entire Parks operational proposed budget is a little over \$298,000.00 not including full time salaries and benefits. Mr. Jaquish reviewed accounts where there are proposed increases and justifications for those increases.

A motion was made by Ald. Akers and seconded by Mr. Chowanoc to approve proposed budget. All in favor. Approved unanimously.

**Discussion/decision regarding proposed year 2020 Tax Based Operational budget for the Department of Parks and Recreation**

16. Motion was made by Mr. Chowanoc, seconded by Mr. Marshall to adjourn the meeting at 7:25pm.

**Motion to Adjourn  
Next Meeting 8/29/19**

Respectfully Submitted,  
Andrea Sierra, Administrative Assistant