

GREENFIELD PUBLIC LIBRARY BOARD
Thursday, March 20, 2014 at 6:30 P.M.
2nd Floor Conference Room
5310 W. Layton Ave. Greenfield

Agenda

1. The meeting called to order & roll call.
2. Approval of the February 20, 2014 Library Board meeting minutes (Action).
3. Public comment (Information).
4. Acceptance of the Financial Report (Action).
5. Approval of the bills presented for payment (Action).
6. President's Report (Information).
7. Committee Reports:
 - A. Legislative & Policy Committee Report and Recommendations (Action).
 - B. Marketing & Community Relations Committee Report and Recommendations:
 - i. 5th Anniversary Steering Committee Report and Recommendations:
 - a. Report on application for Wisconsin Raffle license for fundraising purposes (Information).
 - b. Report on fundraising/community outreach events being planned, including proposed expenditures, task assignments and progress (Action).
 - C. Budget & Finance Committee Report and Recommendations:
 - i. Board to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) to consider the following: employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: establishment of the Library Director's 2014-17 employment contract and wage rate (Action).
 - ii. Adjourn closed session and reconvene into open session (Action).
 - iii. Report out of closed session actions taken (Action):
 - D. Human Resources Committee Report and Recommendations (Action).
 - E. Building Committee Report and Recommendations:
 - i. Report, discussion and decision on consultant's work to find and remedy the source of chronic problems with the HVAC automation system and air handler units (Action).
 - ii. Report, discussion and decision on quotations for installation of new heating unit in the southeast stairwell where a sprinkler head recently froze and burst (Action).
 - iii. Report on completion of the new lower level office to be used by the Greenfield Historical Society for archive storage and meeting space (Information).
 - iv. Report, discussion and decision whether to hire a professional painting firm to paint an accent color onto the wall behind the sculpture and into the atrium (Action).

- v. Report, discussion and decision whether to pursue private fundraising options for the children's garden upkeep, maintenance and enhancement (Action).
 - vi. Report, discussion and decision whether to pursue private fundraising options for several large informational monitors (Action).
- 8. Old Business:
 - A. Report, discussion and decision on steps to expand the Whitnall School District's role in the Greenfield Public Library (Information).
 - B. Report, discussion and decision whether to add language to prohibit e-cigarette use in the Library to the current Disruptive Behavior Policy (Action).
 - C. Report, discussion and decision whether to add language to the Library Employee Handbook to specify terms of a Military Leave policy (Action).
 - D. Presentation of the Wisconsin 2013 Annual Report, and discussion and decision whether to endorse the report for the President's signature (Action).
 - E. Discussion and decision whether to endorse a "Statement of System Effectiveness" to accompany the Wisconsin 2013 Annual Report (Action).
- 9. New Business:
 - A. Report, discussion and decision on proposal to consider sponsoring a new murder mystery theatrical event (Action).
- 10. Continuing Trustee Education: Report, discussion and decision regarding article "New Report Hails Librarians as Drivers of Digital Transition" *School Library Journal*, March 3, 2014 (<http://www.thedigitalshift.com/2014/03/research/new-report-hails-librarians-vital-drivers-digital-transition>) (Information).
- 11. New items for placement on next agenda (Information).
- 12. Next Meeting (Information): May 1, 2014
- 13. Library Director's report (Information).
- 14. Adjournment (Action).

Upon reasonable notice, efforts will be made to accommodate the needs of hearing impaired individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Library Director at 321-9595, FAX 321-8595 or TDD 1-800-947-3529 (WI Telecommunications Relay), or by writing to the Library Director at the Greenfield Public Library, 5310 West Layton Avenue, Greenfield, WI 53220. The Greenfield Public Library is wheelchair accessible. 3/12/14.

Greenfield Public Library
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