

GREENFIELD PUBLIC LIBRARY BOARD
Thursday October 16, 2014 6:30 P.M.
2nd Floor Conference Room
5310 W. Layton Ave. Greenfield

Agenda

1. The meeting called to order & roll call.
2. Approval of the minutes of the September 18, 2014 and September 29, 2014 meetings (Action).
3. Public comment (Information).
4. President's Report.
5. Acceptance of the Financial Report (Action).
6. Approval of the bills presented for payment (Action).
7. Committee Reports Requiring Action (Action):
 - a. Legislative & Policy Committee Report and Recommendations:
 - i. Board to go into closed session pursuant to Wisconsin Statutes § 19.85(1)(f) for the purpose of "considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons": Report, discussion and decision pertaining to library card privileges following a violation of the Library "Internet and Computer Use" policy (Action).
 - ii. Adjourn closed session and reconvene into open session (Action).
 - b. Marketing & Community Relations Committee Report and Recommendations (Information) :
 - i. Report on attendance and overall community response to the October 11 "Library Zoo" event.
 - ii. Report on current Library's 5th Anniversary Celebration "50/50 Raffle".
 - iii. Planning of upcoming annual holiday bake sale in December and "Shopping Buffet" in March, 2015.
 - c. Budget & Finance Committee Report and Recommendations:
 - i. Scheduling a meeting to plan the creation of a "Planned Giving" Brochure (Action).
 - d. Human Resources Committee Report and Recommendations:
 - i. Report, discussion and decision whether to amend the Library Employee Handbook page 10 as it pertains to the timing of staff members' vacation requests and scheduling of shifts (Action).
 - e. Building Committee Report and Recommendations.
8. Old Business:
 - a. Board to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) "to consider the following: employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility": Report pertaining to confidential personnel matters (Action).
 - b. Adjourn closed session and reconvene into open session (Action).

9. New Business:
 - a. News and informational report on the Greenfield School District (Information).
10. Continuing Trustee Education.
11. Library Director's report (Information).
12. New items for placement on next agenda.
13. Next Meeting: November 20, 2014.
14. Adjournment.

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Greenfield Public Library
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