

GREENFIELD PUBLIC LIBRARY BOARD
Thursday May 18, 2017 6:30 P.M.
2nd Floor Conference Room
5310 W. Layton Ave. Greenfield
Minutes

1. The meeting was called to order by Ms. Czaplewski, at 6:36. On a roll call, the following were in attendance:

Ms. Ball
Ms. Bruhn
Ms. Czaplewski
Mr. Gagliano
Ms. Knasinski
Ms. O'Brien
Ms. Ryan
Ms. Waldoch

Mr. L'Amie and Ald. Lubotsky were excused.

2. Approval of the minutes of the April 20, 2017 meeting (Action): On a motion by Ms. Czaplewski, seconded by Ms. Bruhn, the minutes of the April 20, 2017 meeting were approved as presented.
3. Public comment (Information). None.
4. Acceptance of the Financial Report (Action): Total expenditures went from 20% of budgeted revenues used by the end of March, to 27% at the end of April. Ms. Czaplewski moved to approve the financial reports and Ms. Ball seconded. All voted in favor.
5. Approval of the bills presented for payment (Action): Capital expenses included charges for additional stand-alone battery-operated door alarms. Accounts payable included more charges for the new server. The project to install LED lightbulbs in the library is moving forward. Ms. Ball moved to approve the bills for payment; Ms. Ryan seconded. On a roll call vote, Ms. Ball, Ms. Bruhn, Ms. Czaplewski, Mr. Gagliano, Ms. Knasinski, Ms. Ryan, and Ms. Waldoch voted in favor; none voted against nor abstained.
6. President's Report (Information). No report this month.
7. Committee Reports:
 - a. Legislative & Policy Committee Report and Recommendations: No report.
 - b. Marketing & Community Relations Committee Report and Recommendations: No report.
 - c. Budget & Finance Committee Report and Recommendations: No report.
 - d. Human Resources Committee Report and Recommendations: No report.

- e. Building Committee Report and Recommendations: No report.
 - f. Ad Hoc Art Enhancement Committee. No report.
Ms. O'Brien will send out a Doodle poll to reach a consensus on committee meeting dates. A fall meeting is planned for the Legislative committee, with Marketing, Budget, Human Resources, and Ad Hoc Art planning summer meetings. The Building committee met in spring and completed its work for now.
8. Old Business: Ms. Ryan announced that board member Sue Waldoch was named first runner-up for State of Wisconsin Nurse of the Year. Board members congratulated Ms. Waldoch.
9. New Business:
- g. Report, discussion and decision regarding upcoming vacancies on the Library Board (Action). Ms. Ryan and Ms. Knasinski expressed their willingness to renew their terms in July. Ald. Lubotsky has been re-appointed to the board.
 - h. Interview of prospective library board candidate(s) to fill upcoming vacancies (Information). Robin Anderson has been proposed as the designee of the Greenfield School Board to replace Ms. Ball. Ms. Anderson is the Instructional Library Media and Technology Coordinator for the Greenfield School District. The board interviewed Ms. Anderson at the meeting.
 - i. Discussion and decision whether to endorse prospective library board candidate(s) for Mayoral appointment and City Council confirmation, to fill upcoming vacancies (action). Ms. Czaplewski moved to endorse the nomination of Ms. Anderson, and for Ms. Knasinski and Ms. Ryan for reappointment; Ms. Ryan seconded. All voted in favor.
10. Continuing Trustee Education (Information): The American Library Association (ALA) has been sending emails to encourage letters to elected officials to support library funding.
11. New items for placement on next agenda (Information): Ms. Ball attended a talk at the Wauwatosa Public Library by Isabel Wilkerson (author of *The Warmth of Other Suns: The Epic Story of America's Great Migration*) and suggested that the library bring in other authors to speak.
12. Next Meeting (Information): June 15, 2017, 6:30 pm.
13. Library Director's Report (Information). Ms. O'Brien shared a recently-printed brochure listing all the library's summer programs, from June 1 to August 31, 2017. These include summer reading programs and a school district collaboration, as well as adult and senior reading clubs, discussions, and classes. She also discussed the meeting of Wisconsin public library directors in Stevens Point, and their desire for transparency in any new master library system plan from the Department of Public Instruction. The steering committee for this plan is starting to gather feedback. The website for information is www.plsr.info.

HVAC update: the library has hired a firm that is uncovering many issues with the system's automation and equipment, and are recommending the purchase of a new controller. They will send a formal report to the Director. The seepage along one basement wall will be repaired by the end of June. Ms. O'Brien is soliciting proposals for the front patio project . Also, the Greenfield Farmer's Market, at which the library is represented, will begin on Sunday, May 21. Finally, there is an exhibit by Wisconsin Pastel Artists in the mezzanine lounge in May.

14. Adjournment (Action). On a motion by Ms. Ryan, seconded by Ms. Ball, the meeting adjourned at 7:47 pm.

Minutes respectfully submitted by Mary Knasinski.