

GREENFIELD PUBLIC LIBRARY BOARD
Thursday June 15, 2017 6:30 P.M.
2nd Floor Conference Room
5310 W. Layton Ave. Greenfield
Minutes

1. The meeting was called to order by Ms. Czaplewski, at 6:34 pm. On a roll call, the following were in attendance:
Ms. Bruhn
Ms. Czaplewski
Mr. Gagliano
Ms. Knasinski
Mr. L'Amie
Ald. Lubotsky
Ms. O'Brien
Ms. Waldoch

Ms. Ball was excused.

2. Approval of the minutes of the May 18, 2017 meeting (Action): On a motion by Ms. Ryan, seconded by Ms. Bruhn, the minutes of the May 18, 2017 meeting were approved as presented.
3. Public comment (Information). None.
4. Acceptance of the Financial Report (Action): Full discussion postponed until the July meeting. Ms. O'Brien reported that, with 41.37% of the fiscal year completed, expenditures total 33.41% of those budgeted, and there will soon be a list of expenditures due to summer programs.
5. Approval of the bills presented for payment (Action): Full discussion postponed until the July meeting. The library received its first bill from Unique Management, the collection agency contracted to retrieve library materials.
6. President's Report (Information). Ms. Czaplewski presented the board members with a blog article from the Brookings Institute, "How Public Libraries Help Build Healthy Communities," by Marcela Cabello and Stuart Butler, March 30, 2017.
7. Committee Reports:
 - a. Legislative & Policy Committee Report and Recommendations: No report. Plans to meet in fall.
 - b. Marketing & Community Relations Committee Report and Recommendations: No report. Plans to meet Tuesday June 20 at 5 pm.
 - c. Budget & Finance Committee Report and Recommendations: No report. Plans to meet Thursday June 29 6:30 pm.

- d. Human Resources Committee Report and Recommendations: No report. Plans to meet Thursday June 29 5:30 pm.
 - e. Building Committee Report and Recommendations: No report. May meet in summer.
 - f. Ad Hoc Art Enhancement Committee. No report.
8. New Business: The board discussed activities at the Greenfield Farmers Market to promote the children's programs and the book clubs at the library. National Night Out will need volunteers to represent the library on Thursday August 1 in Konkel Park.
9. Old Business: None.
10. Continuing Trustee Education (Information): Already discussed during President's Report.
11. New items for placement on next agenda (Information): Work on the library budget will take place over the next few months; there is also an HR issue to discuss.
12. Next Meeting (Information): July 20, 2017, 6:30 pm.
13. Library Director's Report (Information). The new HVAC controller has been installed and is running well. The system has been examined and a recommendation on further work will be forthcoming.

Two new servers have been installed and most of the transition is now completed. The servers are the same as those installed at City Hall, and enable the library to take advantage of the city's increased bandwidth. In fall, every library in the county will be further increasing bandwidth, running on the MCFLS Wide Area Network (to 100 mbps.) The Wi-Fi system in the library will be upgraded too. These upgrades, though, will cost \$40,000-\$50,000, but the library should be able to absorb that cost because of other budget savings.

The City Council on June 20th will take up the re-nomination of Teri Ryan and Mary Knasinski, and Robin Anderson is to be confirmed as the School Board designee, who will join the board in July.

Summer library programs have begun and have been very well attended.

14. Adjournment (Action). On a motion by Ms. Czaplewski, seconded by Ms. Ryan, the meeting adjourned at 7:00 pm.

Minutes respectfully submitted by Mary Knasinski.