

GREENFIELD PUBLIC LIBRARY BOARD
Thursday August 16, 2018 6:30 P.M.
2nd Floor Conference Room
5310 W. Layton Ave. Greenfield
Minutes

1. The meeting was called to order by Ald. Lubotsky at 6:32 pm. On a roll call, the following were in attendance:

Ms. Bruhn
Ms. Czaplewski
Ms. Knasinski
Mr. L'Amie
Ald. Lubotsky
Ms. O'Brien
Ms. Ryan

Ms. Anderson and Mr. Gagliano were excused.

2. Interview with applicant to fill board vacancy, discussion and decision regarding a recommendation to the Mayor and Council for appointment (Action). An applicant expressed a willingness to be interviewed by phone during the meeting. Ms. Knasinski moved to wait until September for an in-person interview. Ms. Czaplewski seconded. All voted in favor.
3. Approval of the minutes of the July 19, 2018 meeting (Action): On a motion by Ms. Czaplewski, seconded by Ms. Ryan, the minutes of the July 19, 2018 meeting were approved as presented.
4. Public comment (Information). None.
5. Acceptance of the Financial Report for July 2018 (Action): Ms. O'Brien stated that Mr. Gagliano had reviewed the invoices and recommended acceptance of the financial report. With 58% of the fiscal year completed, 96% of revenues have been taken in; expenses are at 55.86% for the year. Ms. Czaplewski moved to approve the financial report and Ms. Ryan seconded. All voted in favor.
6. Approval of the July 2018 bills presented for payment (Action): There was a capital expense for the final payment of \$4,671 for a Comprise Smart terminal for self-checkout and for credit card acceptance. A sound system was also installed in the Community Room for \$4,495. Ald. Lubotsky moved to approve the bills for payment, and Ms. Bruhn seconded. On a roll call vote, Ms. Bruhn, Ms. Czaplewski, Ms. Knasinski, Mr. L'Amie, Ald. Lubotsky, and Ms. Ryan voted in favor; none voted against nor abstained.
7. President's Report (Information). None this month.

8. Committee Reports (Action):

- a. Legislative & Policy Committee Report and Recommendations: Did not meet.
- b. Marketing & Community Relations Committee Report and Recommendations: Did not meet.
- c. Budget & Finance Committee Report and Recommendations: Did not meet.
- d. Human Resources Committee Report and Recommendations: Did not meet.
- e. Building Committee Report and Recommendations: Did not meet.

9. Library Director's Report (Information). The library will host a Celebration of Greenfield Arts on Saturday August 18, from 10 am to 4 pm. The event will include an outdoor art fair and workshops, and will help inaugurate the fundraising campaign "Greenfield Creates" for art to be purchased for the library. The website for donations is www.givinggrid.com/fozbsm.

Regarding the eligibility of Ald. Lubotsky to also serve as library board chair, Ms. O'Brien stated there is no statutory prohibition against a city council member also serving as Library Board President. She recommended that in the future, a nominating committee be appointed at least one month prior to the board elections as specified in the Library Board Bylaws.

10. New Business (information). None.

11. Old Business (Information). Ms. O'Brien will report on recommendations of the PLSR (Public Library System Redesign) steering committee next month.

12. Continuing Trustee Education (Information). None this month; this agenda item was added a few years ago and is useful as a way to share new information as it becomes relevant.

13. New items for placement on next agenda (Information). The PLSR report from Ms. O'Brien will be discussed, as well as the launch of the fundraising campaign that will run through November.

14. Next meeting: September 20, 2018 at 6:30 pm.

15. Adjournment (Action). Adjournment (Action). On a motion by Ald. Lubotsky, seconded by Ms. Bruhn, the meeting adjourned at 7:19 pm.

Minutes respectfully submitted by Mary Knasinski.