

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT THE GREENFIELD CITY HALL
ON TUESDAY, JANUARY 28, 2020

1. Call to Order & Roll Call

The meeting was called to order by Ald. Lubotsky at 6:38 p.m.

Present: Ald. Linda Lubotsky, Ald. Bruce Bailey, Ald. Shirley Saryan, Mr. Richard Kasza, Mr. Richard Mrochinski

Excused: Brian Sajdak, City Attorney

Also present: Jeff Katz, Director, Neighborhood Services; John Laskoski, Superintendent of Public Works; Bryan Haas, Project Engineer; Craig Skala, Engineering Technician.

2. Approval of the October 22, 2019 Board of Public Works minutes

Motion by Ald. Bailey, seconded by Mr. Kasza, to approve the October 22, 2019 Board of Public Works minutes. Motion carried unanimously.

3. Citizen Commentary - None

4. Public Hearing for the reconstruction of 44th, 45th, 46th, 47th, 48th, and 49th Street; and St. Francis, Wilbur and Crawford Avenue; and 46th Place, and the levying of special assessments under Section 66.0703, Wisconsin Statutes, upon property for municipal purposes

Motion by Ald. Bailey, seconded by Ald. Lubotsky to open Public Hearing. Motion carried unanimously.

Mr. Katz explained this is a public hearing for the assessment process in the neighborhood south of Morgan and east of 43rd Street. The project is a two-year project. In the first year we are going to do part of the neighborhood between Morgan Ave. and St. Francis Ave. In the second year, we are going to do the area south of St. Francis. We will be installing storm sewer, curb and gutter, new asphalt streets, and concrete driveway approaches. If a resident has an asphalt or concrete driveway, it will be matched with asphalt or concrete. There will be street lights added, primarily at the corners, sometimes mid block. If sidewalk is already there, it might be repaired if it is bad. New sidewalk is not being added. Everyone received a letter if there is access to storm sewer asking if they want a storm lateral. That is a way to connect your downspouts or sump pump to storm sewer. That is optional, however, there is a charge. For both years, the project will begin in the Spring and end in the Fall. Residents will have access to get to and from their home and garage while the construction is taking place. There will be certain times when they will not be able to get to their garage, like when the concrete in front of their house is curing. Usually that is about no more than a week.

The project is primarily paid for by the City through taxes but there is an assessment

for a portion of it. Residents will receive their assessment notice in the mail the year following the completion of the project. They can elect to pay it at once or spread it out over 10 years with interest.

Residents were invited to approach the podium to speak for or against this assessment process. Donald Damask of 4668 S. Crawford Ave. spoke. He asked what is the advantage to pay extra to be hooked up to the storm sewer? Mr. Katz explained that currently water drains on the lawn and some residents have a problem with cutting their lawn because they have so much water that comes off their roof or from their sump pump. Some people prefer to have it go directly into the storm sewer. This is optional for residents that feel they have a problem with water. Ald. Bailey inquired if MMSD would like us to connect or not. Mr. Katz explained that MMSD does not have an opinion on it. If the water can be absorbed into the grass, it is actually better. However, smaller lots can have a problem with too much water in certain areas.

Ald. Lubotsky asked if anyone else would like to speak. No reply. Ald. Lubotsky inquired again if anyone else would like to speak.

Annie Sanchez of 4501 W. Saint Francis Ave. spoke. She asked how is each house is assessed for this project? Mr. Skala explained that the City policy for assessments is based on the width of each person's lot. It is based on property frontage. Mr. Skala reiterated that storm sewer connection is optional. One driveway approach will be replaced at the same size. Residents with two driveways will be charged for the second one. Concrete service walk is for a service walk that goes from front door to the road. A small portion of service walks may have to be excavated and will be replaced at the same size. That is based on the square footage of what gets replaced. Ms. Sanchez also inquired when the deadline is to decide about connecting to sewer lines. Mr. Haas, Project Engineer, explained that two rounds of mailings have been done for authorizations in the Fall of 2019. That deadline has passed. Since this resident just purchased her home, the City can extend the deadline to the beginning of April for her.

Ald. Lubtosky asked if anyone else would like to speak. No reply.

Motion by Ald. Saryan, seconded by Ald. Bailey to close the Public Hearing. Motion carried unanimously.

5. Discussion and decision to adopt a final resolution, to levy special assessments under Section 66.0703, Wisconsin Statutes, upon property for municipal purposes, for the

reconstruction of 44th, 45th, 46th, 47th, 48th, and 49th Street; and St. Francis, Wilbur and Crawford Avenue; and 46th Place

Ald. Bailey stated that the City puts funds away for general construction to improve our city streets. He is inquiring what the percentages are. Mr. Katz replied it is about 15%. Ald. Bailey clarified that the City is paying 85% out of the general funds and the resident is paying 15%.

Motion by Ald. Bailey, seconded by Mr. Kasza to adopt a final resolution, to levy special assessments under Section 66.0703, Wisconsin Statutes, upon property for municipal purposes, for the reconstruction of 44th, 45th, 46th, 47th, 48th, and 49th Street; and St. Francis, Wilbur and Crawford Avenue; and 46th Place. This item was forwarded to the February 4, 2020 Common Council meeting. Motion carried unanimously.

6. Discussion and decision to approve an ordinance to repeal and recreate Section 3.12 (5) (c) of the Municipal Code pertaining to right-of-way permits

Mr. Katz explained that in our ordinance we have fees for Right of Way permits. We used to have 14 categories and we have reduced it down to 2 to simplify it. This ordinance is to change the fee schedule for Right of Way permits down to 2 from 14. There is no increase in the fee.

Motion by Ald. Lubotsky, seconded by Mr. Kasza to approve the ordinance to repeal and recreate Section 3.12 (5) (c) of the Municipal Code pertaining to right-of-way permits. This item was forwarded to the February 4, 2020 Common Council meeting. Motion carried unanimously.

7. Discussion and decision to adopt a resolution, recognizing International Migratory Bird Day and authorizing the Pollinator Protection Committee to continue participation in the Wisconsin Bird City program

Mr. Katz shared that in order to make our citizens aware of the importance of migratory birds, basically maintain our status as Bird City, we need to adopt this resolution recognizing International Migratory Bird Day. The Pollinator Protection Committee is a subcommittee of the Beautification Committee.

Motion by Ald. Lubotsky, seconded by Mr. Kasza to adopt the resolution recognizing International Migratory Bird Day and authorizing the Pollinator Protection Committee to continue participation in the Wisconsin Bird City program. This item was forwarded to the February 4, 2020 Common Council meeting. Motion carried unanimously.

8. Discussion and decision to adopt a resolution, proclaiming the month of June as Monarch Butterfly Month in the City of Greenfield

Mr. Katz explained that this resolution is related to making the citizens aware of some of the environmental issues that we face. This resolution will proclaim June as

the Monarch Butterfly Month in Greenfield. There will be some educational things at the Farmer's Market related to this.

Motion by Ald. Saryan, seconded by Mr. Kasza to adopt the resolution proclaiming the month of June as Monarch Butterfly Month in the City of Greenfield. This item was forwarded to the February 4, 2020 Common Council meeting. Motion carried unanimously.

9. Superintendent of Public Works Report

Mr. Laskoski reported that the Department of Public Works employees have been busy doing some structural pruning of the 2017 tree planting along 43rd Street and other areas around the city that consists of over 200 trees that were planted in 2017. To date, they have also structurally pruned over 330 other right of way trees throughout the city. They have begun removal of dead and hazardous trees in the last few weeks. DPW has also been involved in the painting of offices at the LEC and upgrades in community development. Two new staff members have been added to the department. Scheduling of leaf grinding is in February, weather dependent. That material will be available to residents in Spring, as well as wood chips. Along with other city departments, DPW was able to participate in 2nd grade tours from Maple Grove and Glenwood. There were 15 snow events since October 31, 2019 and 10 plowing events throughout the city. DPW continues with regular scheduled maintenance. Mr. Laskoski acknowledged the talent and dedicated men and women of Greenfield Public Works. They continually meet the challenges presented and perform those jobs and tasks admirably. We are fortunate to have those individuals working in Greenfield.

10. Engineering Report

Mr. Haas reported on the projects that are currently planned for this upcoming year. Planning is well underway and several are out for advertisement to contractors already. The remaining will be advertised shortly this month. The projects include St. Francis neighborhood reconstruction project that the public hearing was about earlier tonight. Another project is on 116th St. from Howard Ave. to Morgan Ave. That is a simple resurfacing project. We plan on adding sidewalk on Grange Ave. from 43rd Street to 48th St. A new traffic signal will be installed at the intersection of 84th St. and Cold Spring Rd. as well as concrete road repair from Forest Home Ave. to 92nd St. Another unique project this year is an addition of a multi-use path from Konkell Park to Greenfield High School, on the south side of Honey Creek. Lastly, we do plan on repairing several sanitary locations throughout the city that need some attention.

Besides the City of Greenfield, we do have several DOT projects within the city limits. The largest one right now is the 68th St. bridge replacement. That is on schedule with planned completion by September. The DOT is planning on resurfacing Hwy. 100 from I-43 all the way to I-94 in West Allis. That is tentatively planned to begin late summer and will go through the end of 2021.

Minutes are not official until formally approved by the Board of Public Works at the next scheduled meeting.

11. Items for future agenda - None

12. Adjourn

It was moved by Ald. Lubotsky, seconded by Ald. Bailey to adjourn the Board of Public Works meeting at 7:05 PM. Motion carried unanimously.

Respectfully Submitted,

Jodi Weber
Administrative Assistant

Distributed January 30, 2020