

1. Meeting called to order @ 7:00 P.M.

ROLL CALL:

Alderson Pam Akers	Present
Darren J. Rausch, MS, CPH	Present
Andrew Martinez, Phar.	Present
Allen Owen, D.D.S.	Present
Mary Kitten, R.N.	Present
Luanne Wielichowski, R.N.	Excused
Leon A. Saryan, Ph.D.	Present
Cindy Leran	Present
Richard Dettmann, Ph.D, M.Ed.	Present

2. A motion was made by Pam Akers, seconded by Allen Owen, to approve the minutes of the September 11th, 2014, Board of Health meeting. The motion carried unanimously.

3. **Citizen Commentary** – No citizens present.

4. Mr. Rausch stated that the City budget process is moving along. The public hearing will be Tuesday, Nov 18th. No changes or modifications have been proposed to date. The final version of the department budget that will be approved should be consistent with what the Board approved at the September meeting.

Update related to the 2015
departmental budget

5. Mr. Rausch indicated that since there were significant changes to the Chapter 140 Review tool, he felt it appropriate to provide an overview to the process and items to be assessed. The review is mandated by Wisconsin Statutes and Administrative Code and must be done every five years. The biggest change for the tool is the alignment with PHAB accreditation. The next review of the department will likely occur in March 2015 or closely thereafter. Mr. Rausch introduced Lisa Boettcher who led a review of the Chapter 140 Review.

2015 state review of the
Health Department

6. Mr. Rausch commented that each year the Environmental Health program must conduct a self-assessment. The department has never shared the data before, mostly because of the difficulty to access the data and the unreliability of paper records. Since the department has shifted to using the HealthSpace software for licensing and inspection, the data is much more reliable and accessible than previously. Mr. Rausch shared the detailed violations identified during the 2013-14 licensing year for both restaurants and retail food establishment by violation category. The majority of violations, greater than 60 percent, cited for both restaurants and retail food establishments were under the category of good retail practices. Other areas with high percentages in both establishment types included cross contamination and personal hygiene. Mr. Rausch discussed the ability to track this data over time and the benefits it can provide for program improvement.

Environmental program
data review

7. Mr. Rausch stated that since the department uses the HealthSpace software, we have the ability to join the State and other agent programs in placing inspection results online. Currently the Department of Health Services is working with several agent programs across the state to place inspection results online in January 2015. Restaurants will be the

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first licensing type to go “live,” but other licensing types will follow including pools, tattoo and body piercing establishments, and retail food establishments.

Our inspections, if approved by the Board this evening, would be uploaded to the online platform in the second wave which should occur later in the first quarter of 2015. Mr. Rausch highlighted the benefits to the program with having online inspections, including transparency, the provision of education on environmental health, and will save program time for identifying and locating inspection reports requested under Wisconsin’s open records law. Mr. Rausch indicated that the inspections would be in on “Greenfield only” page that the department would control the verbiage and information. Mr. Rausch can envision a media press release prior inspection results going live on the site.

A motion was made by Pam Akers, seconded by Leon Saryan, in favor of working with the Wisconsin Department of Health Services to place inspection results online. The motion carried unanimously.

Approval to place restaurant inspection results online.

8. Mr. Rausch shared a presentation he provided at the UWM Zilber School of Public Health related to the Greenfield Farmers Market, with an emphasis on evaluation data from 2013 and 2014. The attendance continued to climb in 2014 and we had a very successful year in terms of both attendance and Market site upgrades. The upgrades included a Market she, tables, umbrellas, recycling, benches and more. The addition of debit/credit and EBT (food stamps) at the Market was a plus, with the use of each system increasing significantly throughout the season.

Update related to 2015 Farmers Market.

9. Mr. Rausch indicated that he disseminated the keeping of animals in the city document earlier in the week. In addition, he distributed the first four pages of the Municipal Code Chapter 12.11 related to animals. The current code excludes all animals with the exception of dogs and cats. Mr. Rausch asked for Board members to discuss their interest in reconsidering this issue. After discussion, including a history of animal-related issues that have been addressed by the Board, it was determined that there was no need to change.

A motion was made by Cindy Leranth, seconded by Richard Dettmann, to maintain the animal health ordinance as currently written. The motion carried unanimously.

Decision to maintain current animal ordinance.

10. Committee to go into Closed Session Pursuant to Wisconsin Statutes, Section 19.85(1)(f)(g) and 19.85(1)(c) to discuss the following:
- a. Communicable Disease Updates
 - b. Environmental Health Updates
 - c. Personnel Updates
 - d. Health Officer/Director Evaluation

A motion was made by Leon Saryan, seconded by Pam Akers, to adjourn closed session and reconvene into open session. The motion carried unanimously.

11. A motion was made by Leon Saryan, seconded by Pam Akers, to adjourn closed session and reconvene into open session. The motion carried unanimously.

12. No report; legislature is not in session.

13. No report.

Executive Officer's Report

14. Mr. Rausch distributed year-to-date communicable disease numbers and provided updates related to both Ebola virus and the EV-D68 virus. Currently, there are no Ebola contacts being followed-up in Greenfield but there have been dozens requiring follow-up across the State; the staff have keep abreast of the latest guidance and are prepared should suspect cases arise. In other disease news, early indications seem to point to an early and aggressive influenza season; to date, there have been over 20 hospitalizations for influenza-like illness since mid-October which is much earlier than typical.

The traffic circle on Howard Avenue was recently removed but construction planning continues to identify an alternative traffic calming solution when the road is reconstructed in 2015.

Mr. Rausch provided a synopsis of emails and calls that he has received since the electronic smoking device ordinance was approved by the Common Council. There have been approximately five emails and a similar number of calls; most are requesting clarification since what they have heard is not accurate. Mr. Rausch has emailed or shared verbally the latest scientific information and the rationale for the City ordinance; not all are in agreement, but they are appreciative for the information. Notably, the majority of those emailing or calling objecting to the electronic smoking ordinance have lived outside of the Greenfield area.

Lastly, Mr. Rausch noted that the collection box for expired medications has been returned to the Law Enforcement Center lobby. The collection box had been taken out of service for approximately six weeks due to uncertainty related to funding for the medication collection. The Department of Justice was no longer providing funding for the disposal, but the Metropolitan Milwaukee Sewerage District has agreed to fund disposal in 2015 as additional sources are found. Mr. Rausch issued a thank you to Leon Saryan, MMSD Commissioner, and the MMSD management for keeping this program going for 2015 and hopefully beyond.

15. *Chairperson's Report* – None

16. *Aldersperson's Report* – None.

17. *Miscellaneous Board Member's Report* – None.

18. *Items for Future Agendas:* Mr. Rausch stated that he and department staff will begin to review the accreditation domains over the course of the 2015 Board of Health meetings.

19. **A motion was made by Allen Owen, seconded by Pam Akers, to adjourn the meeting at 8:44 PM. The motion carried unanimously.**