

MINUTES OF THE FINANCE AND HUMAN RESOURCES MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, FEBRUARY 26, 2020

1. Meeting called to order and roll call

The meeting was called to order by Ald. Saryan at 6:00 P.M.

Present: Ald. Kastner Present
 Ald. Bailey Present
 Ald. Saryan Present

Also present: Paula Schafer, Finance Director
 Michael Neitzke, Mayor
 Tim Sowinski, Deputy Comptroller

2. Approval of the January 29, 2020 Finance and Human Resources Committee minutes

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the January 29, 2020 Finance and Human Resources Committee minutes as presented.

The motion carried unanimously.

3. Discussion and decision related to Greenfield Health Department WISHIN Data Sharing Participation Agreement (D. Rausch)

Mayor Neitzke stated that Mr. Rausch could not make the meeting. This item is an agreement to share data with the State.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve the Greenfield Health Department WISHIN Data Sharing Participation Agreement.

The motion carried unanimously.

4. Services Agreement between Health Care Education and Training, Inc., and the Greenfield Health Department. (D. Rausch)

Mayor Neitzke stated that this item is to continue collaboration with three other suburban Milwaukee County health departments, West Allis, South Milwaukee, and Oak Creek. This company is who they partner with to write grant related provisions.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve the Services Agreement between Health Care Education and Training, Inc., and the Greenfield Health Department.

The motion carried unanimously.

5. Discussion and Decision related to Healthcare Emergency Readiness Coalition (HERC), Inc., Region Seven, Intergovernmental Mutual Aid Agreement (D. Rausch)

Mayor Neitzke stated that this item is a Mutual Aid Agreement ratified by the local health agencies within Milwaukee County as well as the Waukesha County Public Health Division 2003. Mayor Neitzke stated that items 3, 4, and 5 on this agenda are all critical to cooperating with each other. Ald. Bailey stated that these items also save money with partnerships. Mayor Neitzke stated that every time you collaborate and when you partner with other agencies and use the data that somebody else is paying to maintain, that saves money for the taxpayers.

Ald. Kastner asked if Mr. Rausch is keeping "abreasted" with the Coronavirus. Mayor Neitzke answered that he has not spoken with Mr. Rausch, but his discussions with others have indicated that the concerns with regard to the Coronavirus are recognized as stated in the media. He knows that the health department is taking it seriously. Ald. Kastner added that the United States is well suited and well prepared already for something like this virus. Mayor Neitzke stated that the country can rest assured that there are a lot of public health professionals at the local, county, state, and federal level prepared to deal with this virus.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve the Healthcare Emergency Readiness Coalition (HERC), Inc., Region Seven, Intergovernmental Mutual Aid Agreement.

The motion carried unanimously.

6. Approval of 2020 Wisconsin Parks and Recreation Association Theme Park Ticket Agreement (S.Jaquish)

Mayor Neitzke stated that Mr. Jaquish could not be present for the meeting. He stated that this item is an agreement that the City does every year. The City offers discounted tickets for attractions throughout the state through the Parks and Recreation Department. Mayor Neitzke stated that this agreement is incredibly well received.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve the 2020 Wisconsin Parks and Recreation Association Theme Park Ticket Agreement.

The motion carried unanimously.

7. Discussion and decision regarding agreement SESAC (Society of European Stage Authors & Composers) for the authorized use of musical compositions on City Premises (S.Jaquish)

Mayor Neitzke stated that there are four entities out there in the world collecting royalties on behalf of artists. The Society of European Stage Authors & Composers has been run by the City Attorney. Mr. Jaquish has been in charge of coordinating these agreements. These are royalty agreements that the City needs to pay.

Ald. Saryan asked if this is when the City has bands playing. Mayor Neitzke answered that when the City has bands or radio on, any type of music through a stage. Mayor Neitzke stated that he is not sure if the City is responsible for bands that play music in our facilities because they would have to pay a royalty as well. If the City decides to not approve this agreement, there are people that go around and if they listen to radio at a front desk that is playing music, the penalties are substantially higher than the royalty fees that you would have to pay. Mayor Neitzke stated that there is a strong effort among many musicians to get the pay that they are entitled to for their property. This item is an example of that.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve the agreement SESAC (Society of European Stage Authors & Composers) for the authorized use of musical compositions on City Premises.

The motion carried unanimously.

8. Approval of schedules of disbursements in the amount of \$610,559.29

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the following schedules of disbursements:

PACKETS FOR WEDNESDAY, 02 / 26 / 2020 FINANCE MEETING

AP DISBURSEMENT SCHEDULES:

AP CHECKS	2/7/2020	\$	368,148.52
AP CHECKS	2/14/2020	\$	230,409.55
2019 COMMITTEE MTG PMTS	2/18/2020	\$	1,325.00
TAX REFUNDS	2/12/2020	\$	9,345.27
TAX REFUNDS	2/19/2020	\$	1,330.95

TOTAL \$ 610,559.29

The motion carried unanimously.

Minutes are not official until formally approved by the Common Council at the next scheduled meeting.

9. Approval of mileage reimbursements in the amount of \$172.62

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the mileage reimbursements in the amount of \$172.62.

The motion carried unanimously.

10. Investments and reinvestments

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve the investments and reinvestments as follows:

LOCAL GOVERNMENT INVESTMENT POOL

January 2020 Statement

December Ending Balance	\$	22,222,717.91
1 Deposit (s) in January		511,959.19
0 Withdrawal(s) in January		-
January Interest Earnings @ 1.61%		30,943.29
TOTAL	\$	22,765,620.39
JANUARY 2020 INVESTMENTS		

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$1,530,490.84	12/31/2001	variable		\$194.62	21901270
Money Mkt/BMO Harris Bank	\$510,769.48	6/28/2011	variable		\$215.08	46370511
Ehlers Investment Partners X-2055705 GRD GEN INV	\$6,482,132.35	12/9/2014	variable			
Associated Bank Investments	\$6,381,761.38	12/10/2014	variable			
Totals	\$14,905,154.05				\$409.70	

The motion carried unanimously.

11. Other topics for future agendas

N/A

12. Adjourn

Motion by Ald. Bailey, seconded by Ald. Kastner, to adjourn the meeting at 6:11 p.m.

The motion carried unanimously.