

MINUTES OF THE GREENFIELD BOARD OF HEALTH MEETING HELD AT THE GREENFIELD CITY HALL ON THURSDAY, MARCH 12TH, 2015, AT 7:03 PM.

1. Meeting called to order @ 7:03 P.M.

Meeting Called to Order

ROLL CALL:

Alderson Pam Akers	Present
Darren J. Rausch, MS, CPH	Present
Andrew Martinez, Phar.	Present
Allen Owen, D.D.S.	Present
Mary Kitten, R.N.	Excused
Luanne Wielichowski, R.N.	Excused
Leon A. Saryan, Ph.D.	Present
Cindy Leranth	Excused
Richard Dettmann, Ph.D, M.Ed.	Present

Also present: Lisa Boettcher, Public Health Specialist

2. Approval of the November 13, 2014 Meeting Minutes

Approval of Meeting Minutes

A motion was made by Allen Owen, seconded by Richard Dettman, to approve the minutes of the November 13th, 2014, Board of Health meeting. The motion carried unanimously.

3. Citizen Commentary

Citizen Commentary

No citizens present.

4. Presentation related to the Public Health Accreditation Board Domains 1 & 2

Presentation of Public Health Accreditation Board Domains

Mr. Rausch introduced Lisa Boettcher, Public Health Specialist. He noted that Ms. Boettcher has prepared a series of presentations related to the Public Health Accreditation Board domains for national health department accreditation. These presentations are being shared with department staff and Board of Health members to familiarize themselves with the key deliverables required for accreditation. Mr. Rausch's belief is that a familiarity with the domains and requirements will well position staff and Board members to support and encourage accreditation efforts. He also briefly described the accreditation process.

Ms. Boettcher provided an overview of Domains 1 and 2. Domain 1 refers to the conduct and dissemination of community health assessments with a focus on population health status and public health issues. Domain 2 is related to the investigation of health problems and environmental health hazards to ensure the health of the community.

5. Informational item relating to 2015 Departmental Grants

**2015 Departmental Grant
Information**

Mr. Rausch distributed a document outlining the 2015 departmental grants, including both funding levels and objectives for the year. In total the department anticipates grants in seven different areas, with a total grant allocation of approximately \$92,000. One of these grants, for Ebola preparation and response, will be addressed in the next agenda item.

6. Discussion and decision regarding Ebola Grant Funding

**Discussion and Decision
regarding Ebola Grant
Funding**

Ebola funding from the Centers for Disease Control and Prevention (CDC) will begin on April 1, 2015. This funding will be available for eighteen months. Total funding allocation is uncertain at this point, however, local departments were told that the allocation would be approximately one-third of the Emergency Preparedness funding. Grant objectives require the use of funds to prepare and respond to Ebola patients. The grant objectives are closely aligned with efforts completed in the past, and often are moving response and training plans to a greater level of detail given the specific considerations for Ebola response. Mr. Rausch anticipates collaborating with city partners, and likely other public health partners, to meet these objectives while building upon current emergency response plans.

A motion was made by Leon Saryan, seconded by Pam Akers, to approve Ebola grant when received. The motion carried unanimously.

7. Informational item regarding the status of online inspections

Online Inspections Status

Mr. Rausch stated that department staff are researching the online inspection websites of other local health departments to familiarize with the technology and information contained on each site. As discussed in November, each department is responsible for creating the verbiage to include on the online inspection site webpage. Mr. Rausch anticipates that this project will be finalized internally within the month, and will be sent to the state. The department's restaurant inspection reports could be publically available within 2-3 months; the state will, over time, expand the online availability to other license types.

8. Committee to go into Closed Session Pursuant to Wisconsin Statutes, Section 19.85(1)(f)(g) and 19.85(1)(c) to discuss the following:

Closed Session

- a. Communicable Disease Updates
- b. Environmental Health Updates
- c. Personnel Updates
- d. Health Officer/Director Evaluation

A motion was made by Leon Saryan, seconded by Pam Akers to adjourn to closed session. The motion carried unanimously.

9. Adjourn Closed Session and Reconvene into Open Session

Reconvene into Open Session

A motion was made by Leon Saryan, seconded by Pam Akers to adjourn the closed session and reconvene into open session. The motion carried unanimously.

10. Public Health Legislative Updates

Public Health Legislative Updates

Mr. Rausch is a member of the Joint Public Affairs Committee (representing both the Wisconsin Public Health Association & the Wisconsin Association of Local Health Departments and Boards). The Committee has been working since last summer to develop budget priorities for the upcoming state legislative cycle. The Committee has chosen to focus our legislative attention to create a continuing state appropriation to provide base funding for local health departments to meet the needs for surveillance, investigation, control and prevention of communicable disease.

The background for this request is related to the large outbreak of tuberculosis in Sheboygan County last year. This outbreak, involving dozens of cases, quickly surpassed the needs to the Sheboygan County Health Department and required an emergency appropriation of > \$1M to coordinate all aspects of response.

Mr. Rausch will forward additional information from the WPHA & WALHDAB on this issue for anyone who is interested. They are asking that people contact their legislators regarding this funding.

11. Public Health Research

Public Health Research

Mr. Rausch stated that the 2015 Greenfield Community Health Survey will begin within the week. This survey is conducted along with surveys for the eleven other local health departments in Milwaukee County. The survey is conducted in partnership with local health departments and with fiscal support from the health care systems in the county. This survey represents the fifth survey of approximately 400 Greenfield residents, providing a great data source for community health assessment and health improvement planning. We will start our CHIP/CHA cycle in either late 2015 or early 2016.

12. Executive Officer's Report

Executive Officer's Report

Mr. Rausch indicated that Farmer's Market planning is currently in progress. There are approximately seven vendor stalls still available. Ms. Boettcher reported that 95% of the vendors from last season returning to the market. There are two main reasons for those not returning to the Farmers' Market in the same capacity. One is a new market that recently opened with the same

BOARD OF HEALTH MINUTES OF MARCH 12, 2015

day and hours of operation as the Greenfield Farmer's Market. The other reason is that the vendor has had so much success that they are going full retail and no longer need the market to sell their products. Ms. Boettcher announced that a Maker's Market will be implemented this year. It will be held the first Sunday of every month. The market has great sponsors this year such as House of Harley, Stu's Flooring Nowak Chiropractic and Clement Manor.

Mr. Rausch shared the annual 2014 communicable disease numbers, as well as year-to-date numbers for 2015.

Mr. Rausch distributed the pertussis report from the Division of Public Health.

Drug take-back program has received funding support at the state level, per Attorney General Brad Schimel. The DOJ will continue the twice annual collections.

The Mayor has secured a sizable donation to build an amphitheater at Konkel Park and a new master plan for the park has been created.

13. Chairperson's Report

Chairperson's Report

None

14. Alderperson's Report

Alderperson's Report

None

15. Miscellaneous Board Member's Report

Miscellaneous Board Member's Report

None

16. Items for Future Agendas

Future Agenda Items

Continued review of accreditation domains
Evaluations

17. Adjournment

Adjournment

A motion was made by Allen Owen, seconded by Pam Akers, to adjourn the meeting at 8:47 PM. The motion carried unanimously.