

MINUTES OF THE GREENFIELD BOARD OF HEALTH MEETING HELD AT THE GREENFIELD CITY HALL ON THURSDAY, JUNE 4TH, 2015, AT PM.

1. Meeting called to order @ 5:33 P.M.

Meeting Called to Order

ROLL CALL:

Alderson Pam Akers	Present
Darren J. Rausch, MS, CPH	Present
Andrew Martinez, Phar.	Present
Allen Owen, D.D.S.	Present
Mary Kitten, R.N.	Present
Luanne Wielichowski, R.N.	Present
Leon A. Saryan, Ph.D.	Present
Cindy Leant	Excused
Richard Dettmann, Ph.D, M.Ed.	Present

2. Approval of the May 14, 2015 Meeting Minutes

Approval of the May 14, 2015 Meeting Minutes

A motion was made by Leon Saryan, seconded by Allen Owen, to approve the minutes of the May 14th, 2015, Board of Health meeting. The motion carried unanimously.

3. Discussion and decision related to Environmental Health license fees

Discussion and decision related to Environmental Health license fees

Mr. Rausch explained that the State legislature and governor have proposed merging the two food safety agencies at the State (The Dept. of Health Services and The Dept. of Agriculture, Trade and Consumer Protection). Within that legislation, the Grocer's Lobby has been able to include language stating that license fees for both state programs and agent health departments cannot be increased for the biennium. Therefore, the city would not be able to increase fees for three years. The only way this change would not go into effect is if the legislature were to remove that motion or to have the governor veto it. Neither of these options is guaranteed.

If raised, the new fees would go into effect after the next Common Council Meeting on June 16th. Mr. Rausch indicated that rate increase would cover a portion of costs associated with the program. Typically the tax levy portion of the budget has increased by 1.7 to 1.9 percent. After speaking with the Mayor, it was decided to increase all of the fees (excluding school kitchens) by six percent. Mr. Rausch also indicated he would like the late fee to be \$160. License renewals have already gone out so these fees would be only be used for new businesses. Fees have not been increased since 2012.

A motion was made by Leon Saryan, seconded by Pam Akers, to approve an increase to the Environmental health license fees as proposed and increasing the late fee to \$160.00. The motion carried unanimously.

4. Update related to the public Health Nurse Supervisor hiring process

Update related to the public Health Nurse Supervisor hiring process

Per Mr. Rausch, three individuals were interviewed. The person with home health experience had not yet finished her degree and therefore was not qualified for the position. The top candidate declined the position due to a new opportunity with her current employer. With only one candidate left in the pool, Mayor Neitzke and Mr. Rausch decided to extend the advertising until June 19th.

4a. Discussion and Decision regarding Memorandum of Agreement between the Greenfield Health Department and Lenoir-Rhyne University.

Discussion and Decision regarding Memorandum of Agreement between the Greenfield Health Department and Lenoir-Rhyne University.

A former summer intern is currently looking to obtain her registered dietician certification. Lenoir-Rhyne University, located in Hickory, North Carolina is the university to which she was accepted to do a distance registered dietetics program. Part of the program includes a community health experience which includes a WIC clinic for eight weeks in a local health department. The student outreached Mr. Rausch and because she was an outstanding student who did a lot of good work for the Health Department, he would like to assist her with this agreement. If all goes as planned she would be with the department from mid-February thru early April next year. This would not be a paid position.

A motion was made by Leon Saryan, seconded by Richard Dettmann, to approve the Memorandum of Agreement between the Greenfield Health Department and Lenoir-Rhyne University. The motion carried unanimously.

4b. Discussion and Decision Regarding Agreement for Use of Vital Records Birth Record Data between the Greenfield Health Department and the Wisconsin Department of Health Services.

Discussion and Decision Regarding Agreement with the Wisconsin Department of Health Services for Use of Vital Records Birth Record Data

This is a reoccurring biannual agreement with the Wisconsin Department of Health Services that gives the department access to birth records so that high risk births and infants can be identified. This agreement covers the time period of July 2015 through June 2017.

A motion was made by Pam Akers, seconded by Allen Owen, to approve the Agreement for Use of Vital Records Birth Record Data between the Greenfield Health Department and the Wisconsin Department of Health Services. The motion carried unanimously.

5. Adjournment

Adjournment

A motion was made by Leon Saryan, seconded by Pam Akers, to adjourn the meeting at 5:58 PM. The motion carried unanimously.