

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT
THE GREENFIELD CITY HALL ON WEDNESDAY, OCTOBER 28, 2020.

1. The meeting was called to order by Ald. Saryan at 6:00 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Tim Sowinski, Deputy Comptroller
Julie Foley, Human Resources Administrator
Jeff Katz, Director, Neighborhood Services
Kristi Johnson, Community Development Manager
Nate Austin, Johns Disposal
Brian Jongetjes, Johns Disposal
Scott Jaquish, Director, Parks & Recreation

2. Approval of the October 10, 2020 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the October 10, 2020 Finance and Human Resources Committee minutes as presented.

The motion carried unanimously.

3. Discussion and decision to approve the 2021 Special Assessment Rate Schedule. (Katz)

Mr. Katz stated every year a special assessment rate schedule is approved and the increase is based on the same thing. The increase is based on the consumer price index. This year the special assessment rate would go up by 1.458% and that money helps to pay for road reconstruction projects. They only assess for road reconstruction projects where it is a full construction, not for resurfacing.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve the 2021 Special Assessment Rate Schedule.

The motion carried unanimously.

4. Discussion and decision to approve an amendment to Resolution No. 3317, updating the Stormwater Utility Rate for 2021 (Katz)

Mr. Katz stated each year there is an increase in the stormwater utility rate and it is based upon the consumer price index and it would be 1.458%.

Motion by Ald. Kastner, seconded by Ald. Saryan, to approve an amendment to Resolution No. 3317, updating the Stormwater Utility Rate for 2021.

The motion carried unanimously.

5. Discussion and decision to renew an agreement with Johns Disposal Service for Refuse, Recycling, and Yard Waste Disposal (Katz)

Mr. Katz stated the City of Greenfield currently has the contract with Johns Disposal to provide refuse, recycling and yard waste disposal service. This is both pickup at homes, trash, recycling and yard waste and it is also the operation of the drop off center and it is some other services, such as special pickups. These special pickups are two per year. The City has since been working with Johns and extremely satisfied with the service they provide and Johns Disposal has proposed extending their contract through 2025 with the following changes beginning in 2021:

1. Increase number of hours drop off hours open from 16 to 18 hours per week. By opening an hour earlier and Tuesday and Thursday it would help reduce the long lines.
2. Increase the number of curb side pickups from two to four per year and in addition one of the four special pickups would allow one household electronic item such as a tv. This would be a good improvement to the service because residents call frequently asking how to get rid of electronics.
3. Increase the yard waste collection from 32 weeks per year to 34. Collection would begin the first full week in April and continue through the fourth week in November. This would be a good improvement residents would appreciate. The City receives calls early in the year asking when is the first yard waste pickup.
4. Johns Disposal is offering an increase in the number of public trash containers collected from 50 to 60. Currently there are 50 trash containers around the City in places such as bus stops. An increase of 10 would be an improvement for the City by eliminating the overflowing trash containers.

The financial impact, in 2021 the proposed monthly rate increase would be \$1.62 more than under the existing contract. The reason for this is to cover the high cost of processing recyclables, there has been a change of worldwide recycling market, it is more difficult to get rid of recyclables. In the existing contract the rates are increased annually by the consumer price index. The proposed contract would do the same, it would be the consumer price index, except the minimum increase would be 2.5%. The old contract did not have the minimum.

Ald. Saryan said the City is very happy with Johns Disposal and likes everything in the proposal except the last phrase of the minimum increase would be 2.5%. She understands there would be an annual change, but does not like the minimum increase of 2.5%.

Ald. Bailey asked if the \$1.62 is what percent for the typical bill. Mr. Katz stated typically the yearly fee paid is around \$189.00. Ald. Bailey clarified it would increase \$1.62 times 12. Mr. Katz stated correct. Ald. Saryan stated it would be \$19.44 per year more. Ald. Bailey asked how much it has gone up in the past. Mr. Katz said in the past it has only gone up by the consumer price index, but that is because it did not account for the change with recycling. Ald. Bailey asked for Mr. Austin from Johns to explain the cost of business. Mr. Austin stated the proposal was borne out of the conversations from last year. The conversation still has a great deal to do with the recycling markets. What Johns wanted to do was package service that was continually heard about, which were mentioned by Mr. Katz to increase value in order to make the increase needed just to make recycling a little more palatable to residents. A 10% adjustment for year one and only year one of the contract; then a minimum of 2.5% going forward because consumer price index over the past three years has not been what it has in the past five or ten years. Johns is having a hard time covering costs on recycling let alone paying driver wages or getting the new trucks needed or

other expenses. Getting the 2.5% guarantees what is needed. Johns is optimistic the increase in services is something the residents will like for the cost. For instance, the special pickups increase from two to four, any one of those pickups can be used for getting rid of electronic. The rate for picking up a tv currently is \$50. That is a one-time fee which will now be included.

Ald. Saryan asked how much the 2.5% increase was for \$200 yearly bill. It was confirmed a \$5 increase. Ald. Saryan stated she wonders if people can afford this, she is sure they will like the additional services, maybe not everyone, but she does not want them to see a drastic increase.

Ald. Bailey asked if the recycling will get better. Mr. Austin said this is a big question and uncertain if this will improve over next five years. There have been improvement in both cardboard and recycling prices over past year. Ald. Saryan stated the problem is the \$1.62 is hopefully going to cover the cost of the processing of the recyclables and then the consumer price index is a variable and thinking the purpose of that is to cover what is necessary and she does not see it as fair to have a minimum there. Mr. Austin provided a reason as to why the consumer price index does not cover this. Covid happens, they are still in it, everyone was required to stay at home. The drivers are still out there. People are at home, working at home and producing business commercial waste at their homes. Mr. Austin did not have the numbers with him, but he would say across the board, they are seeing 20-30% increase in garbage and recyclables curbside and that does not even include the greater number of special pickups because people are cleaning out their homes to a greater level. With that comes an increase in driver times because it takes longer to get routes done and two trips to landfills. Those are variables in the case of 2020 that Johns Disposal is eating on behalf of the City. Mr. Austin stated Johns needed a bump in recycling and didn't get one, but still working with City. Now this has happened two years in a row. Based on all that, the consumer price index, it does not come close to covering those expenses.

Motion by Ald. Kastner, seconded by Ald. Bailey, to renew an agreement with Johns Disposal Service for Refuse, Recycling, and Yard Waste Disposal with appropriate clerical corrections.

The motion carried unanimously.

6. Discussion and decision to transfer unused 2020 funds from the Community Development Authority account and the Plan Commission account to a project to be used in 2021 (Porter)

Ms. Porter is requesting to transfer a total of \$24,000, \$15,000 from the Community Development Authority account and \$9,000 from the Plan Commission account of unused funds from this year to an account for next year to gather enough funds to hire a consultant to draft a repeal and recreate our zoning code. Our zoning code is in dire need of updates and these funds from 2020 and 2021 funds are needed to accumulate to have enough to hire a consultant.

Ald. Kastner asked if this is how it was reflected in the budget. Mayor Neitzke stated it was not known when preparing the budget.

Ald. Bailey asked if the consultant would be up for bid. Ms. Porter stated she would do a request for qualification or proposal.

Motion by Ald. Kastner, seconded by Ald. Saryan, to transfer unused 2020 funds from the Community Development Authority account and the Plan Commission account to a project to be used in 2021.

The motion carried unanimously.

7. Discussion/decision regarding agreement with Meijer Great Lakes Limited Partnership for acceptance sponsorship addendum (S. Jaquish)

Mr. Jaquish stated they are happy to present Meijer as their partner for their youth sports program. They have offered to sponsor at the \$5,000 level. This is an addendum to their master contract which the City signed several years ago. Meijer has been a great partner. There are a lot of other companies come forward at the Plan Commission and Finance level and talk about how they are going to be a great community partner, but Mr. Jaquish stated that Meijer has certainly done that.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve agreement with Meijer Great Lakes Limited Partnership for acceptance sponsorship addendum.

The motion carried unanimously.

8. Approval of mileage reimbursements in the amount of \$706.29.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve mileage reimbursements in the amount of \$706.29.

The motion carried unanimously.

9. Investments and reinvestments

SEPTEMBER 2020
INVESTMENTS

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$781,759.80	12/31/2001	variable		\$99.59	21901270
Money Mkt/BMO Harris Bank	\$511,410.49	6/28/2011	variable		\$40.66	46370511
Ehlers Investment Partners X-2055705 GRD GEN INV	\$6,652,260.49	12/9/2014	variable			
Associated Bank Investments	\$6,509,224.74	12/10/2014	variable			
Totals	\$14,454,655.52				\$140.25	

LOCAL GOVERNMENT INVESTMENT POOL

September 2020 Statement

August Ending Balance	\$ 25,363,973.22
0 Deposit (s) in September	-
3 Withdrawal(s) in September	4,620,294.52
September Interest Earnings @ 0.13%	2,387.35
TOTAL	\$ 20,746,066.05

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve investments and reinvestments.

The motion carried unanimously.

10. 2021 Budget Discussion

Ms. Schafer stated the Public Hearing for the 2021 budget is November 17th. Mayor Neitzke discussed 2021 budget.

11. Accept September 2020 financial statements

Motion by Ald. Kastner, seconded by Ald. Bailey, to accept September 2020 financial statements.

The motion carried unanimously.

12. It was moved by Ald. Kastner, seconded by Ald. Bailey, for Committee to go into closed session at 6:52 p.m., pursuant to Wisconsin Statutes, Section 19.85(1)(c)(e) to consider the following:

- a. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Mayor Neitzke)
- b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (wages, insurance, or investing of public funds) (J. Foley)

On a roll call vote, the motion carried unanimously.

13. It was moved by Ald. Kastner, seconded by Ald. Bailey, to adjourn closed session and reconvene into open session at 7:27 p.m.

The motion carried unanimously.

14. Discussion and decision to approve the UnitedHealthcare health, dental, vision, flexible spending account, health reimbursement account and Cobra benefits as presented for 1/1/2021 through 12/31/2021 and authorize Mayor to sign Acceptance of UnitedHealthcare Offer of Coverage letter (J. Foley)

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve the UnitedHealthcare health, dental, vision, flexible spending account, health reimbursement account and Cobra benefits as presented for 1/1/2021 through 12/31/2021 and authorize Mayor to sign Acceptance of UnitedHealthcare Offer of Coverage letter.

The motion carried unanimously.

15. Other topics for future agendas.

16. Adjourn.

Motion by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 7:29 p.m.

The motion carried unanimously.