



MINUTES OF THE GREENFIELD BOARD OF HEALTH HELD AT THE GREENFIELD CITY HALL ON THURSDAY, JANUARY 14, 2016, AT 6:30 PM

1. Meeting called to order @ 6:30 P.M.

Meeting called to order at 6:30 PM

ROLL CALL:

Alderson Pam Akers	Present
Mr. Rausch J. Rausch, MS, CPH	Present
Andrew Martinez, Phar	Present
Allen Owen, D.D.S.	Present
Mary Kitten, R.N.	Present
Luanne Wielichowski, R.N.	Present
Leon A. Saryan, Ph.D	Present
Cindy Leranth	Present (Arrived @ 6:33pm and departed at 7:55 pm)
Richard Dettmann, Ph.D, M.Ed.	Present

Also Present:

Approval of 11/12/15 Minutes

2. Approval of the November 12, 2015 Meeting Minutes

A motion was made by Pam Akers, seconded by Allen Owen, to approve the minutes of the November 12, 2015, Board of Health meeting. The motion carried unanimously.

3. Citizen Commentary

4. Informational update related to the beekeeping ordinance

The status of the beekeeping ordinance was reviewed. This included a review of updates suggested by Mr. Andy Hemken, Hemken Honey. This item is on the next Common Council agenda, for Tuesday, January

19th.

4a. Discussion and decision related to youth tobacco compliance checks in the City.

Mr. Rausch shared recent information related to youth tobacco compliance checks in Greenfield. In 2015, a total of 21 compliance checks were completed by the local Tobacco Consortium and sales occurred in seven establishments or 33%. Products sold include Swisher Sweets, cigarettes, and cigarillos. In 2014, there was one sale (5% of inspections) and in 2013 there were zero sales.

Compliance check rates throughout Milwaukee and Ozaukee County communities exceeded the state average with a noncompliance rate of nearly 21%. The state rate was nearly seven percent for 2015. In email discussions with Sue Marten, Consortium Coordinator, Mr. Rausch discussed potential outreach efforts such as letters to successful and offending businesses and the sharing of additional training information (since training is a legal requirement for clerks).

As a policy matter, and its timeliness, Mr. Rausch wanted to bring it before the BOH. A recent report indicated that the youth smoking rate in WI is 10.7% with nearly 4,000 WI youth initiating smoking each year. By comparison, the adult rate is 18.7% and has been steadily decreasing over time.

Discussion ensued related to the best strategy. After discussion, it was agreed that it would be best for the Health Officer to send a letter to both establishments that passed and those that failed the compliance check. The letter could include reference to their compliance check, with additional information related to clerk training and education about compliance with law.

A motion was made by Pam Akers, seconded by Allen Owen, to send a letter from the Health Officer to both establishments that passed and those that failed the compliance check along with related reference information. The motion carried unanimously.

5. Discussion and Decision related to the Bylaws of the Greenfield Board of Health.

The bylaws were last revised in 2010 and are due for a review. Mr. Rausch has taken the first draft and disseminated via email. There are several housekeeping items to address, as well as several that require the input of the full board. Mr. Rausch led discussion of each of the edits.

Following discussion, it was determined that the most notable changes

would reflect that the BOH will now meet at 6:30pm rather than 7pm on the 2nd Thursday of odd-numbered months. Also, a Vice-Chairperson will be elected at the March meeting and future elections will occur each July or the immediate meeting to follow if the July meeting is canceled.

A motion was made by Leon Saryan, seconded by Mary Kitten, to change the BOH meeting time to 7 pm on the 2nd Thursday of odd-numbered months and to elect a Vice-Chairman at the March 2016 meeting with future elections occurring each July. The motion carried unanimously.

6. Presentation related to the 2015 Greenfield Community Health Survey

The Greenfield Community Health Survey is conducted in partnership with the Milwaukee County Health Care System partners and the UWM Center for Urban Population Health. The survey was conducted in the summer and fall of 2015, and results were received in mid-December. This data is a large part of the community health assessment, and that process is due to begin in late February. Due to the length of the January meeting, this presentation did not occur, but Mr. Rausch provided a brief summary and a handout to all members.

Mr. Rausch provided the overview and discussion pertaining to the six-page executive summary. Discussion occurred related to health conditions of concern, including usage of screening tests, chronic disease, alcohol and drug use, and diet and physical activity. Mr. Rausch mentioned that these areas may be those selected as priority focus areas as the community health improvement plan is developed later this year.

At this time, Mr. Rausch provided a brief overview of the community health assessment process. The department received a grant to fund our efforts for the first half of the year. This grant will support our efforts to work collaboratively with the community and partners to create an assessment document. Following the completion, work would begin on the community health improvement plan with a due date of March 2017. While there is time to delay the project, internal department discussions indicated it was best to proceed with the CHA/CHIP cycle this year due to the recent data collection through the community health survey. The first meeting of the community health assessment workgroup will likely be in late February, and the work is anticipated to be completed in 2-3 meetings between February and June.

7. Presentation related to the Public Health Accreditation Board Domains 6, 7, and 8

Mr. Rausch provided brief presentations of Public Health Accreditation Board Domains 6, 7, and 8. Domain 6 is related to the enforcement of

public health laws, and is one that the department does quite well based on an internal review. Domain 7 pertains to access to health care services, and is an area where the department will have challenges in providing evidence because this isn't our primary focus. We will leverage community partnerships and resources as we aim to comply with this domain. Domain 8 is related to workforce development and attracting and retaining successful employees. This is an area in which the department will focus efforts in 2016 – including the deployment of individual development plans to improve the training, education, and skill of our workforce.

8. Informational item related to 2016 departmental grants

Mr. Rausch provided the annual summary of departmental grants and related objectives. Grant funding is up pertaining to state pass-through grants due to our leveling change from II to III. The Accreditation Support Initiative grant will support our CHA efforts beginning next month through June. Overall, grant allocations for 2015 were nearly \$109,000; much of the increase, approximately 7-8 percent, is due to the department's status as a Level III health department versus a Level II since leveling is an important factor in grant funding formulas.

- 9. Committee to go into Closed Session Pursuant to Wisconsin Statutes, Section 19.85(1)(f)(g) and 19.85(1)(c) to discuss the following:**
- a. Communicable Disease Updates
 - b. Environmental Health Updates
 - c. Personnel Updates

The Board of Health did not go into closed session.

10. Adjourn Closed Session and Reconvene into Open Session

Not necessary due to a lack of closed session.

11. Public Health Legislative Updates

Mr. Rausch noted that while it's early in the legislative cycle, a number of public health-related bills are circulating in the legislature. Yesterday, the Journal Sentinel reported the approval of the Heroin Opiate Prevention and Education (HOPE) bills; building upon last session's efforts. The bills will require registration of methadone clinics and creation of a database for real-time access by physicians of opiate scripts filled. Similarly, a bill seeking to permit testing of heroin metabolites is

circulating to more readily allow identification of individuals using heroin.

Other bills being watched include an expansion of the pickle-bill (home canning) to permit home baked goods and a raw milk bill anticipated to be introduced. Both bills will not receive support by public health experts in the state. Lastly, two bills pertaining to landlord tenant legislation (AB 568) and residential rentals (AB 583) have been introduced; both impact local government's ability, but AB 583 has a larger impact on local health departments because it may impact how homes are rented as vacation homes in many parts of the state.

12. Public health Research

No Report

13. Executive Officer's Report

Mr. Rausch circulated communicable disease statistics for 2015 year end. He reminded Board members that these numbers are provisional only, and final numbers are anticipated in March.

Mr. Rausch highlighted that the Ebola outbreak was declared over by the World Health Organization (WHO) today. This is great news since a year ago, there were many challenges with successfully identifying and controlling of Ebola cases in West Africa as well as imported cases to the U.S.

Mr. Rausch has a scheduling conflict for the March meeting. He suggested either rescheduling for the following week, March 17th, or placing the meeting at 7pm for this meeting only. The 6:30 meeting start time would resume, per newly approve by-laws, in May.

14. Chairperson's Report

No Report

15. Alderperson's Report

Alderperson Akers spoke about reconstruction of South 43rd St between Layton Avenue and Grange Avenue. Residents are balking at the inclusion of sidewalks as part of the construction, despite the park located on 43rd and future connections to sidewalks on Grange pending reconstruction next year. Alderperson Akers encouraged Board members

to attend the next Common Council meeting, Tuesday, January 19, at 7pm to comment during citizen commentary. Discussion among Board members concurred with the inclusion of sidewalks given the park located on the street, as well as long-time support by the Board for a more robust sidewalk infrastructure.

16. Miscellaneous Board Member's Report

None

17. Items For Future Agendas

- Presentations of the remaining PHAB domain overviews, 9-12
- Election of Vice-Chairperson
- Health Officer/Director Evaluation

18. Adjournment

A motion was made by Pam Akers, seconded by Allen Owen, to adjourn the meeting at 8:10 PM. The motion carried unanimously.