

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE OF THE WHOLE
MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, DECEMBER 9, 2020.

1. The meeting was called to order by Ald. Saryan at 6:04 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Ald. Akers
Ald. Collins
Michael Neitzke, Mayor
Paula Schafer, Finance Director
Julie Foley, Human Resources Administrator

2. Approval of the October 28, 2020 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the October 28, 2020 Finance and Human Resources Committee minutes as presented.

The motion carried unanimously.

3. Memorandum of Understanding between the West Allis Health Department WIC Program and the Greenfield Health Department Public Health Nursing Programs.

Motion by Ald. Kastner, seconded by Ald. Saryan, to approve Memorandum of Understanding between the West Allis Health Department WIC Program and the Greenfield Health Department Public Health Nursing Programs.

The motion carried unanimously.

4. Approval of mileage reimbursement in the amount of \$427.70.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve mileage reimbursement in the amount of \$427.70.

The motion carried unanimously.

5. Approval of schedules of disbursements in the amount of \$1,739,109.87

AP Checks	11/20/2020	\$ 234,262.94
AP Checks	11/25/2020	\$ 486,259.00
AP Checks	12/4/2020	\$ 68,648.81
Wire Transfers November 2020		\$ 949,939.12
P-Cards/2020 Statement		
	Total	\$ 1,739,109.87

Motion by Ald. Bailey, seconded by Ald. Kastner, approve of schedules of disbursements in the amount of \$1,739,109.87.

The motion carried unanimously.

6. It was moved by Ald. Kastner, seconded by Ald. Bailey, for Committee to go into closed session at 6:08 p.m., pursuant to Wisconsin Statutes, Section 19.85(1)(b)(c)(e) to consider the following:
 - a. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Mayor Neitzke/J. Foley)
 - b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (wages, insurance, or investing of public funds) (Mayor Neitzke/J. Foley)

On a roll call vote, the motion carried unanimously.

7. It was moved by Ald. Kastner, seconded by Ald. Saryan, to adjourn closed session and reconvene into open session at 8:07 p.m.

The motion carried unanimously.

8. Discussion and decision regarding COVID-19 pay adjustments for staff.

It was moved by Ald. Kastner, seconded by Ald. Akers to approve compensatory vacation for five health department positions, one fire department position, one human resources position and for Human Resources Administrator and Finance Director to proceed as directed.

On a roll call vote, the motion carried 4-1, Ald. Bailey opposed.

It was moved by Ald. Kastner, seconded by Ald. Akers to reconsider Item 8 for discussion and decision regarding COVID-19 pay adjustments for staff.

The motion carried unanimously.

It was moved by Ald. Kastner, seconded by Ald. Saryan to reaffirm the item as presented with the caveat the Health Officer is subject to a temporary pay adjustment, effective with first full pay period in January 2021, ending last full pay period in June, 2021 and to re-examine pay adjustment in June 2021.

This adjustment was discussed within the budget process and it was included with the 2021 budget for these additional resources.

The motion carried 4-1, Ald. Bailey opposed.

9. Decision of employment, promotion, compensation or performance evaluation data of any public employee.

Committee to review pay and performance of two exempt emergency services employees in March or April 2021.

No action.

10. Decision to approve a resolution for the 2021 Non-Rep Resolution and Command Staff and various adjustments to job descriptions, salary ranges and organizational charts as required.

It was moved by Ald. Kastner, seconded by Ald. Collins to approve a resolution as presented for the 2021 Non-Rep Resolution and Command Staff and various adjustments to job descriptions, salary ranges and organizational charts as required, including salary adjustments for Fire and Police Chiefs.

On a roll call vote, the motion carried 4-1, Ald. Bailey opposed.

11. Decision to approve a resolution to set the salary and benefits of the City Attorney for 2021.

It was moved by Ald. Saryan, seconded by Ald. Kastner to approve a resolution to set the salary and benefits of the City Attorney for 2021.

On a roll call vote, the motion carried 4-1, Ald. Bailey opposed.

12. Decision to establish an ordinance for salaries and expense allowances for Mayor and Alderpersons for the City.

There are three Alderpersons and Mayor up for re-election in April 2021, if there are any new Alderpersons and/or Mayor, this ordinance applies equally to them and there are no conflicts for existing Alderpersons to vote. This ordinance has no changes to the existing.

It was moved by Ald. Saryan, seconded by Ald. Kastner to establish an ordinance for salaries and expense allowances for Mayor and Alderpersons for the City.

On a roll call vote, the motion carried 4-1, Ald. Bailey opposed.

13. Discussion and decision to approve one-year addendum for the existing Tactical Athlete Health and Performance Institute (TAHPI) agreement to extend services during 2021.

It was moved by Ald. Kastner, seconded by Ald. Collins to approve one-year addendum for the existing Tactical Athlete Health and Performance Institute (TAHPI) agreement to extend services during 2021.

The motion carried unanimously.

14. Other topics for future agendas

Review election worker pay for February and April 2021 election, including consideration for retro-active pay for November 2020 election as a COVID-19 related adjustment.

15. Adjourn.

Motion by Ald. Saryan, seconded by Ald. Bailey, to adjourn the meeting at 8:26 p.m.

The motion carried unanimously.