



MINUTES OF THE GREENFIELD BOARD OF HEALTH HELD AT THE GREENFIELD CITY HALL ON THURSDAY, May 12, 2016, AT 7:00 PM

1. Meeting called to order @ 7:00 P.M.

Meeting called to order at 7:00 PM

ROLL CALL:

Alderson Pam Akers	Present
Darren J. Rausch, MS, CPH	Present
Andrew Martinez, PharmD	Present
Allen Owen, D.D.S.	Present
Mary Kitten, R.N.	Present
Luanne Wielichowski, R.N.	Excused
Leon A. Saryan, Ph.D.	Present
Cindy Leranth	Present
Richard Dettmann, Ph.D., M.Ed.	Present

2. Approval of the March 10, 2016, and April 11, 2016, Meeting Minutes

Approval of 3/10/16 & 4/11/16 Minutes

A motion was made by Allen Owen, seconded by Richard Dettmann, to approve the March 10, 2016, and April 11, 2016, minutes of the Board of Health meeting. The motion carried unanimously.

3. Citizen Commentary

Citizen Commentary

None

4. Introduction of new department employees

New Department Employees

Janelle Hogan, the new part-time Public Health Nurse started April 12th. She is also employed at Children's Hospital on the weekends in an acute care unit.

Pahoua Xiong is the new part-time Public Health Associate. She started

April 21st. Pahoua has assumed the duties of the Farmers Market manager and will assist with other departmental project work.

5. Informational update related to the status of beekeeping licenses in 2016-17

**Information Update
Beekeeping**

As of today there have been two approved beekeeping permits, one in appeal to be heard shortly and one is pending neighbor notification. There have been multiple other calls and inquiries to the department.

6. Discussion and Decision related to beekeeping appeal

**Discussion and
Decision related to
Beekeeping Appeal**

The Mr. and Mrs. Halstead of 8521 W. Howard Ave. submitted an application on April 1, 2016 and one of six neighbors had sent a letter Mr. Rausch provided an overview of Ordinance #2840 that now permits beekeeping in Greenfield. He indicated that the ordinance was approved on January 21, 2016, and published on January 28, 2016. Mr. Rausch then proceeded to explain the appeal process.

Discussion ensued with board members, the applicant and complainant. One complaint was read into the record from a neighbor of the Halstead's, Mr. & Mrs. Liban, 3939 S. 85th Street. During discussion Board members clarified hive placement and discussed set-backs from the property line. Due to the complaint, several member raised the possibility of moving the hives a few feet further away from the complainant's property while others felt that was unnecessary. Mr. Rausch clarified that the Board of Health could be proactive in the first year and that the decisions reached by the Board of Health were to be respected by all parties.

A motion was made by Leon Saryan, seconded by Cindy Leranth, to approve the beekeeping license with a suggestion of moving the hives further from the Liban property. The motion carried unanimously.

7. Discussion and Decision related to Confidentiality Agreement for Use of Vital Records Data

**Discussion and
Decision related to
Confidentiality
Agreement for Use of
Vital Records Data**

This is a biannual agreement for the continued use of vital records data. The most notable change since the last agreement is that death certificate data is now available to local health departments through the Vital Record web system.
Discussion?

A motion was made by Pam Akers, seconded by Leon Saryan, to approve the. The motion carried unanimously.

8. Discussion and Decision related to adult immunization grant

**Discussion and
Decision related to
Adult Immunization
Grant**

The Wisconsin Division of Public Health, Immunization Program, has received federal grant funding for adult immunization objectives. They will be passing much of this funding on to locals, while also coordinating the grant and scheduling a statewide or regional adult immunization symposium in fall.

The department has selected to work on outreach and education related to pneumococcal conjugate vaccine (PCV13). This should be administered in a two dose series after age 65. We primarily chose this objective focus because this is a newer vaccine that hasn't had widespread education and awareness; Mr. Rausch also felt that the other adult focused objectives were redundant with what the department does already. Regardless, he feels that the department can identify strategies to outreach clinicians, pharmacies, seniors and others about PCV13 while also contributing to enhancing adult immunization awareness in the community.

A motion was made by Leon Saryan, seconded by Pam Akers, to approve the. The motion carried unanimously.

9. Discussion and Decision related to MOU with Impact 2-1-1

**Discussion and
Decision Related to
MOU with Impact 2-
1-1**

Local public health departments in the Milwaukee and Waukesha areas have been connected to IMPACT 2-1-1 since 2008. IMPACT 2-1-1 has been coordinating the telephone help line for social services for a number of years, and was a key partner in the influenza education campaign in the summer of 2009, and were helpful in the dissemination of key information for the H1N1 influenza pandemic in fall 2009 through spring 2010.

Last fall, IMPACT 2-1-1 attended a local public health emergency preparedness meeting and stated that they wanted to change their business model to include signed Memoranda of Understanding with interested parties for telephone answering and hotline purposes. This change in practice comes after significant usage of the 2-1-1 line for local and regional flooding, as well as other health and human services issues.

As a result of this change, IMPACT 2-1-1 is willing to expand their contractual services to governmental entities. Rather than approve a Greenfield Health Department MOU, we can pursue an agreement for all City of Greenfield departments; in the event of any citywide emergency where we may need to establish a hotline, we can utilize IMPACT 2-1-1.

In discussion with several key leaders of the emergency management team within the City it was decided that an MOU was the best course of action. Additionally, IMPACT 2-1-1 is linked to the community paramedic program as a key resource to share with residents and staff as

indicated. This MOU will be another tool in our disaster preparedness and emergency response toolkit.

Discussion ensued related to the utility of the Impact 2-1-1 MOU, and how the Health Department would be a lead agency but that other City departments could utilize the services as well for coordination of public messaging in emergency response.

A motion was made by Pam Akers, seconded by Leon Saryan, to approve the. The motion carried unanimously.

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| 10. | Committee to go into Closed Session Pursuant to Wisconsin Statutes, Section 19.85(1)(f)(g) and 19.85(1)(c) to discuss the following: <ul style="list-style-type: none">a. Communicable Disease Updatesb. Environmental Health Updatesc. Personnel Updates | Closed Session |
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A motion was made by Cindy Leranth, seconded by Leon Saryan, to adjourn to closed session. The motion carried unanimously.

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| 11. | Adjourn Closed Session and Reconvene into Open Session | Open Session |
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A motion was made by Pam Akers, seconded by Leon Saryan, to adjourn the closed session and reconvene into open session. The motion carried unanimously.

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| 12. | Public Health Legislative Updates

No Report | Public Health
Legislative Updates |
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| 13. | Public Health Research | Public Health
Research |
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Mr. Rausch highlighted a recent meeting he attended related to the Milwaukee Health Report and the potential for further expansion to include the entire county. The research aspect of the meeting is that this expansion, and a potential future web presence, would be a great benefit to suburban health departments. While too early for additional details, Mr. Rausch can bring back further information at a later date.

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| 14. | Executive Officer's Report | Executive Officer's
Report |
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- No CD report tonight; Mr. Rausch expresses his regrets.
- Mr. Rausch cited that Community Health Assessment (CHA) efforts are winding down. There are three primary focus areas: nutrition & physical activity; behavioral health; and, healthy aging. Smaller, focused workgroups are anticipated to kick-off over the summer to identify strategies, goals and action steps. We anticipate a first draft of the CHA by mid-June in compliance with our Accreditation Support Initiative Grant, and a final version in fall.
- Mr. Rausch stated that the department has submitted our Statement of Intent for public health accreditation. We have six months to formally submit an application, and will begin in earnest over the next few months. We intend to have involvement at all levels of departmental staff and a plan for accomplishing the key work over the next several months. A formal application would be anticipated near the end of 2016.
- Jun 14th public health preparedness mass clinic

15.	Chairperson's Report None	Chairperson's Report
16.	Aldersperson's Report None	Aldersperson's Report
17.	Miscellaneous Board Member's Report None	Miscellaneous Board Member's Report
18.	Items For Future Agendas None	Future Agenda Items
19.	Adjournment	Adjournment

A motion was made by Pam Akers, seconded by Allen Owen, to adjourn the meeting at 8:04 PM. The motion carried unanimously.

