



MINUTES OF THE GREENFIELD BOARD OF HEALTH HELD AT THE GREENFIELD CITY HALL ON THURSDAY, NOVEMBER 10, 2016, AT 6:30 PM

1. Meeting called to order @ 6:33 P.M.

Meeting called to order at 6:33 PM

ROLL CALL:

Alderson Pam Akers	Present
Darren J. Rausch, MS, CPH	Present
Andrew Martinez, PharmD	Present
Allen Owen, D.D.S.	Present
Mary Kitten, R.N.	Excused
Luanne Wielichowski, R.N.	Excused
Leon A. Saryan, Ph.D.	Present
Cindy Leranth	Present
Richard Dettmann, Ph.D., M.Ed.	Present

2. Approval of the September 8, 2016 Meeting Minutes

Approval of 9/08/16 Minutes

It was noted that Leon Saryan made the motion to approve the meeting minutes rather than Luanne Wielichowski who was not in attendance.

A motion was made by Pam Akers with amendment to correct item #2, seconded by Allen Owen to approve the September 8, 2016 minutes of the Board of Health meeting. The motion carried unanimously.

3. Citizen Commentary

Citizen Commentary

None

4. Discussion and decision related to Resolution to Secure State Funding to

Discussion and

Support Communicable Disease Control for Population Health

Decision to secure state funding

Mr. Rausch is a member of the WPHA-WALHDAB Public Affairs Committee, and the department is also a member agency of both organizations. This committee works to identify pending state legislation and take an appropriate public health position on important matters. Recent successes included workplace wellness for small employers in the prior biennium, and there have been a number of smaller “wins” as well. The Legislative Grid shared previously is from this committee and is shared broadly among local health departments.

The focus for the upcoming biennium is to seek dedicated and secure funding to support communicable disease control. This request is based on national data that indicates WI is 45th out of 50 states for local public health funding. There is an obvious need for dedicated funding as demonstrated in 2013 by the large TB outbreak in Sheboygan County. Their small health department was completely overwhelmed, and the state did create emergency funding of several million dollars to support their efforts. Given a new biennium the WPHA-WALHDAB Public Affairs Committee is trying to get funding in front of the legislature. They are looking for endorsements from the local level. Success for the funding is uncertain.

A motion was made by Pam Akers, seconded by Richard Dettmann to endorse the Resolution to Secure State Funding to Support Communicable Disease Control for Population Health. The motion carried unanimously.

5. Information item related to 2017 Departmental Budget

2017 Departmental Budget

No significant updates. The public hearing is scheduled for November 15th. Funding for an Environmental Health Specialist and additional funding for a full time Public Health Nurse is included. The Environmental position may be split with Greendale since they have a need due to a pending retirement. There is a small cost of living adjustment for all staff.

6. Informational item related to hiring full-time public health nurse

Full-time Public Health Nurse

The full time Public Health Nurse position had 12 applicants. Five will be interviewed to start, with another three making it to the second round of interviews. There was a great mix of experience in either public health or nursing, so Mr. Rausch is very hopeful to find the right fit.

7. Informational update related to Environmental Health Program annual

Environmental Health

The State food safety programs have required an annual self-assessment for many years. Now, with four years of data in an electronic database, we can really look at the trends in the data. Though difficult to interpret due to small numbers in some areas, it's important to track and understand what's happening within this program area. Over time the data should aid in identifying common problems and challenges in our food establishments, and may allow for development of education and training to remedy these issues.

8. Informational update related to keeping of chickens in the City

Keeping of Chickens

The two families provided a letter to the Common Council dated September 25. Mr. Rausch read the letter into record. They attended the Common Council meeting on Tuesday, October 18, for citizen commentary only. Attending with the families were approximately a half dozen other supporters. The City Attorney encouraged the families to talk to Ald. Bruce Bailey who is the head of the Legislative Committee who could request to reconsideration of the ordinance through the Legislative Committee. Mr. Rausch left Ald. Bailey a message regarding this issue but has not heard back yet. At this time nothing has been done regarding the removal of the chicken. He is waiting for direction from the City Attorney.

9. Informational item related to department's readiness for accreditation through the Public Health Accreditation Board

Accreditation Information

In 2015 the Health Department received a grant to work on accreditation preparedness. Part of that grant required the department to submit our statement of intent to the Public Health Accreditation Board (PHAB). The Statement of Intent to the PHAB was submitted in February and was active for six months. Per Mr. Rausch, while SOI has expired the department will continue preparing. The timing of new hire staff in a couple program areas, and the CHA/CHIP effort has delayed us slightly more than was anticipated. Given staffing completion soon, we will continue to move forward and should be ready within the next year.

10. Committee to go into Closed Session Pursuant to Wisconsin Statutes, Section 19.85(1)(f)(g) and 19.85(1)(c) to discuss the following:

Closed Session

- a. Communicable Disease Updates
- b. Environmental Health Updates
- c. Personnel Updates

A motion was made by Leon Saryan, seconded by Cindy Leranthy, to

adjourn to closed session. The motion carried unanimously.

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| 11. | Adjourn Closed Session and Reconvene into Open Session | Open Session |
| | A motion was made by Leon Saryan, seconded by Pam Akers, to adjourn the closed session and reconvene into open session. The motion carried unanimously. | |
| 12. | Public Health Legislative Updates | Public Health
Legislative Updates |
| | Many things will begin once the Legislature is seated in January, but nothing is going on currently. | |
| 13. | Public Health Research | Public Health
Research |
| | Nothing is actively happening at this time. | |
| 14. | Executive Officer's Report | Executive Officer's
Report |
| | Mr. Rausch provided the communicable disease numbers to the Board. The Meningitis B outbreak in Madison was also discussed. | |
| | In July, Ald. Saryan shared information with the Board regarding open burning, specifically wood fire pits. A resident in Greenfield would like to address the board in January regarding changes to outdoor burning ordinance. Mr. Rausch read the resident's letter to the Board and shared the attachments she provided. | |
| | The City of Milwaukee today passed out of committee on a 5-0 vote a ban on smokeless tobacco in major league baseball stadiums. | |
| 15. | Chairperson's Report | Chairperson's Report |
| | None | |
| 16. | Aldersperson's Report | Aldersperson's Report |
| | None | |

17. Miscellaneous Board Member's Report

None

**Miscellaneous Board
Member's Report**

Future Agenda Items

18. Items For Future Agendas

Open burning & wood fire pits
Community Health Assessment
Chicken Update
Farmers Market wrap up

Adjournment

19. Adjournment

A motion was made by Cindy Leraneth, seconded by Allen Owen, to adjourn the meeting at 7:39 PM. The motion carried unanimously.