

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD
VIRTUALLY ON WEDNESDAY, FEBRUARY 10, 2021.

1. The meeting was called to order by Ald. Saryan at 6:04 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Julie Foley, Human Resources Administrator
Tim Sowinski, Deputy Comptroller
Darren Rausch, Health Officer/Director

2. Approval of the January 13, 2021 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the January 13, 2021 Finance and Human Resources Committee minutes as presented.

The motion carried unanimously.

3. Discussion and Decision Regarding Data Use Agreement for the Milwaukee County Unified Emergency Operations Center, for use of Wisconsin Electronic Disease Surveillance System & Wisconsin Immunization Registry data, and the Greenfield Health Department.

Mr. Rausch stated this item is formalizing a data use agreement with the Milwaukee EOC, specifically with the Office of Emergency Management. This formalizes their access to the Wisconsin Disease Surveillance System, which is where the case data comes from. It also provides access to the Wisconsin Immunization Registry so they can update the dashboard for Milwaukee County for COVID-19 vaccines given. Mr. Rausch stated this has been a good relationship and would encourage this to be approved.

Ald. Kastner asked what would happen if the City did not participate. Mr. Rausch stated the Greenfield data would not be included on the County dashboard. Ald. Kastner asked if other communities have voted on this. Mr. Rausch stated his understanding that four out of 11 have signed and others have to go through approval process. Ald. Kastner asked who signs the agreement. Mr. Rausch stated that the County Office of Emergency Management will sign the agreement with the State and to access data county-wide, they need to seek data use agreements from all 11 health departments and both Mayor Neitzke and Mr. Rausch would sign.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve Data Use Agreement for the Milwaukee County Unified Emergency Operations Center, for use of Wisconsin Electronic Disease Surveillance System & Wisconsin Immunization Registry data, and the Greenfield Health Department.

The motion carried unanimously.

4. Discussion and Decision Regarding Data Use Agreement for the Medical College of Wisconsin, for use of Wisconsin Electronic Disease Surveillance System & Wisconsin Immunization Registry data, and the Greenfield Health Department.

Mr. Rausch stated this is the same type of agreement, but with the Medical College of Wisconsin and these are the researches and statisticians that are coordinating and conducting the weekly epidemiology reports shared. This agreement may be both a data use agreement as well as a business associate agreement for the Medical College of Wisconsin's legal team. If that is the case, there will be another agreement for this item.

Motion by Ald. Saryan, seconded by Ald. Kastner, to approve Data Use Agreement for the Medical College of Wisconsin, for use of Wisconsin Electronic Disease Surveillance System & Wisconsin Immunization Registry data, and the Greenfield Health Department.

The motion carried unanimously.

5. Contract amendment between the State of Wisconsin Department of Health and Family Services and the Greenfield Health Department related to 2021 Consolidated Contract grant funding related to COVID-19 funding.

Mr. Rausch stated this is related to the COVID-19 grant funding for 2021. This is in advance of getting the contract agreement from the state because of timing and efficiency. Federal funding has been allocated to the state and able to spend this money starting in the 4th quarter of 2020 through this year; and for 2022 for other grants. The total grants for both of these is approximately \$640,000. This is for disease investigation, contact tracing and vaccination clinics.

Motion by Ald. Saryan, seconded by Ald. Kastner, to approve amendment between the State of Wisconsin Department of Health and Family Services and the Greenfield Health Department related to 2021 Consolidated Contract grant funding related to COVID-19 funding.

The motion carried unanimously.

6. Discussion and Decision Regarding Data Use Agreement for Vital Records Data between the Wisconsin Department of Health Services, Division of Public Health, and the Greenfield Health Department.

Mr. Rausch stated this is the annual data use agreement with the Vital Records with the State of Wisconsin and brought forward each year. It provides continued access to both birth and death records for the provision of doing the work within the health department.

Motion by Ald. Kastner, seconded by Ald. Saryan, to approve Data Use Agreement for Vital Records Data between the Wisconsin Department of Health Services, Division of Public Health, and the Greenfield Health Department.

The motion carried unanimously.

7. Discussion and Decision Regarding Service Agreement between the Medical College of Wisconsin and the Greenfield Health Department.

Mr. Rausch stated this relates to COVID-19 for a service agreement in which the City of Greenfield is the conduit of funds from all of 10 other local health departments and funnels money to continue the work that the epidemiology intelligence team at the Medical College of Wisconsin is doing. This team was formed in the early days of COVID-19 and it was funded from a large grant from the Advancing Healthier Wisconsin endowment. That money has ended and the Medical College is looking for grant funds, the negotiation of \$2,000 per each health department in Milwaukee County for a total of \$22,000 was created and as the overseer of that project/program, the Medical College wanted to contract with Greenfield as the conduit for that money to remit one check and for the City to invoice the separate health departments.

Mr. Rausch has discussed with Greenfield's City Attorney regarding this item.

Motion by Ald. Kastner, seconded by Ald. Saryan, to approve Service Agreement between the Medical College of Wisconsin and the Greenfield Health Department.

The motion carried unanimously.

8. Approval of schedules of disbursements in the amount of \$30,594,875.58.

AP Checks	1/29/2021	\$662,496.56
AP Checks-Tax Refunds	2/1/2021	\$286.70
AP Checks	2/5/2021	\$690,202.17
Wire Transfers	January 2021	\$29,051,462.21
P-Cards	January 2021	\$190,427.94
	Total	\$30,594,875.58

Mayor Neitzke stated that the disbursements are high due to the tax revenue to other jurisdictions.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve schedules of disbursements in the amount of \$30,594,875.58.

The motion carried unanimously.

9. Approval of mileage reimbursements in the amount of \$251.03

It was moved by Ald. Bailey, seconded by Ald. Kastner to approve Approval of mileage reimbursements in the amount of \$251.03

10. Adjourn.

Motion by Ald. Saryan, seconded by Ald. Kastner, to adjourn the meeting at 6:42 p.m.

The motion carried unanimously.