

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD
VIRTUALLY ON WEDNESDAY, FEBRUARY 24, 2021.

1. The meeting was called to order by Ald. Saryan at 6:00 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Julie Foley, Human Resources Administrator
Tim Sowinski, Deputy Comptroller
Darren Rausch, Health Officer/Director
Scott Jaquish, Parks & Recreation Director

2. Approval of the February 10, 2021 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the February 10, 2021 Finance and Human Resources Committee minutes as presented.

The motion carried unanimously.

3. Approval of agreement with Spielbauer Fireworks Co. Inc., for an enhancement to the 2021 July 4th Fireworks display at Konkel Park.

Mr. Jaquish stated the current agreement the City is under was supposed to be for the 2019 and 2020 show. The 2020 show was postponed to 2021. There was a thought and desire to enhance the 2021 show. Spielbauer provided an updated agreement to enhance the 2021 show by increasing some of the shells shot during the finally, the mid-finally as well as introducing some shells the City has not had before.

Mayor Neitzke supports this enhanced show and to use quality of life funds to supplement.

Ald. Saryan asked what happens if the show cannot happen due to COVID-19. Mayor Neitzke thinks the show will happen and it is numerous months away. Mr. Jaquish stated that it was the understanding that the language in the contract to postpone from 2020 until 2021 would stay in effect. The City would have the right to postpone the show later this year or to 2022. Ald. Bailey supports this to make the event better and put Greenfield on the map.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve Approval of agreement with Spielbauer Fireworks Co. Inc., for an enhancement to the 2021 July 4th Fireworks display at Konkel Park.

The motion carried unanimously.

4. Approval of schedules of disbursements in the amount of \$599,090.69.

AP Checks Tax Refunds	2/8/2021	\$18,732.67
AP Checks	2/12/2021	\$55,463.44
AP Checks Tax Refunds	2/15/2021	\$499.78
AP Checks	2/19/2021	\$524,394.80
Total		\$599,090.69

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve schedules of disbursements in the amount of \$599,090.69.

The motion carried unanimously.

5. Approval of mileage reimbursements in the amount of \$43.12

It was moved by Ald. Bailey, seconded by Ald. Kastner to approve Approval of mileage reimbursements in the amount of \$43.12.

6. Accept January 2021 Investments and reinvestments

It was moved by Ald. Bailey, seconded by Ald. Kastner to accept January 2021 investments and reinvestments.

7. Discussion and decision to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) to consider the following:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Ald. Bailey, seconded by Ald. Kastner, to go into closed session at 6:11 pm.

The motion carried unanimously.

8. Adjourn closed session and reconvene into open session.

Motion by Ald. Bailey, seconded by Ald. Kastner, to Adjourn closed session and reconvene into open session at 6:49 pm.

The motion carried unanimously.

9. Discussion and decision to approve revising the job description, setting salary and hiring for the Part-Time Graphics Coordinator to reflect Full-Time Graphics/Clerk Specialist in the Parks & Recreation Department.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve revising the job description, setting salary and hiring for the Part-Time Graphics Coordinator to reflect Full-Time Graphics/Clerk Specialist in the Parks & Recreation Department.

The motion carried unanimously.

10. Discussion and decision to approve revising organizational chart for the Parks & Recreation Department.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve revising organizational chart for the Parks & Recreation Department.

The motion carried unanimously.

11. Discussion and decision to create job description, set salary and hire a Public Health Strategist in the Health Department.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve creating job description, setting salary and hiring a Public Health Strategist in the Health Department.

The motion carried unanimously.

12. Discussion and decision to revise job description for Public Health Specialist in the Health Department.

Motion by Ald. Bailey, seconded by Ald. Kastner, to revise job description and set salary for Public Health Specialist in the Health Department.

The motion carried unanimously.

13. Discussion and decision to revise job description for Environmental Health Specialist in the Health Department.

Motion by Ald. Bailey, seconded by Ald. Kastner, to revise job description for Environmental Health Specialist in the Health Department.

The motion carried unanimously.

14. Discussion and decision to revise job description for Health Officer/Director in the Health Department.

Motion by Ald. Bailey, seconded by Ald. Kastner, to revise job description and remove certification requirement for Health Officer/Director in the Health Department.

The motion carried unanimously.

15. Items for future agenda

Future TIF discussions.

16. Adjourn.

Motion by Ald. Bailey, seconded by Ald. Kastner, to adjourn the meeting at 7:10 pm.

The motion carried unanimously.