

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD
VIRTUALLY ON WEDNESDAY, MARCH 10, 2021.

1. The meeting was called to order by Ald. Saryan at 6:00 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Michael Neitzke, Mayor
Julie Foley, Human Resources Director
Tim Sowinski, Deputy Comptroller
Scott Jaquish, Parks & Recreation Director

2. Approval of the February 24, 2021 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the February 24, 2021 Finance and Human Resources Committee minutes as presented.

The motion carried unanimously.

3. Approval of 2021 Wisconsin Parks and Recreation Association Theme Park Ticket Agreement.

Mr. Jaquish stated this is the annual renewal for the consignment tickets for mainly in the Dells and Milwaukee County Zoo. The City is an outlet site to purchase tickets at discounted rates. For each ticket sold the City retains \$.75 and those dollars are allocated to the sponsorship roundup fund to help offset costs of recreation programs fees for Greenfield families who could not otherwise afford.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve 2021 Wisconsin Parks and Recreation Association Theme Park Ticket Agreement.

The motion carried unanimously.

4. Approval of mileage reimbursements in the amount of \$304.30

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve of mileage reimbursements in the amount of \$304.30.

5. Approval of schedules of disbursements in the amount of \$13,087,898.18.

AP Checks Tax Refunds	2/24/2021	\$2,449.00
AP Checks	2/26/2021	\$516,694.16
AP Checks	3/1/2021	\$5,275.29
AP Checks	3/5/2021	\$324,840.63

Wire Transfers	Feb 2021	\$12,027,849.11
P-Cards	Feb 2021	\$210,789.99
Total		\$13,087,898.18

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve schedules of disbursements in the amount of \$13,087,898.18.

The motion carried unanimously.

6. Discussion and decision to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) to consider the following:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Ald. Kastner, seconded by Ald. Bailey, to go into closed session at 6:03 pm.

The motion carried unanimously.

7. Adjourn closed session and reconvene into open session.

Motion by Ald. Kastner, seconded by Ald. Bailey, to Adjourn closed session and reconvene into open session at 6:23 pm.

The motion carried unanimously.

8. Discussion and decision to create job description, set salary and hire Recreation Supervisor of the Before & After School Programs and AMP events in the Parks & Recreation Department.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve creating job description, setting salary and hiring Recreation Supervisor of the Before & After School Programs and AMP events in the Parks & Recreation Department.

The motion carried unanimously.

9. Discussion and decision to revise job description for Recreation Coordinator in the Parks & Recreation department.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve revised job description for Recreation Coordinator in the Parks & Recreation department.

The motion carried unanimously.

10. Discussion and decision to revise job description for Recreation Supervisor, Youth and Adult Team/League Sport Programs & Teen activities within the Parks and Recreation Department.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve revised job description for Recreation Supervisor, Youth and Adult Team/League Sport Programs & Teen activities within the Parks and Recreation Department.

The motion carried unanimously.

11. Discussion and decision to revise job description for Recreation Supervisor, Aquatics, Playgrounds and Enrichment Programs in the Parks and Recreation Department.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve revised job description for Recreation Supervisor, Aquatics, Playgrounds and Enrichment Programs in the Parks and Recreation Department.

The motion carried unanimously.

12. Discussion and decision to revise organizational chart for the Department of Parks and Recreation.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve revised organizational chart for the Department of Parks and Recreation.

The motion carried unanimously.

13. Items for future agenda

N/A

14. Adjourn.

Motion by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 6:25 pm.

The motion carried unanimously.