



**MINUTES OF THE GREENFIELD BOARD OF HEALTH HELD AT THE GREENFIELD CITY HALL ON THURSDAY, SEPTEMBER 14, 2017, AT 6:30 PM**

1. Meeting called to order @ 6:34 PM

**Meeting called to order at 6:34 PM**

**ROLL CALL:**

|                               |         |
|-------------------------------|---------|
| Alderperson Pam Akers         | Present |
| Darren J. Rausch, MS, CPH     | Present |
| Andrew Martinez, Phar         | Absent  |
| Allen Owen, D.D.S.            | Present |
| Mary Kitten, R.N.             | Present |
| Luanne Wielichowski, R.N.     | Excused |
| Leon A. Saryan, Ph.D.         | Present |
| Cindy Leranath                | Excused |
| Richard Dettman, Ph.D., M.Ed. | Present |

2. Approval of the July 13, 2017 Meeting Minutes

**Approval of 7/13/17 Minutes**

**A motion was made by Allen Owen, seconded by Richard Dettman to approve the July 13, 2017 minutes of the Board of Health meeting. The motion carried unanimously.**

3. Citizen Commentary

**Citizen Commentary**

None

4. Discussion and Decision related to departmental budget

**Departmental Budget**

The proposed budget is a cost to continue budget which is relatively flat. Mr. Rausch presented the Health Department budget figures to the board. No fee increases were included in this budget, but Mr. Rausch believes those may need to be considered for next budget year. All but two grants are projected to continue in 2018. Because there is no state or federal budget solid numbers are not available. The early projections, however, show an increase of 13 percent over last year.

**A motion was made by Mary Kitten, seconded by Richard Dettman**

**to accept the budget as proposed. The motion carried unanimously.**

5. Discussion and Decision regarding grant approvals

**Grant Approvals**

Mr. Rausch provided the board with a list of grants for 2018. These grants include the usual funding streams with federal monies passed through the Department of Health Services, including funds for immunization, lead poisoning prevention, maternal and child health, prevention, and emergency preparedness. He asked that under this motion the board approve these and any other grants that may become available.

**A motion was made by Pam Akers, seconded by Allen Owen to accept the listed grants and any other grants that may become available. The motion carried unanimously.**

6. Update on the Environmental Health Consortium

**Health Consortium**

Mr. Rausch indicated that nothing has changed since this item was discussed in July. Greendale is going through the budget process and early indications are that they are concerned about the cost. This item is still in the Health Department budget, and official word should be confirmed as budgets are finalized in the coming months.

7. Personnel Updates

**Personnel Updates**

Currently there are two open positions within the Health Department. The recruitment for the Public Health Specialist is nearing completion. The position has been offered and Mr. Rausch is waiting to learn the candidate's start date. The recruitment for the part time Public Health Nurse will begin shortly.

8. Committee to go into Closed Session Pursuant to Wisconsin Statutes, Section 19.85(1)(f)(g) and 19.85(1)(c) to discuss the following:

**Closed Session**

- a. Communicable Disease Updates
- b. Environmental Health Updates
- c. Personnel Updates

**A motion was made by Pam Akers, seconded by Allen Owen, to adjourn to closed session. The motion carried unanimously.**

9. Adjourn Closed Session and Reconvene into Open Session

**Open Session**

**A motion was made by Pam Akers, seconded by Mary Kitten to adjourn the closed session and reconvene into open session. The motion carried unanimously.**

|            |                                                                                                                                                                                                                                                                                                                          |                                                |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| <b>10.</b> | Public Health Legislative Updates                                                                                                                                                                                                                                                                                        | <b>Public Health<br/>Legislative Updates</b>   |
|            | Although the end of the legislative cycle is in sight, there is still no final state budget. The WALHDAB and WPHA Public Affairs Committee is sending a letter to Governor Walker highlighting the pros and cons of the budget.                                                                                          |                                                |
| <b>11.</b> | Public Health Research                                                                                                                                                                                                                                                                                                   | <b>Public Health<br/>Research</b>              |
|            | The next community health survey will be conducted in 2018. As in previous years, this survey is a collaborative process between the local health departments and the health care systems serving Milwaukee County.                                                                                                      |                                                |
| <b>12.</b> | Executive Officer's Report                                                                                                                                                                                                                                                                                               | <b>Executive Officer's<br/>Report</b>          |
|            | No Communicable Disease Report.                                                                                                                                                                                                                                                                                          |                                                |
|            | The next legislative committee meeting will address the chicken issue. Also under discussion at the meeting will be dogs in city parks. Currently the city ordinance prohibits dogs in parks. Mr. Rausch's main concern is the interaction of dogs at the Farmers Market. Currently there is no leash law in Greenfield. |                                                |
| <b>13.</b> | Chairperson's Report                                                                                                                                                                                                                                                                                                     | <b>Chairperson's Report</b>                    |
|            | None                                                                                                                                                                                                                                                                                                                     |                                                |
| <b>14.</b> | Aldersperson's Report                                                                                                                                                                                                                                                                                                    | <b>Aldersperson's Report</b>                   |
|            | None                                                                                                                                                                                                                                                                                                                     |                                                |
| <b>15.</b> | Miscellaneous Board Member's Report                                                                                                                                                                                                                                                                                      | <b>Miscellaneous Board<br/>Member's Report</b> |
|            | None                                                                                                                                                                                                                                                                                                                     |                                                |
| <b>16.</b> | Items For Future Agendas                                                                                                                                                                                                                                                                                                 | <b>Future Agenda Items</b>                     |
|            | <ul style="list-style-type: none"> <li>• Chicken update</li> <li>• Update on the city budget</li> <li>• New personnel update</li> </ul>                                                                                                                                                                                  |                                                |

## **Adjournment**

### **17. Adjournment**

**A motion was made by Allen Owen seconded by Pam Akers to adjourn the meeting at 7:34 PM. The motion carried unanimously.**