



MINUTES OF THE GREENFIELD BOARD OF HEALTH HELD AT THE GREENFIELD CITY HALL ON THURSDAY, January 11, 2018, AT 6:30 PM

1. Meeting called to order @ 6:33 PM by Richard Dettman, Chair

Meeting called to order at 6:33 PM

ROLL CALL:

Alderperson Pam Akers	Excused
Darren J. Rausch, MS, CPH	Present
Andrew Martinez, Phar	Present
Allen Owen, D.D.S.	Present
Mary Kitten, R.N.	Present
Luanne Wielichowski, R.N.	Excused
Leon A. Saryan, Ph.D.	Present
Cindy Leranath	Present
Richard Dettman, Ph.D., M.Ed.	Present

2. Approval of the September 9, 2017 Meeting Minutes

Approval of 9/9/17 Minutes

A motion was made by Richard Dettman, seconded by Allen Owen to approve the September 9, 2017 minutes of the Board of Health meeting. The motion carried unanimously.

3. Approval of the November 9, 2017 Meeting Minutes

Approval of 11/9/17 Minutes

A motion was made by Leon Saryan, seconded by Allen Owen to approve the November 9, 2017 minutes of the Board of Health meeting. The motion carried unanimously.

4. Citizen Commentary

Citizen Commentary

None

5. Discussion and Decision to endorse the 2018-2022 Community Health Improvement Plan

Discussion and Decision to endorse

**the Community
Health Improvement
Plan**

Mr. Rausch presented a copy of the Community Improvement Plan to the board for review and endorsement. He noted that Board members also received the plan via email last week. Once endorsed the Health Department is ready to move to implement the plan. The three priority areas of the plan include physical activity and nutrition, behavioral health, and healthy aging. Key initiatives in the plan include: reducing barriers to safe walking; healthy aging which includes issues with caregivers, becoming a dementia friendly community and helping with key life issues; positive mental health; suicide prevention; and, substance abuse including opiates. The Health Department will work with currently identified community partners, and will work to recruit other partners, to accomplish these efforts.

A motion was made by Cindy Leranth, seconded by Allen Owen to approve and endorse the 2018-2022 Community Health Improvement Plan. The motion carried unanimously.

6. Informational update related to dogs in the park.

Dogs in the park

The Park and Rec Board had met in November to discuss dogs in the park and voted to have park staff to identify parks where dogs could be permitted with leashes. Under discussion at the meeting, it was determined that Jansen Park and Konkel Park are probably not ideal locations for allowing dogs given the number of activities and events that occur in these parks. The Health Department has an interest in preserving the Farmers Market path as a dog free zone for safety and health issues. Mr. Rausch will provide an update at the next meeting.

7. Informational update related to 2018 department grants.

**2018 Department
Grants**

Grant funding continued for Public Health Preparedness, the City Readiness Initiative, Maternal and Child Health, Immunization, Lead Poisoning Prevention and Prevention block grant dollars. The dollar amount is slightly lower than last year.

In December Mr. Rausch applied for a grant called Living Well with Chronic Conditions through the Wisconsin Institute for Healthy Aging. This funding was approved at a level of \$5200. The Health Department has already been involved with the Stepping on Program for several years which is an eight-week program helping seniors stay in their home by building up their strength thereby preventing falls. This program is conducted jointly with the Greenfield Fire Department. The new program goes beyond the Stepping on Program by helping those with chronic conditions to live well. The funding will allow four staff members to be trained and to conduct at least four classes over the next two years. The first available training will be in March. The first class will be held in June or July.

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| <p>8. Informational update related to annual review of Board of Health actions</p> <p>Mr. Rausch provided the Board an overview of all the actions taken by the Board over the past year and also presented. In the future, this information will help the board know what decisions had previously been made on particular issues.</p> | <p>Review of BOH actions</p> |
| <p>9. Committee to go into Closed Session Pursuant to Wisconsin Statutes, Section 19.85(1)(f)(g) and 19.85(1)(c) to discuss the following:</p> <ul style="list-style-type: none"> a. Communicable Disease Updates b. Environmental Health Updates c. Personnel Updates <p>A motion was made by Cindy Leranth, seconded by Leon Saryan, to adjourn to closed session. The motion carried unanimously.</p> | <p>Closed Session</p> |
| <p>10. Adjourn Closed Session and Reconvene into Open Session</p> <p>A motion was made by Cindy Leranth, seconded by Leon Saryan to adjourn the closed session and reconvene into open session. The motion carried unanimously.</p> | <p>Open Session</p> |
| <p>11. Public Health Legislative Updates</p> <p>None.</p> | <p>Public Health Legislative Updates</p> |
| <p>12. Public Health Research</p> <p>Information regarding the kickoff of the Community Health Survey was published in the Greenfield Now. Surveys should be completed within the next several months, and a final report is anticipated in fall.</p> | <p>Public Health Research</p> |
| <p>13. Executive Officer's Report</p> <p>No communicable disease report is available today but the final 2017 report will be provided at the March meeting.</p> <p>Amber Schallitz was hired to be the new part-time Public Health Nurse. She has been working almost fulltime in December so that she would be up to speed by the time the nurse supervisor went on FMLA.</p> <p>The City of Milwaukee is doing health inspection grades for restaurants. In a letter to the board, Mary Kapelis, the City's Environmental Health Specialist, expressed concerns with the operator's ability to earn back points with violation corrections, that the grading system could lead to</p> | <p>Executive Officer's Report</p> |

operators pressuring an environmental health specialist to overlook minor violations, that the grading system seems to be too generous, and that it would be difficult for establishments to get a 100%. She believes that people who view reports on line get a better understanding of what actually happens in an establishment.

A Medical College of Wisconsin student, Melissa Murphy, has joined the department for the semester. She is working on completing her Master's Degree in Public Health and was looking for a volunteer opportunity. She will lead the strategic planning process, and part of this process will include obtaining feedback from Board of Health members at the March meeting.

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| 14. | Chairperson's Report | Chairperson's Report |
| | None | |
| 15. | Aldersperson's Report | Aldersperson's Report |
| | None | |
| 16. | Miscellaneous Board Member's Report | Miscellaneous Board Member's Report |
| | None | |
| 17. | Items For Future Agendas | Future Agenda Items |
| | <ul style="list-style-type: none">• Health Officer Evaluation• Departmental Strategic Plan• Introduction of Amber Schallitz, new Public Health Nurse | |
| 18. | Adjournment | Adjournment |
| | A motion was made by Allen Owen seconded by Cindy Leranath to adjourn the meeting at 8:43 PM. The motion carried unanimously. | |