



Common Council Chambers – City Hall Room 100
7325 W. Forest Home Ave, Greenfield, Wisconsin

BOARD OF PUBLIC WORKS MEETING Agenda

Tuesday, June 22, 2021 - 6:00 PM

**PLEASE NOTE: Meeting time changed to 6:00pm
In-Person Meeting in Common Council Chambers, City Hall Room 100**

1. Meeting Call to Order
2. Roll Call
3. Approval of the January 28, 2020 Meeting Minutes
4. Approval of the February 23, 2021 Meeting Minutes
5. Approval of the May 25, 2021 Meeting Minutes
6. Discussion and decision to award a contract for the project 1923 Ramsey Avenue Sanitary Sewer Relay to Willkomm Excavating, in the amount of \$ 132,510.00.
7. Discussion and decision to approve an ordinance to repeal and recreate Chapter 31 of the Greenfield Municipal Code relating to Construction Site Erosion and Sediment Control.
8. Discussion and decision to approve an ordinance to repeal and recreate section 3.12(5)(b) of the Municipal code relating to erosion control permits.
9. Discussion and decision to approve and agreement allowing a shed, landscaping, electrical wiring and related appurtenances to remain in the City right-of-way.
10. Discussion and decision to sign an agreement with Milwaukee County for the Greenfield share of the cost to operate and maintain a traffic signal at the intersection of 35th Street and Layton Avenue.
11. Discussion and decision to adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code regarding a parking zone reserved for persons with disabilities at 3360 S. 46th St.
12. Superintendent of Public Works Report
13. Engineering Report
14. Other topics for future agendas
15. Adjournment

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Department of Human Resources at 329-5208, (FAX) 543-6158, TDD 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Director of Human Resources/ADA Coordinator at Greenfield City Hall, 7325 West Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT THE GREENFIELD CITY HALL
ON TUESDAY, JANUARY 28, 2020

1. Call to Order & Roll Call

The meeting was called to order by Ald. Lubotsky at 6:38 p.m.

Present: Ald. Linda Lubotsky, Ald. Bruce Bailey, Ald. Shirley Saryan, Mr. Richard Kasza, Mr. Richard Mrochinski

Excused: Brian Sajdak, City Attorney

Also present: Jeff Katz, Director, Neighborhood Services; John Laskoski, Superintendent of Public Works; Bryan Haas, Project Engineer; Craig Skala, Engineering Technician.

2. Approval of the October 22, 2019 Board of Public Works minutes

Motion by Ald. Bailey, seconded by Mr. Kasza, to approve the October 22, 2019 Board of Public Works minutes. Motion carried unanimously.

3. Citizen Commentary - None

4. Public Hearing for the reconstruction of 44th, 45th, 46th, 47th, 48th, and 49th Street; and St. Francis, Wilbur and Crawford Avenue; and 46th Place, and the levying of special assessments under Section 66.0703, Wisconsin Statutes, upon property for municipal purposes

Motion by Ald. Bailey, seconded by Ald. Lubotsky to open Public Hearing. Motion carried unanimously.

Mr. Katz explained this is a public hearing for the assessment process in the neighborhood south of Morgan and east of 43rd Street. The project is a two-year project. In the first year we are going to do part of the neighborhood between Morgan Ave. and St. Francis Ave. In the second year, we are going to do the area south of St. Francis. We will be installing storm sewer, curb and gutter, new asphalt streets, and concrete driveway approaches. If a resident has an asphalt or concrete driveway, it will be matched with asphalt or concrete. There will be street lights added, primarily at the corners, sometimes mid block. If sidewalk is already there, it might be repaired if it is bad. New sidewalk is not being added. Everyone received a letter if there is access to storm sewer asking if they want a storm lateral. That is a way to connect your downspouts or sump pump to storm sewer. That is optional, however, there is a charge. For both years, the project will begin in the Spring and end in the Fall. Residents will have access to get to and from their home and garage while the construction is taking place. There will be certain times when they will not be able to get to their garage, like when the concrete in front of their house is curing. Usually that is about no more than a week.

The project is primarily paid for by the City through taxes but there is an assessment

for a portion of it. Residents will receive their assessment notice in the mail the year following the completion of the project. They can elect to pay it at once or spread it out over 10 years with interest.

Residents were invited to approach the podium to speak for or against this assessment process. Donald Damask of 4668 S. Crawford Ave. spoke. He asked what is the advantage to pay extra to be hooked up to the storm sewer? Mr. Katz explained that currently water drains on the lawn and some residents have a problem with cutting their lawn because they have so much water that comes off their roof or from their sump pump. Some people prefer to have it go directly into the storm sewer. This is optional for residents that feel they have a problem with water. Ald. Bailey inquired if MMSD would like us to connect or not. Mr. Katz explained that MMSD does not have an opinion on it. If the water can be absorbed into the grass, it is actually better. However, smaller lots can have a problem with too much water in certain areas.

Ald. Lubotsky asked if anyone else would like to speak. No reply. Ald. Lubotsky inquired again if anyone else would like to speak.

Annie Sanchez of 4501 W. Saint Francis Ave. spoke. She asked how is each house is assessed for this project? Mr. Skala explained that the City policy for assessments is based on the width of each person's lot. It is based on property frontage. Mr. Skala reiterated that storm sewer connection is optional. One driveway approach will be replaced at the same size. Residents with two driveways will be charged for the second one. Concrete service walk is for a service walk that goes from front door to the road. A small portion of service walks may have to be excavated and will be replaced at the same size. That is based on the square footage of what gets replaced. Ms. Sanchez also inquired when the deadline is to decide about connecting to sewer lines. Mr. Haas, Project Engineer, explained that two rounds of mailings have been done for authorizations in the Fall of 2019. That deadline has passed. Since this resident just purchased her home, the City can extend the deadline to the beginning of April for her.

Ald. Lubtosky asked if anyone else would like to speak. No reply.

Motion by Ald. Saryan, seconded by Ald. Bailey to close the Public Hearing. Motion carried unanimously.

5. Discussion and decision to adopt a final resolution, to levy special assessments under Section 66.0703, Wisconsin Statutes, upon property for municipal purposes, for the

reconstruction of 44th, 45th, 46th, 47th, 48th, and 49th Street; and St. Francis, Wilbur and Crawford Avenue; and 46th Place

Ald. Bailey stated that the City puts funds away for general construction to improve our city streets. He is inquiring what the percentages are. Mr. Katz replied it is about 15%. Ald. Bailey clarified that the City is paying 85% out of the general funds and the resident is paying 15%.

Motion by Ald. Bailey, seconded by Mr. Kasza to adopt a final resolution, to levy special assessments under Section 66.0703, Wisconsin Statutes, upon property for municipal purposes, for the reconstruction of 44th, 45th, 46th, 47th, 48th, and 49th Street; and St. Francis, Wilbur and Crawford Avenue; and 46th Place. This item was forwarded to the February 4, 2020 Common Council meeting. Motion carried unanimously.

6. Discussion and decision to approve an ordinance to repeal and recreate Section 3.12 (5) (c) of the Municipal Code pertaining to right-of-way permits

Mr. Katz explained that in our ordinance we have fees for Right of Way permits. We used to have 14 categories and we have reduced it down to 2 to simplify it. This ordinance is to change the fee schedule for Right of Way permits down to 2 from 14. There is no increase in the fee.

Motion by Ald. Lubotsky, seconded by Mr. Kasza to approve the ordinance to repeal and recreate Section 3.12 (5) (c) of the Municipal Code pertaining to right-of-way permits. This item was forwarded to the February 4, 2020 Common Council meeting. Motion carried unanimously.

7. Discussion and decision to adopt a resolution, recognizing International Migratory Bird Day and authorizing the Pollinator Protection Committee to continue participation in the Wisconsin Bird City program

Mr. Katz shared that in order to make our citizens aware of the importance of migratory birds, basically maintain our status as Bird City, we need to adopt this resolution recognizing International Migratory Bird Day. The Pollinator Protection Committee is a subcommittee of the Beautification Committee.

Motion by Ald. Lubotsky, seconded by Mr. Kasza to adopt the resolution recognizing International Migratory Bird Day and authorizing the Pollinator Protection Committee to continue participation in the Wisconsin Bird City program. This item was forwarded to the February 4, 2020 Common Council meeting. Motion carried unanimously.

8. Discussion and decision to adopt a resolution, proclaiming the month of June as Monarch Butterfly Month in the City of Greenfield

Mr. Katz explained that this resolution is related to making the citizens aware of some of the environmental issues that we face. This resolution will proclaim June as

the Monarch Butterfly Month in Greenfield. There will be some educational things at the Farmer's Market related to this.

Motion by Ald. Saryan, seconded by Mr. Kasza to adopt the resolution proclaiming the month of June as Monarch Butterfly Month in the City of Greenfield. This item was forwarded to the February 4, 2020 Common Council meeting. Motion carried unanimously.

9. Superintendent of Public Works Report

Mr. Laskoski reported that the Department of Public Works employees have been busy doing some structural pruning of the 2017 tree planting along 43rd Street and other areas around the city that consists of over 200 trees that were planted in 2017. To date, they have also structurally pruned over 330 other right of way trees throughout the city. They have begun removal of dead and hazardous trees in the last few weeks. DPW has also been involved in the painting of offices at the LEC and upgrades in community development. Two new staff members have been added to the department. Scheduling of leaf grinding is in February, weather dependent. That material will be available to residents in Spring, as well as wood chips. Along with other city departments, DPW was able to participate in 2nd grade tours from Maple Grove and Glenwood. There were 15 snow events since October 31, 2019 and 10 plowing events throughout the city. DPW continues with regular scheduled maintenance. Mr. Laskoski acknowledged the talent and dedicated men and women of Greenfield Public Works. They continually meet the challenges presented and perform those jobs and tasks admirably. We are fortunate to have those individuals working in Greenfield.

10. Engineering Report

Mr. Haas reported on the projects that are currently planned for this upcoming year. Planning is well underway and several are out for advertisement to contractors already. The remaining will be advertised shortly this month. The projects include St. Francis neighborhood reconstruction project that the public hearing was about earlier tonight. Another project is on 116th St. from Howard Ave. to Morgan Ave. That is a simple resurfacing project. We plan on adding sidewalk on Grange Ave. from 43rd Street to 48th St. A new traffic signal will be installed at the intersection of 84th St. and Cold Spring Rd. as well as concrete road repair from Forest Home Ave. to 92nd St. Another unique project this year is an addition of a multi-use path from Konkell Park to Greenfield High School, on the south side of Honey Creek. Lastly, we do plan on repairing several sanitary locations throughout the city that need some attention.

Besides the City of Greenfield, we do have several DOT projects within the city limits. The largest one right now is the 68th St. bridge replacement. That is on schedule with planned completion by September. The DOT is planning on resurfacing Hwy. 100 from I-43 all the way to I-94 in West Allis. That is tentatively planned to begin late summer and will go through the end of 2021.

Minutes are not official until formally approved by the Board of Public Works at the next scheduled meeting.

11. Items for future agenda - None

12. Adjourn

It was moved by Ald. Lubotsky, seconded by Ald. Bailey to adjourn the Board of Public Works meeting at 7:05 PM. Motion carried unanimously.

Respectfully Submitted,

Jodi Weber
Administrative Assistant

Distributed January 30, 2020

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD ON ZOOM ON TUESDAY,
FEBRUARY 23, 2021 AT 6:30PM.

- 1 Meeting called to Order and Roll Call

Ald. Bailey called the meeting to order at 6:30pm.

Roll Call:

Ald. Shirley Saryan	Present
Ald. Bruce Bailey	Present
Ald. Pam Akers	Present
Mr. Richard Kasza	Present
Mr. Richard Mrochinski	Excused
Atty. Brian Sajdak	Excused

Also Present:

Mr. Jeff Katz, Director, Neighborhood Services
Mr. John Laskoski, Superintendent, Public Works
Mr. Bryan Haas, Project Engineer
Mr. Scott Jaquish, Director, Parks and Recreation

- 2 Approval of the January 28, 2020 Meeting Minutes

Minutes will be approved at next Board of Public Works meeting.

- 3 Citizen Commentary

None

- 4 Election of the Chairperson of the Board of Public Works

Ald. Saryan nominated Ald. Bruce Bailey for the Chairperson of Board of Public Works.

Motion by Ald. Saryan, seconded by Ald. Bailey, to approve the Election of the Chairperson of the Board of Public Works. Motion carried unanimously.

- 5 Election of the Vice-Chairperson of the Board of Public Works

Ald. Saryan nominated Ald. Pam Akers for the Vice-Chairperson of Board of Public Works.

Motion by Ald. Saryan, seconded by Ald. Akers, to approve the Election of the Vice-Chairperson of the Board of Public Works. Motion carried unanimously.

- 6 Discussion regarding the roof condition survey for City owned buildings

Mr. Katz explained that Engineering had a professional roofing consultant do a study of the roofs on the various city buildings. Roofs are critical systems that require frequent maintenance, and periodic replacement. Roof replacement is extremely

costly and must be factored into the city's capital improvement budget. For example, the cost to replace the roof on the Community Center in 2019 was \$370,000.

The following roofs were evaluated: City Hall, Public Works, Law Enforcement Center, Library, Fire Dept. Station #91, Fire Dept. Station # 92, Brooks Pavilion at Kulwicki Park

Overall the condition of the roofs is good, except for the Brooks Pavilion which is scheduled to be replaced this year. It is recommended that the roofs be inspected on a regular basis, so that minor repairs can be made as problems arise.

Each department will be receiving a copy of the roof condition survey so that they can use the information when planning for annual maintenance of their buildings, as well as long term capital improvement needs..

No Action.

- 7 Discussion and decision to approve the City of Greenfield Bicycle & Pedestrian Plan
Mr. Katz explained the purpose of this Bicycle and Pedestrian Plan is to help the City of Greenfield become a more pedestrian and bicycle friendly community and to integrate these facilities within the City's growing transportation network. The Plan will assist in the City's land use and transportation planning efforts.

This plan will provide a framework to develop more detailed plans and objectives to further meet these goals. Agencies that provide grants for bicycle and pedestrian facilities look favorably on communities that have a plan in place.

Mr. Jaquish provided a brief summary of prior bicycle and pedestrians plans.

Motioned by Ald. Akers, seconded by Ald. Bailey to approve the City of Greenfield Bicycle & Pedestrian Plan. Motion carried unanimously.

- 8 Superintendent of Public Works Report
Mr. Laskoski reported on snow related events from this winter and DPW Operations during Covid-19. Department of Public Works & the Forestry Department has been working on tree inventory utilizing the 2020 Urban Forestry Grant. There has been small tree planting at Kulwicki Park and the installation of the Kulwicki Path. DPW and Engineering have been working on Storm Water improvements. Mr. Laskoski state that there is a new aerial bucket truck that is in service.
- 9 Engineering Report
Mr. Haas reported on the projects that were completed in 2020. The projects included resurfacing 116th St from Howard Ave to Morgan Ave with cooperation from the City of West Allis, the sidewalk on Grange Ave from 43rd St to 48th St, and a traffic signal and new concrete pavement at 84th St/Cold Spring Rd. There were also Sanitary Sewer repairs in several locations. The multi-use walking path from Konkel Park to

Greenfield High School has been completed. Last year, approximately 700 trees were planted throughout the City. Finally, the reconstruction of half of the neighborhood south of Morgan Ave between 44th St and 49th St.

Improvement projects that are planned for 2021 include: Reconstructing the other half of the neighborhood south of Morgan Ave. While working with the City of Milwaukee the final layer of asphalt for Morgan Avenue will be paved next spring 2022. There is an upcoming concrete road repair project on West Cold Spring Road from from 92nd St to 84th St . and from West Forest Home Ave to 68th St. This project will be spot replacement of bad pavement sections.

Mr. Haas also noted other agency projects that include: Working with Milwaukee County on their improvement of Layton Ave from Loomis Rd to 27th St. There will be new sidewalks and street lighting on this stretch of Layton Ave. The major work scheduled to be complete this year with some minor work occurring next spring in 2022. The City of Greenfield is also working with the Wisconsin Department of Transportation on their project to resurface Highway 100 from Interstate 43 to Interstate 94 in West Allis. The project includes a new traffic signal at Highway 100 & Layton Ave. The project is scheduled to be complete by fall of 2021. Finally, the Wisconsin Department of Transportation plans to replace the 60th St bridge in 2023.

10 Other Topics for future agendas

None

11 Adjournment

It was moved by Ald. Akers, seconded by Ald. Bailey to adjourn the Board of Public Works meeting at 7:23 PM. Motion carried unanimously.

Respectfully submitted,
Stefanie Richter
Administrative Assistant

Date distributed: 03/02/21

**MINUTES OF THE BOARD OF PUBLIC WORKS VIRTUAL MEETING HELD ON ZOOM
TUESDAY, MAY 25, 2021 at 6:30PM**

1. Meeting Called to Order at 6:32pm.

2. Roll Call

Ald. Denise Collins	Present
Ald. Bruce Bailey	Present
Ald. Pam Akers	Present
Mr. Richard Kasza	Present
Mr. Richard Mrochinski	Excused

Also Present:

Mr. Jeff Katz, Director of Neighborhood Services	Present
John Laskoski, Superintendent, Public Works	Present
Bryan Haas, Project Engineer	Present
Atty. Brian Sajdak	Present

3. Approval of the February 23, 2021 Meeting Minutes

Mr. Katz stated the meeting minutes will be approved at the next schedule meeting. No action.

4. Citizen Commentary

None

5. Discussion and decision to award a contract for the project 2114 Tree Planting Program to Dan Larsen Landscaping in the amount of \$149,900.00.

Motion by Ald. Akers, seconded by Ald. Collins, to award a contract for the project 2114 Tree Planting Program to Dan Larsen Landscaping in the amount of \$149,900.00. Motion carried unanimously.

6. Discussion and decision to approve an agreement allowing construction of a private fence in a permanent City drainage easement in the side yard of Nicholas and Amber Marasco, 4810 W Edgerton Ave.

Mr. Katz stated that the agreement would be between the owner's and the City. In the event the City needs to access the easement, the owner's would need to move or remove the fence.

Motion by Ald. Akers, seconded Ald. Mr. Kasza to approve an agreement allowing construction of a private fence in a permanent City drainage easement in the side yard of Nicholas and Amber Marasco, 4810 W. Edgerton Ave. Motion carried unanimously.

7. Discussion and decision to accept a grant from the Milwaukee Metropolitan Sewerage District to fund the planting of Street Trees.

Mr. Katz stated that all costs are paid for by the Milwaukee Metropolitan Sewerage District grant. Ald. Collins congratulated Mr. Katz. Ald. Bailey inquired about the remaining funds. Mr. Katz stated there are other costs associated with tree planting, for example paying the contractor, payment to Dennis Fermenich for managing the project, and GIS management. Mr. Katz stated that this grant is a cost savings for the City.

Motion by Ald. Collins, seconded Ald. Akers to accept a grant from the Milwaukee Metropolitan Sewerage District to fund the planting of Street Trees. Motion carried unanimously.

8. Discussion and decision to approve a Tree Maintenance Covenant with Milwaukee Metropolitan Sewerage Commission.

Mr. Katz stated that the Tree Maintenance Covenant is a 10 year agreement with Milwaukee Metropolitan Sewerage Commission. The City is responsible for logging tree locations, maintaining the health of the trees, and replacing trees if they die.

Motion by Ald. Akers, seconded Ald. Bailey to approve a Tree Maintenance Covenant with Milwaukee Metropolitan Sewerage Commission. Motion carried unanimously.

9. Discussion and decision to approve an ordinance to repeal and recreate Chapter 31 of the Greenfield Municipal Code relating to Construction Site Erosion and Sediment Control.

Mr. Katz indicated Chapter 31 of the Municipal code regarding Erosion Control worksite laws and rules need to be updated to reflect DNR regulation changes. Ald. Collins asked what the specific changes will be to code. Mr. Katz stated he will provide a highlighted copy of the code changes at the next Board of Public Works meeting.

Motion by Ald. Bailey, seconded by Ald. Akers to postpone an ordinance to repeal and recreate Chapter 31 of the Greenfield Municipal Code relating to Construction Site Erosion and Sediment Control. Motion carried unanimously.

10. Discussion and decision to approve an ordinance to repeal and recreate section 3.12(5) (b) of the Municipal code relating to erosion control permits.

Motion by Ald. Bailey, seconded by Ald. Akers to postpone an ordinance to repeal and recreate section 3.12(5) (b) of the Municipal code relating to erosion control permits. Motion carried unanimously.

11. Discussion and decision to approve the Pavement Improvement Plan 2021 Update.

Mr. Katz referred to the copy of the pavement improvement plan. Mr. Haas stated that the Engineering Department rates the roadways in the City every 2 years. The system rates the condition of the roads on a scale of 1 thru 10, 10 being the top rating. The Pavement

Improvement Plan is in addition to the regular DPW annual work of filling potholes and roads. Mr. Haas said the cost estimates of the work based the current if funding levels are maintained.

Ald. Akers stated her concern about the plan to resurface and not reconstruct the roads on South 60th St, South 68th St, and streets by City Hall. Ald. Akers said these areas have flooding and standing water issues and receives a lot of resident phone calls regarding the pooling of water. Ald. Bailey also mentioned streets in his district. Mr. Haas stated that the City can resurface a roadway and add storm sewers and inlets where they are needed to alleviate standing water. Mr. Haas stated the plans are on a case-by-case basis dependent of the needs of that specific street and could be revised in the next 3-5 years based on costs. Mr. Haas stated when I project starts in 2022, for example, we will hold a Public Involvement meeting in the summer of 2021.

Motion by Ald. Akers, seconded by Ald. Collins to approve the Pavement Improvement Plan 2021 Updated. Motion carried unanimously.

12. Discussion and decision to adopt a resolution verifying review and authorizing submittal of the Wisconsin Department of Natural Resources 2020 Compliance Maintenance Annual Report (CMAR).

Mr. Katz stated that the CMAR annual report is a comprehensive report prepared by Engineering and provides the DNR information on the City of Greenfield sanitary sewer system and lists work that the City has completed throughout the years.

Motion by Ald. Akers, seconded by Mr. Kasza to adopt a resolution verifying review and authorizing submittal of the Wisconsin Department of Natural Resources 2020 Compliance Maintenance Annual Report (CMAR). Motion carried unanimously.

13. Superintendent of Public Works Report

Mr. Laskoski stated that Department of Public Works (DPW) has been working on several projects. The DPW department sanitary sewer cleaning and televising throughout the City. The department has acquired new sanitary sewer equipment. The staff also painted and did upgrades at the Law Enforcement Center. Security updates were made in the Health department. DPW employees have participated in street lighting bucket training. Mr. Laskoski stated they repurposed some old street light poles and installed them at Whitnall Middle and High School and they have been well received. He also stated they have been doing regular traffic light maintenance. DPW is working with the Parks-n-Recreation Department to do asphalt work at Almquist Park.

Mr. Laskoski stated DPW worked with Engineering to resolve storm water maintenance issues in the DPW yard. Improvements have also been made to the Drop off Center ramp and the employee work shelter for John's Disposal. During winter snow removal it was discovered that many of our sidewalks were damaged. They have been repaired so that the equipment is not damaged. Mr. Laskoski said leaf compost and wood chips are available at DPW for residents now until it is gone.

Mr. Katz mentioned that the City hired a company to grind off trip hazards on the City sidewalks to make them safer. He stated last year a new Chiller was installed at City Hall and this year it's in full operation.

14. Engineering Report

Mr. Haas noted a few improvement projects planned for this year. There will be concrete road repair with spot replacement of bad pavement sections on Cold Spring Rd from 92nd St to 84th St, west of 76th St and from Forest Home Ave to 68th St. Work may begin June 14th and last through the end of August. The City will also be working with the City of Milwaukee to reconstruct the neighborhood south of St Francis Ave between 47th St and 45th St. This work will begin late June or early July and be significantly complete by November. Final asphalt will be paved next spring in 2022.

Mr. Haas stated the Milwaukee County improvement project on Layton Ave from Loomis Rd to 27th St. has begun and will be substantially complete by November 2021. Finishing work may be needed in spring 2022. The Wisconsin Department of Transportation (DOT) plans to resurfacing highway 100 from Interstate 43 to Interstate 94 in West Allis. This project includes a new traffic signal at highway 100/Layton Ave and is scheduled to be complete by fall 2021.

Mr. Haas said the Wisconsin Department of Transportation is replacing the Interstate 894 noise walls on the west side of the freeway between Cold Spring Rd and Howard Ave this year. They also plan to resurface Interstate 894 in 2023 and we will mention desire to have noise walls during the design phase. The Wisconsin Department of Transportation bridge replacement project on South 60th St has been moved to March 2021.

15. Other Topics for future agendas

Mr. Kasza stated he is retiring and moving out of Greenfield and he will be leaving his position on the Board of Public Works.

Ald. Bailey requested a price quote to paint "Greenfield" on the Water Tower on 88th and Howard Ave and will bring it to the next Board of Public Works meeting.

Mr. Katz will talk about The Turf and Konkel Information at next meeting.

16. Adjournment

It was moved by Ald. Akers, seconded by Ald. Collins to adjourn the Board of Public Works meeting at 7:36PM. Motion carried unanimously.

Respectfully submitted,
Stefanie Richter
Administrative Assistant| Engineering
Date distributed: June 11, 2021



Common Council Meeting

Item Number: 6

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: June 15, 2021

RELATING TO:

Discussion and decision to award a contract for the project 1923 Ramsey Avenue Sanitary Sewer Relay to Willkomm Excavating, in the amount of \$ 132,510.00.

SUMMARY:

On June 2, 2021, bids were opened for the project 1923 Ramsey Avenue Sanitary Sewer Relay. The results are as follows:

Contractor	Amount
Willkomm Excavating	\$ 132,510.00 (low bidder)
MJ Construction	\$ 140,693.25
Genesis Excavators	\$ 145,684.00
Wanasek Corp	\$ 155,826.00
Vinton Construction	\$ 169,974.50
Veit & Company	\$ 210,489.93
Mid City Corporation	\$ 227,675.00

FINANCIAL:

This project is fully funded by the sanitary sewer utility.

RECOMMENDATION:

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___



Board of Public Works Meeting

Item Number: 7

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: May 25, 2021

RELATING TO:

Discussion and decision **to approve an ordinance to repeal and recreate Chapter 31 of the Greenfield Municipal Code relating to Construction Site Erosion and Sediment Control.**

SUMMARY:

Pursuant to the WI DNR Menomonee River Watershed Based MS4 Permit – WPDES Permit No. WI-S065404-2, the City needs to update its construction site erosion and sediment control ordinance.

RECOMMENDATION:

Approve an ordinance to repeal and recreate Chapter 31 of the Greenfield Municipal Code relating to Construction Site Erosion and Sediment Control.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___

ORDINANCE NO. _____

AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 31 OF THE GREENFIELD
MUNICIPAL CODE REGARDING CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL

The Common Council of the City of Greenfield do ordain as follows:

PART I. Chapter 31 of the Greenfield Municipal Code is hereby repealed and recreated to read as follows:

CHAPTER 31 - CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL

TABLE OF CONTENTS

~~31.01—Authority~~
~~31.02—Findings of Fact~~
~~31.03—Purpose~~
~~31.04—Applicability and Jurisdiction~~
~~31.05—Definitions~~
~~31.055—Applicability of Maximum Extent Practicable~~
~~31.06—Technical Standards~~
~~31.07—Performance Standards for Construction Sites Under One Acre (Optional)~~
~~31.08—Performance Standards for Construction Sites of One Acre or More~~
~~31.09—Permitting Requirements, Procedures and Fees~~
~~31.10—Erosion and Sediment Control Plan, Statement and Amendments~~
~~31.11—Fee Schedule~~
~~31.12—Inspection~~
~~31.13—Enforcement~~
~~31.14—Appeals~~
~~31.15—Severability~~
~~31.16—Effective Date~~

31.01 AUTHORITY.

- (1) This ordinance is adopted under the authority granted by s. 62.234, Wis. Stats. This ordinance supersedes all provisions of an ordinance previously enacted under s. 62.23, Wis. Stats., that relate to construction site erosion control. Except as otherwise specified in s. 62.234, Wis. Stats., s. 62.23, Wis. Stats., applies to this ordinance and to any amendments to this ordinance.
- (2) The provisions of this ordinance are deemed not to limit any other lawful regulatory powers of the same Common Council.
- (3) The Common Council hereby designates the City Engineer to administer and enforce the provisions of this ordinance.

- (4) The requirements of this ordinance do not pre-empt more stringent erosion and sediment control requirements that may be imposed by any of the following:
 - (a) Wisconsin Department of Natural Resources administrative rules, permits or approvals, including those authorized under s. 281.16 and s. 283.33, Wis. Stats.
 - (b) Targeted non-agricultural performance standards promulgated in rules by the Wisconsin Department of Natural Resources under s. NR 151.004, Wis. Adm. Code.

31.02 FINDINGS OF FACT.

The Common Council acknowledges that runoff from land disturbing construction activity carries a significant amount of sediment and other pollutants to the waters of the state in the City of Greenfield.

31.03 PURPOSE.

It is the purpose of this ordinance to maintain safe and healthful conditions; prevent and control water pollution; prevent and control soil erosion and sediment discharge; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; preserve ground cover and scenic beauty; and promote sound economic growth by minimizing the amount of sediment and other pollutants carried by runoff or discharged from land disturbing construction activity to waters of the state in the City of Greenfield.

31.04 APPLICABILITY AND JURISDICTION.

(1) APPLICABILITY.

- (a) Except as provided under par. (b), this ordinance applies to any construction site as defined under 31.05 (6).
- (b) This ordinance does not apply to the following:
 - 1. Transportation facilities, except transportation facility construction projects that are part of a larger common plan of development such as local roads within a residential or industrial development.
 - 2. A construction project that is exempted by federal statutes or regulations from the requirement to have a national pollutant discharge elimination system permit issued under chapter 40, Code of Federal Regulations, part 122, for land disturbing construction activity.
 - 3. Nonpoint discharges from agricultural facilities and practices.
 - 4. Nonpoint discharges from silviculture activities.
- (c) Notwithstanding the applicability requirements in par. (a), this ordinance applies to construction sites of any size that, as determined by the City of Greenfield, are likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, or that increases water pollution by scouring or transporting of particulate.
- (d) If a property is transferred, conveyed, or sold while there is an open Erosion Control Permit for the subject property, the new owner shall assume all terms and conditions of the existing Erosion Control Permit for the subject property.

- (2) JURISDICTION.
This ordinance applies to land disturbing construction activity on lands within the boundaries and jurisdiction of the City of Greenfield;
- (3) EXCLUSIONS.
This ordinance is not applicable to activities conducted by a state agency, as defined under s. 227.01 (1), Wis. Stats.

31.05 DEFINITIONS.

For the purpose of this Chapter 31, the following terms shall be defined as follows:

- (1) “City Engineer” means a governmental employee, or a City Engineer’s designee that is designated by the Common Council to administer this ordinance.
- (2) “Agricultural facilities and practices” has the meaning in s. 281.16 (1), Wis. Stats.
- (3) “Best management practice” or “BMP” means structural or non-structural measures, practices, techniques or devices employed to avoid or minimize soil, sediment or pollutants carried in runoff to waters of the state.
- (4) “Business day” means a day the office of the City Engineer is routinely and customarily open for business.
- (5) “Cease and desist order” means a court-issued order to halt land disturbing construction activity that is being conducted without the required permit or in violation of a permit issued by the City Engineer.
- (6) “Construction site” means an area upon which one or more land disturbing construction activities occur, including areas that are part of a larger common plan of development or sale where multiple separate and distinct land disturbing construction activities may be taking place at different times on different schedules but under one plan. A long-range planning document that describes separate construction projects, such as a 20-year transportation improvement plan, is not a common plan of development.
- (7) “Design Storm” means a hypothetical discrete rainstorm characterized by a specific duration, temporal distribution, rainfall intensity, return frequency and total depth of rainfall.
- (8) “Division of land” means the creation from one parcel of 4 or more parcels or building sites of 1.5 or fewer acres each in area where such creation occurs at one time or through the successive partition within a 5-year period.
- (9) “Erosion” means the process by which the land’s surface is worn away by the action of wind, water, ice or gravity.
- (10) “Erosion and sediment control plan” means a comprehensive plan developed to address pollution caused by erosion and sedimentation of soil particles or rock fragments during construction.
- (11) “Extraterritorial” means the unincorporated area within 3 miles of the corporate limits of a first, second, or third class city, or within 1.5 miles of a fourth class city or village.
- (12) “Final stabilization” means that all land disturbing construction activities at the construction site have been completed and that a uniform perennial vegetative cover has been established with a density of at least 70 percent of the cover for the unpaved areas and areas not covered by permanent structures or that employ equivalent permanent stabilization measures.

- (13) "Governing body" means City Common Council.
- (14) "Land disturbing construction activity" means any man-made alteration of the land surface resulting in a change in the topography or existing vegetative or non-vegetative soil cover, that may result in runoff and lead to an increase in soil erosion and movement of sediment into waters of the state. Land disturbing construction activity includes clearing and grubbing, demolition, excavating, pit trench dewatering, filling and grading activities.
- (15) "Landowner" means any person holding fee title, an easement or other interest in property, which allows the person to undertake cropping, livestock management, land disturbing construction activity or maintenance of storm water BMPs on the property.
- (16) "Maximum extent practicable" means the highest level of performance that is achievable but is not equivalent to a performance standard identified in this ordinance as determined in accordance with 31.055 of this ordinance.
- (17) "Performance standard" means a narrative or measurable number specifying the minimum acceptable outcome for a facility or practice.
- (18) "Permit" means a written authorization made by the City Engineer to the applicant to conduct land disturbing construction activity or to discharge post-construction runoff to waters of the state.
- (19) "Pollutant" has the meaning given in s. 283.01 (13), Wis. Stats.
- (20) "Pollution" has the meaning given in s. 281.01 (10), Wis. Stats.
- (21) "Responsible party" means the landowner or any other entity performing services to meet the requirements of this ordinance through a contract or other agreement.
- (22) "Runoff" means storm water or precipitation including rain, snow or ice melt or similar water that moves on the land surface via sheet or channelized flow.
- (23) "Sediment" means settleable solid material that is transported by runoff, suspended within runoff or deposited by runoff away from its original location.
- (24) "Silviculture activity" means activities including tree nursery operations, tree harvesting operations, reforestation, tree thinning, prescribed burning, and pest and fire control. Clearing and grubbing of an area of a construction site is not a silviculture activity.
- (25) "Site" means the entire area included in the legal description of the land on which the land disturbing construction activity is proposed in the permit application.
- (26) "Stop work order" means an order issued by the City Engineer which requires that all construction activity on the site be stopped.
- (27) "Technical standard" means a document that specifies design, predicted performance and operation and maintenance specifications for a material, device or method.
- (28) "Transportation facility" means a highway, a railroad, a public mass transit facility, a public-use airport, a public trail or any other public work for transportation purposes such as harbor improvements under s. 85.095 (1)(b), Wis. Stats. "Transportation facility" does not include building sites for the construction of public buildings and buildings that are places of employment that are regulated by the Department pursuant to s. 281.33, Wis. Stats.
- (29) "Waters of the state" includes those portions of Lake Michigan and Lake Superior within the boundaries of this state, and all lakes, bays, rivers, streams, springs, ponds, wells, impounding reservoirs, marshes, watercourses, drainage systems and other surface water or groundwater, natural or artificial, public or private, within this state or its jurisdiction.

31.055 APPLICABILITY OF MAXIMUM EXTENT PRACTICABLE.

Maximum extent practicable applies when a person who is subject to a performance standard of this ordinance demonstrates to the City Engineer's satisfaction that a performance standard is not achievable and that a lower level of performance is appropriate. In making the assertion that a performance standard is not achievable and that a level of performance different from the performance standard is the maximum extent practicable, the responsible party shall take into account the best available technology, cost effectiveness, geographic features, and other competing interests such as protection of public safety and welfare, protection of endangered and threatened resources, and preservation of historic properties.

31.06 TECHNICAL STANDARDS.

All BMPs required for compliance with this ordinance shall meet design criteria, standards and specifications based on any of the following:

- (1) Design guidance and technical standards identified or developed by the Wisconsin Department of Natural Resources under subchapter V of chapter NR 151, Wis. Adm. Code.
- (2) Soil loss prediction tools (such as the Universal Soil Loss Equation (USLE)) when using an appropriate rainfall or runoff factor (also referred to as the R factor) or an appropriate design storm and precipitation distribution, and when considering the geographic location of the site and the period of disturbance.
- (3) Technical standards and methods approved by the City Engineer.

31.07 PERFORMANCE STANDARDS FOR CONSTRUCTION SITES UNDER ONE ACRE.

- (1) **RESPONSIBLE PARTY.** The responsible party shall comply with this section.
- (2) **EROSION AND SEDIMENT CONTROL PRACTICES.** Erosion and sediment control practices at each site where land disturbing construction activity is to occur shall be used to prevent or reduce all of the following:
 - (a) The deposition of soil from being tracked onto streets by vehicles.
 - (b) The discharge of sediment from disturbed areas into on-site storm water inlets.
 - (c) The discharge of sediment from disturbed areas into adjacent waters of the state.
 - (d) The discharge of sediment from drainage ways that flow off the site.
 - (e) The discharge of sediment by dewatering activities.
 - (f) The discharge of sediment eroding from soil stockpiles existing for more than 7 days.
 - (g) The transport by runoff into waters of the state of chemicals, cement, and other building compounds and materials on the construction site during the construction period.However, projects that require the placement of these materials in waters of the state, such as constructing bridge footings or BMP installations, are not prohibited by this subdivision.
- (3) **LOCATION.** The BMPs shall be located so that treatment occurs before runoff enters waters of the state.
- (4) **IMPLEMENTATION.** The BMPs used to comply with this section shall be implemented as follows:

- (a) Erosion and sediment control practices shall be constructed or installed before land disturbing construction activities begin.
- (b) Erosion and sediment control practices shall be maintained until final stabilization occurs and/or when 100% of the site has achieved a 70% permanent vegetative cover.
- (c) Final stabilization activity shall commence when land disturbing activities cease and final grade has been reached on any portion of the site.
- (d) Temporary stabilization activity shall commence when land disturbing activities have temporarily ceased and will not resume for a period exceeding 14 calendar days.
- (e) BMPs that are no longer necessary for erosion and sediment control shall be removed by the responsible party.

31.08 PERFORMANCE STANDARDS FOR CONSTRUCTION SITES OF ONE ACRE OR MORE.

RESPONSIBLE PARTY. The responsible party shall comply with this section and implement the erosion and sediment control plan developed in accordance with 31.10.

- (1) EROSION AND SEDIMENT CONTROL PLAN. A written site-specific erosion and sediment control plan shall be developed in accordance with 31.10 of this ordinance and implemented for each construction site.
- (2) EROSION AND OTHER POLLUTANT CONTROL REQUIREMENTS. The erosion and sediment control plan required under sub. (2) shall include the following:
 - (a) EROSION AND SEDIMENT CONTROL PRACTICES. Erosion and sediment control practices at each site where land disturbing construction activity is to occur shall be used to prevent or reduce all of the following:
 - 1. The deposition of soil from being tracked onto streets by vehicles.
 - 2. The discharge of sediment from disturbed areas into on-site storm water inlets.
 - 3. The discharge of sediment from disturbed areas into adjacent waters of the state.
 - 4. The discharge of sediment from drainage ways that flow off the site.
 - 5. The discharge of sediment by dewatering activities.
 - 6. The discharge of sediment eroding from soil stockpiles existing for more than 7 days.
 - 7. The discharge of sediment from erosive flows at outlets and in downstream channels.
 - 8. The transport by runoff into waters of the state of chemicals, cement, and other building compounds and materials on the construction site during the construction period. However, projects that require the placement of these materials in waters of the state, such as constructing bridge footings or BMP installations, are not prohibited by this subdivision.
 - 9. The transport by runoff into waters of the state of untreated wash water from vehicle and wheel washing.
 - (b) SEDIMENT PERFORMANCE STANDARDS. In addition to the erosion and sediment control practices under par. (a), the following erosion and sediment control practices shall be employed:

1. BMPs that, by design, discharge no more than 5 tons per acre per year, or to the maximum extent practicable, of the sediment load carried in runoff from initial grading to final stabilization.
2. No person shall be required to employ more BMPs than are needed to meet a performance standard in order to comply with maximum extent practicable. Erosion and sediment control BMPs may be combined to meet the requirements of this paragraph. Credit may be given toward meeting the sediment performance standard of this paragraph for limiting the duration or area, or both, of land disturbing construction activity, or for other appropriate mechanisms.
3. Notwithstanding subd. 1., if BMPs cannot be designed and implemented to meet the sediment performance standard, the erosion and sediment control plan shall include a written, site-specific explanation of why the sediment performance standard cannot be met and how the sediment load will be reduced to the maximum extent practicable.

(c) **PREVENTIVE MEASURES.** The erosion and sediment control plan shall incorporate all of the following:

1. Maintenance of existing vegetation, especially adjacent to surface waters whenever possible.
2. Minimization of soil compaction and preservation of topsoil.
3. Minimization of land disturbing construction activity on slopes of 20 percent or more.
4. Development of spill prevention and response procedures.

(d) **LOCATION.** The BMPs used to comply with this section shall be located so that treatment occurs before runoff enters waters of the state.

(4) **IMPLEMENTATION.** The BMPs used to comply with this section shall be implemented as follows:

- (a) Erosion and sediment control practices shall be constructed or installed before land disturbing construction activities begin in accordance with the erosion and sediment control plan developed in 31.08 (2).
- (b) Erosion and sediment control practices shall be maintained until final stabilization.
- (c) Final stabilization activity shall commence when land disturbing activities cease and final grade has been reached on any portion of the site.
- (d) Temporary stabilization activity shall commence when land disturbing activities have temporarily ceased and will not resume for a period exceeding 14 calendar days.
- (e) BMPs that are no longer necessary for erosion and sediment control shall be removed by the responsible party.

31.09 PERMITTING REQUIREMENTS, PROCEDURES AND FEES.

- (1) **PERMIT REQUIRED.** No responsible party may commence a land disturbing construction activity of greater than 7,200 sq. ft., subject to this ordinance without receiving prior approval of an erosion and sediment control plan for the site and a permit from the City Engineer.

- (2) **PERMIT APPLICATION AND FEES.** The responsible party that will undertake a land disturbing construction activity subject to this ordinance shall submit an application for a permit and an erosion and sediment control plan that meets the requirements of 31.10, and shall pay a permit fee **and/or erosion control escrow cash deposit** to the City Engineer in the amount specified in 31.11. Additionally, the City By submitting an application, the applicant is authorizing the City Engineer to enter the site to obtain information required for the review of the erosion and sediment control plan.
- (3) **PERMIT APPLICATION REVIEW AND APPROVAL.** The City Engineer shall review any permit application that is submitted with an erosion and sediment control plan, and the required fee. The following approval procedure shall be used:
- (a) Within 10 business days of the receipt of a complete permit application, as required by sub. (2), the City Engineer shall inform the applicant whether the application and erosion and sediment control plan are approved or disapproved based on the requirements of this ordinance.
 - (b) City Engineer shall issue the permit.
 - (c) If the permit application or erosion and sediment control plan is disapproved, the City Engineer shall state in writing the reasons for disapproval.
 - (d) The City Engineer may request additional information from the applicant. If additional information is submitted, the City Engineer shall have 10 business days from the date the additional information is received to inform the applicant that the erosion and sediment control plan is either approved or disapproved.
 - (e) Failure by the City Engineer to inform the permit applicant of a decision within 10 business days of a required submittal shall be deemed to mean approval of the submittal and the applicant may proceed as if a permit had been issued.
- (4) **SURETY INSTRUMENT.** **As a condition of approval and issuance of the permit, the City Engineer may require the applicant to provide a cash deposit or irrevocable letter of credit to guarantee a good faith execution of the approved erosion and sediment control plan and any permit conditions. The City Engineer will determine the amount required for the surety instrument at the time of application.**
- (5) **PERMIT REQUIREMENTS.** All permits shall require the responsible party to:
- (a) Notify the City Engineer within 48 hours of commencing any land disturbing construction activity.
 - (b) Notify the City Engineer of completion of any BMPs within 14 days after their installation.
 - (c) Obtain permission in writing from the City Engineer prior to any modification pursuant to 31.10 (3) of the erosion and sediment control plan.
 - (d) **Comply with WI DNR Technical Standards for erosion and sediment control.**
 - (e) Install all BMPs as identified in the approved erosion and sediment control plan.
 - (f) Maintain all road drainage systems, storm water drainage systems, BMPs and other facilities identified in the erosion and sediment control plan.
 - (g) Repair any siltation or erosion damage to adjoining surfaces and drainage ways resulting from land disturbing construction activities and document repairs in a site inspection log.

- (h) Inspect the BMPs within 24 hours after each rain of 0.5 inches or more which results in runoff during active construction periods, and at least once each week. Make needed repairs and install additional BMPs as necessary, and document these activities in an inspection log or on inspection reports. **Said inspection logs/reports shall include the date of inspection, the name of the person conducting the inspection, and a description of the present phase of the construction at the site, a list items to be repaired, photos of the site to document conditions, etc. If violation notices are issued, the City Engineer reserves the right to require the responsible party to provide copies of their inspection logs and/or inspection reports.**
 - (i) Allow the City Engineer to enter the site for the purpose of inspecting compliance with the erosion and sediment control plan or for performing any work necessary to bring the site into compliance with the erosion and sediment control plan. Keep a copy of the erosion and sediment control permit and plan at the construction site.
 - (j) **Remove all erosion control practices when the site is stabilized, and/or when 100% of the site has reached a 70% vegetative cover.**
- (6) PERMIT CONDITIONS. Permits issued under this section may include conditions established by City Engineer in addition to the requirements set forth in sub. (5), where needed to assure compliance with the performance standards in 31.07 or 31.08.
- (7) PERMIT DURATION. Permits issued under this section shall be valid for a period of 180 days, or the length of the building permit or other construction authorizations, whichever is longer, from the date of issuance. The City Engineer may grant one or more extensions not to exceed 180 days cumulatively. The City Engineer may require additional BMPs as a condition of an extension if they are necessary to meet the requirements of this ordinance.
- (8) MAINTENANCE. The responsible party throughout the duration of the construction activities shall maintain all BMPs necessary to meet the requirements of this ordinance until the site has undergone final stabilization.

31.10 EROSION AND SEDIMENT CONTROL PLAN, STATEMENT AND AMENDMENTS.

- (1) EROSION AND SEDIMENT CONTROL PLAN STATEMENT. For each construction site identified under 31.04 (1) (c), an erosion and sediment control plan statement shall be prepared. This statement shall be submitted to the City Engineer. The erosion and sediment control plan statement shall briefly describe the site, the development schedule, and the BMPs that will be used to meet the requirements of the ordinance. A site map shall also accompany the erosion and sediment control plan statement.
- (2) EROSION AND SEDIMENT CONTROL PLAN REQUIREMENTS.
- (a) An erosion and sediment control plan shall be prepared and submitted to the City Engineer.
 - (b) The erosion and sediment control plan shall be designed to meet the performance standards in 31.07, 31.08 and other requirements of this ordinance.
 - (c) The erosion and sediment control plan shall address pollution caused by soil erosion and sedimentation during construction and up to final stabilization of the site. The erosion and sediment control plan shall include, at a minimum, the following items:

1. Name(s) and address (es) of the owner or developer of the site, and of any consulting firm retained by the applicant, together with the name of the applicant's principal contact at such firm. The application shall also include start and end dates for construction.
 2. Description of the construction site and the nature of the land disturbing construction activity, including representation of the limits of land disturbance on a United States Geological Service 7.5 minute series topographic map.
 3. Description of the intended sequence of major land disturbing construction activities for major portions of the construction site, including stripping and clearing; rough grading; construction of utilities, infrastructure, and buildings; and final grading and landscaping. Sequencing shall identify the expected date on which clearing will begin, the estimated duration of exposure of cleared areas, areas of clearing, installation of temporary erosion and sediment control measures, and establishment of permanent vegetation.
 4. Estimates of the total area of the construction site and the total area of the construction site that is expected to be disturbed by land disturbing construction activities.
 5. Calculations to show the compliance with the performance standard in 31.08 (3) (b) 1.
 6. Existing data describing the surface soil as well as subsoils.
 7. Depth to groundwater, as indicated by Natural Resources Conservation Service soil information where available.
 8. Name of the immediate named receiving water from the United States Geological Service 7.5 minute series topographic maps.
- (d) The erosion and sediment control plan shall include a site map. The site map shall include the following items and shall be at a scale not greater than 100 feet per inch and at a contour interval not to exceed five feet.
1. Existing topography, vegetative cover, natural and engineered drainage systems, roads and surface waters. Lakes, streams, wetlands, channels, ditches and other watercourses on and immediately adjacent to the site shall be shown. Any identified 100-year flood plains, flood fringes and floodways shall also be shown.
 2. Boundaries of the construction site.
 3. Drainage patterns and approximate slopes anticipated after major grading activities.
 4. Areas of soil disturbance.
 5. Location of major structural and non-structural controls identified in the erosion and sediment control plan.
 6. Location of areas where stabilization BMPs will be employed.
 7. Areas which will be vegetated following land disturbing construction activities.
 8. Area(s) and location(s) of wetland on the construction site, and locations where storm water is discharged to a surface water or wetland within one-quarter mile downstream of the construction site.
 9. Areas(s) used for infiltration of post-construction storm water runoff.
 10. An alphanumeric or equivalent grid overlying the entire construction site map.

(e) Each erosion and sediment control plan shall include a description of appropriate control BMPs that will be installed and maintained at the construction site to prevent pollutants from reaching waters of the state. The erosion and sediment control plan shall clearly describe the appropriate erosion and sediment control BMPs for each major land disturbing construction activity and the timing during the period of land disturbing construction activity that the erosion and sediment control BMPs will be implemented. The description of erosion and sediment control BMPs shall include, when appropriate, the following minimum requirements:

1. Description of interim and permanent stabilization practices, including a BMP implementation schedule. The erosion and sediment control plan shall ensure that existing vegetation is preserved where attainable and that disturbed portions of the site are stabilized.
2. Description of structural practices to divert flow away from exposed soils, store flows or otherwise limit runoff and the discharge of pollutants from the site. Unless otherwise specifically approved in writing by the City Engineer, structural measures shall be installed on upland soils.
3. Management of overland flow at all areas of the construction site, unless otherwise controlled by outfall controls.
4. Trapping of sediment in channelized flow.
5. Staging land disturbing construction activities to limit exposed soil areas subject to erosion.
6. Protection of downslope drainage inlets where they occur.
7. Minimization of tracking at all vehicle and equipment entry and exit locations of the construction site.
8. Clean up of off-site sediment deposits.
9. Proper disposal of building and waste material.
10. Stabilization of drainage ways.
11. Installation of permanent stabilization practices as soon as possible after final grading.
12. Minimization of dust to the maximum extent practicable.

(f) The erosion and sediment control plan shall require that velocity dissipation devices be placed at discharge locations and along the length of any outfall channel as necessary to provide a non-erosive flow from the structure to a water course so that the natural physical and biological characteristics and functions are maintained and protected.

(3) **EROSION AND SEDIMENT CONTROL PLAN AMENDMENTS.** The applicant shall amend the erosion and sediment control plan if any of the following occur:

- (a) There is a change in design, construction, operation or maintenance at the site which has the reasonable potential for the discharge of pollutants to waters of the state and which has not otherwise been addressed in the erosion and sediment control plan.
- (b) The actions required by the erosion and sediment control plan fail to reduce the impacts of pollutants carried by construction site runoff.
- (c) The City Engineer notifies the applicant of changes needed in the erosion and sediment control plan.

31.11 FEE SCHEDULE.

The fees referred to in other sections of this ordinance shall be established by the City Engineer and may from time to time be modified by ordinance or resolution. Erosion control permit fees shall be in accordance with section 3.12(5) (b) of the Greenfield Municipal Code.

31.12 INSPECTION.

If land disturbing construction activities are occurring without a permit required by this ordinance, or in violation of this chapter, the City Engineer may enter the land pursuant to the provisions of s. 66.0119 (1), (2), and (3), Wis. Stats.

31.13 ENFORCEMENT.

- (1) The City Engineer may issue a notice of violation, withhold other permits, post a stop work order or issue a citation if any of the following occurs:
 - (a) Land disturbing construction activity regulated under this ordinance is occurring without a permit.
 - (b) The erosion and sediment control plan is not being implemented in good faith.
 - (c) The conditions of the permit are not being met.
- (2) If the responsible party does not cease activity as required in a stop work order posted under this section or fails to comply with the erosion and sediment control plan or permit conditions, the City Engineer may revoke the permit.
- (3) If the responsible party, where no permit has been issued or the permit has been revoked, does not cease the activity after being notified by the City Engineer, or if a responsible party violates a stop work order posted under sub. (1), the City Engineer may request the City Attorney, to obtain a cease and desist order in any court with jurisdiction.
- (4) The City Engineer may retract the stop work order issued under sub. (1) or the permit revocation under sub. (2).
- (5) After posting a stop work order under sub. (1), the City Engineer may issue a notice of intent to the responsible party of its intent to perform work necessary to comply with this ordinance. The City Engineer may go on the land and commence the work after issuing the notice of intent. The costs of the work performed under this subsection by the City Engineer, plus interest at the rate authorized by the City Engineer shall be billed to the responsible party. In the event a responsible party fails to pay the amount due, the clerk shall enter the amount due on the tax rolls and collect as a special assessment against the property pursuant to subch. VII of ch. 66, Wis. Stats.
- (6) Any person violating any of the provisions of this ordinance shall be subject to a forfeiture of not less than \$100.00 nor more than \$500.00 and the costs of prosecution for each violation. Each day a violation exists shall constitute a separate offense.
- (7) Compliance with the provisions of this ordinance may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist order before resorting to injunctive proceedings.

31.14 APPEALS.

- (1) **BOARD OF PUBLIC WORKS.** The Board of Public Works created pursuant to section 2.02 (3) of the City Code of Ordinances pursuant to s 62.23 (7) (e), Wis. Stats.:
 - (a) Shall hear and decide appeals where it is alleged that there is error in any order, decision or determination made by the City Engineer in administering this ordinance except for cease and desist orders obtained under 31.13 (3).
 - (b) May authorize, upon appeal, variances from the provisions of this ordinance which are not contrary to the public interest and where owing to special conditions a literal enforcement of the provisions of the ordinance will result in unnecessary hardship; and
 - (c) Shall use the rules, procedures, duties and powers authorized by statute in hearing and deciding appeals and authorizing variances.
- (2) **WHO MAY APPEAL.** Appeals to the Board of Public Works may be taken by any aggrieved person or by any office, department, board, or bureau of the City of Greenfield affected by any decision of the City Engineer.

31.15 SEVERABILITY.

If a court of competent jurisdiction judges any section, clause, provision or portion of this ordinance unconstitutional or invalid, the remainder of the ordinance shall remain in force and not be affected by such judgment.

31.16 EFFECTIVE DATE.

This ordinance shall be in force and effect from and after its adoption and publication. The above and foregoing ordinance was duly adopted by the Common Council of the City of Greenfield on the _____ day of _____, 2021.

PART II. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART III. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART IV. This ordinance shall take effect and be in force from and after its passage and publication.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the _____ day of _____, 2021.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk

Published:



Board of Public Works Meeting

Item Number: 8

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: May 25, 2021

RELATING TO:

Discussion and decision **to approve an ordinance to repeal and recreate section 3.12(5)(b) of the Municipal code relating to erosion control permits.**

SUMMARY:

Revised the fee schedule within City code is attached. New structure allows for the collection of an erosion control escrow deposit to offset City costs for project review, inspection and administration when consulting engineering firm assist the City with erosion control inspection activity.

RECOMMENDATION:

Approve an ordinance to repeal and recreate section 3.12(5)(b) of the Municipal code relating to erosion control permits.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___

ORDINANCE NO. _____

AN ORDINANCE TO REPEAL AND RECREATE SECTION 3.12 (5) (b) OF THE
GREENFIELD MUNICIPAL CODE REGARDING FEE SCHEDULES

The Common Council of the City of Greenfield do ordain as follows:

PART I. Section 3.12 (5) (b) of the Municipal Code is hereby repealed and recreated to read as follows:

(b)	Erosion Control Permit		
	1.	Minimum fee: Land-disturbing activity affecting a surface area of 7,200 square feet or more	\$ 150.00 minimum
	2.	Single-family and 2-family lots	\$ 150.00 minimum
	3.	Multifamily lots/sites	\$ 150.00/building, plus
		a. Disturbed area	\$ 5.00/1,000 sq. ft.
	4.	Commercial/industrial/institutional lots	\$ 150.00/building, plus
		a. Disturbed area	\$ 5.00/1,000 sq. ft.
	5.	Erosion control review, inspection and administration - the City Engineer may require a cash deposit with the erosion control permit against which these charges may be drawn. Deposit amount will be determined by City Engineer at the time of application based on project scope. In addition to fees above.	Actual cost

PART II. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART III. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART IV. This ordinance shall take effect and be in force from and after its passage and publication.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the _____ day
of _____, 2021.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk

Published:



Board of Public Works Meeting

Item Number: 9

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced:

RELATING TO:

Discussion and decision **to approve and agreement allowing a shed, landscaping, electrical wiring and related appurtenances to remain in the City right-of-way.**

SUMMARY:

The City received a request to allow a shed, landscaping, electrical wiring and related appurtenances in an unimproved section of public right-of-way.

The property, 4940 South 40th Street, Tax Key No. 621-9909-00, is owned by Richard Larson.

At the time of his purchase of the property, the owner was unaware that these private improvements encroached into the City public right-of-way. After being asked by the City to remove these improvements, the owner requested that the improvements be allowed to remain in the public right-of-way on a temporary basis, subject to entering into an agreement with the City. A draft copy of the agreement is attached.

Applicant is required to pay \$30 to cover the Register of Deeds recording fee. There are no other anticipated costs associated with this agreement

RECOMMENDATION:

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___



**4940 SOUTH 40TH STREET
RIGHT-OF-WAY USAGE AGREEMENT**

This Agreement made this _____ day of _____, 2021, by and between the **CITY OF GREENFIELD**, a municipal corporation, duly organized and existing under the laws of the State of Wisconsin, with principal offices at 7325 West Forest Home Avenue, Greenfield, WI 53220, hereinafter called "**CITY**" and **RICHARD LARSON**, 4940 South 40th Street, Greenfield, WI 53220, hereinafter called "**OWNER**".

WHEREAS, **OWNER** is the current property owner of 4940 South 40th Street (the "PROPERTY"), legally described as follows, to-wit:

That part of the Northwest ¼ of Section 25, Township 6 North, Range 21 East, City of Greenfield, Milwaukee County, Wisconsin, which is bounded and described as follows:

Commencing at the Southwest corner of said ¼ Section; thence South 89°56' East along the South line of said ¼ Section, 980.00 feet to a point; thence North 00°56' East along the centerline of South 40th Street and parallel to the West line of said ¼ Section, 921.11 feet to the point of beginning of lands to be described; thence continuing North 00°56' East and along the centerline of South 40th Street, 120.00 feet to a point; thence South 89°56' East, 219.24 feet to a point; thence South 00°55' East, 120.00 feet to a point on the centerline of West Holmes Avenue right-of-way (unimproved); thence South 89°56' East along the centerline of said West Holmes Avenue right-of-way, 219.28 feet to the point of beginning. Excepting therefrom the South 30 and the West 30 feet for public street purposes.

Return to:

City of Greenfield
Jennifer J. Goergen
City Clerk
7325 W. Forest Home Ave
Greenfield, WI 53220

_____ 621-9909-000 _____

Tax Key No.

WHEREAS, **OWNER**, at the time of his purchase of the PROPERTY was unaware that a shed, landscaping, electrical wiring and related appurtenances (the "IMPROVEMENTS") encroached into public right-of-way (as illustrated on Exhibit A), and were constructed without a permit or other approval from **CITY**.

WHEREAS, **OWNER**, after being asked by **CITY** to remove said IMPROVEMENTS, has requested that the IMPROVEMENTS be allowed to remain in the public right-of-way on a temporary basis, subject to **OWNER** entering into an agreement with **CITY**.

WHEREAS, the **CITY**, at its _____, 2021 Board of Public Works meeting and at its _____, 2021 Common Council meeting have approved said request and authorized the same, and whose official minutes are also made part hereof by reference as though fully set forth herein.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants of the parties and the mutual benefits to be derived by the parties, **CITY** and **OWNER** agree as follows:

1. **CITY** hereby grants **OWNER** the temporary use and occupancy of the public right-of-way so that the IMPROVEMENTS can remain in the public right-of-way in their current location on a temporary basis.

2. If so ordered by the **CITY** for any reason, **OWNER** agrees to remove said IMPROVEMENTS and to properly restore the area to the satisfaction of **CITY** within thirty (30) days of written notice by **CITY**. Said removal and restoration shall be entirely at **OWNER** expense. If not removed by **OWNER** within thirty (30) days of written notice, **CITY** can remove and restore as needed and can charge **OWNER** for the removal and restoration costs. For emergency situations that warrant immediate action by **CITY**, advanced notice will not be given to **OWNER** and the **CITY** can charge **OWNER** for the removal and restoration costs.

3. **CITY** may at any time proceed with, or permit grading, utility installation, repair, maintenance and/or roadway construction in said public right-of-way without being obligated to **OWNER** in any way and without any compensation to **OWNER** for said IMPROVEMENTS.

4. **OWNER** shall maintain, at **OWNER** expense, the IMPROVEMENTS in good condition. Should the IMPROVEMENTS deteriorate to the extent that repair costs would be equal to or greater than 50% of the estimated value of the item, then the items must be removed to the satisfaction of **CITY**. Under no circumstances shall new IMPROVEMENTS be constructed in the public right-of-way to replace the existing IMPROVEMENTS.

5. **OWNER** shall not have or obtain any legal rights to said public right-of-way by virtue of such maintenance, expenditure of money or usage.

6. That in conjunction with the maintenance of said IMPROVEMENTS by **OWNER** within said public right-of-way, **OWNER** will assume all liability for any damage to **CITY** facilities in said public right-of-way. **OWNER** will indemnify and hold the **CITY** harmless from any claims for personal injuries or property damage caused by **OWNER** arising out of the use of said public right-of-way by **OWNER**.

7. Both parties mutually agree that this agreement and covenants herein shall run with the land.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals this ____ day of _____, 2021.

[Signatures appear on following pages]

OWNER

Richard Larson

STATE OF WISCONSIN)
) SS
MILWAUKEE COUNTY)

Personally came before me, this _____ day of _____, 2021, the above named Richard Larson, Owner, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Milwaukee County, Wisconsin

Printed name

My Commission Expires: _____

Michael J. Neitzke, Mayor

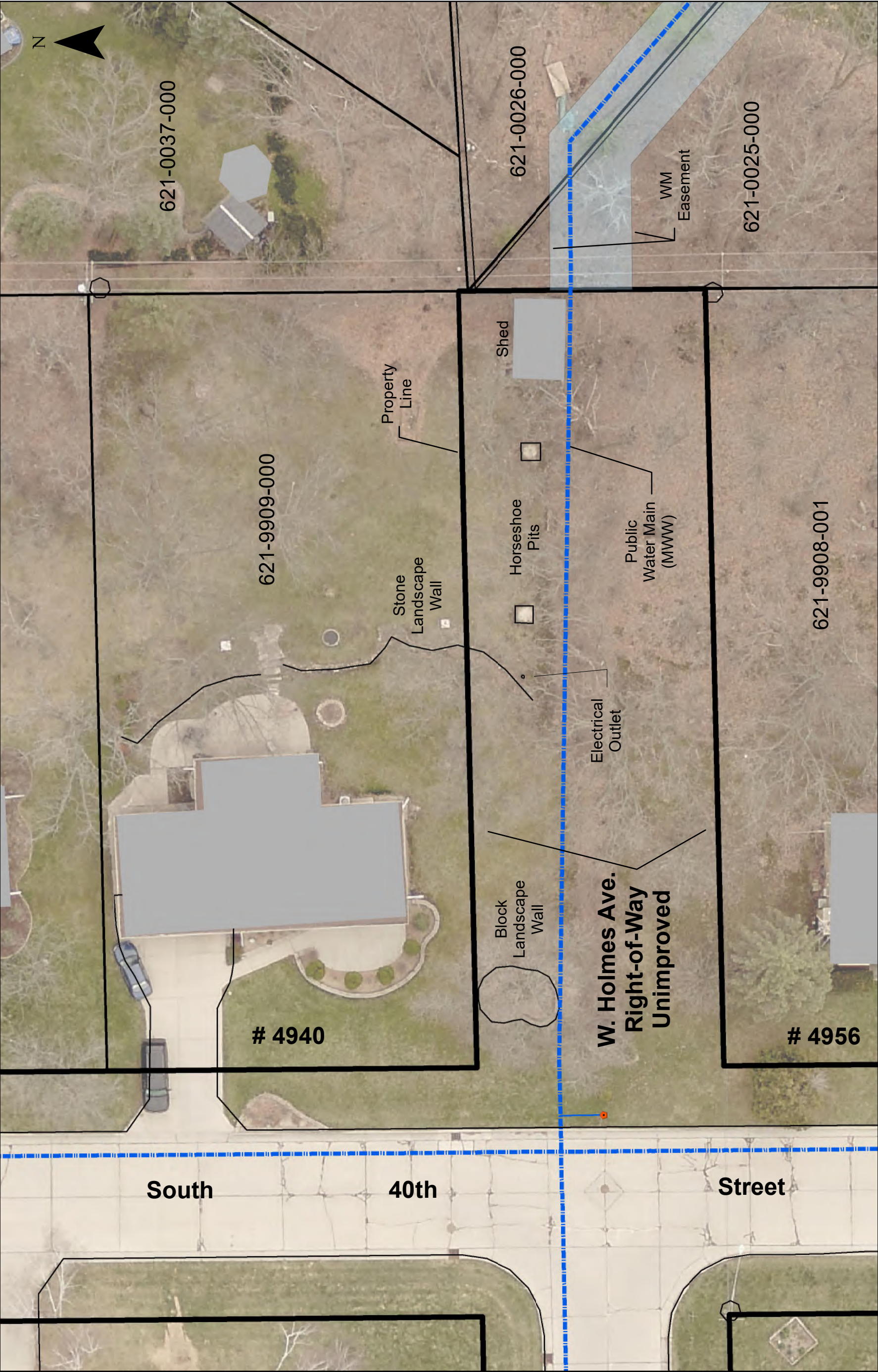
Personally came before me, this _____ day of _____, 2021, Michael J. Neitzke, Mayor and Jennifer J. Goergen, City Clerk, of the above named City of Greenfield, a municipal corporation, to me known to be the persons who executed the foregoing instrument, and to me known to be such Mayor and City Clerk of said municipal corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said municipal corporation, by its authority.

My Commission Expires: _____

Brian C. Sajdak, City Attorney

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EXHIBIT A





Committee: Board of Public Works

Item Number: 10

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: June 22, 2021

RELATING TO:

Discussion and decision to sign an agreement with Milwaukee County for the Greenfield share of the cost to operate and maintain a traffic signal at the intersection of 35th Street and Layton Avenue.

SUMMARY:

At the intersection of the City's 35th Street and the County's Layton Avenue is a traffic signal.

The City and the County share jurisdiction over the intersection.

The County agrees to operate and maintain the signal, but request that the City pay half of the cost of that operation and maintenance.

FINANCIAL:

RECOMMENDATION:

Sign an agreement with Milwaukee County for Greenfield share of the cost to operate and maintain a traffic Signal at the intersection of 35th Street and Layton Avenue.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ____

**AGREEMENT FOR TRAFFIC SIGNALS AT WEST LAYTON AVENUE (CTH “Y”)
AND SOUTH 35TH STREET**

THIS AGREEMENT is made and entered into between Milwaukee County, a body corporate, hereinafter called “The County”, and the City of Greenfield, a municipal corporation, hereinafter called “The City”, relating to the operation and maintenance of the traffic control signals and related traffic control facilities at the Intersection of West Layton Avenue (CTH “Y”) and South 35th Street, hereinafter called “The Intersection”.

WHEREAS, the Intersection is under the jurisdiction of Milwaukee County, and

WHEREAS, the County obtained funding for rehabilitation of West Layton Avenue including the traffic signal at the Intersection, hereinafter call “The Project”.

NOW, THEREFORE, in consideration of the mutual promises of each agency made to the other, and the fulfillment of the terms and conditions, agreements and understandings hereinafter set forth,

IT IS MUTUALLY AGREED by and between the parties that:

Traffic signals and equipment be designed, operated and maintained, emergency vehicle signal preemption equipment be designed, operated and maintained, black colored signal poles and street lighting integrated with the traffic signals be designed, operated and maintained, at the Intersection.

CONDITIONS OF THIS AGREEMENT ARE TO BE AS FOLLOWS:

I. The County hereby agrees:

- (a) That the County will design, construct and pay the total cost of the traffic signal installation currently proposed for the Intersection under The Project including electrical service installation cost but excluding emergency vehicle preemption equipment and street lighting. The County will pay for any future upgrades to the Intersection and bill the City for one half (1/2) the cost of the upgrades.
- (b) That the County will operate and maintain the traffic control signals, necessary underground conduit and related traffic control facilities at the Intersection; and will bill the City annually for one half (1/2) the cost of such maintenance.
- (c) That the County as subscriber for service with We Energies, will pay the total cost of energy for the traffic signals at the Intersection and will bill the City annually for one half (1/2) the cost of energy for the traffic control

signals at the Intersection.

- (d) That the County will assume routine maintenance responsibility (lamp renewal, cleaning, lens replacement, traffic control signals and control cabinet, controller service, malfunction management unit service, detector service, etc.) excluding the emergency vehicle and street lighting equipment for the entire traffic control signal installation and will bill the City annually for one half (1/2) the cost of said maintenance.
- (e) That the County will make all necessary repairs and replacements to all equipment that fails to function properly as a result of normal wear and deterioration and will bill the City annually for one half (1/2) the cost of said repairs and replacements.
- (f) That the County will make all necessary repairs and replacements to all equipment damaged by accident, vandalism, or act of God, and pursue collection of damages against the responsible party. In the event the damages are not paid within ninety (90) days of the original billing, it will bill the City for one half (1/2) the cost of repairing said damages. It will reimburse the City for one half (1/2) the recovered cost of the damages if the responsible party pays for the damages within ninety (90) days of recovery. If the County is unable to determine the responsible party, the County will bill the City for one half (1/2) the cost of repairs and replacements at the time all costs for the occurrence are known.
- (g) That the County will, after notification and concurrence by the City, make any necessary equipment additions or revisions deemed necessary by changed laws, changed traffic conditions, revised standards or changed Intersection geometry, and within ninety (90) days of completion of said work, bill the City for one half (1/2) the cost of said additions or revisions.
- (h) That the County will make all necessary repairs and replacements to all emergency vehicle preemption equipment and street lighting integrated with the traffic signals, and bill the City for the entire cost of said additions or revisions.
- (i) That the City will be responsible for any painting necessary for the Black colored poles.
- (j) That the County will operate and adjust the traffic signal timing and equipment in such a manner as to best meet prevailing traffic conditions as determined by the County Traffic Engineering Section.
- (k) If discovered by City forces, the City agrees to promptly notify the County through its Highway Maintenance Division (at the phone number listed below), of any damage, lamp outage, lens breakage, or seeming malfunctions of traffic control equipment or related traffic control facilities.

Highway Maintenance Division (414) 257-6566

II. The City hereby agrees:

- (a) That the County will pay for the upgrades currently proposed for the Intersection. The County will pay for any future upgrades to the Intersection and bill the City for one half (1/2) the cost of the upgrades.
- (b) That the County as subscriber for service with We Energies, will pay the total cost of energy for the traffic signals at the Intersection and will bill the City for one half (1/2) the cost of energy for the traffic control signals at the Intersection.
- (c) That the County is to perform routine maintenance for the entire traffic control signal installation as indicated in I. (d), necessary repairs and replacements to all traffic control signal equipment which fails to function as indicated in I. (e), necessary repairs and replacements to all traffic control signal equipment which is damaged as indicated in I. (f) and I. (h), and any necessary additions or revisions as indicated in I. (g). The City agrees to pay the costs as stated in items I. (a), I. (b), I. (c), I. (d), I. (e), I. (f), I. (g), I. (h) and I. (i), when billed by the County.
- (d) That the County is to perform all work related to the operation of the traffic control signals at the subject Intersection, including engineering, except such immediate emergency measures as may need to be taken when County forces are not present and the public safety may be in jeopardy.
- (e) That the County shall operate and adjust the traffic signal controller in such a manner as to best meet prevailing traffic conditions as determined by the County Traffic Engineering Section.
- (f) If discovered by City forces, the City agrees to promptly notify the County through its Highway Maintenance Section (at the phone number listed below), of any damage, lamp outage, lens breakage, or seeming malfunctions of traffic control equipment or related traffic control facilities.

Highway Maintenance Division (414) 257-6566

III. Ownership and Responsibility

After the design and construction work outlined in this agreement is completed by the County, all of the traffic signal materials installed shall become the property of the County with the exception of all emergency vehicle preemption equipment and street lighting equipment. If it becomes necessary, removal of City-owned materials will be accomplished by the County and the total cost billed to the City. City-owned materials shall be returned to the City.

IV. Liability

The County shall request layouts of the City underground structures and facilities before performing work of such nature that existing underground facilities must be avoided. The County shall be required to take precautionary measures to avoid damage to such underground facilities. The City shall supply the County with a complete record of the existing underground material structures at the Intersection and any change or revision thereto as may take place in the future.

In the event that any person or persons make claim for injury or damages arising from alleged malfunctioning of the traffic control facilities at the Intersection, each agency shall defend itself against any claim made against it. In the event that liability and consequent damages are awarded any person or persons from alleged malfunctioning of traffic control facilities at the Intersection, each agency shall pay that portion of said claim as it may be found liable therefore. No agency shall be required to pay any damages assessed against the other agency.

V. Payments

All payments due under this agreement shall be paid within thirty (30) days after receipt of an invoice of same.

VI. Duration

This agreement shall continue to be in force indefinitely unless and until it is superseded by a revised agreement at a later date.

This agreement supersedes, rescinds, and replaces any and all previous agreements that may have been entered into by the County and the City regarding the design, construction, operation, and maintenance of traffic control signals and related traffic control facilities at the Intersection.

IN WITNESS WHEREOF, the undersigned on behalf of Milwaukee County affix their hands and seals this

_____ day of _____, 20____.

MILWAUKEE COUNTY,
A BODY CORPORATE

DIRECTOR OF TRANSPORTATION

STATE OF WISCONSIN)
) SS
MILWAUKEE COUNTY)

Personally came before me, this _____ day of _____, 20____, Donna Brown-Martin, Director of Transportation, of the above named MILWAUKEE COUNTY, a body corporate, to me known to be the person who executed the foregoing instrument, and to me known to be such Director of Transportation of said body corporate, and acknowledged that she executed the foregoing instrument as such officer as the deed of said body corporate, by its authority.

Print

Signature

Notary Public, Milwaukee County, Wisconsin

My Commission Expires: _____

ORDINANCE NO.

AN ORDINANCE AMENDING SECTION 8.04 OF THE
MUNICIPAL CODE OF THE CITY OF GREENFIELD

The Common Council of the City of Greenfield do ordain as follows:

PART I. Section 8.04 of the Greenfield Municipal Code is hereby amended to read as follows:

A parking zone reserved for persons with disabilities is hereby created in front of 3360 S
46th Street, Tax Key 531-1080-000.

PART II. The terms and provisions of this ordinance are severable. Should any term or
provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining
terms and provisions shall remain in full force and effect.

PART III. All ordinances or parts of ordinances contravening the provisions of this ordinance are
hereby repealed.

PART IV. This ordinance shall take effect and be in force from and after its passage and
publication.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 20th day of
July, 2021.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk



Board of Public Works Meeting

Item Number: 11

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: June 2, 2021

RELATING TO:

Discussion and decision to **adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code regarding a parking zone reserved for persons with disabilities at 3360 S 46th Street.**

SUMMARY:

A parking zone reserved for persons with disabilities will be created in front of 3360 S 46th Street, Tax Key 531-1080-000

FINANCIAL:

Per City ordinance, a fee shall be assessed for the cost of materials, equipment and labor. The fee is \$255

RECOMMENDATION:

ATTACHMENTS: KEY ISSUES ____ BACKGROUND ____ RESOLUTION ____ FISCAL NOTE ____
MOTION ____ OTHER ____