

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, JULY 14, 2021

1. The meeting was called to order by Ald. Saryan at 6:00 P.M.

Present:

Ald. Kastner
Ald. Saryan
Ald. Bailey

Also present:

Michael Neitzke, Mayor
Julie Foley, Human Resources Director
Paula Schafer, Finance Director
Tim Sowinski, Deputy Comptroller
Darren Rausch, Health Officer/Director

2. Approval of the June 9, 2021 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the June 9, 2021 Finance & Human Resources minutes.

The motion carried unanimously.

3. Discussion and decision related to Memorandum of Understanding for a Subcontracting Agreement of the Dispensary of Tuberculosis Clinical Services of the Division of Public Health, Bureau of Communicable Diseases, between the Greenfield Health Department and the Wauwatosa Health Department.

Mr. Rausch stated this is a renewal of agreement signed in Sept 2019. The Wauwatosa Health Department has asked for a new version to be signed under the authority of the new health officer appointed earlier this spring.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve Memorandum of Understanding for a Subcontracting Agreement of the Dispensary of Tuberculosis Clinical Services of the Division of Public Health, Bureau of Communicable Diseases, between the Greenfield Health Department and the Wauwatosa Health Department.

The motion carried unanimously.

4. Approval of schedules of disbursements in the amount of \$2,606,388.76.

AP Checks	6/4/2021	\$93,265.47
AP Checks	6/11/2021	\$64,563.52
AP Checks	6/18/2021	\$152,252.13
AP Checks-Tax Refunds	6/18/2021	\$290.14

AP Checks	6/25/2021	\$855,370.24
AP Checks-Tax Refunds	6/28/2021	\$922.09
AP Checks	7/2/2021	\$107,374.53
Wire Transfers June 2021		\$935,732.14
P-Cards-May 2021		\$263,917.50
P-Cards-June 2021		\$132,701.00
Total		\$2,606,388.76

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve schedules of disbursements in the amount of \$2,606,388.76.

The motion carried unanimously.

5. Approval of mileage reimbursements in the amount of \$724.97.

Motion by Ald. Kastner, seconded by Ald. Bailey to approve of mileage reimbursements in the amount of \$724.97.

The motion carried unanimously.

6. Investments and Reinvestments for May 2021

Motion by Ald. Kastner, seconded by Ald. Bailey to accept May 2021 investments and reinvestments.

7. Accept May 2021 financial statements

Motion by Ald. Kastner, seconded by Ald. Bailey to accept May 2021 financial statements.

8. Discussion and decision to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c)(e) to consider the following:

- a. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (wages, insurance, or investing of public funds)

Motion by Ald. Kastner, seconded by Ald. Bailey, to go into closed session at 6:08 pm.

The motion carried unanimously.

9. Adjourn closed session and reconvene into open session

Motion by Ald. Kastner, seconded by Ald. Bailey, to Adjourn closed session and reconvene into open session at 6:49 pm.

The motion carried unanimously.

10. Decision regarding temporary pay adjustment for Health Officer Director.

Motion by Ald. Kastner, seconded by Ald. Bailey, to adjust Health Officer Director current pay scale as discussed and present to Common Council; Health Officer Director to be paid at the top step of new scale effective July 5, 2021.

11. Other topics for future agendas.

Review allowances for Alderpersons and Elected Officials.

12. Adjourn.

Motion by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 6:52 pm.

The motion carried unanimously.