

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, FEBRUARY 24, 2015 AT 6:30 P.M.

1. Ald. Lubotsky called the meeting to order at 6:30 pm

Meeting called to order

Roll Call: Ald. Pam Akers Present
Ald. Bruce Bailey Present
Mr. Richard Kasza Present
Ald. Linda Lubotsky Present
Mr. Richard Mrochinski Present
Atty Roger Pyzyk Excused

Also Present: Mr. Richard Sokol, Director of Neighborhood Services
Mr. Dan Ewert, Superintendent of Public Works
Mr. Jeff Katz, City Engineer

2. Approval of the November 25, 2014 Meeting Minutes

**Approval of the
11/25/14 Meeting
Minutes**

It was moved by Ald. Bailey, seconded by Ald. Akers to approve the November 25, 2014 meeting minutes. Motion carried unanimously

3. Approval of the January 27, 2015 Meeting Minutes

**Approval of the 1/27/15
Meeting Minutes**

It was moved by Ald. Bailey, seconded by Ald. Akers to approve the January 27, 2015 meeting minutes. Motion carried unanimously

4. Citizen Commentary

Citizen Commentary

NONE

5. Director of Neighborhood Services Report

**Director of
Neighborhood
Services Report**

Mr. Sokol stated that he has attended several meetings involving the Menomonee River Group (our storm water management permit group). As a condition to our storm water permit from the DNR, we will be sponsoring a storm water cleaning project in the Menomonee River Parkway along with Wauwatosa, West Allis, Milwaukee Country and the City of Milwaukee. An agreement is being developed to determine cost sharing and credit sharing against our storm water permit.

In a previous meeting the Board reviewed an issue regarding a lot that is hard to sell at South Bartel Drive and West Holmes Avenue. A realtor did bring a party to the city who was interested in buying the lot and developing it. City staff met with the potential buyers and discussed the particular issues associated with building on the lot. The discussion is still ongoing as we look for a solution to benefit all parties involved.

Staff had an annual performance review with Johns Disposal Service. Johns is very happy with the relationship with the City of Greenfield and appreciates the adjustment made to the limits on the electronic devices collection. They will begin plans to approach the city about extending their contract which expires in year-end 2016.

The city has had a very successful 2015 street reconstruction bond sale. The effective interest rate of the bonds and our refinancing was for 2.64%.

Mr. Sokol noted that he was also involved with working with Jeff Katz and Dan Ewert and others on the City Center project on West Layton Avenue. Final details are being worked out for the Meijer's store, particularly the access off of South 60th Street. Demolition of the current site is anticipated to begin in July with site work being completed late this year and construction beginning either late this year or early next year.

6. Superintendent of Public Works Report

Superintendent of Public Works Report

Mr. Ewert distributed reports from PubWorks to show how the program has helped track costs and labor hours. The handouts included gasoline usage for all city entities, salt usage and service request statistics per aldermanic district.

7. City Engineer Report

City Engineer Report

Mr. Katz reported that even though the weather is cold outside we are getting ready for summer construction. Sanitary sewer lining will begin as soon as the weather warms up.

Bids will be opened this Thursday for the resurfacing of West Howard Avenue from West Loomis Road to South 43rd Street. In two weeks bids will be opened for the reconstruction of the Lynndale neighborhood. The Lynndale neighborhood is a large project that will take from early spring to late fall to complete.

8. Discussion regarding STP-U Project Design. (Engineering)

STP-U Project Design

Mr. Katz showed aerial photos of the two STP-U project areas; West Morgan Avenue and West Edgerton Avenue. STP-U funding provides about 80% federal funding for larger projects in our community. There are conditions to using federal money like the requirement for sidewalks on both sides of the street.

The Morgan Avenue project (South 43rd Street to West Forest Home Avenue) is moving along with anticipated construction next year. The roadway will be widened and the intersections will all be improved. Curb and gutter and bike lanes will also be added to the project. Parking will be added on the east end of the project where there are a lot of multi-family homes.

The Edgerton Avenue Project (South 27th Street to West Loomis Road) is going to be a roadway with bike lanes and sidewalks and two lanes each direction. The difference on this project is that there will not be any parking. Traffic calming approaches we are looking at are some islands that will pinch traffic and require traffic to slow down to go around. There will not be traffic circles.

Mr. Sokol stated that Greenfield is a partner with the City of Milwaukee for an STP-U project awarded to them for South 60th Street north of West Cold Spring Road. The City of Milwaukee has begun the process of hiring a consultant for the work which will not be built for four more years.

9. Discussion regarding Safe Routes to School Design and Construction. (Engineering)

**Safe Routes to School
Design and
Construction**

Mr. Katz noted that the SRTS project will most likely not be done until 2016 although we will be doing some signage around the schools this year.

At Elm Dale flashing school zone signs will be erected both north and south of the school. At Glenwood similar enhanced signage will be used as well as making some crosswalk improvements and speed zone signing. The Greenfield Middle School will have a sidewalk added along West Barnard Avenue leading up to the school. Some sidewalk will be added to South 35th Street and also a crosswalk between South 36th and 35th Streets near West Holmes Avenue and another on West Barnard Avenue at South 33rd Street. These changes will provide better walking routes for children to get to school.

Mr. Sokol added that Public Works applied money from their 2014 budget to order some supplemental signs that will be installed at some of the other schools to try to complete the network throughout all the public elementary schools in Greenfield.

10. Discussion regarding sanitary sewer maintenance program. (DPW)

**Sanitary Sewer
Maintenance Program**

Mr. Ewert handed out reports showing the four different functions that are part of the sanitary sewer program: Sewer backups, jetting/cleaning, televising, and repair and maintenance

PubWorks had allowed us to efficiently track each of these functions and create monthly reports to send to accounting in order for funds to be dispersed from the sanitary sewer fund. These reports are also being used for record keeping for CMOM reporting.

A laptop is being added to the sewer chase truck to allow the cleaning crew to enter their cleaning activity live and alleviate bringing reports back to the office for entering.

11. Discussion regarding winter forestry program. (DPW)

**Winter Forestry
Program**

Mr. Ewert handed out information on the breakdown of tasks and details of the forestry work that has been completed. Two of the common reports used are tree removals and tree pruning.

The City of Greenfield has received the National Arbor Day Foundation *Growth Award* 19 times which is the most of any other municipality throughout the State of Wisconsin.

The crews are currently working on pruning and tree removals. Structural pruning will begin in Konkel Park working in conjunction with Parks & Rec.

12. Discussion regarding 2015 street maintenance focus. (DPW)

**2015 Street
Maintenance Focus**

Mr. Ewert talked about the city's catch basin repairs. Catch basins are continuously deteriorating and in need of work. Last year 38 catch basins were rebuilt or repaired. This number is down considerably from prior years.

There is quite a bit of maintenance to do in the 2015 construction season. First and foremost is to double the efforts on crack sealing. There are a lot of newer roads and the last two winters have put cracks in sooner than we had anticipated.

Two crack sealing crews will be out when the weather improves to seal all of the newer roads.

Public Works purchased an Asphalt Zipper this year as part of the capital equipment budget. The Asphalt Zipper is a mill that attaches to one of the front end loaders. Crews are able to mill 4' wide by 3, 6, or 10 inch strips of asphalt and then use the paver to reform, compact and go over the ground asphalt to put in new asphalt. There are some paths in the city parks that are deteriorating and need some rework as well as our streets.

Concrete panel replacement will also take place on South 68th Street north and south of West Layton Avenue. Another area is South 84th Street north of West Layton Avenue as well as one alley and the east/west alleys of Shirley Crest.

13. Other topics for future agendas

None

**Other Topics for
Future Agendas**

14. Adjournment

It was moved by Ald. Akers, seconded by Ald. Bailey to adjourn the Board of Public Works meeting at 7:38 PM. Motion carried unanimously.

Meeting Adjournment

Respectfully submitted,
Laura Young
Administrative Assistant
Department of Neighborhood Services

Date distributed: March 10, 2015