

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, OCTOBER 27, 2021

1. The meeting was called to order by Ald. Saryan at 6:03 P.M.

Present:

Ald. Kastner
Ald. Saryan
Ald. Bailey

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Tim Sowinski, Deputy Comptroller
Julie Foley, HR Director
Jennifer Goergen, City Clerk
Jay Johnson, Police Chief
John Laskoski, DPW Superintendent

2. Approval of the October 13, 2021 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the October 13, 2021 Finance & Human Resources minutes.

The motion carried unanimously.

3. Discussion and decision to approve transferring \$35,000 from reserves to purchase materials for a building to store and protect equipment.

Mr. Laskoski stated the intent has been to build cold storage building for approximately eight years. DPW removed the Walmart garden storage building from the old Walmart property and stored in their yard for years. Now with the other storm water improvements that have been done in the yard and investigating the materials on hand from the Walmart garden center which are corroded and not structurally sound; what DPW would like to do is scrap those materials and put the funding in the DPW reserves as well as purchase a building from Menards to store some off season equipment, such as salters, trailers, traffic control. There would only be lights inside of it, no water or heat, only cold storage. DPW could utilize the space and to get equipment out of the elements would help.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve transferring \$35,000 from reserves to purchase materials for a building to store and protect equipment.

The motion carried unanimously.

4. Discussion and decision to approve a Resolution moving the polling location for Ward 18 from Greenfield Public Library and Wards 19, 20 and 21 from Elm Dale School to Adoration Lutheran Church, 3840 W. Edgerton Ave. beginning in 2022 for all future elections.

Mayor Neitzke stated there has been a desire to not have elections within schools due to children within the school. It has been a challenge to find a location. Adoration is now in a position to accommodate. Mayor Neitzke thanked Ms. Goergen for this coordination.

Ms. Goergen stated Ward 18 is moving from the Library, this change keeps all District 5 Wards voting at one location together.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a Resolution moving the polling location for Ward 18 from Greenfield Public Library and Wards 19, 20 and 21 from Elm Dale School to Adoration Lutheran Church, 3840 W. Edgerton Ave. beginning in 2022 for all future elections.

The motion carried unanimously.

5. Discussion and decision to approve a Facility Use Agreement with Adoration Lutheran Church to provide a polling location for elections.

Ms. Goergen stated it is \$250 per election to cover costs and if it does not cover the cost, could be re-evaluated. Ald. Kastner asked if DPW would cover snow removal. Ms. Goergen answered DPW would handle snow removal. Ald. Bailey asked if there was a concern regarding elections being held in Church. Mayor Neitzke stated it is legally permissible.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a Facility Use Agreement with Adoration Lutheran Church to provide a polling location for elections.

The motion carried unanimously.

6. Discussion and decision to approve a Resolution moving the polling location for Wards 1, 2, 3 and 4 from Glenwood Elementary School, 3550 S. 51st Street to the Greenfield Community Center, 7215 W. Cold Spring Road beginning in 2022 for all future elections.

Ms. Goergen stated this would take Wards 1, 2, 3 and 4 out of Glenwood School and put them in the Greenfield Community Center temporarily. It is possible these Wards could stay there based on Badger Books making voting more efficient as opposed to the paper process in the past. Salvation Army was approved to use previously before COVID, but currently they have changed their mind and this will be looked at in the future. Ald. Bailey asked if there was enough room. Ms. Goergen stated she believed it would be fine with Badger Books and there are other rooms to spread out in to for voter check in if needed.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a Resolution moving the polling location for Wards 1, 2, 3 and 4 from Glenwood Elementary School, 3550 S. 51st Street to the Greenfield Community Center, 7215 W. Cold Spring Road beginning in 2022 for all future elections.

The motion carried unanimously.

7. Discussion and decision to approve a Resolution moving the polling location for Wards 13, 14 and 15 from King of Glory Church, 4330 S. 84th Street to the Greenfield Public Library, 5310 W. Layton Ave. beginning in 2022 for all future elections.

Mayor Neitzke stated King of Glory is closer to the Wards than the Library. Ms. Goergen stated this puts all of the Wards together for District 5 to vote together for the Library. With Badger Books, people are in and out quicker and they do not need the space as in the past. This is one less polling location, but making it more efficient. Ald. Bailey asked if there would be notifications sent. Ms. Goergen stated it would be communicated on website, updated elections database, publish in GreenSheets, postcards mailed. There will be a sign placed on the previous voting location.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a Resolution moving the polling location for Wards 13, 14 and 15 from King of Glory Church, 4330 S. 84th Street to the Greenfield Public Library, 5310 W. Layton Ave. beginning in 2022 for all future elections.

The motion carried unanimously.

8. Approval of mileage reimbursements in the amount of \$59.36.

Motion by Ald. Bailey, seconded by Ald. Kastner to approve of mileage reimbursements in the amount of \$59.36.

The motion carried unanimously.

9. Accept September 2021 investments and reinvestments.

<u>LOCAL GOVERNMENT INVESTMENT POOL</u>		
September 2021 Statement		
August Ending Balance	\$	13,494,595.61
0 Deposit (s) in September		-
3 Withdrawal(s) in September		4,500,000.00
September Interest Earnings @ 0.05%		509.85
TOTAL	\$	8,995,105.46

SEPTEMBER 2021
INVESTMENTS

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$1,808,868.40	12/31/2001	variable		\$143.73	21901270
Money Mkt/BMO Harris Bank	\$511,793.99	6/28/2011	variable		\$32.39	46370511
Ehlers Investment Partners X-2055705 GRD GEN INV	\$6,667,058.98	12/9/2014	variable			
Ehlers Investment Partners X- GRD 2021A INV	\$3,718,851.01					
Ehlers Investment Partners X- GRD 2021B	\$3,399,780.86	7/1/2021	variable			
Ehlers Investment Partnes X - ARPA	\$1,936,209.80					
Associated Bank Investments	\$6,510,392.72	12/10/2014	variable			
Totals	\$24,552,955.76				\$176.12	

Motion by Ald. Bailey, seconded by Ald. Kastner, to accept September investments and reinvestments.

The motion carried unanimously.

10. Approval of schedules of disbursements in the amount of \$1,371,894.19.

AP Checks	10/15/2021	359,817.83
AP Checks-Manual	10/20/2021	11,061.59
AP Checks	10/22/2021	278,883.19
Wire Transfers-Oct 2021		554,275.90
P-Cards Sept 2021	9/23/2021	167,855.68
Total		1,371,894.19

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve schedules of disbursements in the amount of \$1,371,894.19.

The motion carried unanimously.

11. Accept September 2021 financial statements.

Motion by Ald. Bailey, seconded by Ald. Kastner to accept September 2021 financial statements.

The motion carried unanimously.

12. Budget discussion.

Mayor Neitzke stated the proposed budget notice was published on time. The public hearing date is set, which is November 16, 2021.

Mayor Neitzke stated the Greenfield Fire Department is currently in discussions with West Allis Fire Department regarding consolidation. Mayor Neitzke emphasized the point is to maintain the services that

the citizens deserve and expect, in the most cost-effective manner possible. This is one way to make certain that those services remain at a high level that our constituencies expect.

Ald. Kastner wanted to emphasize their commitment to the men and women on both forces to be able to keep their standing, their pay, their benefits and there is a desire to protect them as well. Mayor Neitzke agreed with that and would hope that the men and women who work for our Fire Department understand that this is not an attempt to saw them off at knees, convert everything to a paid on-call fire department and slash everything. The intent is to ensure there is a consistent, legally provided way to pay for services the citizens of the City are entitled to.

13. Discussion and decision to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) to consider the following:

- a. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Ald. Bailey, seconded by Ald. Kastner to go into closed session at 6:43 pm.

The motion carried unanimously on a roll call vote.

14. Adjourn closed session and reconvene into open session.

Motion by Ald. Kastner, seconded by Ald. Bailey to adjourn closed session and reconvene into open session at 8:10 pm.

The motion carried unanimously.

15. Decision related to compensation for Police Chief .

Motion by Ald. Kastner, seconded by Ald. Bailey for Finance Director and HR Director to proceed as directed.

The motion carried unanimously.

16. Items for future agenda.

Budget.

17. Adjourn

Motion by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 8:12 pm.

The motion carried unanimously.