



Common Council Chambers – City Hall Room 100
7325 W. Forest Home Ave, Greenfield, Wisconsin

FINANCE AND HUMAN RESOURCES MEETING Agenda

Wednesday, December 15, 2021 - 6:00 PM

1. Meeting Call to Order and Roll Call
2. Approval of the October 27, 2021 Finance & Human Resources committee meeting minutes
3. Discussion/decision regarding renewing the City's 2021 insurance policies (which include: liability, auto liability, worker's comp, property, crime, cyber liability, employment practices liability, equipment breakdown/B&M, pollution liability, and storage tanks) and authorize the City Clerk and Mayor to sign related paperwork. (Goergen)
4. Approve MOU between the Milwaukee County Register of Deeds and the City of Greenfield for free Laredo access. (Goergen)
5. Discussion and decision to transfer unused 2021 funds from the Community Development Authority account and the Plan Commission account to a project to be used in 2022. (Porter)
6. Discussion and decision related to contracting with Environmental Health Consultant (D. Rausch)
7. Discussion and decision to revise salary schedule for Emergency Services Dispatcher effective January 3, 2022 (Chief Johnson)
8. Discussion and decision to revise salary schedule for Police Clerk Typist effective January 3, 2022 (Chief Johnson)
9. Discussion and decision to approve revised Accountant job description in the Finance Department and new pay scale for 2022 (P. Schafer)
10. Discussion/decision to approve contact between the Municipal Court and nCourt (C. Edmonds)
11. Discussion and decision to approve an addendum to the UnitedHealthcare Flexible Spending Account (FSA) to increase the plan to the IRS maximum contribution and carryover limits automatically and authorize Mayor to sign plan addendum (J. Foley)
12. Approval of schedules of disbursements in the amount of \$1,238,518.54
13. Approval of mileage reimbursements in the amount of \$799.28
14. Committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c)(e) to consider the following:

- a. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (wages, insurance, or investing of public funds) (J. Foley)
 - b. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (J. Foley)
- 15. Adjourn closed session and reconvene into open session
 - 16. Decision to approve a resolution for the 2022 Non-Rep Resolution and Command Staff and various adjustments to job descriptions, salary ranges and organizational charts as required (J. Foley)
 - 17. Decision to approve a resolution to set the salary and benefits of the City Attorney for 2022 (J. Foley)
 - 18. Items for Future Agenda
 - 19. Adjournment

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Department of Human Resources at 329-5208, (FAX) 543-6158, TDD 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Director of Human Resources/ADA Coordinator at Greenfield City Hall, 7325 West Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.