

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, MAY 26, 2015 AT 6:30 P.M.

1. Ald. Lubotsky called the meeting to order at 6:30 pm

Meeting called to order

Roll Call:	Ald. Pam Akers	Present
	Ald. Bruce Bailey	Present
	Mr. Richard Kasza	Present
	Ald. Linda Lubotsky	Present
	Mr. Richard Mrochinski	Excused
	Atty Roger Pyzyk	Excused

Also Present: Mr. Richard Sokol, Director of Neighborhood Services
Mr. Dan Ewert, Superintendent of Public Works
Mr. Jeff Katz, City Engineer

Chairperson Lubotsky asked for a moment of silence for colleague and good friend Milwaukee Alderperson Joe Dudzik who passed away last Friday.

2. Approval of the March 24, 2015 Meeting Minutes

Approval of the 3/24/15 Meeting Minutes

It was moved by Ald. Bailey, seconded by Mr. Kasza to approve the March 24, 2015 meeting minutes. Motion carried unanimously

3. Election of Chairperson and Vice-Chairperson of Board of Public Works

Election of Chairperson and Vice Chairperson

Ald. Bailey nominated Ald. Lubotsky as Chairperson. There being no other nominations, Ald. Lubotsky was elected Chairperson by unanimous vote.

Ald. Lubotsky nominated Ald. Akers as Vice-Chairperson. There being no other nominations, Ald. Akers was elected Vice-Chairperson by unanimous vote.

4. Citizen Commentary

Citizen Commentary

None

5. Director of Neighborhood Services Report

Director of Neighborhood Services Report

Mr. Sokol advised that his activities over the last two months have been primarily involved with the Meijer Developers Agreement and also working on the Chapman school site development project.

Mr. Sokol added that he has been involved in the recruiting and interviewing of the new GIS Technician, involved with several meetings regarding the Amphitheater project in Konkel Park and has met with Built Rite Furniture regarding their future adjacent to the DPW yard.

6. Superintendent of Public Works Report

Superintendent of Public Works Report

Mr. Ewert noted the sanitary sewer crew has been busy with this year's implementation of the PPI/I inspections and also with sewer cleaning throughout the city.

There have been several problems with street lights both from the winter freeze and some outages on Hwy 100, 60th Street and 68th Street. All of the lights are now back up and functioning. The new street lights for the reconstruction on Lynndale Avenue are on order.

All landscaping for lawn damage due to plowing operations have been completed. The landscaping on Cold Spring Road due to the water lateral replacement was completed and is growing in. Several ditching and culvert installations have been completed along with a storm water trench drain replaced on Howard Avenue near the radio station to replace their previously deteriorated structure.

The Green Team has been inundated with utility locates. They are out on the medians and the right-of-ways marking utilities along with their other maintenance duties at the city buildings

Grass cutting for the medians has started. The summer help started today which will add to the one crew of regular employees that are out mowing. A reminder to residents when cutting grass do not blow clippings out into the street or into the curb and gutter because that grass ends up in the catch basins which causes drainage issues. Blow your grass back onto your property or rake it up to dispose of it.

The street sweeper has been out and currently starting the second pass through the city. Pot hole patching is an ongoing process as well as small asphalt repairs.

Public Works completed set up for Jansen Fest with temporary no parking signs in the city right-of-way and safety fencing on the medians.

Two second grade tours have come through Public Works. The employees set up a great display for the kids.

Ald. Bailey stated that a resident questioned the grass on West Forest Home Avenue and South 92nd Street which is a county road. Ald. Bailey advised the resident to call the County Supervisor and the resident said the county won't do it and that the city should take care of it. Mr. Ewert responded that it is not in our control. The state gives the county enough money to cut once per season. Residents should call their County Supervisor and the County Department of Public Works. They can also call their State Representative.

7. City Engineer Report

City Engineer Report

Mr. Katz stated that two neighborhoods, 67th and Holmes and 122nd and Carpenter, which were reconstructed last year had their final lift completed this year. Landscaping still needs to be done in those neighborhoods as well as some punch list items.

The Lynndale project is now under construction with the utilities doing their work first. This is a project being done with the City of Milwaukee.

In spring the Sanitary Sewer lining project was started and is now almost complete. There is some manhole lining that needs to be finished.

The Engineering Division has been interviewing for a GIS Technician. Over 30 highly qualified applicants applied. Selection has been made for the position and background checks are being done.

Mr. Sokol asked if the Engineering Division received any calls relative to basement backups or other storm water related issues due to the recent rainfall. Mr. Katz responded that there were no calls about flooding which shows that the work that was done over the last number of years has really been successful, especially the Wildcat Creek area.

8. Discussion and decision regarding a request for a handicap parking zone along the side yard of 3732 W Howard Avenue, Tax Key 554-1029.

**Handicap Zone at 3732
W Howard Avenue
COMMON COUNCIL**

Ald. Lubotsky noted that the residents are present who requested the handicap parking zone. Mr. Ewert stated that if we put this handicap parking zone in place, that anyone with a handicap placard has the right to park there. There are also parking regulations in this area for every other night parking (even and odd) and this parking zone will not negate that regulation. Ald. Lubotsky stated that she believes these parking places are requested for comings and goings during the day.

It was moved by Ald. Lubotsky, seconded by Mr. Kasza to approve the installment of a handicap parking zone along the side yard of residence 3732 W Howard Avenue, Tax Key 554-1029. Motion carried unanimously

9. Discussion and decision regarding a request for a handicap parking zone along the front yard of 3636 S 34th Street, Tax Key 553-0164-001.

**Handicap Zone at 3636
S 34th Street
COMMON COUNCIL**

Ald. Lubotsky stated that she was contacted via email from Ms. Larsen stating that her mother is in need of a handicap parking zone along her front yard. It is noted that this residence has a garage and alley in the rear, however there are stairs in the rear of the property.

It was moved by Ald. Akers, seconded by Ald. Lubotsky to approve the handicap parking zone along the front yard of 3636 S 34th Street, Tax Key 553-0164-001. Motion carried unanimously

10. Discussion and decision to create a No Parking Zone in front of the apartment complex at 6030 W Armour Avenue.

**No Parking Zone at
6030 W Armour
Avenue
COMMON COUNCIL**

Kathy Radaj of 6057 W Armour Avenue stated that almost directly across from her home is an apartment building that has a walkway that goes to their front door. Many times, day and night, there is a car that will park in front of the walkway that is directly across from her driveway. Ms. Radaj states that it makes it difficult for her to enter and leave her driveway.

Mr. Ewert noted that public streets are for everybody to use as long as they follow the parking restrictions. With that said, Armour Avenue is 30' wide. With cars parked on one side of the street there is still 22' to 23' of clearance. Most cars and mini vans should be able to make that turn.

Three residents have stated their disapproval of the no parking zone (Nancy Brzinski of 6041 W Armour Avenue, Rick Hayes of 6025 W Armour Avenue and Jeremy Rycerz of 4612 S 61st Street). They feel that this would only push the parking down the street further. It was also mentioned that from time to time a handicap person does live at the apartment and the handicap transit van parks in front of the sidewalk in order to pick-up and drop-off the individual.

Mr. Ewert stated he does not feel a need to have a no parking zone at this location. The tenants pay rent and through their rent taxes are paid so they have a right to park on the street.

Ms. Radaj noted an ordinance in West Allis that does not allow parking across from a driveway. Ald. Akers and Ald. Lubotsky commented that an ordinance like that would affect the entire city and would not be feasible in some neighborhoods.

It was moved by Ald. Bailey, seconded by Ald. Lubotsky to deny the request for a No Parking Zone in front of the apartment complex at 6030 W Armour Avenue. Motion carried unanimously

11. Discussion and decision regarding easement and public sidewalk extension at 7111 W Edgerton Avenue.

Easement and Public Sidewalk Extension at 7111 W Edgerton Avenue

Mr. Sokol stated that city staff has been contacted by the owners of an office building at 7111 W Edgerton Avenue regarding a new bus stop that was installed in front of their building at Milwaukee County Transit Systems (MCTS) request last year. The owners of the building have observed that most of the passengers that use the bus stop are destined for Southridge Mall. There is no direct sidewalk route between the bus stop and the mall and no way for bus patrons who are in wheelchairs or other wheel conveyances to get to the mall without coming into the access driveway.

City staff has met with the owners of the building to discuss the possibility of constructing a new path/sidewalk from Edgerton Avenue to the outer driveway ring around the mall. This sidewalk is a significant grade difference between Edgerton and the mall driveway so this would not be a simple project. The estimated cost using City manpower and only purchasing materials is approximately \$15,000 and probably three times that if we hired a contractor to do the work.

The question is, is this our responsibility to do that work and/or what should the City's role be. The owners of the office building have indicated to us that they would provide us with a no cost easement to provide this public sidewalk.

Ald. Lubotsky questioned the expense when Milwaukee County Transit Systems (MCTS) states ridership is only 6 passengers per day. MCTS and Simon Properties should be working out an arrangement since ADA is a Federal Regulation.

Ald. Akers suggestions that city staff start a discussion to bring together the Office building owners and Simon Properties for them to work a solution to this problem.

This arrangement was brought to us by the owners of the building and the Mayor indicated that before this would go further he would like to talk more with the owners of the office building.

12. Discussion and decision to invest \$50,000 in a storm water management partnership project in the Menomonee River Parkway consistent with the terms of a WisDNR storm water permit.

**Invest in Storm Water Management Partnership
COMMON COUNCIL**

Mr. Sokol acknowledged that the City of Greenfield is a community that is required to have a permit to discharge storm water. We have a permit with 11 other communities and a condition of that permit is a requirement to enter into a joint project with other members of the permit to try to improve storm water quality.

The Menomonee River Group, along with the DNR, have determined that a street reconstruction project in Wauwatosa of the Menomonee River Parkway has an opportunity to add green infrastructure and would be an eligible activity to meet the conditions of the group permit.

The details of an intergovernmental agreement will be prepared soon. Would the Board agree to join Milwaukee, Milwaukee County, West Allis, and Wauwatosa in supporting this joint project with money that is in the capital budget for this year to improve storm water and be credited with storm water credits by the DNR in proportion to our investment? This would be a one-time investment. The city would have no responsibility for maintaining the improvements after they are constructed.

It was moved by Ald. Akers, seconded by Ald. Lubotsky to approve the signing of an intergovernmental agreement and expenditure of \$50,000 in a joint capital improvement project to improve the quality of the storm water in the Menomonee River. Motion carried unanimously

13. Discussion and decision to approve a Model Resolution in support of the Root River Watershed Restoration.

**Model Resolution in Support of Root River Watershed Restoration
COMMON COUNCIL**

Mr. Sokol stated that the Mayor has asked that this item be placed on the agenda. The Root Pike watershed has asked the city to support their plan. In reviewing the plan there does not seem to be anything binding on the city just basic concepts and ideas regarding trying to be good stewards of storm water. Mr. Sokol would recommend the approval of the model resolution.

It was moved by Ald. Lubotsky, seconded by Ald. Akers to approve the Model Resolution in support of the Root River Watershed Restoration. Motion carried unanimously

14. Discussion regarding City Center Project.

City Center Project

Mr. Katz provided an update on the City Center Project showing the Board a 60% design plan. This will be a large project next year that will involve paving on West Layton Avenue between South 51st and 60th Streets and also paving on South 60th Street. The project will also involve street scaping in front of the City Center which includes the Library, the Law Enforcement Center, and Konkell Park along with a new entry/exit to the high school and traffic signals.

Most of these items are related to the new development that Meijer brings to the area. There is going to be a TIF to fund this work. Graphical representations will be available soon and presented to the Board.

15. Discussion regarding Arbor Day.

Arbor Day Update

Ald. Bailey thanked the people involved in Arbor Day. The Tree Commission, DPW crews and Dennis Fermenich were all involved in helping out. Twenty-four trees were planted. The Maple Grove School was very pleased to have some new trees to work with and teach the kids about.

16. Other topics for future agendas

Other Topics for Future Agendas

None

17. Adjournment

Meeting Adjournment

It was moved by Ald. Lubotsky, seconded by Ald. Akers to adjourn the Board of Public Works meeting at 7:40 PM. Motion carried unanimously.

Respectfully submitted,
Laura Young
Administrative Assistant
Department of Neighborhood Services

Date distributed: 6/9/15