

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, MARCH 30, 2022

1. The meeting was called to order by Ald. Saryan at 6:00 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Tim Sowinski, Deputy Comptroller
Darren Rausch, Health Officer Director
Tim Lemmers, IT Manager
John Laskoski, Superintendent, Public Works
Jon Cohn, Fire Chief
David Stabbe, Battalion Chief, Fire Department
Thomas Konieczka, Battalion Chief, Fire Department
Ald. Collins
Ald. Akers

2. Approval of the March 9, 2022 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the March 9, 2022 Finance & Human Resources minutes.

The motion carried unanimously.

3. Discussion and decision related to Independent Contractor Agreement by and between Community Advocates, Inc., and the Healthiest Greenfield Coalition (Greenfield Health Department).

Mr. Rausch stated this item is a mini grant, with Community Advocates serving as a funding agency for mini grants throughout the Milwaukee area. This mini grant is between Community Advocates and the Healthiest Greenfield Coalition (Greenfield Health Department) and specifically this effort is going to continue to support the Opioid work and safe practices and education related to Opioids. It is a small grant to continue some social media education, and advertising on bus shelters that continue promoting the Safe Greenfield website. These grant dollars will be used to replace dollars that were leveraged from other grants to start this process because this education campaign started in the month of March and Mr. Rausch is aware there are only two days left in March.

Ald. Kastner asked for clarification on the benefit being provided by this grant by advertising through Facebook and does not see the advantage and cannot support it. Ald. Kastner supports Opioid prevention, but this does not support the prevention and wishes the money was used better.

Mr. Rausch stated it is a \$2,000.00 grant and through the evaluation process through the Safe Greenfield website, more often than not, people heard about us on bus stops or engaged through social media. This allocates money to places where people have heard, seen or engaged with the Coalition.

Ald. Kastner asked how many bus shelters there are in Greenfield, leading to discussion that there are some on South 27th Street, on South 76th Street, and on Layton Ave.

Mr. Rausch said he understands the concerns but his staff has informed him that this is driven by evaluation so they are looking to use these monies for that effort.

Motion by Ald. Bailey, seconded by Ald. Saryan, to approve Agreement related to Independent Contractor by and between Community Advocates, Inc., and the Healthiest Greenfield Coalition (Greenfield Health Department).

The motion carried 2-1 with Ald. Kastner opposing.

4. Discussion and decision related to the Memorandum of Understanding for the Milwaukee County Public Health Collaborative.

Mr. Rausch said this agreement is formalizing a relationship between the health departments in Milwaukee County. The Southeastern region has had a long-standing history of working collaboratively. Prior to the pandemic, Mr. Rausch led an effort with other local health departments to put together a Milwaukee County Health Officer group. That process through the pandemic has morphed into this collaborative, where they're trying to give purposeful and meaningful collaboration across the 11 Health departments. This Agreement is to formalize that structure and develop by-laws. It is based on Agreements used regionally and is currently before the City Attorney for review. Since it still has to be reviewed by several attorneys, there could still be changes.

Ald. Saryan asked for the pros and cons of this agreement. Mr. Rausch stated that working together is never a bad thing but making sure that the structure is formalized is important and he sees a lot of positives and very few negatives.

Mayor Neitzke asked if the suburban health departments collaborated strongly during the pandemic, to which Mr. Rausch responded yes. Ald. Kastner asked if the City of Greenfield put forth the majority of effort into that role, and Mayor Neitzke said no, and stated there were other Health Directors that took very active roles as well.

Mayor Neitzke does not want this Agreement to lead to a County led Health Department. Ald. Kastner wanted to clarify that Milwaukee County would not be in charge of this. Mr. Rausch confirmed this has nothing to do with consolidation. A concern shared by Mayor Neitzke and the Alderpersons is that the Agreement could have significant changes after the attorneys review it.

Motion by Ald. Bailey, seconded by Ald. Saryan, to approve Memorandum of Understanding for the Milwaukee County Public Health Collaborative with any substantive changes to be brought forward for further consideration by appropriate committees.

The motion carried unanimously.

5. Discussion and Decision related to Uniform Affiliation Agreement between the University of Wisconsin-Milwaukee and the Greenfield Health Department.

Mr. Rausch stated this Agreement is outlining provisions related to the Health department starting to accept Undergraduate public health students for clinical and internship placements. The Health department has had formal relationships with other local colleges in the past. This would be for 10 week programs this summer and fall.

Motion by Ald. Saryan, seconded by Ald. Bailey, to approve Agreement related to Uniform Affiliation between the University of Wisconsin-Milwaukee and the Greenfield Health Department.

The motion carried unanimously.

6. Discussion and decision to transfer the remaining balance in the IT Department Capital Equipment Project -Common Council AV System (CE1907) to Firewall and Switching equipment (CE2006) in the amount of \$19,257.34

Mr. Lemmers stated the firewall needs to be replaced. We were scheduled to do so in 2020 but it was pushed back. The firewall is getting old and needs to be changed and we need to make some additions as well. The City of Greenfield is currently in Tier 1 status, benefitting from a lower deductible, with our insurance company, and he would like for the City to maintain that status.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve transferring the remaining balance in the IT Department Capital Equipment Project -Common Council AV System (CE1907) to Firewall and Switching equipment (CE2006) in the amount of \$19,257.34.

The motion carried unanimously.

7. Discussion and decision to reallocate the remaining balance in the IT Department Capital Equipment Project - City Wide conference Room Equipment (CE2005) in the amount of \$29,982.22 to fund our Anti-virus, malware protection, ransomware protection and endpoint detection systems for 5 years.

Mr. Lemmers explained that this is in regards to the desktops, laptops, and servers maintained around the City. We currently have endpoint detection systems now, this would be extending that and adding some anti-malware and protection from ransomware issues.

Ald. Kastner asked if extending for 5 years is a concern, with the possibility that this could be outdated in less time. Mr. Lemmers stated this is one of the larger entities and we've had this vendor for 10 years already. We are also saving money by going with a 5 year agreement.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve re-allocating the remaining balance in the IT Department Capital Equipment Project - City Wide conference Room Equipment (CE2005) in the amount of \$29,982.22 to fund our Anti-virus, malware protection, ransomware protection and endpoint detection systems for 5 years.

The motion carried unanimously.

8. Discussion and decision to accept a grant from the Department of Natural Resources for urban forestry in the amount of \$17,238.62.

Mr. Laskoski stated that this grant is for public outreach, training, and a speaker for our Expo this year.

Ald. Bailey wanted clarification that this is a matching grant. Mr. Laskoski confirmed it is and the forestry budget will cover the expense for the City.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve accepting a grant from the Department of Natural Resources for urban forestry in the amount of \$17,238.62.

The motion carried unanimously.

9. Discussion and decision regarding purchasing a new fire engine for the Fire Department.

Chief Cohn explained that we've been deferring this purchase for a number of years. Two of the Battalion Chiefs have put together a practical, cost effective solution for a new fire engine. It is a 22-month build out, so it would be almost 2 years before we would have the fire engine. It is important to pass this soon because the cost will increase by \$50,000.00 as of May 1, 2022.

Mayor Neitzke stated he'd like to use the ARPA funds to satisfy the capital equipment needs the City has that we can't levy for.

Ald. Bailey asked how old the truck is that we are replacing. Chief Cohn said it is a 2011. He stated that the City will keep the old truck and use it as a reserve vehicle. Chief Cohn mentioned that general recommendation on the equipment is that it should be removed from front-line use at 15 years and then has approximately 5 more years at reserve status.

Ald. Bailey would like to see this sent out for bid. Chief Cohn explained that there is only one Pierce dealer in the state and that consistency of the fleet makes it easier for maintenance purposes. Mayor Neitzke stated that since this is specialized equipment, there is not a lot of competition. There are only two manufacturers in the state of Wisconsin.

Chief Cohn is going to follow up with the dealership and check into payment options/schedule as the City does not want to pre-pay in full for the fire engine.

Motion by Ald. Kastner, seconded by Ald. Saryan, to approve purchasing a new fire engine for the Fire Department, not to exceed \$675,000.00 using ARPA funds.

The motion carried unanimously.

10. Discussion and decision regarding Alderperson Training, Seminar and Travel.

Mayor Neitzke explained that there is a \$1,500.00 budget yearly for this, which essentially would calculate to \$300.00 per Alderperson.

Ald. Akers asked if this would be reimbursed through their checks and is questioning the limit of \$300.00 per Alderperson. She thinks it should be equally dispersed and used only if needed, the funds should not be dispersed to Alderpersons unless and until they submit forms and receipts. She also suggested an Alderperson should be able to ask other Alderpersons to use their share if they don't intend to use it.

Motion by Ald. Bailey, seconded by Ald. Saryan, to approve on an annual basis each Alderperson has a limit of \$300.00 to be used from the 2022 budgeted \$1,500.00 Training, Seminar and Travel account. Alderpersons are to submit forms with receipts to the Finance Director or designee for approval.

The motion carried unanimously.

11. Discussion and decision to approve extension of the Association Maintenance Agreement between the South 27th Street Business Association, the City of Milwaukee and the City of Greenfield.

Mayor Neitzke stated that this started 10 years ago, and the original agreement had an option of 5 years and this needs to be approved to continue the arrangement. It is important because the BID (Business Improvement Districts) gets charged a levy that pays for the maintenance of the medians and the City does not want the responsibility of this.

Motion by Ald. Kastner, seconded by Ald. Saryan, to approve an extension of the Association Maintenance Agreement between the South 27th Street Business Association, the City of Milwaukee and the City of Greenfield.

The motion carried unanimously.

12. Approval of mileage reimbursements in the amount of \$329.95.

Motion by Ald. Bailey, seconded by Ald. Saryan to approve mileage reimbursements in the amount of \$329.95.

The motion carried unanimously.

13. Accept February 2022 investments and reinvestments.

**FEBRUARY 2022
INVESTMENTS**

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$2,441,735.75	12/31/2001	variable		\$93.66	21901270
Ehlers Investment Partners X-2055705 GRD GEN INV	\$6,594,729.34	12/9/2014	variable			
Ehlers Investment Partners X- GRD 2021A INV	\$1,425,696.29					
Ehlers Investment Partners X- GRD 2021B	\$2,250,388.96	7/1/2021	variable			
Ehlers Investment Partnes X - ARPA	\$1,920,540.68					
Associated Bank Investments	\$6,404,704.60	12/10/2014	variable			
Totals	\$21,037,795.62				\$93.66	

LOCAL GOVERNMENT INVESTMENT POOL

February 2022 Statement

January Ending Balance	\$ 9,778,510.82
1 Deposit (s) in February	86.04
0 Withdrawal(s) in February	-
February Interest Earnings @ 0.09%	654.38
TOTAL	\$ 9,779,251.24

Motion by Ald. Kastner, seconded by Ald. Bailey, to accept February investments and reinvestments.

The motion carried unanimously.

14. Approval of schedules of disbursements in the amount of \$1,706,597.69.

AP DISBURSEMENT SCHEDULES:

AP CHECKS - TAX REFUNDS wk of 3/9	3/9/2022	\$	1,940.06
AP CHECKS	3/11/2022	\$	176,372.18
AP CHECKS	3/18/2022	\$	295,603.95
AP CHECKS	3/25/2022	\$	1,232,681.50
TOTAL \$			1,706,597.69

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve schedules of disbursements in the amount of \$1,706,597.69.

The motion carried unanimously.

15. Items for future agenda.

N/A

16. Adjourn

Motion by Ald. Bailey, seconded by Ald. Kastner to adjourn the meeting at 7:39 pm.

The motion carried unanimously.