

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, APRIL 13, 2022

1. The meeting was called to order by Ald. Saryan at 6:02 P.M.

Present:

Ald. Kastner
Ald. Saryan
Ald. Bailey (Excused)

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Tim Sowinski, Deputy Comptroller
Scott Jaquish, Parks and Recreation Director
John Laskoski, Superintendent of Public Works
Travis Steuber, Recreation Supervisor
Morgan Kruger, Recreation Program Coordinator

2. Approval of the March 30, 2022 Finance & Human Resources minutes.

Motion by Ald. Kastner, seconded by Ald. Saryan, to approve the March 30, 2022 Finance & Human Resources minutes.

The motion carried unanimously.

3. Discussion and decision to revise job descriptions and subtitles for two Recreation Supervisors within the Parks and Recreation Department.

Mayor Neitzke stated this is in response to a retirement in the department. Mr. Jaquish said the reason they are revising the job descriptions is because it will become more seamless if the same people who run the after school programs also run the summer programs, as there is a lot of the same kids and staff in those programs.

Motion by Ald. Kastner, seconded by Ald. Saryan, to approve revising the job descriptions and subtitles for two Recreation Supervisors within the Parks and Recreation Department.

The motion carried unanimously.

4. Discussion and decision to establish the 2022 Sewer Service Rates as proposed in the 2022 Budget.

Ald. Kastner asked to confirm this is a fixed amount, and Ms. Schafer confirmed this is an annual approval of the City portion of the sewer bill. It is a flat rate that will apply to all four quarters of 2022.

Motion by Ald. Kastner, seconded by Ald. Saryan, to approve establishing the 2022 Sewer Service Rates as proposed in the 2022 Budget.

The motion carried unanimously.

5. Discussion of future capital purchases and possible funding sources.

Mayor Neitzke said this is just an introduction, as this will go through the budget process for next year. This plan is for 2022-2026. Mayor Neitzke said we are constantly pushing expenditures to the following year because we can't fund them entirely and that the ARPA money is helping to bail us out for the most immediate capital equipment expenditures. There is a four million dollar new fire station on the list provided, and that won't be happening because ultimately the future is consolidation of fire services and EMS services.

Mr. Sowinski stated the ARPA money has to be dedicated or assigned by the end of 2024, and spent by 2026. It's important that we start thinking about which assets and projects that have been pushed can be purchased with the ARPA dollars.

Mayor Neitzke said there's a significant DPW liability, as they need more trucks. There are currently 5 trucks that are 20 years or older.

Mayor Neitzke pointed out that the City also still needs another fire truck in the future, probably about 2 years after receiving the one we just purchased, which won't be delivered until 2024. The City did not purchase a second fire truck recently, as it's important to stagger the purchasing so we don't constantly have to buy all the new equipment at the same time as they come to the end of their useful lives.

Mayor Neitzke also said our Police department needs guns and bulletproof vests, as well as our Parks department has a need for lawn mowers.

Mayor Neitzke said it's important for the City to start thinking about this so we can use the funds wisely.

6. Approval of mileage reimbursements in the amount of \$961.81.

Motion by Ald. Kastner, seconded by Ald. Saryan to approve mileage reimbursements in the amount of \$961.81.

The motion carried unanimously.

