

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, SEPTEMBER 22, 2015 AT 6:30 P.M.

1. Ald. Lubotsky called the meeting to order at 6:33 pm

Meeting called to order

Roll Call:	Ald. Pam Akers	Present
	Ald. Bruce Bailey	Present
	Mr. Richard Kasza	Present
	Ald. Linda Lubotsky	Present
	Mr. Richard Mrochinski	Present
	Atty Roger Pyzyk	Excused

Also Present: Mr. Richard Sokol, Director of Neighborhood Services
Mr. Dan Ewert, Superintendent of Public Works
Mr. Jeff Katz, City Engineer

2. Approval of the August 25, 2015 Meeting Minutes

Approval of the 8/25/15 Meeting Minutes

It was moved by Ald. Bailey, seconded by Mr. Kasza to approve the August 25, 2015 meeting minutes. Motion carried unanimously

3. Citizen Commentary

Citizen Commentary

Gary Weishar of 10907 W Cold Spring Road inquired as to the progress of the Greenfield Highlands pond issues. Mr. Katz stated that the Greenfield Highlands will be lining one of the ponds and addressing the concerns uncovered in the engineering study completed last year. The timeline for completing the work is November 1, 2015.

4. Director of Neighborhood Services Report

Director of Neighborhood Services Report

Mr. Sokol mentioned that he has been actively working on the Chapman site development and also the 2016 budget.

5. Superintendent of Public Works Report

Superintendent of Public Works Report

Mr. Ewert reviewed a list of ongoing projects for Public Works: PP I/I inspections, videotaping of the city's sanitary sewer system, and street light maintenance. New street lighting installation for the reconstruction of Lynndale is scheduled for late October.

Asphalt repair was done at Konkel Park under the south arch near the gazebo. Prep work is being done for a series of storm water catch basins to drain the asphalt area north of the ball diamonds in preparation for asphalt replacement that is planned for next summer.

As part of the Safe Routes to School Program new school zone warning signs have been installed for the Whitnall High School and middle school and also at Edgerton Elementary and Maple Grove Elementary.

Line striping is still in progress. All cross walks and school zones within the city are complete. Currently the crew is working on painting turn arrows and the white fog lines and stop bars. They will change over to yellow paint and complete the center lines from South 92nd Street to South 68th Street.

Crack sealing for our city streets has been occurring for the past 8 weeks. Crack sealing the streets entails prep work, routing of the lateral and transverse cracks, cleaning of the weeds out of the cracks and finally pressure blowing the cracks of debris and sealing with the sealant.

Mr. Ewert announced that Public Works will be holding their 2nd annual Public Works Expo. It will be held on Thursday, October 1st at the City Market in Konkel Park from 9:00 am – 2:00 pm. We have 70 vendors, up from 44 last year and are expecting approximately 400 attendees.

6. City Engineer Report

City Engineer Report

Mr. Katz stated that the reconstruction of the Lynndale neighborhood continues. Over half of the area has been reconstructed and is now being landscaped. Engineering has received very few complaints for such a major project.

Next year the reconstruction of South 43rd Street from West Layton Avenue to West Grange Avenue will be one of the CIP projects. A PIM was held last week which was well attended. The new road will have curb and gutter, street lights, and sidewalks on one side. Most residents were supportive of the project. Some residents were disapproving of sidewalks although most realized that there are people who do want to walk.

A PIM for the City Center project is planned for October 15th. This project is a resurfacing of South 60th Street from West Cold Spring Road to West Layton Avenue and also the resurfacing of West Layton Avenue from South 60th to 51st Streets. A new intersection will be built at what is South 57th Street, the old main entrance to the nursing home, which will now be the main entrance to Meijer and also connect to a new road going south which will be a driveway for the high school. This new high school driveway should help alleviate some of the traffic congestion at the South 60th Street entrance.

7. Discussion and decision to place a small cell wireless node on a utility pole at 3015 W Cold Spring Road. (Sokol)

**Small Cell Wireless
Node at 3015 W Cold
Spring Road
COMMON COUNCIL**

Mr. Sokol noted that this request is to place a small cell node on a utility pole in the city public right-of-way. There has been no offer of compensation to the city. The City Attorney has advised that the city has no obligation to place a Verizon wireless installation in the public right-of-way. The staff recommendation would be to deny the request.

It was moved by Ald. Lubotsky, seconded by Ald. Bailey to deny the request to place a small cell wireless node on a utility pole at 3015 W Cold Spring Road. Motion carried unanimously

8. Discussion and decision to place a small cell wireless node on two city street light poles on West Beloit Road at South 117th and South 108th Streets. (Sokol)

**Small Cell Wireless
Node at S 117th & S
108th and W Beloit Rd
COMMON COUNCIL**

Mr. Sokol stated that the first site is on the corner of West Beloit Road and South 117th Street in the city right-of-way adjacent to the county right-of-way. There is no house directly adjacent to the site.

The second site is on South 108th Street in the median just north of West Beloit Road in a commercial area and it is in the state right-of-way. Input from the State would be necessary to approve this location. The city has a permit to have a street light pole but not a wireless communications tower. A new taller pole

would need to be installed to accommodate the wireless node and all the wires would be inside the pole.

Staff recommends conditionally approving these two sites, amending our existing agreement with Verizon to include these two sites at the same price/rate which is \$150 a month at each location, and conditioned upon coordination of the South 108th Street location with the State.

It was moved by Ald. Bailey, seconded by Ald. Akers to approve amending the existing agreement with Verizon to add West Beloit Road at South 117th and South 108th Streets per the same rates and terms and subject to WisDOT approval and staff review. Motion carried unanimously

9. Discussion and decision to recommend EVP installation at South 108th Street and West Beloit Road. (Engineering)

**EVP Installation at S
108th and W Beloit Rd
COMMON COUNCIL**

Mr. Katz noted that staff is looking for approval to install EVP at South 108th Street and West Beloit Road and authorize the Mayor to sign an agreement with WisDOT. WisDOT will install the EVP when they update the intersection as part of the Hwy 100 reconstruction project. Equipment will be installed at WisDOT's cost. Police and Fire vehicles are already outfitted with the equipment to utilize the EVP.

It was moved by Ald. Akers, seconded by Ald. Lubotsky to approve the agreement to install EVP equipment at South 108th Street and West Beloit Road and authorize the Mayor to sign the standard agreement with WisDOT. Motion carried unanimously

10. Discussion and decision regarding vacation of public right-of-way related to the proposed Cobalt Development. (Engineering)

**Vacation of Public
Right-Of-Way Related
to Cobalt Development
COMMON COUNCIL**

Mr. Sokol stated that the Cobalt development bounded by South 92nd Street, South 84th Street, West Layton Avenue and I-894 is moving along. There will be a need to vacate the existing street right-of-way and have new street right-of-way dedicated back to the city as part of the development process. The vacation process can take a good amount of time so we would like to get the process started with the understanding that we will be taking back right-of-way in the future for the new streets.

It was moved by Ald. Akers, seconded by Mr. Kasza to vacate the public right-of-way related to the proposal for the Cobalt Development. Motion carried unanimously

11. Discussion and decision regarding adoption of an ordinance establishing the 2016 Service Charges for the Collection of Garbage, Refuse, Yard Waste and Recycling Services. (DPW)

**Ordinance
Establishing 2016
Service Charges for
Collection of Garbage,
Refuse, Yard Waste
and Recycling
Services
COMMON COUNCIL**

Mr. Sokol noted that every year rates for our curb side solid waste disposal services are reviewed. Last month the Board of Public Works and the Common Council approved new services at our Drop Off Center to improve customer service. There are some costs associated with that along with the normal inflationary increases and changes in state aid. The annual charge for solid waste disposal curb services includes garbage, recycling, yard waste collection and leaf collection, the Drop Off Center and also the public garbage containers around the city on public streets. Staff is suggesting that the 2015 rate of \$172.70 be increased to \$177.01 per unit for 2016 which is an increase of 2.5%.

It was moved by Ald. Lubotsky, seconded by Mr. Kasza to change the Service Charges for the Collection of Garbage, Refuse, Yard Waste and Recycling Service from \$172.70 per unit to \$177.01 in 2016. Motion carried unanimously

12. Discussion and decision regarding approval of the 2016 Special Assessment Rate Schedule. (Engineering)

**2016 Special
Assessment Rate
Schedule
COMMON COUNCIL**

Mr. Sokol noted that several years ago the Board of Public Works established a policy of using the ENR news record construction index for Minneapolis for the basis to adjust annual special assessment rates. The ENR rate for the year ending July 2015 has increased 1.48% so staff is recommending that the special assessment schedule rates be increased by 1.48%. That is significantly less than the rate increase last year.

It was moved by Mr. Kasza, seconded by Ald. Akers to approve the increase of Special Assessment Rates for 2016 by 1.48%. Motion carried unanimously

13. Discussion and decision to amend Resolution 3317 and update the Storm Water Utility Rate. (Sokol)

**Amend Resolution
3317 and Update Storm
Water Utility Rate
NEXT AGENDA**

Mr. Sokol stated that in 2009 a Storm Water Utility was created to help provide the necessary funding for the city to comply with different state and federal regulations regarding the collection and processing of storm water. The current rate of \$12.45 per quarter has been flat since 2009. There are some new rules coming that are going to increase our costs.

Earlier this year we engaged AECOM, our engineering firm, to do a rate analysis. This is the same firm that did the original rate analysis to set up the utility. A report and spreadsheet describing the methodology used to analyze the rate was distributed. Included in the model are some investments in green infrastructure as well as a recommendation by Engineering to collect \$525,000 per year to support the street reconstruction program since storm water management is a fundamental part of the reconstruction projects.

Another factor to anticipate is a new requirement by the DNR called Total Maximum Daily Loads (TMDL's). Each municipality will be allowed a maximum amount of pollutants that the storm water can discharge into lakes, creeks and rivers, and streams and this is going to create new challenges for the city in terms of our management so we are also trying to create a budget to anticipate that.

Staff is suggesting that the rate for storm water utility increase to \$18.00 per quarter for the next two years, 2016 and 2017, and be increased to \$19.50 per quarter for the three years 2018, 2019, 2020. On a percentage basis that is a rather substantial increase however, we have looked at other rates in other communities and the \$18.00 is near average for our area today. The Board asked for information regarding rates charged by other Wisconsin Municipalities. Mr. Sokol indicated that he had such information and would distribute it after this meeting.

Next Agenda

14. Other topics for future agendas

**Other Topics for
Future Agendas**

None

15. Adjournment

Meeting Adjournment

It was moved by Ald. Lubotsky, seconded by Ald. Akers to adjourn the Board of Public Works meeting at 7:37 PM. Motion carried unanimously.

Respectfully submitted,
Laura Young
Administrative Assistant
Department of Neighborhood Services

Date distributed: 9/30/15