



Common Council Chambers – City Hall Room 100
7325 W. Forest Home Ave, Greenfield, Wisconsin

BOARD OF PUBLIC WORKS MEETING Agenda

Tuesday, May 24, 2022 - 6:30 PM

1. Call to order
2. Roll Call
3. Approval of the March 22, 2022 meeting minutes
4. Citizen Commentary
5. Approve an agreement with Milwaukee County for the Greenfield share of the cost to operate and maintain a traffic signal at the intersection of 112th Street (Howard Avenue) & Beloit Road.
6. Approve an agreement with Milwaukee County for the Greenfield share of the cost to operate and maintain a traffic signal at the intersection of 47th Street & Layton Avenue.
7. Superintendent of Public Works report
8. Engineering Report
9. Other topics for future agendas
10. Adjournment

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Department of Human Resources at 329-5208, (FAX) 543-6158, TDD 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Director of Human Resources/ADA Coordinator at Greenfield City Hall, 7325 West Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT THE GREENFIELD CITY HALL
ON TUESDAY, MARCH 22, 2022

1. Call to order

The meeting was called to order by Alderperson Bruce Bailey at 6:33 pm.

2. Roll Call

Present: Alderperson Bruce Bailey, Alderperson Denise Collins, Alderperson Pam Akers, Citizen Members: John Graber

Excused: John Rivera

Also present: Jeff Katz, Director, Neighborhood Services; John Laskoski, Superintendent of Public Works; Bryan Haas, City Engineer

3. Approval of the February 22, 2022 meeting minutes.

Motion by Alderperson Pamela Akers, seconded by Alderperson Denise Collins to approve the February 22, 2022 Board of Public Works meeting minutes. Motion carried unanimously.

4. Citizen Commentary

No Citizen Commentary.

5. Discussion and decision to sign an agreement with Milwaukee County in the amount of \$177,582.71 for the City's share of the cost to improve Beloit Road from South 124th Street to South Wollmer Road.

Mr. Katz stated that Milwaukee County is reconstructing Beloit Road from 124th Street to South Wollmer Road. Alderperson Bailey inquired where the sidewalk will be located. Mr. Katz stated the sidewalk will start at 112th Street to 108th Street on the south side of the road. Mr. Katz said this sidewalk/multiuse path will connect the Oak Leaf Trail to the Falcon Ridge Trail.

Motion by Alderperson Pamela Akers, seconded by John Graber to approve the agreement. Motion carried unanimously.

6. Discussion and decision to approve a contract for a Surface Water Grant administered by the Wisconsin Department of Natural Resources to fund stormwater management improvements for Honey Creek.

Mr. Katz stated this Surface Water Grant will fund the stormwater management improvements to Honey Creek, focusing on the area between 47th Street and Layton Avenue. He said that Neighborhood Services is concurrently applying for or has received other grants to fund a large portion of this project. Alderperson Collins noted that she is very impressed with the grants that Neighborhood Services has received to complete many of the City projects.

Motion by Alderperson Pamela Akers, seconded by Alderperson Denise Collins to approve the contract for a Surface Water Grant. Motion carried unanimously.

7. Discussion and decision to approve the request to construct a private retaining wall and landscaping stone outcropping in a permanent City storm and drainage easement in the rear yard of Timothy Pearson and Dawn Dessereau, 6075 S 34th St, Tax Key No. 691-0031-000.

Mr. Katz said that the City received a request to construct a private retaining wall and landscaping stone outcropping in a permanent City storm and drainage easement at 6075 S 34th Street. He stated that the City requires the applicant to enter into an agreement to address certain terms and conditions in order to permit landscaping and the retaining wall in the easement.

Motion by Alderperson Denise Collins, seconded by John Graber to approve the agreement. Motion carried unanimously.

8. Discussion and decision to adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code regarding Parking on 116th Street.

Mr. Katz said the Whitnall School District reached out to the City regarding issues with parking on 116th Street during school drop-off and pick-up times. Mr. Katz stated that during school days from 7:00am-4:00pm there will be no parking, stopping or standing on both sides of 116th Street. Mr. Katz stated that the City would put up new signage to reflect this change and the Board would need to repeal ordinance numbers 887, 1110, 1337, and 1889.

Motion by Alderperson Pamela Akers, seconded by John Graber to adopt an ordinance to amend Section 8.04 of the Greenfield Municipal Code and repeal ordinances listed. Motion carried unanimously.

9. Discussion and decision to adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code regarding parking on West Loomis Road.

Mr. Katz stated that there is an issue with parking, stopping and standing on the east side of West Loomis Road (STH 36), from the centerline of West Layton Ave, northerly to I-894. Alderperson Akers inquired if permission is required from the State to enforce this parking ordinance on West Loomis Road since it is a State Highway. Mr. Katz confirmed that he received approval from the State DOT to adopt the parking ordinance on West Loomis Road.

Motion by Alderperson Denise Collins, seconded by Alderperson Pamela Akers to approve an ordinance amending Section 8.04 of the Greenfield Municipal Code. Motion carried unanimously.

10. Update regarding sanitary sewer cleaning, televising, and maintenance.

Mr. Katz provided an update on the sanitary sewer cleaning, televising and maintenance. Mr. Katz said that the city maintains over 149 miles of sanitary sewers, which is more street miles than we have in the City of Greenfield. He stated that the Department of Public Works cleans and televises the sanitary sewers on a regular basis in order to look at the condition of the sewers and determine any areas that

need to be repaired. He stated that each year DPW and Engineering will work together to televise and clean the areas shown on the map included in the agenda packet. According to the map, one "Area" will be televised each year and two "Area's" will be cleaned, in addition to ongoing repairs. Mr. Laskoski explained in detail the new televising equipment and the process of cleaning the sanitary sewers with high pressure water. Mr. Laskoski conveyed that the City will also continue to work with residents to check sewer backups. Mr. Katz agreed that many times a sewer backup may involve a private residential lateral.

Mr. Katz provided several examples of why a sanitary sewer pipe may need to be replaced or repaired. He stated if there is crack or root in the pipe, sediment buildup, and other blockages. Mr. Katz and Mr. Haas also provided information on the age of the pipes in Greenfield, which vary from the 1920s to the 1990s. They also noted older pipes are made of clay and newer pipes are plastic.

No action is needed on this item.

11. Superintendent of Public Works report

Mr. Laskoski stated the staff continues to do structural pruning and street light maintenance throughout the City. He stated they are preparing to transition the equipment from winter to summer. The staff is planning for spring and planting in the center median of South 76th Street. Mr. Laskoski noted they replaced the Business District sign on South 27th Street. He also stated Public Works is working on Area 1 for televising and cleaning and the staff.

12. Engineering Report

Mr. Haas provided an update on project start dates, which are all weather dependent.

1. The Powerline Trail: Start April 4th
2. 84th St concrete panel replacement: Mid-April
3. 43rd St Sidewalk: Spring (May)
4. Mitchell Highlands Resurfacing: End of May
5. Asphalt Street Resurfacing: July, three areas on the west side of the City
6. Traffic Signal Replacement (47th & Layton and : Mid-June when school is out
7. St. Francis Neighborhood Reconstruction: Final lift of asphalt in June
8. Milwaukee County Beloit Rd Resurfacing: Spring, The road will be closed from Beloit Rd to 124th St to 108th St for the duration of the project

Mr. Haas also provided updates on the Wisconsin DOT projects:

1. Cold Spring Rd Noise Wall Installation: End of May and may take up to 60 days with a full road closure on Cold Spring Rd
2. Interstate Highway 43 (Rock Freeway) Resurfacing: Will begin at the end of this week- March 25th. The long-term closure of the off-ramp to Layton Ave begins April

Minutes are not official until formally approved by the Board of Public Works at the next scheduled meeting.

11th through the end of July.

3. The 60th St Bridge project continues on schedule

13. Other topics for future agendas

No topics for future agendas.

14. Adjournment

Motion by Alderperson Denise Collins, seconded by John Graber to adjourn at 7:20PM. Motion carried unanimously.

Minutes transcribed by Stefanie Richter, Administrative Assistant, Engineering
Distributed: March 23, 2022



Board of Public Works Meeting

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: May 24, 2022

RELATING TO:

Approve an agreement with Milwaukee County for the Greenfield share of the cost to operate and maintain a traffic signal at the intersection of 112th Street (Howard Avenue) & Beloit Road.

SUMMARY:

Milwaukee County is replacing an existing traffic signal at the intersection of 112th Street (Howard Avenue) & Beloit Road. The replacement is a part of the Countys project to resurface Beloit Road this summer.

The City and the County share jurisdiction over the intersection.

The County agrees to operate and maintain the signal, but requests that the City pay half of the cost of that operation and maintenance.

FINANCIAL:

RECOMMENDATION:

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___

**AGREEMENT FOR TRAFFIC SIGNALS AT WEST BELOIT ROAD (CTH "T") AND
WEST HOWARD AVENUE/SOUTH 112TH STREET**

THIS AGREEMENT is made and entered into between Milwaukee County, a body corporate, hereinafter called "The County", and the City of Greenfield, a municipal corporation, hereinafter called "The City", relating to the operation and maintenance of the traffic control signals and related traffic control facilities at the Intersection of West Beloit Road (CTH "T") and West Howard Avenue/South 112th Street, hereinafter called "The Intersection".

WHEREAS, the Intersection is under the jurisdiction of Milwaukee County, and

WHEREAS, the County obtained funding for rehabilitation of West Beloit Road including the traffic signal at the Intersection, hereinafter call "The Project".

NOW, THEREFORE, in consideration of the mutual promises of each agency made to the other, and the fulfillment of the terms and conditions, agreements and understandings hereinafter set forth,

IT IS MUTUALLY AGREED by and between the parties that:

Traffic signals and equipment be designed, operated and maintained, emergency vehicle signal preemption equipment be designed, operated and maintained, black colored signal poles and street lighting integrated with the traffic signals be designed, operated and maintained, at the Intersection.

CONDITIONS OF THIS AGREEMENT ARE TO BE AS FOLLOWS:

I. The County hereby agrees:

- (a) That the County will design, construct and pay the total cost of the traffic signal installation currently proposed for the Intersection under The Project including electrical service installation cost but excluding emergency vehicle preemption equipment and street lighting. The County will pay for any future upgrades to the Intersection and bill the City for one half (1/2) the cost of the upgrades.
- (b) That the County will operate and maintain the traffic control signals, necessary underground conduit and related traffic control facilities at the Intersection; and will bill the City annually for one half (1/2) the cost of such maintenance.
- (c) That the County as subscriber for service with We Energies, will pay the total cost of energy for the traffic signals at the Intersection and will bill the City annually for one half (1/2) the cost of energy for the traffic control

signals at the Intersection.

- (d) That the County will assume routine maintenance responsibility (lamp renewal, cleaning, lens replacement, traffic control signals and control cabinet, controller service, malfunction management unit service, detector service, etc.) excluding the emergency vehicle and street lighting equipment for the entire traffic control signal installation and will bill the City annually for one half (1/2) the cost of said maintenance.
- (e) That the County will make all necessary repairs and replacements to all equipment that fails to function properly as a result of normal wear and deterioration and will bill the City annually for one half (1/2) the cost of said repairs and replacements.
- (f) That the County will make all necessary repairs and replacements to all equipment damaged by accident, vandalism, or act of God, and pursue collection of damages against the responsible party. In the event the damages are not paid within ninety (90) days of the original billing, it will bill the City for one half (1/2) the cost of repairing said damages. It will reimburse the City for one half (1/2) the recovered cost of the damages if the responsible party pays for the damages within ninety (90) days of recovery. If the County is unable to determine the responsible party, the County will bill the City for one half (1/2) the cost of repairs and replacements at the time all costs for the occurrence are known.
- (g) That the County will, after notification and concurrence by the City, make any necessary equipment additions or revisions deemed necessary by changed laws, changed traffic conditions, revised standards or changed Intersection geometry, and within ninety (90) days of completion of said work, bill the City for one half (1/2) the cost of said additions or revisions.
- (h) That the County will make all necessary repairs and replacements to all emergency vehicle preemption equipment and street lighting integrated with the traffic signals, and bill the City for the entire cost of said additions or revisions.
- (i) That the City will be responsible for any painting necessary for the black colored poles and will bear the entire cost of the painting.
- (j) That the County will operate and adjust the traffic signal timing and equipment in such a manner as to best meet prevailing traffic conditions as determined by the County Traffic Engineering Section.
- (k) If discovered by City forces, the City agrees to promptly notify the County through its Highway Maintenance Division (at the phone number listed below), of any damage, lamp outage, lens breakage, or seeming malfunctions of traffic control equipment or related traffic control facilities.

Highway Maintenance Division (414) 257-6566

II. The City hereby agrees:

- (a) That the County will pay for the upgrades currently proposed for the Intersection. The County will pay for any future upgrades to the Intersection and bill the City for one half (1/2) the cost of the upgrades.
- (b) That the County as subscriber for service with We Energies, will pay the total cost of energy for the traffic signals at the Intersection and will bill the City for one half (1/2) the cost of energy for the traffic control signals at the Intersection.
- (c) That the County is to perform routine maintenance for the entire traffic control signal installation as indicated in I. (d), necessary repairs and replacements to all traffic control signal equipment which fails to function as indicated in I. (e), necessary repairs and replacements to all traffic control signal equipment which is damaged as indicated in I. (f) and I. (h), and any necessary additions or revisions as indicated in I. (g) except as noted in section I. (i). The City agrees to pay the costs as stated in items I. (a), I. (b), I. (c), I. (d), I. (e), I. (f), I. (g), and I. (h), when billed by the County.
- (d) That the County is to perform all work related to the operation of the traffic control signals at the subject Intersection, including engineering, except such immediate emergency measures as may need to be taken when County forces are not present and the public safety may be in jeopardy.
- (e) That the County shall operate and adjust the traffic signal controller in such a manner as to best meet prevailing traffic conditions as determined by the County Traffic Engineering Section.
- (f) That the City will repaint black traffic signal poles at no cost to the County.
- (g) If discovered by City forces, the City agrees to promptly notify the County through its Highway Maintenance Section (at the phone number listed below), of any damage, lamp outage, lens breakage, or seeming malfunctions of traffic control equipment or related traffic control facilities.

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III. Ownership and Responsibility

After the design and construction work outlined in this agreement is completed by the County, all of the traffic signal materials installed shall become the property of the County with the exception of all emergency vehicle preemption equipment and street lighting equipment. If it becomes necessary, removal of City-owned materials

will be accomplished by the County and the total cost billed to the City. City-owned materials shall be returned to the City.

IV. Liability

The County shall request layouts of the City underground structures and facilities before performing work of such nature that existing underground facilities must be avoided. The County shall be required to take precautionary measures to avoid damage to such underground facilities. The City shall supply the County with a complete record of the existing underground material structures at the Intersection and any change or revision thereto as may take place in the future.

In the event that any person or persons make claim for injury or damages arising from alleged malfunctioning of the traffic control facilities at the Intersection, each agency shall defend itself against any claim made against it. In the event that liability and consequent damages are awarded any person or persons from alleged malfunctioning of traffic control facilities at the Intersection, each agency shall pay that portion of said claim as it may be found liable therefore. No agency shall be required to pay any damages assessed against the other agency.

V. Payments

All payments due under this agreement shall be paid within thirty (30) days after receipt of an invoice of same.

VI. Duration

This agreement shall continue to be in force indefinitely unless and until it is superseded by a revised agreement at a later date.

This agreement supersedes, rescinds, and replaces any and all previous agreements that may have been entered into by the County and the City regarding the design, construction, operation, and maintenance of traffic control signals and related traffic control facilities at the Intersection.



Board of Public Works Meeting

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: May 24, 2022

RELATING TO:

Approve an agreement with Milwaukee County for the Greenfield share of the cost to operate and maintain a traffic signal at the intersection of 47th Street & Layton Avenue.

SUMMARY:

The City is replacing an existing traffic signal at the intersection of 47th Street & Layton Avenue. The signal and intersection is in poor condition and does not meet current standards.

The City and the County share jurisdiction over the intersection.

The County agrees to operate and maintain the signal, but requests that the City pay half of the cost of that operation and maintenance.

FINANCIAL:

RECOMMENDATION:

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___

**AGREEMENT FOR TRAFFIC SIGNALS AT WEST LAYTON AVE (CTH “Y”) AND
SOUTH 47TH STREET**

THIS AGREEMENT is made and entered into between Milwaukee County, a body corporate, hereinafter called “The County”, and the City of Greenfield, a municipal corporation, hereinafter called “The City”, relating to the operation and maintenance of the traffic control signals and related traffic control facilities at the Intersection of West Layton Ave (CTH “Y”) and South 47th Street, hereinafter called “The Intersection”.

WHEREAS, the Intersection is under the jurisdiction of Milwaukee County, and

WHEREAS, the City obtained funding for rehabilitation of the traffic signal and curb ramps at the Intersection, hereinafter call “The Project”.

NOW, THEREFORE, in consideration of the mutual promises of each agency made to the other, and the fulfillment of the terms and conditions, agreements and understandings hereinafter set forth,

IT IS MUTUALLY AGREED by and between the parties that:

Traffic signals and equipment be designed, operated and maintained, emergency vehicle signal preemption equipment be designed, operated and maintained, black colored signal poles and street lighting integrated with the traffic signals be designed, operated and maintained, at the Intersection.

CONDITIONS OF THIS AGREEMENT ARE TO BE AS FOLLOWS:

I. The County hereby agrees:

- (a) That the City will design, construct and pay the total cost of the traffic signal installation currently proposed for the Intersection under The Project. The County will pay for any future upgrades to the Intersection and bill the City for one half (1/2) the cost of the upgrades.
- (b) That the County will operate and maintain the traffic control signals, necessary underground conduit and related traffic control facilities at the Intersection; and will bill the City annually for one half (1/2) the cost of such maintenance.
- (c) That the County as subscriber for service with We Energies, will pay the total cost of energy for the traffic signals at the Intersection and will bill the City annually for one half (1/2) the cost of energy for the traffic control signals at the Intersection.

- (d) That the County will assume routine maintenance responsibility (lamp renewal, cleaning, lens replacement, traffic control signals and control cabinet, controller service, malfunction management unit service, detector service, etc.) excluding the emergency vehicle and street lighting equipment for the entire traffic control signal installation and will bill the City annually for one half (1/2) the cost of said maintenance.
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- (f) That the County will make all necessary repairs and replacements to all equipment damaged by accident, vandalism, or act of God, and pursue collection of damages against the responsible party. In the event the damages are not paid within ninety (90) days of the original billing, it will bill the City for one half (1/2) the cost of repairing said damages. It will reimburse the City for one half (1/2) the recovered cost of the damages if the responsible party pays for the damages within ninety (90) days of recovery. If the County is unable to determine the responsible party, the County will bill the City for one half (1/2) the cost of repairs and replacements at the time all costs for the occurrence are known.
- (g) That the County will, after notification and concurrence by the City, make any necessary equipment additions or revisions deemed necessary by changed laws, changed traffic conditions, revised standards or changed Intersection geometry, and within ninety (90) days of completion of said work, bill the City for one half (1/2) the cost of said additions or revisions.
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- (i) That the City will be responsible for any painting necessary for the black colored poles and will bear the entire cost of the painting.
- (j) That the County will operate and adjust the traffic signal timing and equipment in such a manner as to best meet prevailing traffic conditions as determined by the County Traffic Engineering Section.
- (k) If discovered by City forces, the City agrees to promptly notify the County through its Highway Maintenance Division (at the phone number listed below), of any damage, lamp outage, lens breakage, or seeming malfunctions of traffic control equipment or related traffic control facilities.

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II. The City hereby agrees:

- (a) That the County will pay for the upgrades currently proposed for the Intersection. The County will pay for any future upgrades to the Intersection and bill the City for one half (1/2) the cost of the upgrades.
- (b) That the County as subscriber for service with We Energies, will pay the total cost of energy for the traffic signals at the Intersection and will bill the City for one half (1/2) the cost of energy for the traffic control signals at the Intersection.
- (c) That the County is to perform routine maintenance for the entire traffic control signal installation as indicated in I. (d), necessary repairs and replacements to all traffic control signal equipment which fails to function as indicated in I. (e), necessary repairs and replacements to all traffic control signal equipment which is damaged as indicated in I. (f) and I. (h), and any necessary additions or revisions as indicated in I. (g) except as noted in section I. (i). The City agrees to pay the costs as stated in items I. (a), I. (b), I. (c), I. (d), I. (e), I. (f), I. (g), and I. (h), when billed by the County.
- (d) That the County is to perform all work related to the operation of the traffic control signals at the subject Intersection, including engineering, except such immediate emergency measures as may need to be taken when County forces are not present and the public safety may be in jeopardy.
- (e) That the County shall operate and adjust the traffic signal controller in such a manner as to best meet prevailing traffic conditions as determined by the County Traffic Engineering Section.
- (f) That the City will repaint black traffic signal poles at no cost to the County.
- (g) If discovered by City forces, the City agrees to promptly notify the County through its Highway Maintenance Section (at the phone number listed below), of any damage, lamp outage, lens breakage, or seeming malfunctions of traffic control equipment or related traffic control facilities.

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III. Ownership and Responsibility

After the design and construction work outlined in this agreement is completed by the County, all of the traffic signal materials installed shall become the property of the County with the exception of all emergency vehicle preemption equipment and street lighting equipment. If it becomes necessary, removal of City-owned materials will be accomplished by the County and the total cost billed to the City. City-owned materials shall be returned to the City.

IV. Liability

The County shall request layouts of the City underground structures and facilities before performing work of such nature that existing underground facilities must be avoided. The County shall be required to take precautionary measures to avoid damage to such underground facilities. The City shall supply the County with a complete record of the existing underground material structures at the Intersection and any change or revision thereto as may take place in the future.

In the event that any person or persons make claim for injury or damages arising from alleged malfunctioning of the traffic control facilities at the Intersection, each agency shall defend itself against any claim made against it. In the event that liability and consequent damages are awarded any person or persons from alleged malfunctioning of traffic control facilities at the Intersection, each agency shall pay that portion of said claim as it may be found liable therefore. No agency shall be required to pay any damages assessed against the other agency.

V. Payments

All payments due under this agreement shall be paid within thirty (30) days after receipt of an invoice of same.

VI. Duration

This agreement shall continue to be in force indefinitely unless and until it is superseded by a revised agreement at a later date.

This agreement supersedes, rescinds, and replaces any and all previous agreements that may have been entered into by the County and the City regarding the design, construction, operation, and maintenance of traffic control signals and related traffic control facilities at the Intersection.

