

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, OCTOBER 27, 2015 AT 6:30 P.M.

1. Ald. Lubotsky called the meeting to order at 6:30 pm

Meeting called to order

Roll Call: Ald. Pam Akers Present
Ald. Bruce Bailey Present
Mr. Richard Kasza Present
Ald. Linda Lubotsky Present
Mr. Richard Mrochinski Present
Atty Roger Pyzyk Excused

Also Present: Mr. Richard Sokol, Director of Neighborhood Services
Mr. Dan Ewert, Superintendent of Public Works

2. Approval of the September 22, 2015 Meeting Minutes

Approval of the 9/22/15 Meeting Minutes

It was moved by Ald. Bailey, seconded by Mr. Kasza to approve the September 22, 2015 meeting minutes. Motion carried unanimously

3. Citizen Commentary

Citizen Commentary

NONE

At this time Item #7a was discussed

4. Director of Neighborhood Services Report

Director of Neighborhood Services Report

Mr. Sokol stated that bids were opened for the new 57th Street. The bids came in at approximately \$480,000 which is less than budgeted. By bidding early staff feels we are getting better prices. It is anticipated that all road work for 2016 will be bid out this year to try to save money.

Mr. Sokol also noted his involvement with developments in the city, particularly South 84th Street and West Layton Avenue as well as the South 40th Street and West Layton Avenue office building proposal.

Neighborhood Services is involved with a software conversation with BS&A. The improvement in software will provide more productivity for staff and better customer service, though the transition is taxing.

The changes to the Drop-Off-Center that were previously discussed and approved by the Board of Public Works and Common Council are expected to be part of the budget next year. The necessary equipment is being purchased and Mr. Ewert will be hiring a seasonal person to man the station on a regular basis beginning February 1st. A mailing with the cards and a detailed explanation of what the system will look like will be sent after the first of the year along with an article in the next edition of the Recreator.

Johns Disposal is completing their 4th year of a 5 year contract and they are preparing a renewal proposal for us. The proposal could be brought to the Board as soon as next month for review and discussion.

5. Superintendent of Public Works Report

Superintendent of Public Works Report

Mr. Ewert announced that Public Works is in their second week of leaf season with three crews out in the city.

Reinstallation of the city's street lights for Milwaukee County's construction project on South 60th Street and West Layton Avenue has been completed. New street lights will be installed in the Lynndale area as soon as that project is ready. This seasons line striping is complete.

Preliminary work for the new amphitheater at Konkel Park has been started. The old volley ball courts, court lights, and electrical have been removed and the grading work starts this week.

Force America along with Monroe Truck will be training Public Works staff on how to use the new salt and plow controls in the new Western Star Plow trucks.

6. City Engineer Report

City Engineer Report

Mr. Katz provided his report in writing. Ald. Lubotsky asked if the Midland Drive area was still being planned for reconstruction if the budget is approved. Mr. Sokol noted that the construction for South 52nd Street and West Midland Drive project is planned for 2017 though it has been designed.

Ald. Lubotsky stated she was happy to see that the pond at the Greenfield Highlands has been repaired. The well will still be used to periodically add water for aesthetic purposes. Mr. Sokol added that the neighbors do not want the well used.

7. Discussion and decision to amend Resolution 3317 and update the Storm Water Utility Rate. (Sokol) (BPW 09/22/15)

Amend Resolution 3317 and Update the Storm Water Utility Rate COMMON COUNCIL

Mr. Sokol noted that last month the Board asked for more information on this issue. In the Board packets is information provided by the American Public Works Association from November 2014 showing rates throughout Wisconsin and also a survey that Engineering did internally last week of select suburban Milwaukee area communities. The City of Franklin does not charge a fee, and the remaining four communities surveyed charge between \$60.00 and \$102.28 per year. Staff is recommending \$72.00 per year for 2016 and 2017. The goal is to provide \$500,000 toward storm water management for reconstructions every year.

Ald. Bailey, while understanding the need to raise fees, is suggesting \$15 a quarter which would be \$60 per year.

It was moved by Ald. Bailey, seconded by Mr. Kasza to increase the Storm Water Utility fee to \$15 per quarter for the calendar year of 2016. Motion carried unanimously.

Ald. Bailey added that while this is not an ideal situation, it is still a good compromise.

Ald. Akers stated that this should be reviewed again next year for another potential increase in 2017.

At this time Item #8 was discussed

7a. Discussion and decision for resident at 5854 S 41st Street, Tax Key 667-1018 to place two Belgian block pillars at the end of the driveway that would house the mailbox.

**Erect Pillars at
Driveway at 5854 S 41st
Street
WITHDRAWN**

Ald. Lubotsky noted that this item was requested by Ald. Saryan. Andrew Johnson of 5854 South 41st Street advised the Board that he would like to place two pillars at each side of his driveway, one to house a plaque with the address and the other would contain the mailbox. Mr. Ewert distributed an excerpt from the City Municipal Code regarding obstructions and encroachments in the city right-of-way. Anything within the right-of-way, back of the curb, or the edge of the road to the end of the right-of-way is not permitted by this municipal code as it presents a hazard. During winter weather a car or school bus could slide and hit an object and stationary objects could also potentially damage the snow plows.

After further discussion, Mr. Johnson withdrew his request.

7b. Discussion and decision to provide No Parking Zone at 3930 West Honey Creek Circle, Tax Key 646-0034. (Lubotsky)

**No Parking Zone at
3930 W Honey Creek
Circle
NEXT AGENDA**

Robert Dallman of 3930 West Honey Creek Circle reported that there is a resident that has parked their van, which leaks oil, on the street in front of his home every day since April and only moves the vehicle at night. Mr. Dallman has contacted both the Police Department and Code Enforcement to assist in having the vehicle moved to another location.

Mr. Sokol noted that creating a No Parking Zone will only deflect a parking problem from one area to another. Mr. Ewert stated that as long as the vehicle is moved to the correct side of the road in the evening, they are not in violation of municipal codes.

Mr. Sokol advised that he would contact Mr. Cavett and the Police Department to discuss what can be done within the existing city ordinances to address this issue.

NEXT AGENDA

At this time Item #4 was discussed

8. Discussion and decision to place a small cell wireless node on a utility pole at 3015 West Cold Spring Road. (Sokol) (CC 10/06/15, BPW 09/22/15)

**Place Small Cell
Wireless Node at 3015
W Cold Spring Road
COMMON COUNCIL**

Mr. Sokol advised that this item was sent back to the Board of Public Works by the Common Council. Ald. Lubotsky asked if a member of the Police Department was present to represent their concerns. Ald. Akers noted that the Board denied the request not because of the need but because there was no compensation as it was going on a We Energies pole. Mr. Sokol added a concern that the Police Department asked that this matter be sent back to the Board of Public Works without discussion with DNS staff.

An alternate location would be at South 29th Street and West Cold Spring Road adjacent to the Salvation Army facility in the city right-of-way which would provide \$140 per month which is what the existing agreement with Verizon pays us as well as provide electricity for a street light. Verizon has indicated that this location is not technically viable. Mr. Sokol described an alternate site at the corner of South 31st Street and West Allerton Avenue which appears to meet Verizon's siting requirements.

It was moved by Ald. Akers, seconded by Mr. Kasza to approve an agreement with Verizon for South 31st Street and West Allerton Avenue on a city pole for \$140 per month plus electricity for a new light. A \$2,000 one-time charge to compensate DPW for the work they have to do to provide a pole and light. Motion carried unanimously.

Ald. Lubotsky stated that this would be a good compromise to get compensation and have the Police and Fire Departments be able to alleviate dead spots.

9. Discussion and decision regarding the acceptance of a road reservation on the north side of West Barnard Avenue and a road reservation / exception of right-of-way on the east side of South 43rd Street (Engineering)

**Road Reservation at W
Barnard Avenue and S
43rd Street
COMMON COUNCIL**

Mr. Sokol stated that Engineering has been working to improve South 43rd Street next year and have added West Barnard Avenue, a short cul-de-sac west of South 43rd Street to the project. The road reservations are basically pre-arranged and the city now needs to accept these road reservations so the road can be improved. This is a mechanical process that is done when the city needs to use the right-of-way.

It was moved by Ald. Akers, seconded by Mr. Kasza to accept the road reservations at the north side of West Barnard Avenue and the road reservation/exception of right-of-way on the east side of South 43rd Street. Motion carried unanimously.

10. Repeal Ordinance #2812 designating handicap parking along the side yard of 3700 W Howard Avenue, Tax Key 554-1024. (DPW)

**Repeal Ordinance
#2812 for Handicap
Parking at 3700 W
Howard Avenue
COMMON COUNCIL**

It was moved by Ald. Lubotsky, seconded by Ald. Akers to repeal Ordinance 2812 because the handicap parking is no longer needed. Motion carried unanimously.

11. Discussion and decision regarding increasing of 2016 Permit Fees. Various fees such as Driveway Permits, Curb Cut fees, Erosion Control Permits, Ditch Enclosures Fees, R.O.W. Utility Permits, (Engineering)

**Increasing 2016 Permit
Fees
NO ACTION**

Mr. Sokol noted that on our calendar we try to review fees formally once peryear. We have done a quick internal review of fees, we understand the concern of the Board of adjusting fees upward and we recommend that this fee schedule not be changed for the next year.

No Action

12. Discussion and decision regarding cancellation of December 22, 2015 Board of Public Works meeting (Neighborhood Services)

**Cancellation of
December 22, 2015
BPW Meeting
COMMON COUNCIL**

It was moved by Ald. Lubotsky, seconded by Ald. Akers to cancel the December 22, 2015 Board of Public Works Meeting. Motion carried unanimously.

13. Other topics for future agendas

**Other Topics for
Future Agendas**

14. Adjournment

Meeting Adjournment

It was moved by Ald. Lubotsky, seconded by Ald. Akers to adjourn the Board of Public Works meeting at 7:46 PM. Motion carried unanimously.

Respectfully submitted,
Laura Young
Administrative Assistant
Department of Neighborhood Services

Date distributed: November 11, 2015