

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, SEPTEMBER 14, 2022

1. The meeting was called to order by Ald. Saryan at 6:04 P.M.

Present:

Ald. Kastner
Ald. Saryan
Ald. Bailey

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Tim Sowinski, Deputy Comptroller
Julie Foley, HR Director (Excused)
Darren Rausch, Health Director/Officer
Scott Jaquish, Parks & Recreation Director

2. Approval of the August 10, 2022 Finance & Human Resources minutes.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve the August 10, 2022 Finance & Human Resources minutes.

The motion carried unanimously.

3. Discussion and decision to renew a contract with Professional Interpreting Enterprise for hearing impaired interpreting services in the Municipal Court.

Mayor Neitzke said we have a duty under the American Disabilities Act to provide this service. Ald. Kastner asked how much this costs and Mayor Neitzke replied this is inexpensive and covered in the Court's budget.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve renewing a contract with Professional Interpreting Enterprise for hearing impaired interpreting services in the Municipal Court.

The motion carried unanimously.

4. Contract amendment between the State of Wisconsin Department of Health Services and the Greenfield Health Department related to 2023 Consolidated Contract grant funding related to core public health services.

Mr. Rausch said this amendment includes core health services such as lead poisoning prevention, childhood immunizations, and maternal and child health and prevention funding. These funds help and support the work done in the Health Department.

Motion by Ald. Kastner, seconded by Ald. Bailey, accepting the Contract amendment between the State of Wisconsin Department of Health Services and the Greenfield Health Department related to 2023 Consolidated Contract grant funding related to core public health services.

The motion carried unanimously.

5. Contract amendment between the State of Wisconsin Department of Health Services and the Greenfield Health Department related to 2023 Consolidated Contract grant funding related to public health emergency preparedness.

Mr. Rausch said this funding is for public health emergency preparedness and response such as pandemic planning and mass vaccination clinics. He further explained that this an ongoing cooperative agreement that has been continually renewed for the last 20 years.

Motion by Ald. Saryan, seconded by Ald. Kastner, to accept the Contract amendment between the State of Wisconsin Department of Health Services and the Greenfield Health Department related to 2023 Consolidated Contract grant funding related to public health emergency preparedness.

The motion carried unanimously.

6. Discussion and decision related to Grant Agreement with the State of Wisconsin Department of Health Services and Greenfield Health Department for Tuberculosis (TB) Dispensary Program.

Mr. Rausch explained that this Agreement is a renewal of an Agreement we've had in place for the last 6 years. This Agreement allows us to bill for tuberculosis services for individuals who aren't insured or under-insured.

Ald. Saryan asked if the City has residents with tuberculosis and Mr. Rausch explained this helps to screen for a resident when they have tuberculosis-like symptoms and they need to test if it is pulmonary and/or infectious.

Motion by Ald. Kastner, seconded by Ald. Bailey, approving the Grant Agreement with the State of Wisconsin Department of Health Services and Greenfield Health Department for Tuberculosis (TB) Dispensary Program.

The motion carried unanimously.

7. Discussion and Decision Regarding Data Use Agreement for Vital Records Data between the Wisconsin Department of Health Services, Division of Public Health, and the Greenfield Health Department.

Mr. Rausch said this Agreement allows the Health Department to have access to birth records, death records, immunizations and health statistics.

Motion by Ald. Kastner, seconded by Ald. Bailey, approving the Data Use Agreement for Vital Records Data between the Wisconsin Department of Health Services, Division of Public Health, and the Greenfield Health Department.

The motion carried unanimously.

8. Discussion/decision regarding contract allowing for the continuation of the Stockbox program.

Mr. Jaquish said this is an annual renewal agreement with the Hunger Task Force allowing the City to participate in the Stockbox program. This is a monthly food supplement program that is conducted the first Thursday of every month, rain or shine, in front of the Community Center.

Mayor Neitzke noted there are many people partaking of this program. Ald. Saryan asked if there are more people using it now than previously and Mr. Jaquish responded that it remains pretty steady and that we are one of the larger sites in the suburban areas.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a contract allowing for the continuation of the Stockbox program.

The motion carried unanimously.

9. Approve award of contract to Lee Recreation for the Haker Park Playground Improvement Project.

Mr. Jaquish said this is one of the oldest playgrounds in our City and it is in need of repair.

Ald. Bailey asked if a bid process was done on this. Mr. Jaquish said a pre-bid process was done through Sourcewell. This streamlines the process significantly.

Mr. Jaquish noted our City playgrounds are pretty heavily used. Ald. Saryan asked if these can accommodate children in wheelchairs. Mr. Jaquish replied that the City playgrounds are technically ADA accessible. If you wanted to do a completely accessible playground, you would need a larger space to accommodate more ramps and the cost would be upwards of a half a million dollars. This playground includes a lot of lower level activities and remains ADA compliant but is not 100% accessible.

Motion by Ald. Kastner, seconded by Ald. Bailey, awarding a contract to Lee Recreation for the Haker Park Playground Improvement Project.

The motion carried unanimously.

10. Approval of mileage reimbursements in the amount of \$978.00.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve of mileage reimbursements in the amount of \$978.00.

The motion carried unanimously.

11. Approval of schedules of disbursements in the amount of \$5,209,542.09.

PACKETS FOR WEDNESDAY, 9 / 14 / 2022 FINANCE MEETING

AP DISBURSEMENT SCHEDULES:

AP CHECKS	8/12/2022	\$	158,878.28
AP CHECKS	8/19/2022	\$	932,905.01
AP CHECKS	8/26/2022	\$	2,004,693.88
AP CHECKS	9/2/2022	\$	123,985.01
AP CHECKS	9/9/2022	\$	228,280.07
AP CHECKS		\$	
WIRE TRANSFERS - AUGUST 2022		\$	1,643,950.23
P-CARDS - JULY 2022		\$	116,849.61
TOTAL \$			5,209,542.09

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve schedules of disbursements in the amount of \$5,209,542.09.

The motion carried unanimously.

12. Approval of the July 2022 Investments and Reinvestments.

LOCAL GOVERNMENT INVESTMENT POOL

July 2022 Statement

June Ending Balance	\$	14,473,197.59
7 Deposit (s) in July		7,737,663.08
2 Withdrawal(s) in July		1,948,351.60
July Interest Earnings @ 1.55%		19,793.60
TOTAL	\$	20,282,302.67

JULY 2022
INVESTMENTS

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$2,442,237.55	12/31/2001	variable		\$103.71	21901270
Ehlers Investment Partners X-2055705 GRD GEN INV	\$6,516,993.86	12/9/2014	variable			
Ehlers Investment Partners X- GRD 2021A INV	\$907,771.97					
Ehlers Investment Partners X- GRD 2021B	\$1,697,666.92	7/1/2021	variable			
Ehlers Investment Partners X - ARPA	\$5,828,919.83					
Ehlers Investment Partners X - 2022A	\$4,421,578.08					
Associated Bank Investments	\$6,304,812.45	3/15/2022	variable			
Totals	\$28,119,980.66				\$103.71	

Motion by Ald. Bailey, seconded by Ald. Kastner, approving the July 2022 Investments and reinvestments.

The motion carried unanimously.

13. Accept July 2022 financial statements.

09/09/2022 04:53 PM User: Paula_S DB: Greenfield		BUDGET REPORT FOR GREENFIELD Fund: 010 GENERAL Calculations as of 07/31/2022			Page: 1/1
ACCOUNT CLASSIFICA AND FUNCTION	DESCRIPTION	2021 ACTIVITY	2022 ORIGINAL BUDGET	2022 ACTIVITY THRU 07/31/22	BALANCE REMAINING
ESTIMATED REVENUES					
TAXES	TAXES	18,957,501	19,666,022	19,665,326	696.00
INTGOV	INTERGOVERNMENTAL	4,307,865	4,117,782	2,849,943	1,267,839.00
L&P	LICENSES AND PERMITS	1,202,125	1,222,800	795,857	426,943.00
FINES	FINES-FORFEITS-PENALTIES	626,376	803,000	329,515	473,485.00
CHRG	PUBLIC CHARGE FOR SERVICE	1,824,431	1,516,364	1,067,558	448,806.00
INT CHRG	INTERGOVERNMENTAL CHARGES	1,320,385	1,255,723	579,903	675,820.00
MISC REV	MISCELLANEOUS REVENUE	263,364	347,969	122,219	225,750.00
OTH FIN	OTHER FINANCING SOURCES	6,000	722,250	12,628	709,622.00
TOTAL ESTIMATED REVENUES		28,508,047	29,651,910	25,422,949	4,228,961.00
APPROPRIATIONS					
GENERAL	GENERAL GOVERNMENT	3,505,298	3,873,495	2,137,003	1,736,492.00
PS	PUBLIC SAFETY	19,136,448	19,465,578	10,296,285	9,169,293.00
PW	PUBLIC WORKS	3,817,120	3,873,284	2,405,884	1,467,400.00
HHS	HEALTH AND HUMAN SERVICES	833,092	947,215	521,047	426,168.00
CRE	CULTURE, REC AND EDUCATION	1,072,458	1,246,124	606,692	639,432.00
PD	PLANNING AND DEVELOPMENT	194,869	231,214	115,416	115,798.00
OTHER	OTHER FINANCING SOURCES(USES)	39,000	15,000	76,558	(61,558.00)
TOTAL APPROPRIATIONS		28,598,285	29,651,910	16,158,885	13,493,025.00
NET OF REVENUES/APPROPRIATIONS - FUND 010		(90,238)		9,264,064	9,264,064.00
BEGINNING FUND BALANCE		9,205,459	9,115,224	9,115,224	
ENDING FUND BALANCE		9,115,221	9,115,224	18,379,288	

Motion by Ald. Bailey, seconded by Ald. Kastner, accepting July 2022 financial statements.

The motion carried unanimously.

14. Items for future agenda.

Budget

Tax computer system

PSAP

Future closed session item to discuss potential acquisition of property with Legal counsel and all Alderpersons to attend

15. Adjournment.

Motion by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 7:09 pm.

The motion carried unanimously.