



Common Council Chambers – City Hall Room 100
7325 W. Forest Home Ave, Greenfield, Wisconsin

BOARD OF PUBLIC WORKS MEETING Agenda

Tuesday, October 25, 2022 - 6:30 PM

1. Call to order
2. Roll Call
3. Approval of the September 27, 2022 meeting minutes
4. Citizen Commentary
5. Adopt an ordinance establishing the 2023 Service Charges for the Collection of Garbage, Refuse, Yard Waste and Recycling Services.
6. Approve the 2023 Special Assessment Rate Schedule.
7. Superintendent of Public Works report
8. Engineering Report
9. Other topics for future agendas
10. Adjournment

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MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT THE GREENFIELD CITY HALL
ON TUESDAY, SEPTEMBER 27, 2022

1. Call to order

The meeting was called to order by Alderperson Bruce Bailey at 6:36 pm.

2. Roll Call

Present: Alderperson Bruce Bailey, Alderperson Denise Collins, Alderperson Pam Akers, Citizen Member, John Rivera

Excused: Citizen Member, John Graber

Also present: Jeff Katz, Director, Neighborhood Services; John Laskoski, Superintendent of Public Works; Bryan Haas, City Engineer

3. Approval of the June 28, 2022 meeting minutes.

Motion by Alderperson Pamela Akers, seconded by Alderperson Denise Collins to approve the June 28, 2022 meeting minutes. Motion carried unanimously.

4. Citizen Commentary

No Citizen Commentary.

5. Approve an ordinance amending Section 8.07 of the Greenfield Municipal Code regarding parking zones reserved for persons with disabilities.

Mr. Katz stated that the Board of Public Works receives frequent requests for parking zones reserved for people with disabilities. The new ordinance will allow for signs to be erected quicker since the request would be treated like a permit, versus requesting an ordinance each time there is a Board of Public Works meeting. The resident would contact their Alderperson to request a sign and pay the fee of \$250.00 for the signage and installation. The fee of \$250.00 will be added to the fee schedule. Alderperson Akers inquired if a temporary handicapped sign is an option and Mr. Katz stated that this is not an option with this ordinance.

Motion by Alderperson Pamela Akers, seconded by John Rivera to approve. Motion carried unanimously.

6. Approve an ordinance amending Section 8.07 of the Greenfield Municipal Code regarding passenger loading zones reserved for persons with disabilities.

Mr. Katz said there is a need for a loading zone ordinance for those who need a loading and unloading zone in front of their house where a person with disabilities could be picked up or dropped off in the "loading zone." This is not a parking space and the time is limited to 1 hour. Mr. Katz said the cost for the signage and installation is \$250.00 and is paid for by the resident requesting the signage.

Motion by Alderperson Pamela Akers, seconded by Alderperson Denise Collins to approve. Motion carried unanimously.

7. Approve an ordinance to repeal and recreate Section 3.12 (5) (a) and (c) of the

Municipal Code to revise the fee schedule for the Department of Neighborhood Services.

Mr. Katz said that there is a need to revise the fee schedule. The fee for saw cutting of the curb and gutter for driveways will be eliminated. The right of way fees are a flat rate for general permits. The fee for curb and gutter saw cutting for a new driveway will be eliminated. Also, there is a need to add a \$250.00 fee for passage loading zones to cover the cost of materials, equipment and labor to install the signs that are needed.

Motion by Alderperson Pamela Akers, seconded by Alderperson Denise Collins to approve. Motion carried unanimously.

8. Approve an amendment to Resolution No. 3317, updating the Stormwater Utility Rate for 2023.

Mr. Katz stated there is a need to increase the Stormwater Utility Rate for 2023 since the inflation factor for next year is 7.7%. The method of basing the increase on the CPI is consistent with other city rate increases. Alderperson Akers said that the percentage is too high and that she does not agree with the rate increase due to the cost of everything increasing. Mr. Katz said the current rate for 1 (ERU) per quarter is \$18.50. The new rate will be \$19.92. The Board elected to proceed with a roll call vote.

Motion by John Rivera, seconded by Alderperson Denise Collins to approve. On a roll call vote, the motion passed 3 to 1.

9. Superintendent of Public Works report

Mr. Laskoski said the crack sealing on the roadways has been completed. The pavement markings are also complete from 124th St to 84th St. Public Works has completed the asphalt improvements at the west end of the Drop Off Center, so that residents are able to exit the ramp easier after dropping off their refuse. Mr. Laskoski also stated that Public Works installed five new LED double arm fixtures on Beloit Road as part of the Milwaukee County Beloit road project. Public works has also been working on sidewalk rehab and catch basin repairs. He stated that the Department of Public Works is a member of Diggers Hotline, so Public Works employees mark for utility companies, residents, etc. They have process over 1,600 tickets this year. DPW is also preparing to host the 7th annual Expo at Konkel Park, Thursday, October 6th.

10. Engineering Report

Mr. Haas provided an update on the current City projects. Two of the three Asphalt Street Resurfacing paving projects are complete. The last roadways will be paved the week of October 3rd. The landscaping for all three of these projects will follow. The Powerline Trail project is scheduled to be completed in the next 1-2 weeks. The Beloit Road project is on schedule for completion at the end of October. The Honey Creek Stream Restoration project is just beginning and will extend into early summer of 2023.

Mr. Haas stated that the IH-43 Rock Freeway resurfacing is on schedule for a completion this fall at approximately the end of October. The 60th Street bridge project is on schedule and starting the week of October 3rd, all freeway ramps are closed for approximately one month. Mr. Haas said the WI DOT is working on the Cold Spring Road Noise Wall repair and Cold Spring Road, and the bridge, will be closed until early November.

Mr. Haas said there is an upcoming Public Information Meeting (PIM) for road construction in the neighborhood around 90th St and Waterford Ave for Wednesday, October 5th from 4-6pm and for other projects there will be scheduled meetings this fall and early winter after next year's budget has been approved and adopted.

11. Other topics for future agendas

No topics for future agendas

12. Adjournment

Motion by Alderperson Pamela Akers, seconded by Alderperson Denise Collins to adjourn at 7:15PM. Motion carried unanimously.

Minutes transcribed by Stefanie Richter, Administrative Assistant, Engineering on 10/5/22.



Common Council Meeting

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: October 25, 2022

RELATING TO:

Adopt an ordinance establishing the 2023 Service Charges for the Collection of Garbage, Refuse, Yard Waste and Recycling Services.

SUMMARY:

Per the current agreement with Johns Disposal, on January 1st of each year all rates contained herein shall be adjusted by the average annual rate of inflation experienced over the 12 month period ending in August of the prior year, or 2.5%, whichever is greater, but not to exceed 4%.

The inflation factor for next year is greater than 4%, consequently the increase will be the not to exceed limit of 4%. For reference, in 2022 the inflation factor was 3.0%.

FINANCIAL:

<u>2022</u>	<u>2023</u>	
\$ 62.53	\$ 65.03	per annum per unit for recycling services
<u>\$155.62</u>	<u>\$161.85</u>	per annum per unit for garbage, refuse and yard waste services
\$218.15	\$226.88	Total

RECOMMENDATION:

Adopt an ordinance establishing the 2023 Service Charges for the Collection of Garbage, Refuse, Yard Wastes and Recycling Services.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___

ORDINANCE NO. ____

AN ORDINANCE AMENDING SECTION 12.12 OF THE HEALTH & SANITATION CODE
OF THE CITY OF GREENFIELD RELATING TO
RECYCLING, YARD WASTE, REFUSE AND SOLID WASTE

The Common Council of the City of Greenfield do ordain as follows:

PART I. Section 12.12 is hereby amended as follows:

(27)(b) There is hereby levied and imposed a special charge for services rendered in the form of garbage, rubbish, yard wastes and recycling collection and disposal and other related programs as follows:

1. Individual Collection (non-dumpster)
 - \$ 65.03 per annum per unit for recycling services
 - ~~\$161.85~~ per annum per unit for garbage, refuse and yard waste services
 - \$226.88 per annum per unit for total special charge

PART II. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART III. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART IV. This ordinance shall take effect and be in force from 12:00 AM on January 1, 2023.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 1st day of November, 2022.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk



Board of Public Works Meeting

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: October 25, 2022

RELATING TO:

Approve the 2023 Special Assessment Rate Schedule.

SUMMARY:

Each year the city revises the special assessment rates for street reconstruction projects.

The increase is based upon the Consumer Price Index (CPI). The proposed rate increase for a given year is calculated using the average annual rate of inflation experienced over the 12 month period ending in August of the prior year. This method of basing the increase on the CPI is consistent with other city rate increases.

The inflation factor for next year is 7.7%. For reference, in 2022 the inflation factor was 3.0%.

FINANCIAL:

RECOMMENDATION:

Approve the 2023 Special Assessment Rate Schedule.

ATTACHMENTS: KEY ISSUES ____ BACKGROUND ____ RESOLUTION ____ FISCAL NOTE ____
MOTION ____ OTHER ____

ASSESSMENT RATES – 2023

(Note: Residential, multifamily, commercial and industrial as defined per zoning code.
Residential is further defined as properties zoned with “R” classification.)

SANITARY SEWER AND SANITARY SERVICE LATERALS

RESIDENTIAL	\$52.30 / front foot
MULTI-FAMILY / COMMERCIAL / INDUSTRIAL	\$70.17 / front foot

LATERALS are assessed on the basis of the contract price,
per foot cost x 1/2 the right-of-way, plus 20% for overhead.

UNOPENED STREETS -- 100% Total Project Cost Levied Per Parcel
(based on divisibility per zoning)

WATER MAIN AND WATER SERVICE LATERALS

RESIDENTIAL	\$52.30 / front foot
MULTI-FAMILY / COMMERCIAL / INDUSTRIAL	\$70.17 / front foot

LATERALS are assessed on the basis of the contract price,
per foot cost x 1/2 the right-of-way, plus 20% for overhead.

UNOPENED STREETS -- 100% Total Project Cost Levied Per Parcel
(based on divisibility per zoning)

STORM SEWER (Does Not Include Resurfacing of Street)

RESIDENTIAL (does not include service connection)	\$ 3.72 / front foot
MULTI-FAMILY (does not include service connection)	\$14.92 / front foot
COMMERCIAL / INDUSTRIAL (does not include service connection)	\$22.39 / front foot

STORM SEWER SERVICE CONNECTION(S) \$1,406.82 / parcel
(method of connection to be determined by Engineering Division)

UNOPENED STREETS -- 100% Total Project Cost Levied Per Parcel
(based on divisibility per zoning)

STREET RECONSTRUCTION (Includes frontage roads)

RESIDENTIAL	\$38.06 / front foot
MULTI-FAMILY	\$52.30 / front foot
COMMERCIAL / INDUSTRIAL	\$74.73 / front foot

* (Includes sidewalk and street lights where applicable)

UNOPENED STREETS -- 100% Total Project Cost Levied Per Parcel
(based on divisibility per zoning)

PUBLIC SIDEWALKS *

RESIDENTIAL	0%
MULTI-FAMILY	75% of Contract Price + 20%
COMMERCIAL / INDUSTRIAL	100% of Contract Price + 20%

*(When not included in street reconstruction or new street construction)

DRIVEWAYS and APPROACHES

Additional Concrete and/or Existing Asphalt Driveways * 100% of Contract Price + 20%

*(Additional includes widening of an existing driveway and/or a second driveway approach.

Second driveway approach shall follow Section 9.12 of the Municipal Code.)

ALLEY RECONSTRUCTION

RESIDENTIAL	\$14.22 / rear foot
MULTI-FAMILY / COMMERCIAL / INDUSTRIAL	100% of Total Project Cost of 1/2 Alley + 20%