

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, FEBRUARY 28, 2017 AT 6:30 P.M.

1. Ald. Lubotsky called the meeting to order at 6:30 pm

Meeting called to order

Roll Call: Ald. Pam Akers Present
 Ald. Bruce Bailey Excused
 Mr. Richard Kasza Present
 Ald. Linda Lubotsky Present
 Mr. Richard Mrochinski Present
 Atty Roger Pyzyk Excused

Also Present: Mr. Jeff Katz, Director of Neighborhood Services
 Mr. John Laskoski, Assistant Superintendent of Public Works
 Mr. Bryan Haas, Project Engineer

2. Approval of the October 25, 2016 Meeting Minutes

**Approval of the
10/25/16 Meeting
Minutes**

It was moved by Mr. Kasza, seconded by Ald. Akers to approve the October 25, 2016 meeting minutes. Motion carried unanimously

3. Citizen Commentary

Citizen Commentary

None

4. Discussion and decision to create a parking restriction at 3559 South 32nd Street. (Neighborhood Services).

**Parking Restriction at
3559 S 32nd Str.
COMMON COUNCIL**

Mr. Katz stated that the resident at 3559 South 32nd Street has requested no parking in front of the home she rents. Her child is disabled and she would like no parking during certain hours so a vehicle can pick-up and drop-off her child. Staff suggests a sign restricting parking from 6am to 9am and then 3pm to 6pm.

Ald. Lubotsky is concerned about the three hour window for the pick-up and drop-off times. Mr. Katz stated that he will confirm with the owner what the exact hours would be.

It was moved by Ald. Lubotsky, seconded by Mr. Kasza to adopt an ordinance to create a parking restriction at 3559 South 32nd Street subject to Neighborhood Services verifying the hours for the restriction. Motion carried unanimously

5. Discussion and decision to install a no parking sign in front of 3206 West Howard Avenue. (Ald. Lubotsky).

**No Parking at 3206 W
Howard Ave.**

Mr. Katz noted that a request was received from the home owner at 3206 West Howard Avenue who lives next to an apartment complex. Vehicles park on the street close to the driveway making it difficult to see pulling out of the driveway. According to Greenfield Municipal Code no parking is allowed within 4' of a driveway. While no sign is required for the police to enforce this ordinance, installing a sign at this location would make it more apparent.

Sean Slaastad of 3206 West Howard Avenue addressed the Board and stated that vehicles do park closer than the 4' required by code and also park to the east of his driveway where there is a fire hydrant.

Mr. Mrochinski recalled a similar situation a few years ago on West College Avenue. He suggested that staff look into what has been done in the past to stay consistent with past policy.

It was moved by Ald. Lubotsky, seconded by Ald. Akers to install a no parking to driveway sign in front of 3206 West Howard Avenue. Motion carried unanimously

6. Discussion regarding complaints of speeding on South 43rd Street from West Loomis Road to West Morgan Avenue, the need for a speed study, and traffic calming options. (Engineering)

Speeding on S 43rd St from W Loomis Rd to W Morgan Ave.

Mr. Katz reported that on South 43rd Street from West Loomis Road to West Morgan Avenue a public hearing was held during a Plan Commission Meeting regarding an apartment that was going up and quite a few people were concerned about speed and traffic volume on South 43rd Street at that meeting.

The speed limit on South 43rd Street is 25 mph and the average daily traffic is very high, between 8,700 and 9,500 vehicles per day which approaches the limit for needing a two lane roadway. Some residents were concerned about vehicles exceeding the speed limit and the fact that during times of the day it was difficult for them to pull out of their driveways. Staff is recommending a traffic speed/volume study before any speed control is put into place.

Ald. Akers also suggested that the police department be contacted to determine if there have been any accidents reported along this stretch of South 43rd Street.

7. Discussion regarding parking in the Shirley Crest neighborhood. (Public Works) (BPW 04/26/16, 6/28/16).

Parking in the Shirley Crest Neighborhood

Mr. Katz stated that the residents in the Shirley Crest neighborhood area are allowed to park on both sides of the street day and night all year round. The lots are narrow so parking blocks access to many mailboxes and it is also difficult to plow snow with vehicles on both sides of the street in winter time. Public Works has to return to this area repeatedly to clean up snow islands that are created around cars once they move.

Public Works has been discussing and looking into this situation for some time and a potential solution to this problem is to restrict parking in the winter to conform to the parking regulations of the rest of the city. In the summer they would have the more relaxed rules due to the events at Konkel park and the attendees parking in this neighborhood.

Public Works would like to install group mailboxes in various locations with four to five addresses in each group. The Post Office is in favor of this plan. Before moving forward a Public Involvement Meeting would be held to explain the changes to the residents.

8. Discussion and decision to award a contract for the resurfacing of the Spring Green Neighborhood. (Engineering).

**Award Contract for Resurfacing of the Spring Green Neighborhood
COMMON COUNCIL**

Mr. Katz informed the Board that on Thursday, February 23rd bids were opened for a project to resurface what we call the Spring Green Neighborhood. The Spring Green Neighborhood is at approximately South 104th Street and West Edgerton Avenue. There were three bidders all below our estimate. The low bidder was Stark Pavement Corporation at \$712,062.25. Staff would like to

move forward with this project and recommends that a contract for road construction be awarded to Stark Pavement Corporation.

It was moved by Ald. Akers, seconded by Ald. Lubotsky to award a contract for road construction for the resurfacing of the Spring Green Neighborhood to the low bidder Stark Pavement Corporation. Motion carried unanimously

9. Discussion and decision to sign a professional services contract for real estate services. (Neighborhood Services).

**Sign a Professional Services Contract for Real Estate Services
COMMON COUNCIL**

Mr. Katz noted that West Morgan Avenue from West Forest Home Avenue to South 43rd Street will be reconstructed in 2019. This project has been under design for a long time due to a delay in funding for construction of the project. The project is now moving forward and requires that we purchase temporary easements for sloping driveways and lawns. The Highland Group of Wisconsin Inc. will assist the city through a Professional Services Agreement so they can go out and meet with the homeowners and negotiate for the easement. Funding for the real estate acquisition was included in the 2016 budget.

It was moved by Ald. Lubotsky, seconded by Mr. Kasza to sign a professional services agreement with the Highland Group of Wisconsin Inc. for real estate services not to exceed \$118,335. Motion carried unanimously

10. Discussion and decision to sign an intergovernmental agreement with the Village of Hales Corners for Greenfield's share of the cost for the reconstruction of West Edgerton Avenue. (Neighborhood Services).

**Sign an Intergovernmental Agreement with the Village of Hales Corners
COMMON COUNCIL**

Mr. Katz stated that West Edgerton Avenue which happens to be adjacent to our Spring Green project is going to be under construction this summer by the Village of Hales Corners. This project is between West Forest Home Avenue and South 108th Street. A very small portion of the road is in the City of Greenfield so we are responsible to pay for our share of that cost. The estimated cost is \$29,000 and we have the funding available in our capital improvement budget.

It was moved by Ald. Akers, seconded by Ald. Lubotsky to sign an intergovernmental agreement with the Village of Hales Corners for Greenfield's share of the cost for the reconstruction of West Edgerton Avenue. Motion carried unanimously

During discussion Mr. Mrochinski questioned the project being considered a reconstruction which we usually assess residents for. Mr. Katz noted that the project is a reconstruction overall however, our portion is only a resurfacing.

11. Director of Neighborhood Services Report

Director of Neighborhood Services Report

Mr. Katz mentioned that there are a few projects going on at City Hall. In order to improve security additional key card readers will be added to the building as well as a few doors being re-keyed. The majority of the doors at City Hall have not been re-keyed since the building was constructed.

The 84 South development is going quite well. We expect to see the roads open up when Portillo's opens which will be in a few months.

12. Superintendent of Public Works Report

**Superintendent of
Public Works Report**

John Laskoski, Assistant Superintendent noted that the city has had 16 snow events since January 1st which were all salt events. The last plowing operation was December 17, 2016. We have a new salt brine system installed in our department for pre-wetting, anti-icing and pre-treated our salt before we apply it to the roads which will help reduce the cost of salt and get quicker reaction to the salt when we do apply it to the roads.

Public Works attended work zone and flagger training held at the Community Center. Sanitary sewer repairs were done on South 30th Street and West Ramsey Avenue this past week. Over 800 trees have been pruned and also 70 trees removed that were either hazardous or decaying. Three employees attended the arbores conference last week and great feedback was received from that. Later this week chainsaw training will be held.

Building maintenance has completed some painting in Finance as well as at the Library.

13. Engineering Report

Engineering Report

Mr. Haas touched on some of the roadway projects that are going on.

South 43rd Street from West Layton Avenue to West Grange Avenue has been sitting over the winter and when the weather warms up the final lift of asphalt will be put down as well as touchup restoration. West Edgerton Avenue is planned to be reconstructed this upcoming season and should be on the schedule to begin in April or May. Utility relocation has begun in preparation of the road project.

Engineering has been working on a capital improvement plan where we are forecasting out to 2025 and putting together a pavement improvement plan to look at all the capital improvements. We expect that to be finished in the next few months and presented to the Board.

Ald. Lubotsky asked when the sidewalk project at South 43rd Street and West Howard Avenue would be scheduled. Mr. Katz stated that the project was approved but are waiting for Jen's Liquor to complete their remodel.

14. Other topics for future agendas

**Other Topics for
Future Agendas**

Shoveling of sidewalks by Public Works

15. Adjournment

Meeting Adjournment

It was moved by Ald. Lubotsky, seconded by Ald. Akers to adjourn the Board of Public Works meeting at 7:16 PM. Motion carried unanimously.

Respectfully submitted,
Laura Young
Administrative Assistant
Department of Neighborhood Services

Date distributed: March 2, 2017