

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, APRIL 25, 2017 AT 6:30 P.M.

1. Ald. Lubotsky called the meeting to order at 6:30 pm

Meeting called to order

Roll Call: Ald. Pam Akers Present
 Ald. Bruce Bailey Present
 Mr. Richard Kasza Present
 Ald. Linda Lubotsky Present
 Mr. Richard Mrochinski Present
 Atty Roger Pyzyk Excused

Also Present: Mr. Jeff Katz, Director of Neighborhood Services
 Mr. Dan Ewert, Superintendent of Public Works
 Mr. Bryan Haas, Project Engineer

2. Approval of the February 28, 2017 Meeting Minutes

**Approval of the
02/28/17 Meeting
Minutes**

It was moved by Ald. Bailey, seconded by Ald. Akers to approve the February 28, 2017 meeting minutes. Motion carried unanimously

3. Citizen Commentary

Citizen Commentary

None

4. Election of Chairperson and Vice-Chairperson of Board of Public Works.

**Election of
Chairperson and Vice-
Chairperson**

Ald. Bailey nominated Ald. Lubotsky as Chairperson. There being no other nominations, Ald. Lubotsky was elected Chairperson by unanimous vote.

Ald. Lubotsky nominated Ald. Akers as Vice-Chairperson. There being no other nominations, Ald. Akers was elected Vice-Chairperson by unanimous vote.

5. Discussion and decision to sign an intergovernmental cost sharing agreement with the City of Milwaukee, for Greenfield's share of the actual cost for reconstruction of South 60th Street, estimated to be \$181,150. (DNS)

**Sign an
Intergovernmental
Cost Sharing
Agreement with City of
Milwaukee
COMMON COUNCIL**

Mr. Katz noted that South 60th Street will be reconstructed over the next two summers from West Morgan Avenue to West Cold Spring Road. Milwaukee is sponsoring the project. This summer the project will encompass West Morgan Avenue to West Forest Home Avenue and next summer from West Forest Home Avenue to West Cold Spring Road. The City needs to sign a cost sharing agreement due to a small part of the road being in Greenfield. There is money available in the CIP accounts for this project.

It was moved by Ald. Akers, seconded by Ald. Lubotsky to approve an intergovernmental cost sharing agreement with the City of Milwaukee, for Greenfield's share of the actual cost for reconstruction of South 60th Street, estimated to be \$181,150. Motion carried unanimously

6. Discussion and decision to adopt a preliminary resolution, to levy special assessments, for the reconstruction of West Edgerton Avenue from West Loomis Road to South 27th Street. (Engineering)

**Adopt a Preliminary
Resolution to Levy
Special Assessment
for West Edgerton
Avenue
COMMON COUNCIL**

Mr. Katz advised that a portion of West Edgerton Avenue is going to be under construction this year. The utilities have already been moved, the project has been bid and the contractor has been hired. There have been multiple public involvement meetings held and the public has been informed of the project and have been overall supportive. A portion of the project is being funded with federal grant dollars and the balance of the project will be paid for by the City. The assessment process will be conducted according to state statutes and city ordinances, just like it has in the past for other projects. Whenever we do a full reconstruction there is assessments to the residents to pay a small portion of the cost of the project. There are funds in the CIP budget to pay for the portion of the project that will not be funded elsewhere.

Ald. Bailey asked if the assessment would be reduced proportionately based on the federal grant. Mr. Katz noted that the City's special assessment policy is written that the assessment is based on the frontage of the property and does not exceed the City's share of a project.

It was moved by Ald. Lubotsky, seconded by Mr. Kasza to approve the adoption of a preliminary resolution, to levy special assessments, for the reconstruction of West Edgerton Avenue from South 27th Street to West Loomis Road. Motion carried unanimously

7. Discussion and decision to approve three storm sewer easement documents related to the Wisconsin Department of Transportation's planned reconstruction of State Highway 100. (DNS)

**Approve Three Storm
Sewer Easement
Documents Related to
Reconstruction of
State HWY 100
COMMON COUNCIL**

Mr. Katz stated that on Hwy 100 between West Beloit Road and West Howard Avenue, the DOT is going to be improving the signals and turn lanes. The City currently has sanitary sewer in the area under easement and in order for DOT to build their project, they are buying some land so we won't need to have the easement any longer. The City will need to sign a quick claim deed for the utility, a statement of non-reimbursement and a temporary construction easement.

It was moved by Ald. Akers, seconded by Ald. Lubotsky to approve three storm sewer easement documents related to the Wisconsin Department of Transportation's planned reconstruction of State Highway 100. Motion carried unanimously

8. Discussion and decision to sign an agreement with the Milwaukee Metropolitan Sewerage District accepting a Green Solutions grant of \$166,161 to construct storm water bioretention swales on West Edgerton Avenue. (DNS)

**Sign an Agreement
with MMSD Accepting
Grant for Bioretention
Swales on West
Edgerton Avenue
COMMON COUNCIL**

Mr. Katz noted that as part of the West Edgerton Avenue project, we are required to put in storm water bioretention basins. MMSD has a grant program where they offer funding. We have applied for and received a grant for \$166,161 to help pay for this work.

Ald. Lubotsky asked if this would pay the entire cost or just part. Mr. Katz said it would pay for a large portion of the basin.

It was moved by Ald. Akers, seconded by Ald. Lubotsky to approve an agreement with the Milwaukee Metropolitan Sewerage District accepting a Green Solutions grant of \$166,161 to construct storm water bioretention swales on West Edgerton Avenue. Motion carried unanimously

9. Director of Neighborhood Services Report

**Director of
Neighborhood
Services Report**

Mr. Katz reported that the Meijer grand opening occurred today. There was a sizable crowd present. Portillo's is also open and there is quite a bit of new construction getting ready to start along South 92nd Street, clearing away the homes and the church as well as the top soil that was stock piled there.

10. Superintendent of Public Works Report

**Superintendent of
Public Works Report**

Mr. Ewert stated that street sweeping and grass cutting has started. A reminder to the citizens that grass clippings are to be kept on their property and not blown into the street.

Public Works is finishing up some small projects at Konkel Park from last year as well as stump grinding and lawn restoration from all the trees that were removed this past winter.

The asphalt patch truck is out patching holes that need to be filled. Our practice is that we will patch on a county road where it crosses any of our roads. Hot asphalt started to do small repairs in some of the older neighborhoods.

A reminder that yard waste pick-up has begun. The yard waste should be in marked containers and is picked-up by Johns Disposal on the opposite week from your recycling.

11. Engineering Report

City Engineer Report

Mr. Haas informed the Board that there are several projects that are beginning very shortly or have started already. South 43rd Street between West Layton Avenue and West Grange Avenue is expected to begin construction this week or next week. Approximately five weeks of work are needed to finish the project.

Edgerton Avenue is a big project for this year from South 27th Street to West Loomis Road. The utility relocation has been underway and the actual roadway construction will begin in the next two weeks beginning with the storm sewer work. Full traffic control is on site and set up. There are a number of inspectors on site that will be handling all resident complaints and concerns during construction.

The Spring Green Neighborhood, which is a rehab project, is anticipated to begin in the middle of May. There is a preconstruction conference coming up in the next few days.

At Konkel Park there is a new shelter being constructed. Currently the utilities are being installed and the anticipated completion date is July 4th.

There is also a sidewalk project that had a PIM last week. The sidewalk is in two locations, one on West Howard Avenue around South 48th Street and the other location is on the east side of South 35th Street from West Barnard Avenue to West Armour Avenue. In addition there is a Safe Routes to School project that was previously planned and awarded and that is going to involve some

sidewalks on West Barnard Avenue as well as around the middle school. This will allow some connections of sidewalk in the area of the middle school.

12. Other topics for future agendas

**Other Topics for
Future Agendas**

Ald. Bailey would like to look at adding benches and garbage cans near South 92nd Street and West Layton Avenue. Mr. Ewert advised that we do have garbage cans strategically placed throughout the City that are part of our contract with Johns.

A speed study for South 43rd Street from West Cold Spring Road to West Howard Avenue.

13. Adjournment

Meeting Adjournment

It was moved by Ald. Lubotsky, seconded by Ald. Akers to adjourn the Board of Public Works meeting at 7:16 PM. Motion carried unanimously.

Respectfully submitted,
Laura Young
Administrative Assistant
Department of Neighborhood Services

Date distributed: 5/1/17