

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, DECEMBER 14, 2022

1. The meeting was called to order by Ald. Saryan at 6:02 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Julie Foley, HR Director (Excused)
Tim Sowinski, Deputy Comptroller
Abby Gorecki, Acting Health Officer/Director
Jennifer Goergen, City Clerk

2. Approval of the November 30, 2022 Finance & Human Resources minutes.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve the November 30, 2022 Finance & Human Resources minutes.

The motion carried unanimously.

3. Contract modification agreement between the State of Wisconsin Department of Health Services and the Greenfield Health Department related to 2023 Consolidated Contract grant funding related to Overdose Data to Action (Opioid Fatality Review).

Ms. Gorecki explained this is the last year of funding for this. This year's funding will provide training through attending conferences, and to support data collection through Police and Fire to inform Opioid Fatality Review meetings.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve Contract modification agreement between the State of Wisconsin Department of Health Services and the Greenfield Health Department related to 2023 Consolidated Contract grant funding related to Overdose Data to Action (Opioid Fatality Review).

The motion carried unanimously.

4. Contract addendum between the Health Care Education and Training, INC (HCET) and the Greenfield Health Department related to 2022 Get Yourself Tested (GYT) Initiative.

Ms. Gorecki said there was an original small funding amount of \$2,500 that was provided to support this initiative, GYT, which is a popular campaign that other reproductive health clinics use to educate individuals on where they can go to get STI testing and access other services for reproductive and sexual health. The

funding will support an after-hours clinic and then a survey will be taken later to better understand the needs of our community in regards to this clinic and adjust accordingly.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a Contract addendum between the Health Care Education and Training, INC (HCET) and the Greenfield Health Department related to 2022 Get Yourself Tested (GYT) Initiative.

The motion carried unanimously.

5. Discussion and decision regarding the approval of a service Agreement between Jani King of Milwaukee and the Greenfield Police Department.

Mayor Neitzke said that his understanding is that there are budgeted funds available for this, and the current situation is fairly urgent as currently there is no cleaning service being provided due to issues with the current vendor. Jani King has already been vetted by our neighboring community of Greendale when they sent this out to bid.

Mayor Neitzke noted and wants the contract changed, however, to accurately reflect the Police Department's address as being in Greenfield, WI, as it currently shows it as Milwaukee, WI.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a service Agreement between Jani King of Milwaukee and the Greenfield Police Department.

The motion carried unanimously.

6. Discussion and decision regarding renewing the City's 2023 insurance policies (which include: liability, auto liability, worker's comp, crime, cyber liability, employment practices liability, equipment breakdown, pollution liability, property and storage tanks), and authorize the City Clerk and Mayor to sign related paperwork.

Ms. Goergen said this is the annual renewal for our current insurance policies with our current carriers. The 9% increase on our property insurance is due to two factors: inflation, and a rate change due to higher claims frequency and severity across the state.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve renewing the City's 2023 insurance policies (which include: liability, auto liability, worker's comp, crime, cyber liability, employment practices liability, equipment breakdown, pollution liability, property and storage tanks), and authorize the City Clerk and Mayor to sign related paperwork.

The motion carried unanimously.

7. Approve Memorandum of Understanding (MOU) between the Milwaukee County Register of Deeds and the City of Greenfield for free Laredo access.

Ms. Goergen explained that the Milwaukee County Register of Deeds provides us free access to available land records through their search portal, Laredo. In order to use it, we have to re-certify each year by agreeing to their terms and conditions through this Memorandum of Understanding. It is used regularly by 4 different staff members in the City.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve Memorandum of Understanding (MOU) between the Milwaukee County Register of Deeds and the City of Greenfield for free Laredo access.

The motion carried unanimously.

8. Discussion and decision to approve an agreement with Key Benefit Concepts for updated OPEB (Other Post-Employment Benefits) Valuations and table updates.

Ms. Schafer said this is brought forward every other year, as they do a full valuation one year and then just update the tables on the second year. This needs to be done in 2023 for our year-end audit reports. This year they are proposing a 4 year agreement, with a rate reduction for extending it for 4 years instead of 2 years.

Mayor Neitzke recommends approval as Key Benefits handles this competently and capably and we'd be saving money by renewing for 4 years.

Mayor Neitzke further explained that there are now accounting standards required for liability related to post-employment and Key Benefit Concepts looks at our contracts and figures out how we actuarially account for it and report it.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve an Agreement with Key Benefit Concepts for updated OPEB (Other Post-Employment Benefits) Valuations and table updates.

The motion carried unanimously.

9. Approval of mileage reimbursements in the amount of \$727.83.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve of mileage reimbursements in the amount of \$727.83.

The motion carried unanimously.

10. Approval of schedules of disbursements in the amount of \$1,572,194.60.

AP DISBURSEMENT SCHEDULES:

AP CHECKS	12/2/2022	\$	665,929.97
AP CHECKS	12/9/2022	\$	62,625.15
WIRE TRANSFERS - NOVEMBER 2022 - ADD'L		\$	634,188.33
P-CARDS - NOVEMBER		\$	209,451.15
TOTAL \$			1,572,194.60

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve of schedules of disbursements in the amount of \$1,572,194.60.

The motion carried unanimously.

11. Accept November 2022 investments and reinvestments.

November 2022
INVESTMENTS

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$692,481.27	12/31/2001	variable		\$28.46	21901270
Ehlers Investment Partners X-2055705 GRD GEN INV	\$644,262,888.00	12/9/2014	variable			
Ehlers Investment Partners X- GRD 2021A INV	\$296,014.42					
Ehlers Investment Partners X- GRD 2021B	\$954,886.86	7/1/2021	variable			
Ehlers Investment Partnes X - ARPA	\$5,482,893.41					
Ehlers Investment Partnes X - 2022A	\$3,149,018.59					
Associated Bank Investments	\$6,210,564.69	3/15/2022	variable			
Totals	\$661,048,747.24				\$28.46	

November 2022 Statement

October Ending Balance	\$	20,882,739.01
1 Deposit (s) in November		816,733.78
0 Withdrawal(s) in November		-
November Interest Earnings @ 3.72%		64,676.80
TOTAL	\$	21,764,149.59

Motion by Ald. Bailey, seconded by Ald. Kastner, to accept November 2022 investments and reinvestments.

The motion carried unanimously.

12. Items for future agenda.

N/A

13. Adjournment

Motion by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 6:35 pm.

The motion carried unanimously.