



MINUTES OF THE GREENFIELD BOARD OF HEALTH HELD AT THE GREENFIELD CITY HALL ON THURSDAY, NOVEMBER 10, 2022, AT 6:30 PM

1. Meeting called to order @ 6:34 PM

Meeting called to Order at 6:34 PM

ROLL CALL:

Aldersperson Pam Akers	Present
Abby Gorecki, MPH	Present
Andrew Martinez, Phar	Present
Mary Kitten, D.N.P, R.N.	Present
Luanne Wielichowski, R.N.	Present
Leon A. Saryan, Ph.D.	Present
Cindy Leranath	Present (Arrived at 6:47 pm)
Richard Dettman, Ph.D., M.Ed.	Present
Danielle Stachowiak	Present

Also in attendance: Payton Siment, Alverno nursing student

2. Approval of the September 8, 2022 Meeting Minutes

Approval of 09/08/2022 Minutes

A motion was made by Richard Dettman, seconded by Mary Kitten to approve the September 8, 2022 minutes. The Motion carried unanimously.

3. Approval of the October 27, 2022 Meeting Minutes

Approval of the 10/27/2022 Minutes

A motion was made by Luanne Wielichowski, seconded by Danielle Stachowiak to approve the October 27, 2022 minutes. The Motion carried unanimously.

4. Introduction of Abby Gorecki, Interim Health Officer

Introduction of Abby Gorecki, Interim Health Officer

The Board of Health introduced themselves to Ms. Gorecki. Ms. Gorecki introduced herself to the Board and spoke on her interest in Public Health.

5.	Citizen Commentary	Citizen Commentary
	None	
6.	Discussion and Decision regarding the Nurse Supervisor position	Discussion and Decision regarding Nurse Supervisor Position
	<p>Mr. Martinez provided background on the history of the Nurse Supervisor position. Discussion ensued regarding the org chart and the positions within the department. Ms. Gorecki explained the structure and positions of the department to the board. The board indicated that it would be helpful to find a supervisor or manager that would have both a masters in nursing and a degree in Public Health. Ms. Gorecki also suggested that the part time clerk typist position could become fulltime to alleviate some of the administrative burden especially since there are new programs in the works. It was suggested that different scenarios be drawn up to review at a future meeting. Ms. Gorecki noted that Public Health Nurse interviews are being conducted tomorrow.</p> <p>A motion was made by Pam Akers, seconded by Luanne Wielichowski to hold on this decision and place on next agenda. The Motion carried unanimously.</p>	
7.	Informational Update related to the 2023 Department Budget	Informational Update related to the 2023 Department Budget
	Ms. Gorecki indicated that the budget was approved.	
8.	Informational update and Discussion regarding the COVID-19 Pandemic	Information update regarding the COVID-19 Pandemic
	<p>Covid continues to be a health concern. The Health Department still hosts regularly scheduled vaccine clinics for all ages. The department will begin doing community antigen testing. PCR testing may also be done. It will be drive up testing by appointment. Training of staff has happened and supplies have been ordered.</p>	
9.	Informational update related to department's community health improvement planning process	Informational updated related to the Dept. Community Health Improvement Planning Process
	<p>Three separate Strength, Weakness, Opportunity, and Threat (SWOT) analyses have been completed and the data is being compiled. The Photo Voice Project is taking place at a school in Greenfield and students will be participating in the project. Two Community Conversations have taken place. The first one held at the Greenfield Farmers Market was very successful. The second was a pancake breakfast through the Fire Department. A meeting with the steering committee may take place in January.</p>	

Discussion and Decision regarding the acceptance of a Health Equity Grant

10. Discussion and Decision regarding the acceptance of a Health Equity Grant
- This is a Health Equity Mentorship Grant specifically for Opioid Overdose through NACCHO in the amount of \$34,000. It will focus on organizational equity and policy advocacy.

A motion was made by Cindy Leranth, seconded by Pam Akers to accept the Health Equity Grant. The motion carried unanimously.

Closed Session

11. Committee to go into Closed Session Pursuant to Wisconsin Statutes, Section 19.85(1)(f)(g) and 19.85(1)(c) to discuss the following:
- a. Communicable Disease Updates
 - b. Environmental Health Updates
 - c. Personnel Updates

A motion was made by Luanne Wielichowski, seconded by Leon Saryan to go into closed session. The Motion carried unanimously.

Open Session

12. Adjourn Closed Session and Reconvene into Open Session

A motion was made by Andy Martinez, seconded by to Pam Akers The Motion carried unanimously.

13. Public Health Legislative Updates
- None

Public Health Legislative Updates

14. Public Health Research
- None

Public Health Research

15. Executive Officer's Report

Executive Officer's Report

Ms. Gorecki stated that the Health Department did an assessment of how the Greenfield Health Department fits into the public health system in the southeast region. This was done by noting the assets of the department and things to consider. Ms. Gorecki provided an overview of the assessment to the Board. It was recommended that the Mayor and council members be given a list of all the services that the Health Department provides to the public.

Looking into 2023, Ms. Gorecki indicated that the Health Department will be completing the Health Assessment and Improvement Plan as well as conducting strategic planning. Ms. Gorecki would like to develop a strong annual report that will further support the department's activities.

16. Chairperson's Report

It was suggested that the roll call portion of the minutes be updated with everyone's professional credentials. Mr. Martinez requested that information be provided to him so the changes can be made. Discussion ensued about the method of distribution for minutes and agendas to the board. The board would still like to receive them via USPS.

Chairperson's Report

17. Alderperson's Report

The 60th St. bridge should be open soon. Beloit road should be re-open early next week.

Alderperson's Report

18. Miscellaneous Board Member's Report

None

Miscellaneous Board Member's Report

19. Items For Future Agendas

- Discussion and Decision regarding the Nurse Supervisor Position
- Update on roll call
- Updated email addresses
- Next meeting to discuss the Health Officer roll; December 16, 2022 at 8 am.

Future Agenda Items

20. Adjournment

A motion was made by Pam Akers, Seconded by Mary Kitten to adjourn the meeting at 8:17 PM. The motion carried unanimously.

Adjournment