Common Council Chambers – City Hall Room 100
7325 W Forest Home Ave, Greenfield, Wisconsin

REVISED COMMON COUNCIL MEETING AGENDA

Tuesday, May 16, 2023 - 7:00 PM

A. Call to Order & Roll Call
B. Opening Prayer
C. Pledge of Allegiance
D. Approval of the May 2, 2023 Common Council minutes
E. Mayor's Report
F. Aldermanic Reports
G. Announcements
H. Citizen Commentary
I. Public Hearings
   1. Public Hearing on a Special Use Permit for Naf Naf Middle Eastern Grill, a proposed limited-service restaurant, to be located at 5003 S. 76 St., submitted by Dustin Gasper and Danny Madanes, d/b/a Naf Naf Middle Eastern Grill. (Tax Key No. 616-0001-004) (PC-4/11/23 Kastner)
      a. Approve a Resolution for a Special Use Permit for Naf Naf Middle Eastern Grill, a proposed limited-service restaurant, to be located at 5003 S. 76 St., submitted by Dustin Gasper and Danny Madanes, d/b/a Naf Naf Middle Eastern Grill. (Tax Key No. 616-0001-004) (PC-4/11/23 Kastner)
      b. Approve a Site Plan Review for Naf Naf Middle Eastern Grill, a proposed limited-service restaurant, to be located at 5003 S. 76 St., submitted by Dustin Gasper and Danny Madanes, d/b/a Naf Naf Middle Eastern Grill. (Tax Key No. 616-0001-004) (PC-4/11/23 Kastner)
   2. Public Hearing on an Ordinance to amend Section 21.04.0603 of the Municipal Code pertaining to Tobacco Stores and All Other Miscellaneous Store Retailers. (PC-4/11/23 Kastner)
      a. Approve an Ordinance to amend Section 21.04.0603 of the Municipal Code pertaining to Tobacco Stores and All Other Miscellaneous Store Retailers. (PC-4/11/23 Kastner)
   3. Public Hearing on the discontinuance of general right-of-way immediately west of 4307 S. 43 St. (PC-5/9/23 Kastner)
      a. Approve a Resolution discontinuing general right-of-way immediately west of 4307 S. 43 St. (PC-5/9/23 Kastner)
   4. Public Hearing on the discontinuance of a portion of S. 118 St. right-of-way, north of W. Edgerton Ave. (PC-5/9/23 Kastner)
      a. Approve a Resolution discontinuing a portion of S. 118 St. right-of-way, north of W. Edgerton Ave. (PC-5/9/23 Kastner)
J. Old Business
   1. Appointments to various committees and commissions:
      a. <u>Mayor appointments, confirmed by Council</u>:

i. One member to the Board of Review for a term to expire 5/1/2026 (formerly James Jaworowicz)

ii. One alternate member to the Tree Commission for a term to expire 5-1-24 (formerly Chloe Selkirt)

iii. One member to the Zoning Board of Appeals for a term to expire 5/1/26 (formerly John Rivera)

K. New Business

1. Summons and Complaint received from Biersdorf & Associates, P.A. on behalf of Altera Greenfield, LLC. (Goergen)
2. Appointments to various committees and commissions:
   a. Council appointments:
      i. Confirmation of the Greenfield School District appointment to the Park & Recreation Board for a term to expire 5/31/24 (Nikki Cherek)
      ii. Confirmation of the Whitnall School District appointment to the Park & Recreation Board for a term to expire 5/31/24 (Jesse Stachowiak)
   b. Mayor appointments, confirmed by Council:
      i. Four members to the Board of Health for a term to expire 6/1/25 (currently Mary Kitten, Cindy Leranth, Andrew Martinez, Luanne Wielichowski)
3. Approve applications for 2023-2024 operator licenses. (Goergen)
4. Approve application for 2022-2023 Class "B" fermented malt beverage Retailer's License for Viet Pho LLC, Alex Nguyen, Agent, for the property at 5475 S. 27th St. (Pho Viet), Vietnamese restaurant serves dining customers. Beer bottles are stored in beverage cooler, records stored on site located at 5475 S. 27th St. (Goergen)
5. Approve application for 2022-2023 Combination "Class B" fermented malt beverage and liquor Retailer's License for Alvarez Line LLC, Floralia Tellez-Ortiz, Agent, for the property at 5110 W. Loomis Rd. (Hacienda Chivolin Restaurant), alcohol storage will be located in a room inside the restaurant, alcohol beverages will be served and sold in the bar and dining areas. Alcohol records will be stored in the office located at 5110 W. Loomis Rd. (Goergen)
6. Approve application for 2022-2023 Entertainment license for Alvarez Line LLC, Floralia Tellez-Ortiz, Agent, for the property of 5110 W. Loomis Rd. (Hacienda Chivolin Restaurant) (Indoor: live music like bands, mariachi or trio. Outdoor: N/A located at 5110 W. Loomis Rd.). (Goergen)
7. Approve application for 2022-2023 Combination "Class B" fermented malt beverage and liquor Retailer's License for Kyoto Group LLC, Yi Wu, Agent, for the property at 7453 W. Layton Ave. (Kyoto Group), Beverages served in bar area and general dining room. Beverages stored in locked storage closet and cooler unit in existing space. All records stored in the office located at 7453 W. Layton Ave. (Goergen)
8. Approve applications for Amusement licenses to expire July 31, 2024. (Goergen)
9. Approve renewal applications for the following licenses to expire June 30, 2024: Class "A" Fermented Malt Beverage, "Class A" Liquor (Cider Only), Combination "Class B" Fermented Malt Beverage & Liquor, Class C Wine, Combination "Class A" Fermented Malt Beverage & Liquor, Reserve Combination "Class B" Fermented Malt Beverage & Liquor, Entertainment, Pawnbroker/Secondhand Article Dealer, and Operator's Licenses (approval of licenses should be subject to the City of Greenfield ordinances regarding code compliance and payment of all delinquent taxes and charges). (Goergen)

10. Approve a Special Use Review and Site Plan Review for Hacienda Chivolin, a proposed full-service restaurant to be located at 5110 W. Loomis Rd., submitted by Floralia Tellez Ortiz, d/b/a Hacienda Chivolin Restaurant. (Tax Key No. 648-0031-003) (PC-5/9/23 Kastner)
11. Approve a Special Use Review and Site Plan Review for an ownership change to Kyoto, an existing full-service restaurant located at 7453 W. Layton Ave., submitted by Yi Wu, d/b/a Kyoto Group, LLC. (Tax Key No. 617-0082-004) (PC-5/9/23 Kastner)
12. Approve Architectural Plans for proposed installation of windows at Alta View Vet Clinic, an existing business located at 7330 W. Forest Home Ave., submitted by Cameron Arnett, d/b/a Alta View Vet Clinic. (Tax Key No. 604-9997-000) (PC-5/9/23 Kastner)
13. Approve a Certified Survey Map for proposed land combination of 6521 W. Layton Ave. and a portion of 6531 W. Layton Ave., submitted by Gary Januszewski, d/b/a HDC Contractors. (Tax Key Nos. 618-9983-011 and 618-9983-012) (PC-5/9/23 Kastner)
14. Approve an Outdoor Special Event application for The Ridge Community Church Thursday Night events, to be located at 4500 S. 108 St., May 18, June 23, July 20, August 18, and September 21, 2023, and all applicable license/permit fees. Application includes the following combination of licenses/permits: Outdoor Special Event, Food. (Porter)
15. Approve an Outdoor Special Event application for the House of Harley Music Series Opener, to be located at 6221 W. Layton Ave, May 27, 2023. Application includes the following combination of licenses/permits: Outdoor Special Event, Temporary Class "B" Retailer's License (beer), Food, and Commercial building, electrical and plumbing. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Porter)
16. Approve an Outdoor Special Event application for the House of Harley 12th Annual Law Enforcement Day and Charity Ride, to be located at 6221 W. Layton Ave, June 3, 2023. Application includes the following combination of licenses/permits: Outdoor Special Event, Temporary Class "B" Retailer's License (beer), and Food. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Porter)
17. Approve an Outdoor Special Event application for the House of Harley Music Series #2, to be located at 6221 W. Layton Ave, June 10, 2023. Application includes the following combination of licenses/permits: Outdoor Special Event, Temporary Class "B" Retailer's License (beer), and Food. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Porter)
18. Approve an Outdoor Special Event application for the House of Harley Annual Firefighter Day and Charity Ride, to be located at 6221 W. Layton Ave, June 17, 2023. Application includes the following combination of licenses/permits: Outdoor Special Event, Temporary Class "B" Retailer's License (beer), and Food. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Porter)
19. Approve an Outdoor Special Event application for the St. John the Evangelist Church Festival, to be located at 8500 W. Cold Spring Rd., July 28 – 30, 2023. Application includes the following combination of licenses/permits: Outdoor Special Event, Temporary Operators License, Temporary Class "B" Retailer's License (beer), Food, and Commercial Building/Electrical/Plumbing. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Porter)
20. Approve an Outdoor Special Event application for Daniel's Palace Bike Night Wednesdays events, to be located at 3800 S. 108 St., May 31, June 7, June 14, June 21, and June 28, 2023. Application includes the following combination of licenses/permits: Outdoor Special Event, Extension of Premises, and Commercial Building/Electrical. Requesting Council approval to allow unaccompanied underage

individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Porter)

21. Approve an Outdoor Special Event application for Daniel's Palace Car Show Night events, to be located at 3800 S. 108 St., June 1, June 8, June 15, June 22, and June 29, 2023. Application includes the following combination of licenses/permits: Outdoor Special Event, Extension of Premises, and Commercial Building/Electrical. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Porter)
22. Approve a three party design engineering agreement with the Wisconsin Department of Transportation and Graef - USA for design of 43rd Street from Cold Spring Road to Howard Avenue. (Katz)
23. Discussion and decision to create a Municipal Court Bailiff position and set salary (Chief Johnson)
24. Annual partnership agreement between Milwaukee Area Health Education Center and the Greenfield Health Department (Gorecki)
25. Approve a contract amendment between the State of Wisconsin Department of Health Services and the Greenfield Health Department related to 2023 Consolidated Contract (Gorecki)
26. Approve MOU for new Medical Advisor (Gorecki)
27. Approve a Uniform Affiliation agreement between Carroll University and the Greenfield Health Department (Gorecki)
28. Approval of mileage reimbursements in the amount of $773.49. (Schafer)
29. Approval of schedules of disbursements in the amount of $6,175,215.66 (Schafer)
30. Investments and reinvestments for April 2023. (Schafer)

L. Items for future agenda

M. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Department of Human Resources at 329-5208, (FAX) 543-6158, TDD 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Director of Human Resources/ADA Coordinator at Greenfield City Hall, 7325 West Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.

RESOLUTION NO. _____

Special Use Permit for Naf Naf Middle Eastern Grill, a proposed limited-service restaurant, to be located at 5003 S. 76 St., submitted by Dustin Gasper and Danny Madanes, d/b/a Naf Naf Middle Eastern Grill. (Tax Key No. 616-0001-004)

WHEREAS, Dustin Gasper and Danny Madanes, d/b/a Naf Naf Middle Eastern Grill, duly filed with the City Clerk an application for a Special Use Permit, pursuant to Sec. 21.04.0603, Sec. 21.04.0700 and Sec. 21.08.0103 of the Municipal Code, to establish Naf Naf Middle Eastern Grill restaurant, a limited-service restaurant to be located at 5003 S. 76 St.; and,

WHEREAS, after due notice, a public hearing was held by the Common Council on May 16, 2023, at 7:00 p.m. or soon thereafter, virtually through the Zoom platform, to consider the application; and,

WHEREAS, the Common Council, having carefully considered the evidence presented at the public hearing and the following pertinent facts noted:

1. The applicants, Dustin Gasper and Danny Madanes, d/b/a Naf Naf Middle Eastern Grill, has offices at 95 N. Moorland Rd., Unit 3e, Brookfield, WI 53005.

2. The applicants will lease a portion of the multi-tenant commercial building, owned by Greenfield 76, LLC, 3000 Dundee Rd. #408, Northbrook, IL 60062.

3. Naf Naf Middle Eastern Grill will occupy approximately 2,000 sq. ft. of the multi-tenant commercial building for a restaurant building located at 5003 S. 76 St., Greenfield, Milwaukee County, Wisconsin, more particularly described as follows:

Parcel 1 of Certified Survey Map No. 5432, being a part of the Northeast ¼ Section 28, Township 6 North, Range 21 East, City of Greenfield, Milwaukee County, Wisconsin.

Tax Key No. 616-0001-004

Said land being located at 5003 S. 76 St.

4. The applicant is proposing to establish a limited-service restaurant within the multi-tenant commercial building, including an approximate 250 sq. ft. outdoor patio space for dining.

5. The aforesaid premise is zoned C-4 Regional Business District under the Zoning Ordinance of the City of Greenfield, which permits limited-service restaurants, pursuant to Sec. 21.04.0603, Sec. 21.04.0700 and Sec. 21.08.0103 of the Municipal Code.

6. The subject property is part of an area along the S. 76 St. commercial corridor. Properties to the west are developed as single-family. Properties to the north, east and south are developed as commercial.

7. The proposed development should not adversely contribute to traffic volumes or traffic flow in the area.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Greenfield that the application of Dustin Gasper and Danny Madanes, d/b/a Naf Naf Middle Eastern Grill, to establish a limited-service restaurant, to be located at 5003 S. 76 St., be, and is hereby granted on the following grounds:

That the establishment, maintenance and operation of the proposed use, with the imposition of certain conditions hereinafter set forth, reasonably satisfies the standards set forth in Sec. 21.04.0603 and Sec. 21.08.0103 of the Municipal Code, so as to permit the issuance of a special use permit as therein provided.

BE IT FURTHER RESOLVED that said Special Use Permit is granted subject to the following conditions:

1. Site and Landscaping Plans. The grant of this Special Use Permit is subject to and conditioned upon the Site Plan and all other applicable conditions approved by the Plan Commission on April 11, 2023 and by the Common Council on May 16, 2023. No alteration or modification of the approved plan shall be permitted without approval by the Common Council.

2. Building Plans and Fire Codes. The grant of this Special Use is subject to building plans being submitted to and approved by the Inspection Services Division and by the Fire Department.

3. Hours of Operation. The allowable hours of operation for Five Guys Burgers & Fries will be 10:00am – 10:00pm.

4. Off-Street Parking. A total of 30 off-street parking stalls are required for Naf Naf Middle Eastern Grill. The entire multi-tenant commercial building requires a total of 102 off-street parking spaces. The property will provide 74 off-street parking stalls. The Common Council may waive the shortage.

5. Signage. Signage shall be in compliance with the City's Signage Ordinance. Any building window signage shall not exceed twenty-five (25) percent of the net glazed front window area per business premises. Rope/LED trim lighting shall not be allowed.

6. Public Nuisance. In accordance with Chapter 11 of the Municipal Code, Public Nuisances are prohibited. Public Nuisances include blighted properties due to an accumulation thereon of junk or other unsightly debris. Enforcement and abatement of public nuisances, including revocation of the Special Use Permit, may take place after three (3) or more nuisance activities have occurred at a premise on separate days during a one hundred and eighty (180) day period.

7. Marketing Displays. The use of pennants, special lighting, flags, streamers or other signage typically temporary in nature, hanging, floating or attached to a structure or vehicle shall not be permitted.

8. Outdoor Lighting. All outdoor lighting fixtures shall be shielded in such a manner that no light splays from the property boundaries. Full-cut off fixtures and or house side shields must be utilized to minimize light splay. Rope/LED trim lighting is not permitted.

9. Litter. Employees shall inspect the area and the immediate vicinity and pick up litter on a daily basis.

10. Refuse Collection. All refuse to be provided by a commercial hauler. All refuse, recyclables and other waste material shall be screened from by a four-sided board-on-board refuse enclosure provided on site.

11. Pest Control. Exterior pest control shall be maintained at all times and pest control problems shall be addressed immediately.

12. Pagers, Intercoms. The use of outdoor pagers, intercoms, or speakers shall not be permitted on site as surrounding land use consists of residential uses.

13. Noxious Odors, Etc. The use shall not emit foul, offensive, noxious or disagreeable odors, gases, or effluvia into the air. Mechanical systems shall be maintained to efficiently remove noxious odors.

14. Pollution. The use shall not cause any noxious or unwholesome liquid or substance or any dirt, mud, sand, gravel, or stone refuse or other materials to be deposited upon any public right of way or flow into any sanitary sewer, storm sewer, or water supply system, or onto adjacent properties.

15. Deliveries and Refuse Pickup. The property will be required to abide by the City of Greenfield health/public nuisance rules per Chapter 12 of the Municipal Code. Because there is a residential neighborhood adjacent to the site, delivery operations and refuse pick up shall only be permitted during daytime hours. These functions shall not be permitted between the hours of 9:00 p.m. and 7:00 a.m.

16. Expiration of Special Use Permit. Any special use approved by the Common Council shall lapse and become null and void one (1) year from and after that approval if the use has not commenced, construction is not underway, or the owner has not obtained a valid building permit. An extension of these time limitations may be granted without a public hearing by the Common Council by resolution reauthorizing the special use in accordance with the following criteria:

A. The applicant requesting the extension shall complete a planning application available from the Community Development Division and shall submit a $350.00 special use permit review/amendment fee.

B. A written explanation for the extension of time shall accompany the planning application along with a timeline/schedule for obtaining necessary permits, zoning, state and municipal approvals and a target date for construction start;

C. The request for extension shall be submitted within sixty (60) days of the expiration of the special use permit;

D. The extension, if granted, shall be valid for a period of six (6) months. If no building permit has been issued and construction has not commenced within six (6) months from and after the extension has been granted, the special use shall become null and void.

17. Miscellaneous.

A. Applicants are advised that the foregoing conditions are reasonably necessary to protect the public interest and to secure compliance with the standards and requirements specified in Sec. 21.04.0603 and Sec. 21.08.0103 of the Municipal Code; that the issuance of the special use is expressly subject to compliance with said conditions.

B. The use, as granted herein, is subject to applicants' compliance with all other state and local laws and regulations which may be applicable to the proposed use of the real estate in question.

C. The special use, as granted herein, shall run with the land and benefit and restrict all future owners and occupants of the property, unless the use shall lapse or be terminated and the use will not be altered or extended (including structural alterations and/or additions) without the approval of the Common Council, following public hearing, all as provided in Sec. 21.04.0603 and Sec. 21.08.0103 of the Municipal Code.

18. Lapse. If the applicant does not meet all of the terms and conditions set forth in this grant of a special use within one year of the granting thereof, then the Special Use Permit shall lapse and become null and void and the applicant shall forfeit any right to use the property as conferred by the Special Use Permit. The failure of the applicant to meet the terms and conditions of the Special Use Permit shall subject the permit to being declared void by the Common Council after notice to the applicant and a hearing before the Common Council. Upon a finding by the Common Council on the matter, the applicant and/or any interested person may make comments regarding the matter to the Common Council prior to the Common Council's next regular meeting following the hearing recommendation. Upon the Common Council's finding that the Special Use Permit has lapsed and become void, the applicant shall cease all operations at the property.

19. Termination of Special Use. If the person or entity granted the special use violates, allows or suffers the violation of the ordinances of the City of Greenfield, the State of Wisconsin or the United States on the premises covered by the special use, then the special use may be terminated.

20. Acknowledgement. That the applicants sign an acknowledgment that he/she/they has/have received these terms and conditions and will abide by them.

The undersigned applicant agrees to the terms and conditions and has agreed that the grant of the Special Use Permit is conditioned on meeting the terms and conditions of this resolution.

_____
Daniel Madanes, d/b/a Naf Naf Middle Eastern Grill

Provided to applicant on the
_____day of _____, 2023

_____
Community Development Manager

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the _____ day of _____, 2023.

APPROVED:

_____
Michael J. Neitzke, Mayor

ATTEST:

_____
Jennifer Goergen, City Clerk

MEMORANDUM

TO: Kristi Porter, Community Development Manager

FROM: Abby Gorecki, Interim Health Officer

DATE: May 11, 2023

RE: Proposed Tobacco Store Ordinance

The City of Greenfield Health Department fully supports the Community Development Division's draft Ordinance, removing tobacco stores, and the like, from being permitted and special uses in the Zoning Code. The Health Department has provided statistics and comments below that support that tobacco stores, and the like, are a detriment to the health of the community.

What we know:

- Why tobacco (e-cigarettes/vape) and cannabidiol (CBD) are a concern at the state and local levels
    - In 2019, 22.2 percent of Wisconsin high school students used tobacco products.
        - Concern amongst youth in Wisconsin: 11 percent of middle schoolers have tried electronic tobacco products and 4 percent are currently using. 32 percent of high schoolers have tried e-cigarettes and 20 percent are currently using.
    - Tobacco is the leading preventable disease, disability, and death in the United States
    - Between 2021 and 2022, disposable e-cigarette products increased from 46.7% to 51.0%.

- The unknown about these products and the potential harm
    - Cannabidiol (CBD) can be sold in a variety of products such as oils, lotions, food items, among others.
    - CBD products can contain tetrahydrocannabinol (THC), a psychoactive component.
    - CBD can come in forms such as candy and cookies which can appeal to children
    - It is still unknown what long term effect CBD has on individuals but studies have shown negative impact on the liver, male reproductive system, and human development
    - There are not enough scientific studies that covers the extent of how harmful CBD is for pregnant individuals and children

- Nicotine, an addictive substance found in tobacco and e-cigarettes, can harm brain function.
- E-cigarettes (vapes) can come in concealable forms such as USBs, watches, hoodies, etc.
- The U.S Food and Drug Administration continues to battle the selling of CBD containing food, beverages, and medicines. Regulations continue to change.
    - FDA currently working on a new regulatory framework for CBD food and supplements

- Locations that sale the products (gas stations, corner stores vs specialty shops)
    - In Wisconsin, a variety of retailers besides specialty shops sell tobacco and CBD products, including gas stations, liquor stores, and convenience stores.
    - These locations contain not only tobacco and CBD products but also hemp derivatives such as delta-8 tetrahydrocannabinol (a locally unregulated psychoactive substance) and whippets (a nitrous oxide inhalant drug).
    - These locations reside near schools and parks giving access to these harmful substances to youth.
    - The sellers have limited education about the various products

Similar ordinances on zoning:

- Delray Beach, Florida: Limits where CBD can be sold

Implications:

By restricting new tobacco and CBD sellers in the Greenfield area, there could be a decrease in the number of people having an adverse effect to these substances. Locations that sale harmful and unregulated items in conjunction with CBD and tobacco exposes individuals to more negative health outcomes. This could prevent youth from obtaining e-cigarettes that can lead to cigarette usage. There are regulations in place for CBD and E-cigarettes but there are still unknowns that impacts the current population. Over the past year, the U.S Food and Drug Administration has released multiple statements regarding the illegal selling of products that contain CBD. This raises concerns regarding what is being sold in store that has been overlooked.

Other Information:

Example of other ordinances surrounding delta-8 products:
Post from Rhinelander Police Department's Facebook Page

"On October 25, 2021 The City of Rhinelander common council voted to adopt ordinance 4.03.059.02. This ordinance states,

"It is unlawful for any person to possess, use, or sell marijuana and/or hashish (any form thereof), and derivatives of tetrahydrocannabinol from the cannabis plant, such as, but not limited to Delta-8 and Delta-10 THC, unless obtained directly from, or pursuant to, a valid prescription or order of, a practitioner while acting in the course of his/her professional practice, or except as otherwise authorized by Wis. Stats. Ch. 961."

Delta 8 THC products created a legal loophole providing a less potent marijuana-like substance to it's users. City owned businesses have been advised to immediately stop the sale of these products and to remove them from the shelves as soon a practical. While many support the future legalization of marijuana in Wisconsin, please keep in mind that the sale of legal marijuana is heavily regulated, and as such the unregulated sale of marijuana derivatives should not be allowed in those states currently prohibiting marijuana. By enacting this ordinance, the City of Rhinelander is taking a proactive measure on this issue."

References

https://www.fda.gov/food/cfsan-constituent-updates/fda-warns-companies-illegally-selling-food-and-beverage-products-contain-cbd

https://www.fda.gov/food/conversations-experts-food-topics/what-fda-doing-protect-consumers-cannabidiol-cbd-foods

https://www.cdc.gov/tobacco/data_statistics/index.htm#:~:text=Tobacco%20use%20is%20the%20leading,product%2C%20including%20e%2Dcigarettes.

https://www.cdcfoundation.org/programs/monitoring-e-cigarette-use-among-youth

https://store.samhsa.gov/sites/default/files/pep22-06-04-003.pdf

Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: May 16, 2023

RELATING TO:

Ordinance to amend Section 21.04.0603 of the Municipal Code pertaining to Tobacco Stores and All Other Miscellaneous Store Retailers.

SUMMARY:

On Monday, April 3rd, the Legislative Committee met to discuss a potential moratorium on cigarette, e-cigarette, smoke supply stores, vape stores, CBD stores, etc. The Committee was provided three (3) options on how to address these various retailers: (1) leave the Zoning Code as is, and require Special Use Permits for all new retail businesses that want to move into the City; (2) impose a moratorium (likely 6 months) that would require an ordinance to be drafted, providing a justification for the moratorium and research evidence of what concerns/problems these businesses may pose for the community; or (3) make a policy change and draft an ordinance and hold a public hearing that modifies the Zoning Code and simply does not allow these types of uses in the City anymore (NEW businesses—existing businesses become existing non-conforming uses). The Legislative Committee, on a 3-0 vote, directed staff to move forward with Option 3 and draft an ordinance that removes cigarette, e-cigarette, smoke supply stores, vape stores, CBD stores, etc. from being permitted at all, in the City of Greenfield.

The Plan Commission recommended approval of the ordinance at its April 11, 2023 meeting.

The content and style of the Ordinance itself is a bit confusing because it focuses on 6-digit NAICS codes that no longer exist (hence, repealing them), and adding new NAICS codes that the NAICS system has added in the last year (but specifically stating that those uses are NOT allowed). In summary, the following uses will **no longer be allowed to open NEW stores in the City of Greenfield***:

*** See next page for listing.**

SUMMARY continued…:

2007 NAICS	2012 NAICS	2017 NAICS	2022 NAICS	Index Entries for 459991
453991	453991	453991	459991	Cigar stores
453991	453991	453991	459991	Cigarette stands, permanent
454390	454390	454390	459991	Cigarette stands, temporary
			459991	E-cigarette stores
453998	453998	453998	459991	Electronic cigarette stores
453998	453998	453998	459991	Marijuana stores, medical or recreational
453991	453991	453991	459991	Smokers' supply stores
453991	453991	453991	459991	Tobacco stores
			459991	Vape shops
			459999	Cannabidiol (CBD oil) retailers
713990	713990	713990	713990	Hookah lounges (except primarily selling food and beverages)

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER __X__ Ordinance & memo from Health Dept.

ORDINANCE NO. _____

Ordinance to amend Section 21.04.0603 of the Municipal Code pertaining to Tobacco Stores and All Other Miscellaneous Store Retailers.

The Common Council of the City of Greenfield do ordain as follows:

PART I. Subsection 21.04.0603 of the Greenfield Municipal Code is hereby amended by repealing the following NAICS Code, with all non-listed NAICS codes, remaining unaltered:

* * *

Table 21.04.0603
PERMITTED AND SPECIAL USES IN THE
NONRESIDENTIAL ZONING DISTRICTS

		Zoning District Classification											HPO	AO	FW	FF	GFP	SW
NAICS12	INDEX ITEM DESCRIPTION	C-1	C-2	C-3	C-4	C-5	O	BP	M-1	I	PR	PUD	{a}	{b}	{c}	{c}	{c}	{d}
453991	Tobacco stores	S	S	S	S	S						S						

* * *

PART II. Subsection 21.04.0603 of the Greenfield Municipal Code is hereby amended to read as follows, with all non-listed NAICS codes, remaining unaltered:

* * *

Table 21.04.0603
PERMITTED AND SPECIAL USES IN THE
NONRESIDENTIAL ZONING DISTRICTS

		Zoning District Classification											HPO	AO	FW	FF	GFP	SW
NAICS22	INDEX ITEM DESCRIPTION	C-1	C-2	C-3	C-4	C-5	O	BP	M-1	I	PR	PUD	{a}	{b}	{c}	{c}	{c}	{d}
459991	Tobacco, Electronic Cigarette, and Other Smoking Supplies Retailers																	

* * *

PART III. Subsection 21.04.0603 of the Greenfield Municipal Code is hereby amended by repealing the following NAICS Code, with all non-listed NAICS codes, remaining unaltered:

Table 21.04.0603
PERMITTED AND SPECIAL USES IN THE
NONRESIDENTIAL ZONING DISTRICTS

		Zoning District Classification											HPO	AO	FW	FF	GFP	SW
NAICS12	INDEX ITEM DESCRIPTION	C-1	C-2	C-3	C-4	C-5	O	BP	M-1	I	PR	PUD	{a}	{b}	{c}	{c}	{c}	{d}
453998	All Other Miscellaneous Store Retailers	S	S	S	S	S						S						

PART IV. Subsection 21.04.0603 of the Greenfield Municipal Code is hereby amended to read as follows, with all non-listed NAICS codes, remaining unaltered:

* * *

Table 21.04.0603
PERMITTED AND SPECIAL USES IN THE
NONRESIDENTIAL ZONING DISTRICTS

		Zoning District Classification											HPO	AO	FW	FF	GFP	SW
NAICS22	INDEX ITEM DESCRIPTION	C-1	C-2	C-3	C-4	C-5	O	BP	M-1	I	PR	PUD	{a}	{b}	{c}	{c}	{c}	{d}
459999	All Other Miscellaneous Store Retailers (*except Cannabidiol (CBD oil) retailers)	S	S	S	S	S												
459999	All Other Miscellaneous Store Retailers (*Cannabidiol (CBD oil) retailers only)																	

* * *

PART V. Subsection 21.04.0603 of the Greenfield Municipal Code is hereby amended to read as follows, with all non-listed NAICS codes, remaining unaltered:

* * *

Table 21.04.0603
PERMITTED AND SPECIAL USES IN THE
NONRESIDENTIAL ZONING DISTRICTS

		Zoning District Classification											HPO	AO	FW	FF	GFP	SW
NAICS12	INDEX ITEM DESCRIPTION	C-1	C-2	C-3	C-4	C-5	O	BP	M-1	I	PR	PUD	{a}	{b}	{c}	{c}	{c}	{d}
713990	All Other Amuse. & Rec. Ind.		S	S	S	S		S	S			S						
713990	All Other Amuse. & Rec. Ind. (Shooting clubs, recreational only)				S	S			S									
713990	All Other Amuse. & Rec. Ind. (Hookah lounges)																	

* * *

PART VI. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART VII. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART VIII. This ordinance shall take effect and be in force from and after its passage and publication.
PASSED AND ADOPTED by the Common Council of the City of Greenfield on the _____
day of _____, 2023.

APPROVED:

_____
Michael J. Neitzke, Mayor

ATTEST:

_____
Jennifer Goergen, City Clerk

RESOLUTION NO. ____

Resolution Discontinuing general right-of-way immediately west of 4307 S. 43 St.

WHEREAS, the City owns excess general right-of-way, immediately west of 4307 S. 43 St. (Tax Key No. 601-9998-000), of which is unimproved; and,

WHEREAS, following due notice and publication the Common Council has conducted a public hearing to determine whether it is appropriate to discontinue the general right-of-way immediately west of 4307 S. 43 St.; and,

WHEREAS, based upon the materials on file and the comments received at the public hearing, the Common Council has determined that the public interest requires the vacation of the right-of-way, immediately west of 4307 S. 43 St., that is more specifically shown and described in the attached Exhibit A; and

WHEREAS, the Common Council further finds that the right-of-way which is hereby to be vacated lies within one-quarter mile of a state trunk highway or connecting highway, and does not contain a railroad crossing within its boundaries;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Greenfield, that the general right-of-way immediately west of 4307 S. 43 St., approximately 10 ft. x 43.33 ft. in area, that is more specifically shown and described in the attached Exhibit A is hereby vacated and discontinued.

BE IT FURTHER RESOLVED, that general right-of-way, immediately west of 4307 S. 43 St. (Tax Key No. 601-9998-000) so vacated and discontinued shall, upon passage and publication of this Resolution, forever vest in the owner of the lands which immediately abut thereto, and shall be annexed thereto, free and clear of any right, title or interest in the public as road right of way except for the rights of the public to a public purpose easement for utilities within the vacated area pursuant to the provisions of sections 66.1003 and 66.1005 of the Wisconsin Statutes.

INTRODUCED by the Common Council of the City of Greenfield on the 5th day of April, 2023.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the _____ day of _____, 2023.

APPROVED:

_____
Michael J. Neitzke, Mayor

ATTEST:

_____
Jennifer Goergen, City Clerk

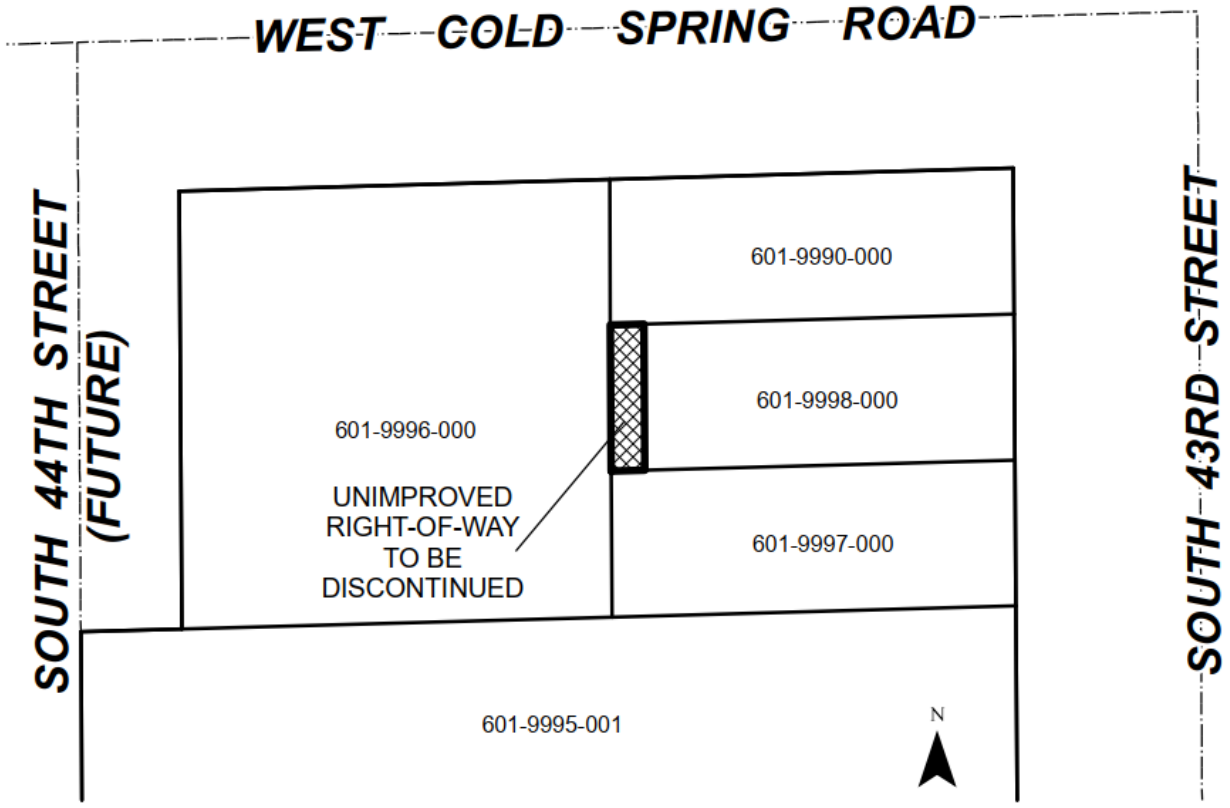
cc: Engineering Division

Exhibit A

Legal Description:

The West 10 feet of the South 43.33 feet of the North 131.67 feet of the East 175 feet, being a part of the Southeast ¼ of Section 23, Township 6 North, Range 21 East, City of Greenfield, Milwaukee County, Wisconsin.

Map of Street Discontinuance:



RESOLUTION NO. ____

Resolution Discontinuing a portion of S. 118 St. right-of-way, north of W. Edgerton Ave.

WHEREAS, the City owns excess S. 118 St. right-of-way, north of W. Edgerton Ave., of which all is unimproved right-of-way, west of Tax Key No. 611-8963-001; and,

WHEREAS, following due notice and publication the Common Council has conducted a public hearing to determine whether it is appropriate to discontinue a portion of the S. 118 St. right-of-way, north of W. Edgerton Ave.; and,

WHEREAS, based upon the materials on file and the comments received at the public hearing, the Common Council has determined that the public interest requires the vacation of a portion of S. 118 St. right-of-way north of W. Edgerton Ave., that is more specifically shown and described in the attached Exhibit A; and

WHEREAS, the Common Council further finds that the portion of public road right-of-way which is hereby to be vacated does not lie within one-quarter mile of a state trunk highway or connecting highway, and does not contain a railroad crossing within its boundaries;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Greenfield, that the southern 400 feet of the S. 118 St. right-of-way that is more specifically shown and described in the attached Exhibit A is hereby vacated and discontinued.

BE IT FURTHER RESOLVED, that a portion of S. 118 St. right-of-way, north of W. Edgerton Ave. so vacated and discontinued shall, upon passage and publication of this Resolution, forever vest in the owner of the lands which immediately abut thereto, and shall be annexed thereto, free and clear of any right, title or interest in the public as road right of way except for the rights of the public to a public purpose easement for utilities within the vacated area pursuant to the provisions of sections 66.1003 and 66.1005 of the Wisconsin Statutes.

INTRODUCED by the Common Council of the City of Greenfield on the 5th day of April, 2023.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the _____ day of _____, 2023.

APPROVED:

_____

Michael J. Neitzke, Mayor

ATTEST:

_____

Jennifer Goergen, City Clerk

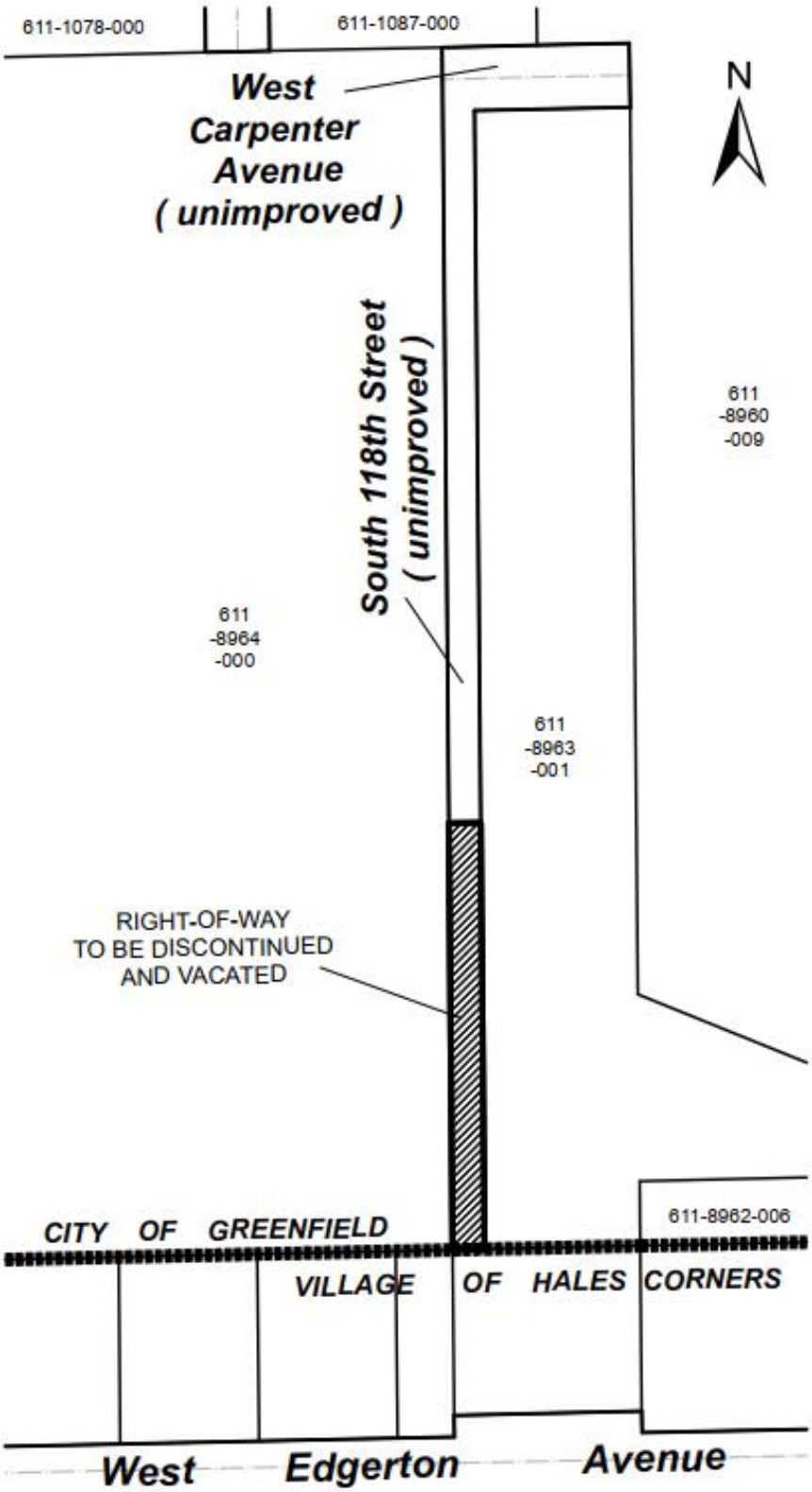
cc: Engineering Division

Exhibit A

Legal Description:

That part of the Northwest ¼ of Section 30, Township 6 North, Range 21 East, City of Greenfield, Milwaukee County, Wisconsin, which is bounded and described as follows: Commencing at the Southwest corner of said ¼ Section; thence North 88°45'46" East on and along the South line of said ¼ Section, 2158.68 feet to a point; thence North 00°30'19" West, 200.02 feet to a point, said point being on the southerly municipal limit line for the City of Greenfield and the point of beginning of lands to be described; thence continue North 00°30'19" West, 400.00 feet to a point; thence North 88°45'46" East and parallel to the South line of said ¼ Section, 30.00 feet to a point; thence South 00°30'19" East, 400.00 feet to a point, said point being on the southerly municipal limit line for the City of Greenfield; thence South 88°45'46" West on and long the Southerly municipal limit line for the City of Greenfield, 30.00 feet to the point of beginning.

Map of Street Discontinuance:



SCHOOL DISTRICT OF GREENFIELD
Learning • Growing • Succeeding
4850 South 60th Street ■ Greenfield, Wisconsin 53220 ■ Phone: 414-855-2050 ■ Fax: 414-855-2051

April 25, 2023

City of Greenfield
Park & Recreation Department
Attention: Scott Jaquish, Director
7325 W. Forest Home Ave., Room 200
Greenfield, WI 53220

SENT VIA EMAIL

Re: School District of Greenfield Park and Recreation Appointee

Dear Scott,

At the regular School Board meeting held on April 24, 2023, Board President Julie DeGaro appointed Nikki Cherek as the representative to the Park and Recreation Committee. Nikki accepted this appointment and looks forward to working with the City of Greenfield Park and Recreation on its future endeavors.

Nikki Cherek's contact information:
3795 W. Holmes Ave.
Greenfield, WI 53220
414-526-8256

In addition, on May 8, 2023, the representative to the Greenfield Tree Commission will be chosen. Once that is completed we will notify the Greenfield Park & Recreation Department as well as the Greenfield Tree Commission.

Sincerely,

Lisa Elliott
Superintendent

cc: Jennifer Goergen, Greenfield City Clerk

CITY OF GREENFIELD
OPERATOR LICENSE APPLICANTS

OPERATOR'S REGULAR

NAME	ADDRESS	CITY, STATE, ZIP
Alayna Maria Jimenez	4850 S 69th ST 2	Greenfield, WI 53220
Alissa Marie Tremmel	2442 S 77th ST	West Allis, WI 53219
Jesse Lee Meyer	223 14th AVE	South Milwaukee, WI 53172
Jessica Lynn Fixel	S64W 24675 Susan ST	Waukesha, WI 53189
Kennedy Lynn Allen	240 W Newhall AVE 3	Waukesha, WI 53186
Maximus Ruybal	1522 N Prospect AVE	Milwaukee, WI 53202
Meredith Marie Lowry	8290 W Orchard ST 231	West Allis, WI 53214
Qyinn M Applin	4521 W Ramsey AVE 65	Greendale, WI 53129

CITY OF GREENFIELD
7325 West Forest Home Avenue
Greenfield, Wisconsin 53220

CLASS B BEER

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Viet Pho LLC (DBA Pho Viet)	Pho Viet	Alex Nguyen, Agent	5475 S 27th ST

Premise Description:

VIETNAMESE RESTAURANT SERVES DINING CUSTOMERS. WE SERVE THREE TYPES OF BEER BOTTLE (BUDWISER, CORONA AND HEINEKEN). BEER BOTTLES ARE STORED IN BEVERAGE COOLER, RECORDS STORED ON ATIE LOCATED AT 5475 S 27TH ST

Grand Total Licenses: 1

CITY OF GREENFIELD
7325 West Forest Home Avenue
Greenfield, Wisconsin 53220

CLASS B LIQUOR - COMBO

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Alvarez Line LLC	Hacienda Chivolin Restaurant	Floralia Tellez-Ortiz, Agent	5110 W Loomis RD

Premise Description:

ALCOHOL STORAGE WILL BE LOCATED IN A ROOM INSDIE THE RESTAURANT, ALCOHOL BEVERAGES WILL BE SERVED AND SOLD IN THE BAR AND DINING AREAS. ALCOHOL RECORDS WILL BE STORED IN THE OFFICE LOCATED AT 5110 W LOOMIS RD.

ENTERTAINMENT

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Alvarez Line LLC	Hacienda Chivolin Restaurant	Floralia Tellez-Ortiz, Agent	5110 W Loomis RD

Premise Description:

INDOOR: LIVE MUSIC LIKE BANDS, MARIACHI OR TRIO OUTDOOR: N/A LOCATED AT 5110 W LOOMIS RD

Grand Total Licenses: 2

CITY OF GREENFIELD
7325 West Forest Home Avenue
Greenfield, Wisconsin 53220

CLASS B LIQUOR - COMBO

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Alvarez Line LLC	Hacienda Chivolin Restaurant	Floralia Tellez-Ortiz, Agent	5110 W Loomis RD

Premise Description:

ALCOHOL STORAGE WILL BE LOCATED IN A ROOM INSDIE THE RESTAURANT, ALCOHOL BEVERAGES WILL BE SERVED AND SOLD IN THE BAR AND DINING AREAS. ALCOHOL RECORDS WILL BE STORED IN THE OFFICE LOCATED AT 5110 W LOOMIS RD.

ENTERTAINMENT

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Alvarez Line LLC	Hacienda Chivolin Restaurant	Floralia Tellez-Ortiz, Agent	5110 W Loomis RD

Premise Description:

INDOOR: LIVE MUSIC LIKE BANDS, MARIACHI OR TRIO OUTDOOR: N/A LOCATED AT 5110 W LOOMIS RD

Grand Total Licenses: 2

CITY OF GREENFIELD
7325 West Forest Home Avenue
Greenfield, Wisconsin 53220

CLASS B LIQUOR - COMBO

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Kyoto Group LLC	Kyoto Group LLC	Yi Wu, Agent	7453 W Layton AVE

Premise Description:

BEVERAGES SERVED IN BAR AREA AND GENERAL DINING ROOM. BEVERAGES STORED IN LOCKED STORAGE CLOSET AND COOLER UNIT IN EXISTING SPACE. ALL RECORDS STORED IN THE OFFICE LOCATED AT 7453 W LAYTON AVE.

Grand Total Licenses: 1

CITY OF GREENFIELD
7325 West Forest Home Avenue
Greenfield, Wisconsin 53220

AMUSEMENT license -tags and distributor

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
D.J. Novelty Inc	D.J. Novelty Inc	James George Grohall Sr, Agent	1949 S 72nd ST

Premise Description:

DISTRIBUTOR HOLDS 3 TAGS: 3 TAGS - SOBO'S, 4500 W. FOREST HOME AVE

DZT Midwest Entertainment	DZT Midwest Entertainment	Daniel Takerian, Agent	1207 Kingston AVE

Premise Description:

DISTRIBUTOR HOLDS 3 TAGS: 3 TAGS - ALINA RANA PETROLEUM LLC, 4405 W. LOOMIS RD

RBP Inc.	RBP	Natalie Placke, Agent	N 3196 Iris RD

Premise Description:

DISTRIBUTOR HOLDS 5 TAGS: 5 TAGS - DANIEL'S PALACE - 3800 S. 108TH ST.

Red's Novelty ltd	Red's Novelty ltd	Jay Gerald Jacomet, Agent	1921 S 74th ST

Premise Description:

DISTRIBUTOR HOLDS 38 TAGS: 5 TAGS - ORGAN PIPER, 4353 S. 108TH ST.; 4 TAGS - LONGSHOTS, 5045 W. LOOMIS RD.; 3 TAGS - CORNER CLUB, 4309 W. GRANGE; 14 TAGS - CLUB PARAGON, 3578 S. 108TH ST.; 3 TAGS - EDGE SPORTS BAR, 5175 S. 27TH ST.; 5 TAGS - FOX SPORTS BAR, 4395 S. 76TH ST.; 1 TAG - CROSSROAD'S, 4160 W. LOOMIS RD., 3 TAGS - FRIEND'S, 5614 W. FOREST HOME AVE.

Total Amusement Inc.	Total Amusement Inc.	Larry Michael Beilfuss, Agent	1369 S 89th ST

Premise Description:

DISTRIBUTOR HOLDS 5 TAGS: 5 TAGS - HABANERO'S MEXICAN RESTAURANT, 7700 W LAYTON AVE

Wisconsin P&P Amusement	Wisconsin P&P Amusement	Michael Louis Weigel, Agent	12565 W Lisbon RD

Premise Description:

DISTRIBUTOR HOLDS 44 TAGS: 4 TAGS - ROMERO'S, 4171 S 76TH ST, 8 TAGS - LAVEERS, 5105 COLDSPRING; 11 TAGS - ON THE EDGE, 6815 W. EDGERTON; 21 TAGS - ROMINES HIGH POCKETS, 6125 S 27TH ST.

AMUSEMENT LICENSE - TAGS ONLY

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Meijer Stores Limited Partnership	Meijer Store #292	Jennifer Hill, Agent	5800 W Layton AVE

Premise Description:

MEIJER HOLDS 1 TAG: 1 TAG - MEIJER STORE #292, 5800 W LAYTON AVE

Meyer's SM Restaurant Inc	Meyer's Restaurant	Francesco Anthony Purpora, Agent	4260 S 76th ST Suite D

Premise Description:

MEYER'S HOLDS 5 TAGS: 5 TAGS - MEYER'S RESTAURANT, 4260 S 76TH STREET

Romine's High Pockets Inc	Romine's High Pockets	Terry Romine Jr, Agent	6125 S 27th ST

Premise Description:

ROMINE'S HOLDS 22 TAGS: 22 TAGS - ROMINE'S HIGH POCKETS, 6125 S 27TH ST

Grand Total Licenses: 9

CITY OF GREENFIELD
7325 West Forest Home Avenue
Greenfield, Wisconsin 53220

CLASS A BEER

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Speedway LLC	Speedway #4154	Jack Briscoe, Agent	3390 W Loomis RD

Premise Description:

Beer Cooler, Sales Floor, POS Station, Storage Room/Office, located at 3390 W Loomis Rd.

Speedway LLC	Speedway #4472	Maria J Hamann, Agent	6000 W Layton AVE

Premise Description:

Beer Cooler, Sales Floor, POS Station, Storage Room/Office, located at 6000 W. Layton Avenue.

Walgreen Co.	Walgreens #04827	Laurie McCloud, Agent	4688 S 108th ST

Premise Description:

RETAIL DRUG STORE - 10,699 SQ. FT. BEER SOLD ON THE SALES FLOOR AND IN THE COOLER. RECORDS ARE KEPT IN THE OFFICE.

Binta Inc	Xpress Food Mart	Kaushal J Malde, Agent	3900 S 92nd ST

Premise Description:

CONVENIENCE STORE WITH STORAGE IN BACK LOCATED AT 3900 S 92ND ST

CLASS A CIDER ONLY

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Speedway LLC	Speedway #4154	Jack Briscoe, Agent	3390 W Loomis RD

Premise Description:

Beer Cooler, Sales Floor, POS Station, Storage Room/Office, located at 3390 W Loomis Rd.

Speedway LLC	Speedway #4472	Maria J Hamann, Agent	6000 W Layton AVE

Premise Description:

Beer Cooler, Sales Floor, POS Station, Storage Room/Office, located at 6000 W. Layton Ave.

Binta Inc	Xpress Food Mart	Kaushal J Malde, Agent	3900 S 92nd ST

Premise Description:

CONVENIENCE STORE WITH STORAGE IN BACK LOCATED AT 3900 S. 92ND ST.

CLASS B LIQUOR - COMBO

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Stallis Palace LLC	Daniels Palace	Rachel Lynn Daniels, Agent	3800 S 108th ST

Premise Description:

UPSTAIRS AND DOWNSTAIRS OF THE ENTIRE PROPERTY IS WHERE ALCOHOLIC BEVERAGES WILL BE SOLD, SERVED AND STORED (SMOKING ROOM, FRONT BAR, BACK BAR, KITCHEN, LIQUOR ROOM, UPSTAIRS AND DOWNSTAIRS COOLERS, DOWNSTAIRS BEER COOLERS (3), DOWNSTAIRS BACK STORAGE AREA), RECORDS WILL BE STORED IN THE OFFICE IN THE BASEMENT LOCATED AT 3800 S 108TH ST.

4900 76th Co, A Wisconsin Corporation	Honey Berry Pancakes & Cafe	Hailey Mclain, Agent	4900 S 76th ST

Premise Description:

THE PREMISES IS A FREESTANDING BUILDIN CONTAINING APPROX 5,310 SF OF SPACE. ALCOHOLIC BEVERAGES WILL BE STORED ONLY BEHIND THE BAR, DESIGNATED FOR EMPLOYEES ONLY. BEVERAGE ORDERS ARE TAKEN BY RESTAURANT STAFF EITHER AT INDIVIDUAL TABLES OR THE BAR; ORDERS ARE PREPARED AT THE BAR AND DELIVERED TO THE CUSTOMER DIRECTLY BY THE BARTENDER OR BY A SERVER TO INDIVIDUAL TABLES. BEER/WINE/LIQUOR INVOICES ARE KEPT IN THE MANAGER'S OFFICE LOCATED AT 4900 S 76H ST.

Jin's Restaurant Inc.	Jin's Sushi Seafood & Bar	Yanni Jin, Agent	7401 W Barnard AVE

Premise Description:

THE RESTAURANT IS ONE STORY, 6200 SF BUILDING, NO PATIO. WE WILL SELL AND SERVE THE ALCOHOL BEVERAGES AT THE BAR AND RESTAURANT SEATING AREA. STORE SMALL PART OF ALCOHOL IN THE SMALL BEVERAGE FRIDGE IN THE BAR AND THE STORAGE ROOM IN THE BACK KITCHEN AND THE RECORDS WILL BE IN THE STORAGE ROOM AS WELL LOCATED AT 7401 W. BARNARD AVE.

Kalibres Restaurant & Bar LLC	Kalibres Restaurant & Bar LLC	Alejandro Hernandez, Agent	4555 W Forest Home AVE

Premise Description:

THERE WILL BE STORAGE IN THE BACK OF THE RESTAURANT WHERE ALL LIQUOR WILL BE STORED. ALL LIQUOR WILL BE CONSUMED INSIDE THE RESTAURANT BY THE BAR AND DINING AREA. LIQUOR WILL BE DISPLAYED BEHIND THE BAR LOCATED AT 4555 W FOREST HOME AVE.

Grire Southridge LLC	On the Edge Bar & Grill	Ben W. Cruz, Agent	6815 W Edgerton Ave

Premise Description:

2 ROOM BAR WITH KITCHEN ATTACHED TO HEALTH CLUB, LOCATED AT 6815 W EDGERTON AVE

Red Lobster Hospitality LLC	Red Lobster #0146	John Orlowski, Agent	4645 S 76th ST

Premise Description:

ALCOHOL SOLD IN DINING ROOM AND BAR AREA - ONE STORY MASONRY BUILDING, 7,000 SQ FT/ALCOHOL SOLD, SERVED & STORED IN BOTH AREAS, LOCATED AT 4645 S 76TH ST.

Kyle D. Sobocinski	Sobo's Tap	Kyle Sobocinski, Agent	4500 W Forest Home AVE

Premise Description:

2 STORY BUILDING ON THE FIRST FLOOR AND STORAGE IN BASEMENT LOCATED AT 4500 W. FOREST HOME AVE.

Wisconsin Athletic Club LLC	Wisconsin Athletic Club	Chezare Misko, Agent	5020 S 110th ST

Premise Description:

THE ALCOHOL BEVERAGES ARE TO BE SOLD AND STOREDIN THE 28,000 SQ FT WISCONSIN ATHLETIC CLUB. THE ACTUAL LIQUOR IS KEPT IN A LOCKED CABINET. THE SELLIN GOF LIQUOR OCCURS PRIMARILY IN THE SUMMER OUTSIDE BY THE OUTDOOR POOL (MEMORIAL DAY THROUGH LABOR DAY). LIQUOR IS USED FOR SPECIAL EVENTS, WHICH PRIMARILY OCCUR IN THE GROUP EXERCISE AND MULTI-PURPOSE ROOMS. THE RECORDS ARE STORED ON SITE AND AT THE BUSINESS OFFICE AT 10840 W ROGERS ST, WEST ALLIS, WI 53227, LOCATED AT 5020 S 110TH ST

CLASS A LIQUOR COMBO

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Pari Investment LLC	Forest Home Beer and Liquor	Manpreet Kaur, Agent	5612 W Forest Home AVE

Premise Description:

FIRST FLOOR AND BASEMENT STORAGE LOCATED AT 5612 W FOREST HOME AVE

Gajjar Corporation	Villager Food Mart	Ashok Gajjar, Agent	6845 W Layton AVE

Premise Description:

FIRST FLOOR LOCATED AT 6845 W LAYTON AVE

Wal-Mart Stores East LP	Walmart #1394	Trenton Little, Agent	10600 W Layton AVE

Premise Description:

1 room, 1 story, approximately 148,000 sq. ft. including stalls and/or canopy locations in parking lot specifically designated for online grocery pickup, located at 10600 W. Layton Ave

ENTERTAINMENT

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Lightspeed Entertainment Inc	Big Putts	Jon M. Majdoch, Agent	4251 S 27th ST

Premise Description:

INDOOR: MINI GOLF, ARCADE, BIRTHDAY PARTIES AND EVENTS; OUTDOOR: N/A LOCATED AT 4251 S 27TH ST.

Stallis Palace LLC	Daniels Palace	Rachel Lynn Daniels, Agent	3800 S 108th ST

Premise Description:

INDOOR: BANDS, DJ, JUKEBOX OUTDOOR: DJ, LIVE ENTERTAINMENT LOCATED AT 3800 S 108TH ST

Grire Southridge LLC	On the Edge Bar & Grill	Ben W. Cruz, Agent	6815 W Edgerton Ave

Premise Description:

INDOOR: LIVE ENTERTAINMENT, CRAFT SHOWS, WEDDINGS, ENTERTAINMENT, BIRTHDAY PARTIES, MUSIC, SPORTS LEAGUES, AEROBICS, KARAOKE, PATRON STYLE DANCING, MASSAGE, ACCUPUNCTURE; OUTDOOR: CAR SHOWS. LOCATED AT 6815 W EDGERTON AVE.

Romine's High Pockets Inc	Romine's High Pockets	Terry Romine Jr, Agent	6125 S 27th ST

Premise Description:

INDOOR: BILLIARDS ROOM, GAMES, PATRON STYLE DANCING, RESTAURANT, DJ, TV'S VIDEO GAMES; OUTDOOR: VOLLEYBALL. LOCATED AT 6125 S 27TH ST.

MBG MKE LLC	Sky Zone Greenfield	Barbara Glazer, Agent	4940 S 76th ST

Premise Description:

INDOOR: TRAMPOLINES SPORTS AND ACTIVE ACTIVITIES OUTDOOR: N/A LOCATED AT 4940 S 76TH ST

Kyle D. Sobocinski	Sobo's Tap	Kyle Sobocinski, Agent	4500 W Forest Home AVE

Premise Description:

INDOOR:MUSIC, KARAOKE, PATRON DANCING, LIVE BANDS, JUKE BOX, STAND UP COMEDY AND TELEVISION; OUTDOOR: N/A. LOCATED AT 4500 W FOREST HOME AVE

Wisconsin Athletic Club LLC	Wisconsin Athletic Club	Chezare Misko, Agent	5020 S 110th ST

Premise Description:

INDOOR: SWIMMING, CYCLING, RUNNING, WEIGHTLIFTING, GROUP FITNESS, MARTIAL ARTS, KIDS ACTIVITIES, DANCING, DJ & MUSIC; OUTDOOR: SWIMMING, CYCLING, RUNNING, WEIGHTLIFTING, GROUP FITNESS, MARTIAL ARTS, KIDS ACTIVITIES, DANCING, DJ & MUSIC LOCATED AT 5020 S 110TH ST

PAWNBROKER/SECONDHAND

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Gamestop Inc	Gamestop #567	Diana Saadeh-Jajeh, Agent	7420 W Holmes AVE

Premise Description:

CONDUCT SALES OF SECONDHAND ARTICLES LOCATED AT 7420 W HOLMES AVE

LANDIS MONTREAL LUCAS, DIEGO EZQUIEL FERRER - MANAGERS/PERSONS IN CHARGE

DP Enterprises Midwest LLC	The Jewelry Center	Dean R Murray, Agent	7477 W Layton AVE

Premise Description:

CONDUCT SALE OF SECONDHAND JEWELRY, LOCATED AT 7477 W LAYTON AVE. MANAGERS/PERSONS IN CHARGE: THOMAS FRANCIS ROUSE, HEASUN ANGLE, DEAN MURRAY, AND MICHAEL ANTHONY PROKOP

RESERVE CLASS B RETAIL- COMBO

LEGAL NAME	BUSINESS NAME	AGENT	BUSINESS ADDRESS
Habaneros of Greenfield Inc	Habaneros Mexican Kitchen	Angel-Gabriel Melendez, Agent	7700 W Layton AVE

Premise Description:

DINING ROOM, BAR, KITCHEN, PATIO, RESTROOMS, OFFICE LOCATED AT 7700 W. LAYTON AVE.

Grand Total Licenses: 28

CITY OF GREENFIELD
OPERATOR LICENSE APPLICANTS

OPERATOR'S REGULAR

NAME	ADDRESS	CITY, STATE, ZIP
Callie Peyton Givens	2061 S 74th ST	West Allis, WI 53219
Estella Moralez Reyna	3363 S 26th ST	Milwaukee, WI 53215
Kaylee Marie Lukovich	2328 S 28th ST	Milwaukee, WI 53215
Kimberlee Bernice Laughery	1333 S 115th ST	West Allis, WI 53214
Kristen Rae Bruss	6330 W Greenfield AVE Condo 212	West Allis, WI 53214
Lenore Oliver	2070 E HIDDEN CREEK CT 101	OAK CREEK, WI 53154
Manpreet Kaur	4939 W Tumble Creek DR	Franklin, WI 53132
Mayemme Sow	1717 S Layton BLVD	Greenfield, WI 53221
Michael Jeffery Polski	900 E Sommers DR	Oak Creek, WI 53154
Monica Rose Regner	1414 E Warnimont AVE #14	Milwaukee, WI 53207
Nevada Addie Medrow	724 S 38th ST	Milwaukee, WI 53215
Peter Joseph Benedict	5500 Alba CT	Greendale, WI 53129
Rebecca Jean Severson	1742 S 62nd ST	West Allis, WI 53214
Ryan Christopher Loehe	10052 W Brookshire DR	Hales Corners, WI 53130
Sandeep Singh	4939 W Tumblecreek DR	Franklin, WI 53132
Sharon Ann Strickler	4358 W Tesch AVE	Greenfield, WI 53220
Thomas Edwin Daniels Jr	5301 S Skyline DR	New Berlin, WI 53151
Victoria Marie Dominguez	17865 Anthony LN	Brookfield, WI 53045
Yana Marie Gensler	7250 S Ballpark DR Apt 110	Franklin, WI 53132

Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: May 16, 2023

RELATING TO:
Outdoor Special Event application for The Ridge Community Church Thursday Night events, to be located at The Ridge Community Church, 4500 S. 108 St., May 18, June 23, July 20, August 18, and September 21, 2023.

SUMMARY:
Application includes the following combination of licenses/permits: Outdoor Special Event, Food.

The Ridge is proposing to host community social nights on Thursdays, including hosting multiple food trucks within the parking lot, close to Hwy 100.

All various dept. review/approval has occurred.

Event Date	Start Time	End Time
Thursday, 5/18	4:00 p.m.	7:00 p.m.
Thursday, 6/23	4:00 p.m.	7:00 p.m.
Thursday, 7/20	4:00 p.m.	7:00 p.m.
Thursday, 8/18	4:00 p.m.	7:00 p.m.
Thursday, 9/21	4:00 p.m.	7:00 p.m.

Set-up: Each event date 3:00 pm
Breakdown: Each event date 8:00 pm

Recommendation: Approve the Outdoor Special Event application for The Ridge Thursday Night events, to be located at The Ridge Community Church, 4500 S. 108 St., May 18, June 23, July 20, August 18, and September 21, 2023 and all applicable licenses/permits.

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER __

Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: May 16, 2023

RELATING TO:

Outdoor Special Event application for the House of Harley Music Series Opener event, to be located at 6221 W. Layton Ave., May 27, 2023.

SUMMARY:

Application includes the following combination of licenses/permits: Temporary Class "B" Retailer's License (beer), Food, and Commercial building, electrical and plumbing.

All various dept. review/approval has occurred.

Event Date	Start Time	Beer Finish	End Time
Saturday, 5/27/23	10:00 a.m.	5:00 p.m.	5:00 p.m.

Set-up: Saturday, 5/27, 8:00am
Breakdown: Saturday, 5/27, 5:00pm

Live music 11:00 a.m. - 5:00 p.m. Event held on House of Harley premises.

All permit fees have been paid.

Recommendation: Approve the Outdoor Special Event application for the House of Harley Music Series Opener event, to be located at 6221 W. Layton Ave., May 27, 2023 and all applicable licenses/permits.

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER __

Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: May 16, 2023

RELATING TO:

Outdoor Special Event application for the House of Harley 12th Annual Law Enforcement Day and Charity Ride event, to be located at 6221 W. Layton Ave., June 3, 2023.

SUMMARY:

Application includes the following combination of licenses/permits: OSE, Temporary Class "B" Retailer's License (beer), and Food.

All various dept. review/approval has occurred.

Event Date	Start Time	Beer Finish	End Time
Saturday, June 3	10:00 a.m.	5:00 p.m.	5:00 p.m.

Set-up: Saturday, 6/3, 8:00 a.m.
Breakdown: Saturday, 6/3, 5:00 p.m.

Live music 10:00 a.m. - 5:00 p.m. Alcohol sales 10 a.m. – 5 p.m. Event held on House of Harley premises.

Recommendation: Approve the Outdoor Special Event application for the House of Harley 12th Annual Law Enforcement and Charity Ride event, to be located at 6221 W. Layton Ave., June 3, 2023 and all applicable licenses/permits.

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER __

Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: May 16, 2023

RELATING TO:

Outdoor Special Event application for the House of Harley Music Series #2 event, to be located at 6221 W. Layton Ave., June 10, 2023.

SUMMARY:

Application includes the following combination of licenses/permits: OSE, Temporary Class "B" Retailer's License (beer), Building, Electrical, Plumbing, and Food.

All various dept. review/approval has occurred.

Event Date	Start Time	Beer Finish	End Time
Saturday, June 10	10:00 a.m.	5:00 p.m.	5:00 p.m.

Set-up: Saturday, 6/10, 8:00 a.m.
Breakdown: Saturday, 6/10, 5:00 p.m.

Live music 10:00 a.m. – 5:00 p.m. Alcohol sales 10:00 a.m. – 5:00 p.m. Event held on House of Harley premises.

Recommendation: Approve the Outdoor Special Event application for the House of Harley Music Series #2 event, to be located at 6221 W. Layton Ave., June 10, 2023 and all applicable licenses/permits.

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER __

Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: May 16, 2023

RELATING TO:

Outdoor Special Event application for the House of Harley Annual Firefighter Day and Charity Ride event, to be located at 6221 W. Layton Ave., June 17, 2023.

SUMMARY:

Application includes the following combination of licenses/permits: OSE, Temporary Class "B" Retailer's License (beer), and Food.

All various dept. review/approval has occurred.

Event Date	Start Time	Beer Finish	End Time
Saturday, June 17	10:00 a.m.	5:00 p.m.	5:00 p.m.

Set-up: Saturday, 6/17, 8:00 a.m.
Breakdown: Saturday, 6/17, 6:00 p.m.

Live music 11:00 a.m. - 5:00 p.m. Alcohol sales 11 a.m. – 5 p.m. Event held on House of Harley premises. Motorcycle ride leaves at 11:00am and will return around 3:00pm.

Recommendation: Approve the Outdoor Special Event application for the House of Harley Firefighter Ride event, to be located at 6221 W. Layton Ave., June 17, 2023 and all applicable licenses/permits.

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER __

Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: May 16, 2023

RELATING TO:

Outdoor Special Event application for the St. John the Evangelist Church Festival event, to be located at 8500 W. Cold Spring Rd., July 28 – 30, 2023.

SUMMARY:

Application includes the following combination of licenses/permits: Outdoor Special Event, Temporary Class "B" Retailer's License (beer), Temporary Operator's License, Original Operator License, Food, and Commercial Building/Electrical/Plumbing.

All various dept. review/approval has occurred.

Event Date	Start Time	Beer Finish	End Time
Friday, 7/28/23	4:30 p.m.	11:00 p.m.	11:00 p.m.
Saturday, 7/29/23	4:00 p.m.	11:00 p.m.	11:00 p.m.
Sunday, 7/30/23	12:00 p.m.	9:00 p.m.	10:00 p.m. (fireworks 9:30pm)

Rain Date (for fireworks only): Monday, July 31st, 2023, 9:30 p.m.
Entertainment activities include inflatables, carnival/rides & amusements, live music.

Set-up: Friday, 7/28, 3:30pm
Breakdown: Monday, 7/31, 2:00am

Live music 4:30 – 11:00 p.m. on Friday; 4:00 – 11:00 p.m. on Saturday; 12:00 p.m. – 10:00 p.m. on Sunday. Event held on St. John the Evangelist premises.

Recommendation: Approve the Outdoor Special Event application for the St. John the Evangelist Church Festival event, to be located at 8500 W. Cold Spring Rd., July 28 – 30, 2023 and all applicable licenses/permits, and waive the Mun. Code operating time limit of 10:00 p.m. to allow the finishing time for both beer service and band performance to be 11:00 p.m.

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER ___

Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: May 16, 2023

RELATING TO:

Outdoor Special Event application for Daniel's Palace Bike Night Wednesdays events, to be located at 3800 S. 108 St., May 31, June 7, June 14, June 21, and June 28, 2023.

SUMMARY:

Application includes the following combination of licenses/permits: OSE, Beer, and Commercial building and electrical permits.

All various department review/approval has occurred.

Event Date	Start Time	Beer Finish	End Time
Wednesday, 5/31	2:00 p.m.	10:00 p.m.	10:00 p.m.
Wednesday, 6/7	2:00 p.m.	10:00 p.m.	10:00 p.m.
Wednesday, 6/14	2:00 p.m.	10:00 p.m.	10:00 p.m.
Wednesday, 6/21	2:00 p.m.	10:00 p.m.	10:00 p.m.
Wednesday, 6/28	2:00 p.m.	10:00 p.m.	10:00 p.m

Live music: 5/31, 6/7, 6/14, 6/21, and 6/28, 2pm – 10pm. Events held on Daniel's Palace's premises.

Set-up: Each event date 12:00 p.m.
Breakdown: Each event date 10:00 p.m.

Recommendation: Approve the Outdoor Special Event application for the Bike Night Wednesdays events, to be located at 3800 S. 108 St., May 31, June 7, June 14, June 21, and June 28, 2023 and all applicable licenses/permits.

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER __

Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: May 16, 2023

RELATING TO:

Outdoor Special Event application for Daniel's Palace Car Show Night events, to be located at 3800 S. 108 St., June 1, June 8, June 15, June 22, and June 29, 2023.

SUMMARY:

Application includes the following combination of licenses/permits: OSE, Beer, and Commercial building and electrical permits.

All various department review/approval has occurred.

Event Date	Start Time	Beer Finish	End Time
Thursday, 6/1	2:00 p.m.	10:00 p.m.	10:00 p.m.
Thursday, 6/8	2:00 p.m.	10:00 p.m.	10:00 p.m.
Thursday, 6/15	2:00 p.m.	10:00 p.m.	10:00 p.m.
Thursday, 6/22	2:00 p.m.	10:00 p.m.	10:00 p.m.
Thursday, 6/29	2:00 p.m.	10:00 p.m.	10:00 p.m

Live music: 6/1, 6/8, 6/15, 6/22, and 6/29, 2pm – 10pm. Events held on Daniel's Palace's premises.

Set-up: Each event date 12:00 p.m.
Breakdown: Each event date 10:00 p.m.

Recommendation: Approve the Outdoor Special Event application for Car Show Night events, to be located at 3800 S. 108 St., June 1, June 8, June 15, June 22, and June 29, 2023 and all applicable licenses/permits.

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER __

Common Council Meeting Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: May 16, 2023

RELATING TO:

Approve a three party design engineering agreement with the Wisconsin Department of Transportation and Graef - USA for design of 43rd Street from Cold Spring Road to Howard Avenue.

SUMMARY:

Approve a three party design engineering agreement with the Wisconsin Department of Transportation and Graef - USA for design of 43rd Street from Cold Spring Road to Howard Avenue.

FINANCIAL:

The design is being funded with a grant, which will pay 80%. That grant has already been approved by the city.

RECOMMENDATION:

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION __ FISCAL NOTE ___**

MOTION ___ OTHER ___

Note to Clerk:

After approval by the Common Council, the Wisconsin Department of Transportation will circulate this agreement utilizing DocuSign.

THREE PARTY DESIGN ENGINEERING SERVICES CONTRACT
SIGNATURE PAGES

ENGINEERING SERVICES CONTRACT

BETWEEN THE WISCONSIN DEPARTMENT OF TRANSPORTATION,

CITY OF GREENFIELD (MUNICIPALITY)

AND GRAEF-USA, INC. (CONSULTANT) FOR

Project ID 2155-15-00
C Greenfield, S 43rd Street
W Cold Spring Rd to W Howard Ave
Local Street, Milwaukee County

This CONTRACT made and entered into by and between the DEPARTMENT, MUNICIPALITY and the CONSULTANT provides for those SERVICES described in the Scope of Services and Special Provisions and is generally for the purpose of providing the SERVICES solicited by the MUNICIPALITY for the development of roadway improvement plans for S 43rd Street from W Cold Spring Rd to W Howard Ave. This Qualification Based Selection was made based on the CONSULTANT'S Notice of Interest response and any interviews conducted.

The DEPARTMENT and MUNICIPALITY deem it advisable to engage the CONSULTANT to provide certain engineering SERVICES and has authority to contract for these SERVICES under sec. 84.01(13), Wis. Stats.

The DEPARTMENT REPRESENTATIVE is: Michael Baird, P.E., SE Local Program Design Project Manager; whose work address, e-mail address and telephone number are: Wisconsin Department of Transportation, 141 NW Barstow Street, Waukesha, WI 53188, email: michael.baird@dot.wi.gov, telephone: (262) 548-5918.

The MUNICIPALITY REPRESENTATIVE is: Bryan Haas, P.E., Project Engineer; whose work address, e-mail address and telephone number are: 7325 W Forest Home Avenue Greenfield, WI 53220, email: bryan.haas@greenfieldwi.us, telephone: (414) 329-5324,

The CONSULTANT REPRESENTATIVE is: Julie Chapman, P.E., Project Manager, whose work address, email address and telephone number are: 275 West Wisconsin Avenue, Suite 300 Milwaukee, WI 53203, email: julie.chapman@graef-usa.com, telephone: (414) 266-9127.

The CONSULTANT SERVICES will be performed for the DEPARTMENT's Southeast Region office located in Waukesha, WI and will be completed by June 30, 2025. Deliver PROJECT DOCUMENTS to Wisconsin Department of Transportation Southeast Region office located at 141 NW Barstow Street, Waukesha, WI 53188, unless other directions are given by the DEPARTMENT.

Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT will be from the:

☒ DEPARTMENT ☐ MUNICIPALITY

BASIS OF PAYMENT

1. For basic design services including administration and coordination; agency, utility coordination; design reports; public involvement; roadway and drainage design, and the production of PS&E documents performed by CONSULTANT, actual costs to the CONSULTANT up to $329,445.04, plus a fixed fee of $21,532.24, not to exceed $350,977.28.

2. For Archaeological and Historical Phase I Surveys subcontracted to Commonwealth Heritage Group, the CONSULTANT'S actual cost to Commonwealth Heritage Group based on Commonwealth Heritage's actual cost up to $4,390.98 plus fixed fee of $316.51 not to exceed $4,707.49.

3. For soil borings/pavement cores and preparation of geotechnical report subcontracted to Terracon, the CONSULTANT'S actual cost to Terracon not to exceed $8,500.00 for units delivered based on rates in the table below.

Item	Quantity	Unit	Unit Cost	Total Cost
Coordination, Staking, Administration	1	EACH	$750	$750
Standard Auger Borings, 6 Borings to 7.5-feet, standard sampling	1	EACH	$3,100	$3,100
2-Man Flagging and Traffic Control	1	DAY	$2,300	$2,300
Lab Testing	1	EACH	$350	$350
Report/PM	1	EACH	$2,000	$2,000
			Total	$8,500

4. For storm sewer televising and structure inspections subcontracted to Visu-Sewer, Inc., the CONSULTANT's actual cost to Visu-Sewer, Inc. not to exceed $25,700.00 for units delivered based on rates in the table below.

Item	Quantity	Unit	Unit Cost	Total Cost
Mobilization	1	LS	$500.00	$500.00
Storm Sewer Televising Inspection & Structure Inspections	3,200	LF	$7.25	$23,200.00
Reverse Setups (As needed)	10	EACH	$150.00	$1,500.00
Water Fees	1	LS	$500.00	$500.00
			Total	$25,700.00

Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT shall be for an amount not to exceed $389,884.77.

The CONSULTANT does and will comply with the laws and regulations relating to the profession of engineering and will provide the desired engineering SERVICES.

THREE PARTY DESIGN ENGINEERING SERVICES CONTRACT
SIGNATURE PAGES

If the prime CONSULTANT is a certified Disadvantaged Business Enterprise, SERVICES performed by the CONSULTANT can be considered in meeting this requirement.

This CONTRACT incorporates and the parties agree to all of the standard provisions of the Three Party Design Engineering Services Contract, dated July 1, 2015 and referenced in Procedure 8-15-1 of the State of Wisconsin Department of Transportation Facilities Development Manual. CONSULTANT acknowledges receipt of a copy of these standard provisions.

This CONTRACT incorporates all of the MANUALS defined in the CONTRACT.

The parties also agree to all of the Special Provisions which are annexed and made a part of this CONTRACT, consisting of 13 pages.

Nothing in this CONTRACT accords any third part beneficiary rights whatsoever on any non-party that may be enforced by any non-party to this contract.

For the CONSULTANT

By:_____

Title: _____

Date:_____

For the DEPARTMENT

By: _____

Contract Manager, WisDOT

Date: _____

For the MUNICIPALITY

By:_____
Michael Neitzke

Title: City of Greenfield Mayor_____

Date:_____

By: _____
Jennifer Goergen

Title: City of Greenfield City Clerk_____

Date:_____

For the MUNICIPALITY

By:_____
Paula Schafer

Title: City of Greenfield Finance Director_____

Date:_____

By: _____
Chris Geary

Title: City of Greenfield City Attorney_____

Date:_____

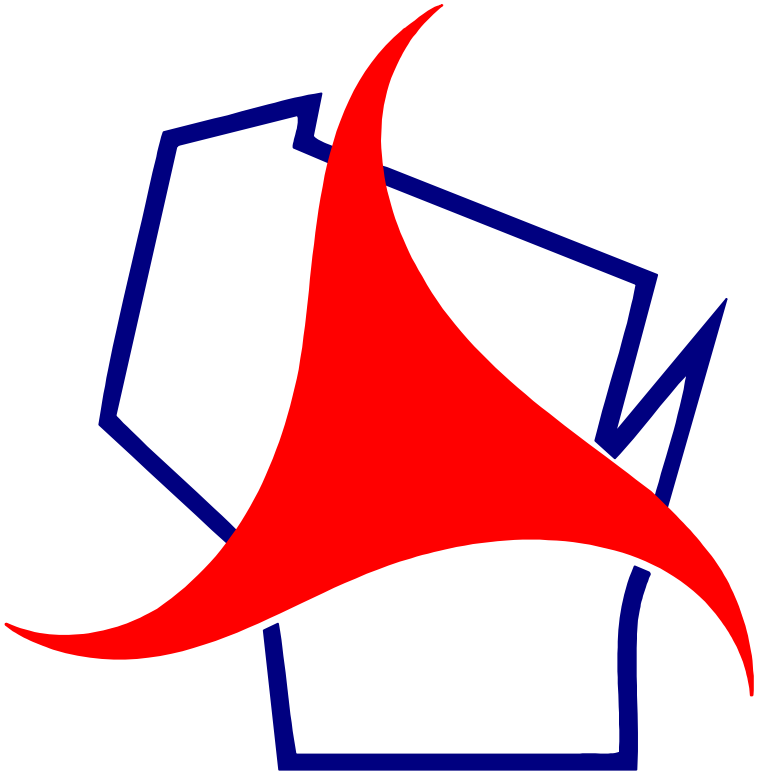
Approved

By:_____

Governor, State of Wisconsin

Date: _____

Three-Party Design Contract Special Provisions



January 03, 2017

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VI. SPECIAL PROVISIONS

SCOPE OF SERVICES

A. DESIGN REPORTS

(1) Request for Exceptions to Design Standards: Not Included.

(2) Encroachment Report

Prepare an encroachment report as directed by the MUNICIPALITY. Submit to the MUNICIPALITY for approval. The MUNICIPALITY shall be responsible for resolving any encroachments identified.

(3) Other Reports:

Prepare the following engineering reports/analyses as directed by the MUNICIPALITY:

a) Pavement Design Report

Prepare a Pavement Selection Report as set forth in the MANUAL and TRANS 400, Wisconsin Administrative Code. Submit electronically the report to the MUNICIPALITY for approval.

b) TMP

1) The CONSULTANT shall prepare a Transportation Management Plan (TMP) Type 2 for the proposed improvements. The primary elements will consist of developing a Traffic Control Plan (TCP) and a Public Information and Outreach Plan (PIOP) that includes project notification to targeted roadway user groups.
2) The development of a traffic operations plan (TOP) and incident management plan (IMP) are not anticipated as part of the TMP and shall be considered “Extra Work” if they are deemed necessary.

c) Complete Streets

Prepare Bike and Pedestrian Accommodation memorandum to be included with Design Study Report for the project according to the MANUAL.

d) Traffic and Safety Report

1) The CONSULTANT will review, analyze and summarize the 5 most recent previous years of crash data in the project corridor.

2) The CONSULTANT will prepare the traffic report for the project. Information to be gathered includes 48-hour vehicle classification counts, intersection peak hour counts, traffic forecasting and level of service

analysis. Based on the traffic report, the CONSULTANT will make recommendations pertaining to proposed intersection geometric improvements that are to be implemented with the project.

e) Design Study Report.

Prepare a Design Study report (DSR) as set forth in the MANUAL.

f) Water Quality/SE Region Stormwater Spreadsheet

CONSULTANT to complete the first page (summary sheet/narrative section) only of the Stormwater Drainage Water Quality Report in accordance with the MANUAL. The amount of impervious area is anticipated to have a negligible change within the watershed compared to the existing conditions and the PROJECT only includes lateral replacements.

g) Geotechnical Report

Prepare geotechnical report to be used in the development of the pavement design and potential undercutting requirements for the project.

B. ENVIRONMENTAL DOCUMENTATION

Execute a disclosure statement as required by 40 CFR 1506.5(c).

Prepare an EIS, EA, ER, or PER Environmental document for the PROJECT as specified in the MANUAL and Chapter TRANS 400, Wisconsin Administrative Code. Furnish the required number to the MUNICIPALITY for approval.

Prepare an environmental document that evaluates reasonable alternatives to the PROJECT and consider other reasonable actions or activities that may achieve the same or similar goals of the proposed highway PROJECT, including other or additional transportation alternatives and intermodal opportunities and the alternative of taking no action. Evaluate alternative courses of action based upon a balanced consideration of the environment, public comments, and the need for safe and efficient transportation consistent with local, state, and national environmental goals. Prepare environmental documents that are concise and emphasize significant environmental issues and plausible alternatives. Comply with requirements specified in the MANUAL and TRANS 400, Wisconsin Administrative Code. In the event of a conflict between the MANUAL and TRANS 400, Wisconsin Administrative Code, the administrative rule supersedes.

(1) Environmental Assessments: Not Included.

(2) Environmental Impact Statements: Not Included.

(3) Agricultural Impact Notice: Not Included.

(4) Section 4(f) Evaluation:

Describe the impact of this PROJECT upon lands protected under Section 4(f) of the Federal-Aid Highway Act of 1968, as amended, and the findings to the MUNICIPALITY for evaluation by the DEPARTMENT and the FHWA. Prepare a Section 4(f) evaluation in accordance with the MANUAL.

(5) Section 6(f) Evaluation: Not Included.

(6) Historical and Archaeological Surveys and Studies:

(a) Identify the Area of Potential Effect for the PROJECT. Conduct a reconnaissance survey as specified in the MANUAL. Submit the results of the archaeological and historical reconnaissance and evaluation studies to the region project manager. Obtain recommendations from SHPO, the historian and the Project Manager regarding historical/architectural reconnaissance surveys. Obtain recommendations from the archaeologist, Bureau of Environment and the Project Manager prior to conducting evaluation studies when further work is needed.

(b) Prepare a report as required in the "Guidelines for Preparation of Formal Report on Archaeological Materials or Sites" in accordance with the MANUAL. Document the results of the reconnaissance survey for architecture/history using the “Architecture/History Survey Form”.

(7) Noise Analysis: Not Included.

(8) Air Quality: Not Included.

(9) Hazardous Materials/Contamination Assessments

(a) Conduct a Phase I investigation for the PROJECT in accordance with the MANUAL.

(b) Obtain direction from the Project Manager and the Region environmental coordinator prior to conducting further evaluation studies when Phase 1 indicates further work is needed.

(c) Phase 2 - Environmental Sampling, in accordance with the MANUAL, is not included. Phase 2 work, if required, is anticipated to be conducted under the Department’s Hazardous Materials Master Contract.

(d) The MUNICIPALITY acknowledges that the CONSULTANT is not, by virtue of this CONTRACT, the owner or generator of any waste materials generated as a result of the Hazardous Materials/ Contamination Assessments services performed by the CONSULTANT under this CONTRACT. Dispose of investigative waste in accordance with the MANUAL.

C. AGENCY COORDINATION

(1) Section 401 and 402 Certifications: Not Included.

(2) Section 404 Permits: Not Included.

(3) Section 9 and 10 Permits: Not Included.

(4) WisDOT Transportation Construction General Permit (TCGP)

CONSULTANT shall submit Notice of Interest information through the Wisconsin Department of Natural Resource's website to apply for the WisDOT Transportation Construction General Permit (TCGP). The application for the permit shall be submitted at the Draft PS&E phase of the project.

(5) Coordinate with agencies as set forth in the MANUAL, including:

a. WI Department of Natural Resources (WDNR)
b. US Fish and Wildlife Service (USFWS)
c. WI State Historic Preservation Office (SHPO) (through WisDOT via Section 106 process)
d. Native American Tribes
e. Milwaukee County Transit System
f. Bureau of Aeronautics
g. Milwaukee and Greenfield Public Schools

D. RAILROAD/ UTILITY INVOLVEMENTS

(1) Railroad Negotiations/Agreements: Not Included.

(2) Utility Coordination

Perform all utility coordination in accordance with:

a) The MANUAL
b) The WisDOT "Guide to Utility Coordination"
c) The "Utility Coordination Task List for Design Consultant Contracts" as agreed upon April 17, 2023.
(date)

(3) SE Region Local Program bridge or highway rehabilitation or reconstruction improvement projects are not under Administrative Rule TRANS 220, however the CONSULTANT shall maintain time frames spelled out in TRANS 220. CONSULTANT shall maintain an active utility log and provide updates at the notification, 30%, 60% and 90% PROJECT stages.

(4) The DEPARTMENT/MUNICIPALITY will provide the CONSULTANT with a list of known utilities on the PROJECT and a list of contact personnel for utility coordination. This list is not warranted to be complete, but is furnished to assist the CONSULTANT. Verify and update the list.

(5) Confer on an ongoing basis with all utility facility owners in the project vicinity to establish mutual understanding on design features of the project affecting utility facilities, and shall keep the MUNICIPALITY informed of all such coordination activities. Provide the MUNICIPALITY with plans and information that will allow it to meet its planned utility coordination schedule.

(6) Send the initial PROJECT notification and Project Plan Transmittal packet electronically.

(7) Review up to two iterations of utility works plans and provide comments to the MUNICIPALITY. The CONSULTANT shall approve all utility work plans and the MUNICIPALITY shall issue utility work permits.

(8) Utility Negotiations/Agreements: Not Included.

E. PUBLIC INVOLVEMENT

(1) Prepare a Public Involvement Plan (PIP) according to the MANUALS. Provide the PIP to the MUNICIPALITY for approval.

(2) Public Involvement Meetings:

(a) Conduct or assist the MUNICIPALITY in holding two public involvement meeting(s) and explain to the public concepts and probable impacts of this PROJECT.

(b) Prepare all exhibits and supplementary handout material and provide the equipment necessary to conduct the public involvement meeting(s).

(c) Prepare a summary report after the public involvement meeting(s).

(d) Discuss with the MUNICIPALITY the comments received and recommend the possible disposition of these comments and suggestions after the public involvement meeting(s).

(e) Make all the necessary arrangements for scheduling the public involvement meeting(s) and provide notices and press releases for the MUNICIPALITY'S use.

(f) Provide the MUNICIPALITY with copies of all public involvement correspondence and file notes.

(g) Coordinate meeting schedules with the MUNICIPALITY'S representative.

(h) Translation and interpreting services are not anticipated and, if required, would be considered "Extra Work".

(2) Formal Public Hearing: Not Included.

(3) Open Forum Public Hearing: Not Included.

(4) Project Mailings, Newsletters:

(a) The MUNICIPALITY shall prepare a contact database for project mailings, postcards, newsletters or any contact lists. The database will include key stakeholders including neighborhood groups and organizations, local officials, utilities, business operators, property owners, tenants, and physical site addresses that may be impacted by the PROJECT. Include stakeholders who have requested to join the database. Maintain and update the project stakeholder database on a regular basis.

(b) The MUNICIPALITY will print and mail project notifications to property owners for upcoming field data collection and public involvement meetings.

(5) Other Public Meetings

(a) Property Owner Meetings: Conduct or assist the MUNICIPALITY in holding up to two property owner meetings. Prepare a summary of each meeting.

F. MEETINGS

(1) Attend or hold a virtual Operational Planning Meeting to discuss the organization and processing of the Services under this CONTRACT.

(2) Two meeting(s) shall be held with local officials approximately two weeks prior to the Public Informational Meeting(s).

(3) Two virtual meeting(s) shall be held with the MUNICIPALITY'S staff approximately two weeks ahead of the local official's meeting for the purpose of reviewing exhibits, handouts, and presentations.

(4) A Final Plan Review Meeting with the MUNICIPALITY shall be held approximately 45 - 60 days ahead of the P.S. & E. submittal date.

(5) Attend the virtual pre-construction conference as scheduled by the MUNICIPALITY.

(6) Conduct up to thirty (30) coordination meeting(s) shall be held to plan, review, and coordinate the PROJECT with the MUNICIPALITY'S staff.

(7) Conduct one coordination meeting with utilities having facilities on the PROJECT.

G. LOCATING: Not Included.

H. SURVEYS

(1) Locate the necessary section corners for the right-of-way plat. It is estimated that 6 section corners and 6 witness corners are needed to locate and establish and tied

to state plane coordinates. Do not apply for reimbursement from the applicable county for these costs.

(2) Conduct surveys that provide information necessary for the preparation of plats and acquisition of rights of way and property. Provide right-of-way monumentation information. All such information shall be provided in an electronic file in accordance with the MANUAL.

(3) Tie surveys to section corners, quarter section corners, and to street lines or block corners in platted areas. Ties shall be in sufficient detail to permit the preparation of proper legal descriptions of the lands acquired.

(4) The CONSULTANT shall make such surveys as are necessary to accomplish the Services under this CONTRACT in accordance with the MANUAL. Such surveys shall be complete, detailed and as accurate as necessary to develop plans for the design of the PROJECT to usual standards of the MUNICIPALITY and to yield the data necessary for computation of the quantities of the items of work in the construction of the PROJECT.

a) A conventional survey will be performed within the project limits. Normal features (pavement edges, curb and gutter, sidewalk, driveways ,building footprints, light poles, trees, above-ground utilities, etc.) will be performed to facilitate creation of a planimetric map and digital terrain model surface.

b) Establish vertical and horizontal control within the project corridor using conventional survey techniques. The topographic survey will be established in the Wisconsin State Plane Coordinate System, South Zone, North American Datum of 1983 (NAD83) (2011), ground, U.S. Survey Foot. Vertical Coordinates will be converted from the National Geodetic Vertical Datum of 1929, (NGVD29).

(5) Coordinate with Digger's Hotline to have existing utilities marked within the project corridor. Perform topographic survey to collect utility information marked by others.

(6) CONSULTANT Topographic survey shall include:

a) All pertinent information necessary for the design of the roadway improvements.
b) Extend 5 feet beyond existing right-of-way.
b) Extend 10 feet beyond the sidewalk at driveways.
c) Extend 100 feet down each leg of W Howard Ave intersection.
d) Include measure down information for existing storm sewer structures. MUNICIPALITY to clean inlets and catch basins (if necessary) to allow measurements to be taken.
e) Televise existing storm sewer mainline and laterals. Inspect all storm structures for deficiencies and document.
f) Cross sections at 50' intervals.

I. SOILS AND SUBSURFACE INVESTIGATIONS

(1) Perform six (6) soil borings to a depth of 7.5 feet of the existing pavement structure, including base courses and shoulders, in order to determine quantities and qualities of materials available for project needs.

(2) Perform subsurface investigations to analyze project geotechnical concerns and provide full detailed recommendations. The soils shall be classified by pedological means to provide pavement design parameters.

(3) Transmit to the MUNICIPALITY and DEPARTMENT all Soil Reports relating to structures, roadways, pavements and environment.

J. ROAD PLANS

Section II C (9) in the Standard Provision of the CONTRACT is amended to include the following plans:

1) Title Sheet
2) Typical Cross Sections and General Notes
3) Project Overview – Single sheet schematic drawing
4) Construction Details
5) Removal Plan
6) Curb Ramp Details- Total of 8.
7) Plan Details (including roadway elements and geometric layouts)
8) Pavement Grades
9) Erosion Control Plan
10) Storm Sewer Plan
11) Planting Plan (locations and type provided by the MUNICIPALITY)
12) Permanent Signing Plan
13) Street Lighting Removal Plan
14) Lighting Plan
15) Pavement Marking Plan
16) Traffic Control Plan
17) Detour Plan
18) Alignment Plan
19) Miscellaneous Quantities
20) Right-of-Way Plat
21) Plan & Profile
22) Sign Plates
23) Earthwork Data
24) Cross Sections (every 50-ft and driveways)

(1) Road Plans shall be designed in accordance with the current practices of the DEPARTMENT and in accordance with the principles, standards and practices adopted by the DEPARTMENT and shall be developed in accordance to, or be coordinated with, the latest edition of the STANDARD SPECIFICATIONS.

(2) Roadway design limits to begin north of W Cold Spring Rd and continue south of W Howard Ave. The intersection of W Howard Ave will be surveyed for design connectivity and traffic control purposes.

(3) 30% plans will include Title Sheet, General Notes, Project Overview, Construction Details, Typical Sections, Plan Details, Plan & Profiles and Cross Sections. Up to two roadway typical sections will be developed and analyzed along S 43rd Street that provides various combinations for bicycle and parking combinations. Roadway plans will be completed through conceptual design (30%) for up to two alternatives that include cross sections. The preferred alternate will be completed for preliminary (60%) and Final design.

(4) Storm sewer trunk line is anticipated to remain. Televising of storm trunk line, laterals and structures will identify locations of replacements. Storm inlets and laterals may remain in place if it aligns with the preferred design.

(5) Sanitary trunk line and laterals are anticipated to remain. Televising of sanitary sewer to be completed and reviewed by the City. Any replacements identified and included in the plans would be considered “Extra Work” through a separate contract with the City.

(6) Street Lighting plans will include the following:

a. Layout light pole locations in the project area. Design will use a standard City LED light pole to be coordinated with the MUNICIPLAITY.
b. Perform photometric calculations for the preferred alternative.
c. Connect to existing power distribution system.
d. Create voltage drop calculations for lighting circuits.
e. Create construction drawings and specifications for street lighting.

(7) In preparation of Road Plans, the CONSULTANT shall prepare and furnish to the MUNICIPALITY specifications for construction work included in the plans which are not covered by the STANDARD SPECIFICATIONS, and such amendments to or revisions of the STANDARD SPECIFICATIONS as may be required to properly cover the work call for in the plans.

K. STRUCTURE PLANS: Not Included.

L. PLATS:

(1) Prepare Right-of-Way Plats in accordance with the MANUAL. 37 parcels front S 43rd Street within the project corridor. It is assumed that seven (7) of these parcels will require of Temporary Limited Easements and/or Fee takings as a result of the proposed improvements. The project plat will include a title sheet, schedule of land and interests required, overview sheet and detail sheets.

(2) The CONSULTANT shall obtain title searches and title updates, necessary to determine the existing right of way, approximate property lines, existing easements, and current ownership as listed in the title reports for the PROJECT. Existing easement will only be plotted for parcels that have an acquisition easement. It is estimated that 37 title searches are required.

(3) Legal Descriptions shall be provided for all individual parcels of land to be acquired as Right of Way or Temporary Limited Easement for the PROJECT. Descriptions shall be by metes and bounds in accordance with the provisions as set forth in the MANUAL, or in the case of platted property by suitable reference to the platted data. For all unplatted property the descriptions shall be referenced to and tied into the pertinent section or quarter section corners.

(4) The CONSULTANT shall prepare the descriptions in line item format using MS Word software and provide an electronic copy to the MUNICIPALITY.

(5) Field locate and temporarily mark the new right of way boundaries in a manner which will facilitate the appraisal of all affected parcels.

(6) Monument the new and existing right of way boundaries in accordance with the procedures outlined in the MANUAL.

(7) Provide on the Right-of-Way Plat, point numbers for all new right-of-way points to be monumented and all existing right-of-way points. An electronic e-mail file with point numbers in SDMS format, in ground coordinates, is to be provided to the REGION.

(8) Changes on the R/W plat that occur following the initial relocation order (excluding hardship or protective purchase) are to be anticipated and are part of this contract up to one plat revision.

M. HIGHWAY SYSTEM CHANGES: Not Included.

N. TRAFFIC

(1) The CONSULTANT shall collect intersection turning movement counts at the intersection of S 43rd Street and W Howard Ave. Traffic Counts shall be conducted for the AM (6am to 9am) and PM (3pm to 6pm) peak periods and will be used to generate existing traffic volumes and be balanced based on data collected.

(2) The CONSULTANT shall collect one bi-directional 48-hour vehicle classification count in the project limits. Vehicle classifications and truck percentages will be used to develop the pavement design for the project.

(3) The CONSULTANT shall complete on-street parking occupancy counts for up to two weekdays from 8AM to 5PM. Record findings on two-hour intervals. Parking inventory will also be surveyed, determining the number of on-street parking spaces by block and parking regulations, restrictions, or designations. A parking review will be completed using the occupancy data to evaluate whether on-street parking is required on both sides of the street, if on-street parking can be limited to one side of the street, and make recommendations on cross-sections along the corridor based on on-street parking demands.

(4) The CONSULTANT shall calculate segment and intersection crash rates along using data provided by the MUNICIPALITY and/or the DEPARTMENT.

(5) The CONSULTANT shall review and analyze the 5 most recent previous years of crash data in the project corridor to identify areas of high crash rates and provide recommendations for mitigation measures. The 5 previous years of data will correspond to the timeframe that the Department has available crash rates to compare in relation to the submittal date of the Design Study Report. The results will be included in the Traffic and Safety Report identified in Section A.

(6) The CONSULTANT shall provide a Traffic and Safety report summarizing the LOS operations and queue lengths for the 2026 construction year and 2046 design year at the study area intersections for weekday AM, weekday PM and Saturday mid-day peak periods. The work associated with the development and writing of the traffic report is included in Section B "Design Reports" of the contract. Traffic analysis will include existing configurations and recommended improvements.

Traffic work NOT included within the contract Scope of Services and considered "Extra Work" includes:

1. Roundabout design, evaluation and operational analysis.
2. Safety certification report.

O. SERVICES PROVIDED BY THE MUNICIPALITY

The MUNICIPALITY will provide to the CONSULTANT the following for the PROJECT:

(1) As-built drawings and existing right-of-way plat drawings as available.

(2) Issue utility work permits and provide utility reimbursements.

(3) Existing storm and sanitary sewer system maps.

(4) Televise information of sanitary sewer with recommendations of replacement.

(5) Existing traffic signal plans for W Howard Ave.

(6) List of names and addresses for the invitees for the Public Involvement Meetings for PIM Summary document. City to send mailings for these meetings.

(7) Real-estate negotiation and acquisition for the project

P. SERVICES PROVIDED BY THE DEPARTMENT

The DEPARTMENT will provide to the CONSULTANT the following for the PROJECT:

(1) Crash data (most recent available 5-year period).

(2) Schedule the preconstruction meeting.

PROSECUTION AND PROGRESS

(1) The MUNICIPALITY shall report on the progress of the PROJECT as stipulated in the contract agreement. Standard benchmarks, consistent with DEPARTMENT'S internal staff benchmarks, will be reported monthly to the DEPARTMENT. The actual start, projected or actual finish date, and percent of work complete will be included for all relevant benchmarks on any project report required for delivery to DEPARTMENT staff. The report can be delivered in electronic format consistent with current DEPARTMENT standards (Microsoft Project), or on paper.

(2) The CONSULTANT proposes to sublet these services to:

For archaeological and historical surveys to:

Commonwealth Heritage Group
8669 N. Deerwood Drive
Milwaukee, WI 53209
Greg Rainka
grainka@chg-inc.com
(414) 446-4121

For Pavement/Soil Borings and Geotechnical Report to:

Terracon
4900 South Pennsylvania Avenue, Suite 100
Cudahy, WI 53130
Paul Koszarek
paul.koszarek@terracon.com
(414) 209-7658

For Televising Storm Sewer to:

Visu-Sewer, Inc.
W230 N4855 Betker Drive
Pewaukee, WI 53072
Drew Setzer
dsetzer@visu-sewer.com
(262) 695-2340

(3) The following items of work will be completed and submitted to the MUNICIPALITY by the indicated dates, if CONSULTANT has received the Notice to Proceed by June 1, 2023.

Report Title	Date
Contract Notice to Proceed	June 1, 2023
Operational Planning Meeting	June 2023
Topographic Survey	June 2023
Geotechnical Report	July 2023
Traffic Report & Forecast	July 2023
HazMat Phase 1 Report	August 2023
Pavement Design Report	August 2023
Public Involvement Meeting #1	October 2023
30% Preliminary Road Plan	October 2023
Section 106 Process Submittal	November 2023
Public Involvement Meeting #2	January 2024
Environmental Document (CEC)	February 2024
60% Road Plan Submittal & Preliminary Plat	March 2024
Design Study Report	March 2024
Final Plat & Legal Descriptions	April 2024
Relocation Order Approved	May 2024
Plans for Utilities Design (75%)	May 2024
Draft PS&E Submitted	August 1, 2024
Final P.S. & E.	November 1, 2024
LET	February 11, 2025

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Exhibit 1A

CONSULTANT DIRECT LABOR RATES

Name or Employee Number	CLASSIFICATION	CURRENT RATE (AS OF APRIL 1, 2023)	DATE OF NEXT SALARY ADJUSTMENT	PAY INCREASE PERCENT ON APRIL 1, 2024	PAY RATE AFTER APRIL 1, 2024	DATE OF NEXT SALARY ADJUSTMENT	PAY INCREASE PERCENT ON APRIL 1, 2025	PAY RATE AFTER APRIL 1, 2025	PERCENT WORK AT 2023 (CURRENT) RATE	PERCENT WORK AT 2024 RATE	PERCENT WORK AT 2025 RATE	WEIGHTED AVERAGE HOURLY RATE FOR THE LENGTH OF THE PROJECT
1731	Project Manager	$50.00	April 1, 2024	5.0	$52.50	April 1, 2025	5.0	$55.13	45%	50%	5%	$51.51
Average	Senior Engineer	$61.06	April 1, 2024	5.0	$64.11	April 1, 2025	5.0	$67.32	45%	50%	5%	$62.90
Average	Project Engineer	$50.03	April 1, 2024	5.0	$52.54	April 1, 2025	5.0	$55.17	45%	50%	5%	$51.54
Average	Design Engineer	$35.58	April 1, 2024	5.0	$37.35	April 1, 2025	5.0	$39.22	45%	50%	5%	$36.64
Average	Surveyor	$44.99	April 1, 2024	5.0	$47.24	April 1, 2025	5.0	$49.60	45%	50%	5%	$46.34
Average	Technician	$33.43	April 1, 2024	5.0	$35.10	April 1, 2025	5.0	$36.86	45%	50%	5%	$34.43
1459	Clerical	$31.75	April 1, 2024	5.0	$33.34	April 1, 2025	5.0	$35.01	45%	50%	5%	$32.71

CONTRACT COMPLETION DATE: **June 30, 2025**

Project ID: 2155-15-00
C Greenfield, S 43rd St
W Cold Spring Rd to W Howard Ave
Milwaukee County

Exhibit Exhibit 1A

Employee Classification
Weighted Average Direct Labor Rates

Classification:	Project Manager		
Name or Employee Number	Current Rate (a)	Percent Contribution (b)	(a x b)
1731	$ 50.00	100	$ 50.00
		100	$ 50.00

Classification:	Senior Engineer		
Name or Employee Number	Current Rate (a)	Percent Contribution (b)	(a x b)
0950	$ 56.73	50	$ 28.37
1494	$ 65.38	50	$ 32.69
		100	$ 61.06

Classification:	Project Engineer		
Name or Employee Number	Current Rate (a)	Percent Contribution (b)	(a x b)
1731	$ 50.00	40	$ 20.00
2048	$ 45.91	15	$ 6.89
0756	$ 51.44	45	$ 23.15
		100	$ 50.03

Classification:	Design Engineer		
Name or Employee Number	Current Rate (a)	Percent Contribution (b)	(a x b)
2026	$ 33.65	25	$ 8.41
1863	$ 42.31	25	$ 10.58
1972	$ 33.17	50	$ 16.59
		100	$ 35.58

Classification:	Surveyor		
Name or Employee Number	Current Rate (a)	Percent Contribution (b)	(a x b)
0911	$ 42.00	15	$ 6.30
1147	$ 43.25	15	$ 6.49
2054	$ 46.00	70	$ 32.20
		100	$ 44.99

Classification:	Technician		
Name or Employee Number	Current Rate (a)	Percent Contribution (b)	(a x b)
1877	$ 28.00	50	$ 14.00
		100	$ 33.43

Classification:	Clerical		
Name or Employee Number	Current Rate (a)	Percent Contribution (b)	(a x b)
1459	$ 31.75	100	$ 31.75
		100	$ 31.75

Project ID: 2155-15-00
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W Cold Spring Rd to W Howard Ave
Milwaukee County

Exhibit 1B

DIRECT EXPENSES BY ITEM

ITEM	UNIT	NO. OF UNITS	UNIT COST	TOTAL COST
Survey Mileage	Each	18	$0.750	$202.50
Employee Vehicle Mileage	Each	18	$0.655	$188.64
Database Research	Each	1	$350.000	$350.00
Database Research	Each	1	$3,680.000	$3,680.00
Vehicle Classification Counts	Each	1	$1,500.000	$1,500.00
			TOTAL:	**$5,921.14**

Project ID: 2155-15-00
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Exhibit 1C

FEE COMPUTATION SUMMARY BY ENGINEERING TASK

TASK	Activity Code	Direct Labor Costs	Overhead Costs	Fixed Fee / Profit	Direct Expenses	Total
Design Pavement Structure	277	$1,243.44	$2,142.82	$225.37		$3,611.63
Analyze Traffic Data/Forecast	313	$3,384.50	$5,832.51	$613.44		$9,830.45
Collect Traffic Field Data	347	$2,258.58	$3,892.21	$409.37	$1,570.74	$8,130.90
Conduct and Process Existing Field Survey	723	$5,181.16	$8,928.69	$939.09	$148.50	$15,197.44
Survey Existing and Proposed Right-of-Way	726	$1,851.00	$3,189.83	$335.49	$54.00	$5,430.32
Manage Project Stakeholders	743	$5,482.96	$9,448.78	$993.79	$94.32	$16,019.85
Develop Transportation Project Plat	745	$7,496.88	$12,919.37	$1,358.81	$3,680.00	$25,455.06
Coordinate Utilities	746	$3,206.60	$5,525.93	$581.20		$9,313.73
Analyze Hazardous Materials Site Impact	765	$1,995.56	$3,438.95	$361.70	$350.00	$6,146.21
Environmental Document and Agency Coordination	769	$4,113.38	$7,088.59	$745.55		$11,947.52
Manage Consultant Contract	773	$2,153.64	$3,711.37	$390.35		$6,255.36
Design Geometrics and Details	776	$40,094.10	$69,094.16	$7,267.06		$116,455.32
Design Drainage	778	$1,220.78	$2,103.77	$221.27		$3,545.82
Develop Quantities and Estimates	786	$9,348.26	$16,109.86	$1,694.37		$27,152.49
Develop Traffic Control and Staging	788	$4,503.14	$7,760.26	$816.19		$13,079.59
Design Signing and Pavement Marking	819	$2,048.72	$3,530.56	$371.33		$5,950.61
Design Street Lighting	830	$6,473.30	$11,155.44	$1,173.29		$18,802.03
Develop PSE Documents	856	$6,835.32	$11,779.31	$1,238.90		$19,853.53
Manage Project Scope and Schedule	887	$5,651.72	$9,739.61	$1,024.37	$23.58	$16,439.28
Manage Project Quality	890	$4,255.44	$7,333.40	$771.30		$12,360.14
TOTALS		$118,798.48	$204,725.42	$21,532.24	$5,921.14	$350,977.28

Home Office Indirect Cost Rate of : 1.7233

Assumes Profit of : 7.25

Fixed Fee based on a standard Overhead Rate of : 1.50

Project ID: 2155-15-00
C Greenfield, S 43rd St
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Exhibit 1E

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Exhibit 1D

SUMMARY OF STAFF HOURS AND DIRECT LABOR COSTS

Classification:		Project Manager		Senior Engineer		Project Engineer		Design Engineer		Surveyor		Technician		Clerical		Total Direct Labor	
Avg. Hourly Wage:		$51.51		$62.90		$51.54		$36.64		$46.34		$34.43		$32.71			
TASK	Activity Code	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Design Pavement Structure	277	4	$206.04	2	$125.80	12	$618.48	8	$293.12							26	$1,243.44
Analyze Traffic Data/Forecast	313	2	$103.02	8	$503.20	34	$1,752.36	28	$1,025.92							72	$3,384.50
Collect Traffic Field Data	347					14	$721.56	10	$366.40			34	$1,170.62			58	$2,258.58
Conduct and Process Existing Field Survey	723			6	$377.40					68	$3,151.12	48	$1,652.64			122	$5,181.16
Survey Existing and Proposed Right-of-Way	726									34	$1,575.56	8	$275.44			42	$1,851.00
Manage Project Stakeholders	743	40	$2,060.40			44	$2,267.76	24	$879.36			8	$275.44			116	$5,482.96
Develop Transportation Project Plat	745			8	$503.20	84	$4,329.36			4	$185.36	72	$2,478.96			168	$7,496.88
Coordinate Utilities	746	4	$206.04			44	$2,267.76	20	$732.80							68	$3,206.60
Analyze Hazardous Materials Site Impact	765	4	$206.04			8	$412.32					40	$1,377.20			52	$1,995.56
Environmental Document and Agency Coordination	769	10	$515.10	2	$125.80	56	$2,886.24	16	$586.24							84	$4,113.38
Manage Consultant Contract	773	38	$1,957.38											6	$196.26	44	$2,153.64
Design Geometrics and Details	776	70	$3,605.70			334	$17,214.36	402	$14,729.28			132	$4,544.76			938	$40,094.10
Design Drainage	778	2	$103.02			16	$824.64	8	$293.12							26	$1,220.78
Develop Quantities and Estimates	786	14	$721.14	8	$503.20	68	$3,504.72	96	$3,517.44			32	$1,101.76			218	$9,348.26
Develop Traffic Control and Staging	788	10	$515.10	2	$125.80	44	$2,267.76	36	$1,319.04			8	$275.44			100	$4,503.14
Design Signing and Pavement Marking	819					12	$618.48	24	$879.36			16	$550.88			52	$2,048.72
Design Street Lighting	830	6	$309.06	24	$1,509.60	48	$2,473.92	52	$1,905.28			8	$275.44			138	$6,473.30
Develop PSE Documents	856	24	$1,236.24	16	$1,006.40	82	$4,226.28	10	$366.40							132	$6,835.32
Manage Project Scope and Schedule	887	52	$2,678.52			52	$2,680.08	8	$293.12							112	$5,651.72
Manage Project Quality	890	24	$1,236.24	48	$3,019.20											72	$4,255.44
TOTALS		304	$15,659.04	124	$7,799.60	952	$49,066.08	742	$27,186.88	106	$4,912.04	406	$13,978.58	6	$196.26	2640	$118,798.48

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Exhibit 1D

GRAEF

Exhibit 2

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CONSULTANT CONTRACT TOTAL FEE COMPUTATION

	Project I.D. 2984-26-04 Base Contract	Project I.D.	Project I.D.	TOTAL CONTRACT
Number of Staff Hours	**2640**			**2640**
Total Direct Labor	$ 118,798.48			$ 118,798.48
Total Overhead Costs	$ 204,725.42			$ 204,725.42
Fixed Fee / Profit	$ 21,532.24			$ 21,532.24
Non-Labor Direct Charges	$ 5,921.14			$ 5,921.14
Contract Sub-Total	**$ 350,977.28**			**$ 350,977.28**
Commonwealth Heritage	$ 4,707.49			$ 4,707.49
Terracon	$ 8,500.00			$ 8,500.00
Visu-Sewer	$ 25,700.00			$ 25,700.00
Subcontract Total	**$ 38,907.49**			**$ 38,907.49**
CONTRACT TOTAL COST	**$ 389,884.77**			**$ 389,884.77**

Project ID: 2155-15-00
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W Cold Spring Rd to W Howard Ave
Milwaukee County

Exhibit 2

COMMONWEALTH
HERITAGE GROUP

This proposal contains pricing and other information confidential and proprietary to Commonwealth Heritage Group, LLC. Disclosure of this proposal's contents to persons or organizations outside GRAEF, the City of Greenfield, and the Wisconsin Department of Transportation is not authorized without specific written permission of Commonwealth Heritage Group, LLC. All technical specifications in this proposal are valid for 90 days unless an agreement is reached and executed.

Date: April 17, 2023 W-2483

To: Julie Chapman, PE
GRAEF

From: Greg Rainka

Subject: Proposal – Archaeological and Architecture/History Investigations
WisDOT Project ID 2155-15-00
S. 43rd Street, W. Cold Spring Road to W. Howard Avenue
Milwaukee County

Commonwealth Heritage Group, Inc. (Commonwealth) is pleased to present the following proposal to GRAEF for cultural resources services for the subject road reconstruction project in the city of Greenfield. It is our understanding that archaeological and architecture/history investigations are needed pursuant to Section 106 of the National Historic Preservation Act and its implementing regulations.

ARCHAEOLOGICAL INVESTIGATIONS

Records and Literature Review

The initial archaeological task will consist of reviewing background information compiled for the project to ensure that it is current. The study area will include the Area of Potential Effects (APE) and the surrounding area. We will review the Wisconsin Historic Preservation Database (WHPD) to identify previously recorded archaeological and cemetery/burial sites in the project area. Other sources that potentially will be consulted may include, but are not necessarily limited to, previous cultural resource investigations in the project area, historic plat maps and atlases, and relevant literature pertaining to potential archaeological resources. For the purposes of background discussion and supporting the choice of field methods, Commonwealth will search for and identify archaeological sites within one mile of the project corridor.

Phase I Archaeological Field Investigations

The next stage of the archaeological investigations will consist of a Phase I archaeological survey of the APE. Based on the information provided to date, the project will reconstruct approximately one-half mile

of S. 43rd Street. For the purposes of this proposal, Commonwealth assumes archaeological survey will be conducted within the existing and proposed right-of-way and easement areas, encompassing all areas of potential ground disturbance associated with the project. Survey will be conducted employing standard archaeological techniques and may include both shovel testing and pedestrian (walkover) survey. Commonwealth also assumes we may need to compile documentation of the uncatalogued burial site located along the project corridor (BMI-0044, Good Hope Cemetery) in accordance with WisDOT guidelines.

The following field techniques are consistent with the requirements of the Wisconsin DHP and the *Guidelines for Public Archeology in Wisconsin* (2012) and the most recent *Wisconsin Department of Transportation Facilities Development Manual* (FDM). Archaeological fieldwork will be completed using a one-person field team. In areas with substantial exposed ground visibility (> 10 percent), our field team will undertake a controlled surface survey with a 10-m interval maintained between visual transects. In areas where surface visibility is less than 15 percent, shovel testing will be conducted. Spacing between shovel tests and shovel test transects will not exceed 15 m. Shovel testing will not be undertaken on steep slopes, in wetlands, or in areas of obvious disturbances (e.g., borrow pits, two-track roads). Disturbed areas will, however, be evaluated by soil probes or shovel tests placed at a 45-m interval to verify the disturbance. The field conditions, methods, and presence of disturbance will be documented on project plans.

Each shovel test will be approximately 35 cm to 50 cm in diameter (depending on the depth needed to reach sterile subsoil) and excavated to a depth sufficient to verify the presence of sterile, undisturbed subsoil. The contents of each shovel test unit will be screened through 1/4-in hardware cloth. If a shovel test produces artifacts, additional radial shovel tests will be excavated in cardinal directions from the findspot at 5-m intervals until two consecutive negative shovel tests are encountered. All shovel tests will be numbered and observations recorded individually on project forms and tied to project maps. The type of survey coverage (shovel testing versus walkover) and ground surface conditions, including disturbances, will also be recorded on project maps.

The location of each site will be recorded on project maps, and a compass and pace map will be produced to tie the site into the surrounding landscape. All sites will be referenced to the nearest permanent landmark. Site boundaries will be based on the surface distribution of artifacts or shovel tests containing artifacts within the survey corridor. During the fieldwork stage, particular attention will be given to locations within the proposed construction area that might contain sites identified during the background and literature search. All located or relocated sites will be photographed in color, plotted using GPS technology, and recorded on project maps. Verbal notification of the results of the survey will be provided within five working days of completion of the fieldwork.

It is assumed that GRAEF will be responsible for securing landowner permission to conduct survey outside of the existing right-of-way, where necessary. Fieldwork will commence after landowner permission has been secured. It is also assumed that GRAEF will provide preliminary design plans and/or files prior to commencement of the survey to facilitate Commonwealth's delineation of the APE and use of GPS equipment during fieldwork.

Laboratory Analysis

In the event that artifacts are recovered, they will be cleaned, processed, and analyzed. To the extent feasible, artifacts will be classified according to chronology and/or cultural affiliation, function, and raw material. An inventory will be produced for inclusion in the report and will be generated using

Commonwealth's computerized database developed for archaeological collections. The types and quantities of artifacts will be integrated into the report on a site-by-site basis to help evaluate site significance. Artifact analysis will be done in accordance with the *Guidelines for Public Archeology in Wisconsin* (2012).

For each new site located, Commonwealth will complete a Wisconsin Archaeological Site Inventory (ASI) form and obtain a state site number from the Wisconsin DHP. For each site that has previously recorded and for which new information is derived, an ASI Update form will be completed. The state codification number will be recorded on all analytic paperwork, artifact bags and inventory cards, and field notes, at this time.

Curation

Artifacts will be prepared for curation in accordance with 36 CFR Part 79, Curation of Federally- Owned and Administered Archaeological Collections. Commonwealth will make arrangements for curation of the artifacts with a State-approved repository, and the ASI will be updated to reflect the final disposition of collections. Costs are not included in this proposal and will be negotiated once the volume of materials needing curation is known.

Report Preparation

Commonwealth assumes no new archaeological sites will be found. Under the Memorandum of Agreement between WisDOT and the Wisconsin DHP, we will complete an Archaeological Survey Field Report (ASFR) and Archaeological Records and Literature Review form in lieu of a formal report. Should a site be found, a formal Phase I survey report will be required to fully document the site and provide sufficient information to make a preliminary evaluation regarding National Register of Historic Places (National Register) eligibility. The preparation of a formal Phase I survey report and Determination of Eligibility (DOE) for any identified archaeological sites are not included in this proposal.

ARCHITECTURE/HISTORY INVESTIGATIONS

Background Research and Reconnaissance-Level Survey

Commonwealth will conduct background and archival research and review the WHPD to determine if any properties in the project area were previously surveyed. Commonwealth will then complete an architecture/history survey of properties that may be directly or indirectly affected by the project in accordance with the Wisconsin Historical Society's *Survey Manual.* We will identify, photograph, and assess the National Register eligibility of individual buildings, structures, and objects, as well as any districts that are present. Additional photographs depicting streetscapes and view sheds will be provided as needed to document the project's APE. Verbal notification of our survey results will be provided to GRAEF within three working days of completion of the fieldwork.

Commonwealth assumes the APE for architecture/history will consist of properties adjacent to S. 43rd Street within the project limits. A preliminary review of the WHPD indicated there are no previously surveyed properties within the assumed APE. For the purposes of this proposal, Commonwealth assumes up to three properties will require survey and no properties will be identified with potential architectural or historical significance. The results of the survey will be documented in an Architecture/History Survey Report (AHSR), as required by the Wisconsin State Historic Preservation Office (SHPO).

COMMONWEALTH
HERITAGE GROUP

OTHER SERVICES INCLUDED

In addition to the archaeological and architecture/history investigations, Commonwealth will assist GRAEF with completing the Section 106 form and will notify local historical societies and other local interested parties to solicit comments about the project and its potential to affect historic properties.

SERVICES NOT INCLUDED

This proposal assumes no new archaeological sites will be found and therefore does not include a Phase I archaeological survey report. This proposal also does not include preparation of DOEs or an assessment of effects to historic properties.

DELIVERABLES

Electronic drafts of the ASFR and AHSR will be submitted to GRAEF for review and comment. Following receipt of comments, digital copies of the final reports and the Section 106 form will be submitted to GRAEF for your files and distribution.

SCHEDULE

Commonwealth assumes the archaeological and architecture/history surveys will be completed in 2023.

The contract completion date is June 30, 2025.

COST

Based on our assumptions, Commonwealth proposes to complete archaeological and architecture/history surveys and associated reporting for the S. 43rd Street project in Greenfield for actual costs up to $4,390.98 plus a fixed fee of $316.51 for a total cost not to exceed $4,707.49. Attached is a breakdown of costs.

Commonwealth Heritage Group
Project ID: 2155-15-00
S. 43rd Street, W. Cold Spring Road to W. Howard Avenue
Milwaukee County

Summary of Staff Hours and Direct Labor Costs

Classification		Project Manager		Architectural Historian		Archaeologist		Archaeological Technician		GIS/Graphics			
Rate		$45.67		$22.15		$26.50		$20.80		$30.26		**Total Direct Labor**	
Task	**Activity Code**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**
Archaeological and Historical	763	8	$365.36	28	$620.20	18	$477.00	2	$41.60	8	$242.08	64	$1,746.24
TOTAL:		8	$365.36	28	$620.20	18	$477.00	2	$41.60	8	$242.08	64	$1,746.24

Commonwealth Heritage Group
Project ID: 2155-15-00
S. 43rd Street, W. Cold Spring Road to W. Howard Avenue
Milwaukee County

Consultant Direct Labor Rates

Employee Name	Classification	Current Rate	% Pay Increase	New Pay Rate	Date of Increase	% Work at Current Rate	% Work at Increased Rate	Weighted Average Hourly Rate
G. Rainka	Project Manager	$45.67	0.00%	$45.67	4/1/2024	100.00%	0.00%	$45.67
K. Stanger	Architectural Historian	$22.15	0.00%	$22.15	4/1/2024	100.00%	0.00%	$22.15
R. Jones	Archaeologist	$26.50	0.00%	$26.50	4/1/2024	100.00%	0.00%	$26.50
P. Moriarity	Archaeological Technician	$20.80	0.00%	$20.80	4/1/2024	100.00%	0.00%	$20.80
E. Hulit	GIS/Graphics	$30.26	0.00%	$30.26	4/1/2024	100.00%	0.00%	$30.26

Contract Completion Date: 6/30/2025

Commonwealth Heritage Group
Project ID: 2155-15-00
S. 43rd Street, W. Cold Spring Road to W. Howard Avenue
Milwaukee County

Fee Computation Summary by Engineering Task

Task	Activity Code	Direct Labor Costs	Indirect Costs	Fixed Fee	Direct Expenses	Total
Archaeological and Historical	763	$1,746.24	$2,349.74	$316.51	$295.00	$4,707.49
TOTAL:		$1,746.24	$2,349.74	$316.51	$295.00	$4,707.49

CONSULTANT Home Office Overhead Rate (%): 134.56
CONSULTANT Fixed Fee Indirect Cost Rate (%): 150.00
Fixed Fee (%): 7.25

Commonwealth Heritage Group
Project ID: 2155-15-00
S. 43rd Street, W. Cold Spring Road to W. Howard Avenue
Milwaukee County

Direct Expenses by Item

Item	Unit Amount	Unit Type	Rate	Total Expenses
Vehicle Rental and Fuel	2	day	$130.00	$260.00
Survey Equipment (GPS Unit)	1	day	$35.00	$35.00
TOTAL				$295.00

Commonwealth Heritage Group
Project ID: 2155-15-00
S. 43rd Street, W. Cold Spring Road to W. Howard Avenue
Milwaukee County

Consultant Contract Total Fee Computation

Project IDs	2155-15-00	Total for Contract
Number of Staff Hours	64	**64**
Total Direct Labor	$1,746.24	**$1,746.24**
Total Indirect Costs	$2,349.74	**$2,349.74**
Fixed Fee	$316.51	**$316.51**
Direct Expenses	$295.00	**$295.00**
Subtotal	**$4,707.49**	**$4,707.49**
TOTAL COST	**$4,707.49**	**$4,707.49**

CONSULTANT Home Office Overhead Rate (%): 134.56
CONSULTANT Fixed Fee Indirect Cost Rate (%): 150.00
Fixed Fee (%): 7.25

4900 South Pennsylvania Avenue, Suite 100
Cudahy, Wisconsin 53110
P (414) 423-0255
Terracon.com

April 17, 2023

Graef-USA, Inc.
275 West Wisconsin Avenue, Suite 300
Milwaukee, WI 53203

Attn: Ms. Julie Chapman P.E.
E: Julie.chapman@graef-usa.com

RE: Proposal for Pavement Engineering Services
WisDOT Project ID 2155-15-00
City of Greenfield, S 43rd Street
W Cold Spring Rd to W Howard Ave
Milwaukee County
Terracon Proposal No. P58235098

Dear Ms. Chapman:

We appreciate the opportunity to submit this proposal to Graef-USA, Inc.(Graef) to provide Pavement Engineering services for the referenced project. The following are exhibits to this proposal.

Exhibit A	Itemized Scope of Services
Exhibit B	Compensation and Schedule
Exhibit C	Site Location
Exhibit D1	Anticipated Exploration Plan-Intersection
Exhibit D2	Anticipated Exploration Plan-Culvert

Exhibit B includes details of our fees and consideration of additional services as well as a general breakdown of our anticipated schedule.

It is our understanding that award of this proposal will be delivered through a subconsultant agreement provided by the client. Proposed fees noted in this proposal are effective for 90 days from the date of the proposal.

Sincerely,
Terracon Consultants, Inc.

DRAFT

Catherine T. Vnuk, P.E.
Project Engineer

DRAFT

Paul J. Koszarek, P.E., C.S.T.
Principal

Project Understanding

It is our understanding that this project includes the rehabilitation of S 43rd Street between W Cold Spring Road and W Howard Avenue in the City of Greenfield, Wisconsin. It is unknown what type of pavement rehabilitation is planned.

EXHIBIT A – ITEMIZED SCOPE OF SERVICES

As requested, Terracon will perform a total of six (6) borings along S 43rd Street. The borings are planned to a depth of 7.5 feet below current ground surface or auger refusal, whichever is shallower.

All borings would be sampled using Standard Penetration Test (SPT) methods every 2.5 feet. Upon completion, the borings will be backfilled with auger cuttings and bentonite chips and patched with quick-set concrete.

Based upon the planned boring locations and surrounding traffic conditions at this site, traffic control (in accordance with SDD standards) is anticipated to consist of appropriate advanced signage, cones, and barrels to close lanes of traffic at each location. Fees associated with traffic control are included in this proposal.

Terracon is currently not aware of environmental concerns at this project site that would create health or safety hazards associated with our exploration program; thus, our scope considers standard OSHA Level D Personal Protection Equipment (PPE) appropriate. Our scope of services does not include environmental site assessment services, but identification of unusual or unnatural materials encountered while drilling will be discussed in our report.

Exploration efforts require borings into the subsurface; therefore, Terracon complies with local regulations to request a utility location service through Diggers Hotline. Due to the borings being completed within the road right of way, it is **not** anticipated that privately owned utility lines will be present at the boring locations. Therefore, fees for a private utility locator have not been included in this proposal. If information regarding the presence of private utility lines is known, it must be discussed with Terracon so that location of said utilities can be arranged for an extra fee.

The client has indicated that the City of Greenfield will waive the street-opening permits and fees normally required to drill within the road rights-of-way; where this is not the case, additional fees will apply.

Terracon must be granted access to the site by the property owner. By acceptance of this proposal, without information to the contrary, we consider this as authorization to access the property for conducting field exploration in accordance with the scope of services.

Exhibit B – Compensation and Schedule

Basis of Payment

For field coordination, geotechnical drilling services, geotechnical laboratory and reporting services subcontracted to Terracon Consultants, Inc., the CONSULTANT'S actual cost to Terracon Consultants, Inc., cost per unit basis of **$8,500** as detailed in the following table:

Item	Quantity	Unit	Unit Cost	Total Cost
Coordination, Staking, Administration	1	Each	$750	$750
Standard Auger Borings, 6 borings to 7.5 feet, standard sampling	1	Each	$3,100	$3,100
2-Man Flagging and Traffic Control	1	Day	$2,300	$2,300
Lab Testing	1	Each	$350	$350
Report/PM	1	Each	$2,000	$2,000
			Total	$8,500

We plan to mobilize a drill rig to the site within two to three weeks upon notification to proceed. It should take us three days to complete the field work. A written engineering report will be submitted in two weeks after completion of the field exploration and laboratory test programs. In situations where information is needed prior to submittal of our report, we can provide verbal information or recommendations for specific project requirements after we have completed our field and laboratory programs. The contract's completion date is June 30, 2026. Notice to proceed is anticipated to be on May 1, 2023, and the report due date is anticipated to be July 2023

Exhibit C – Site Location

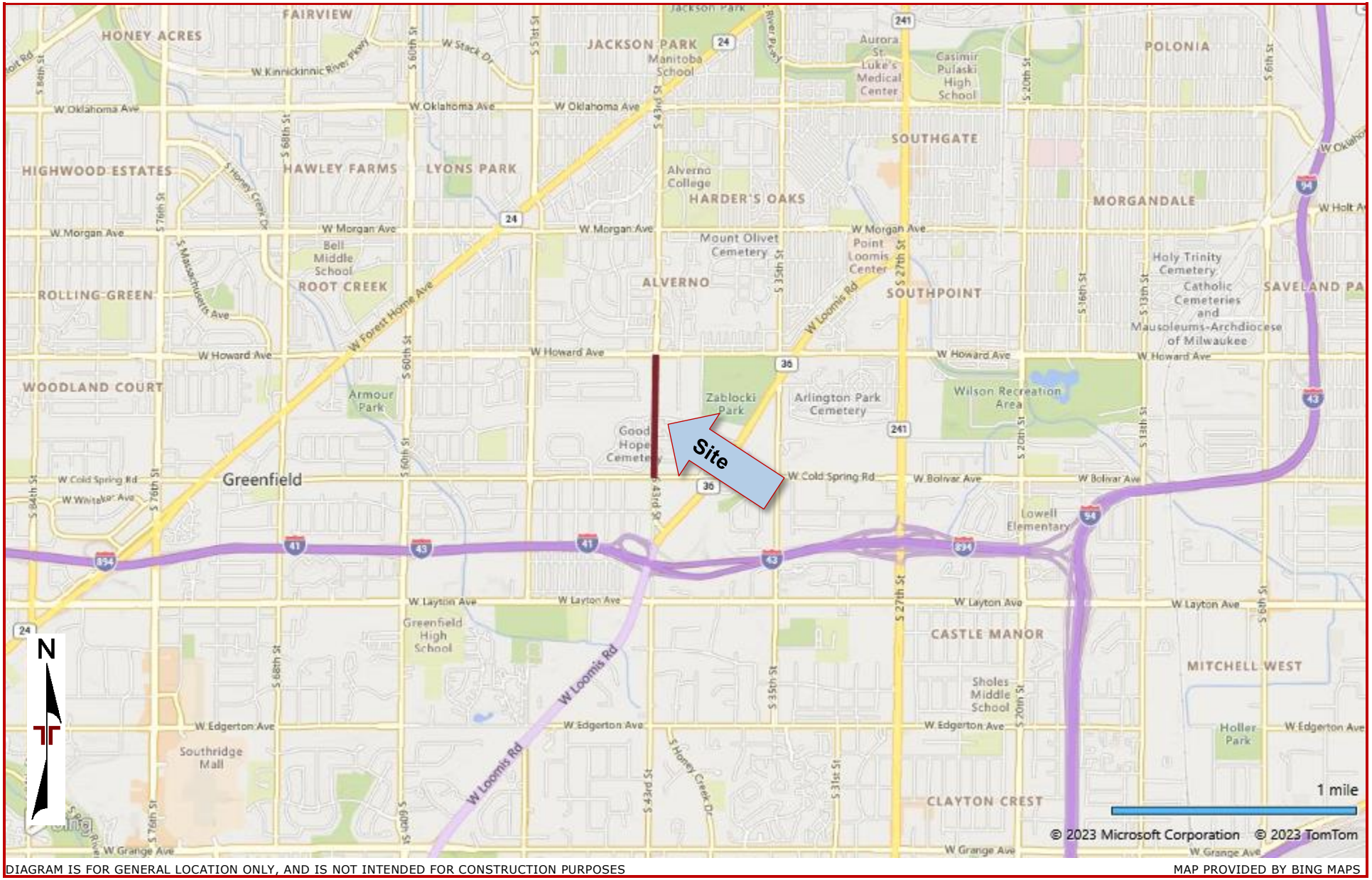

DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

MAP PROVIDED BY BING MAPS

Exhibit D – Anticipated Exploration Plan

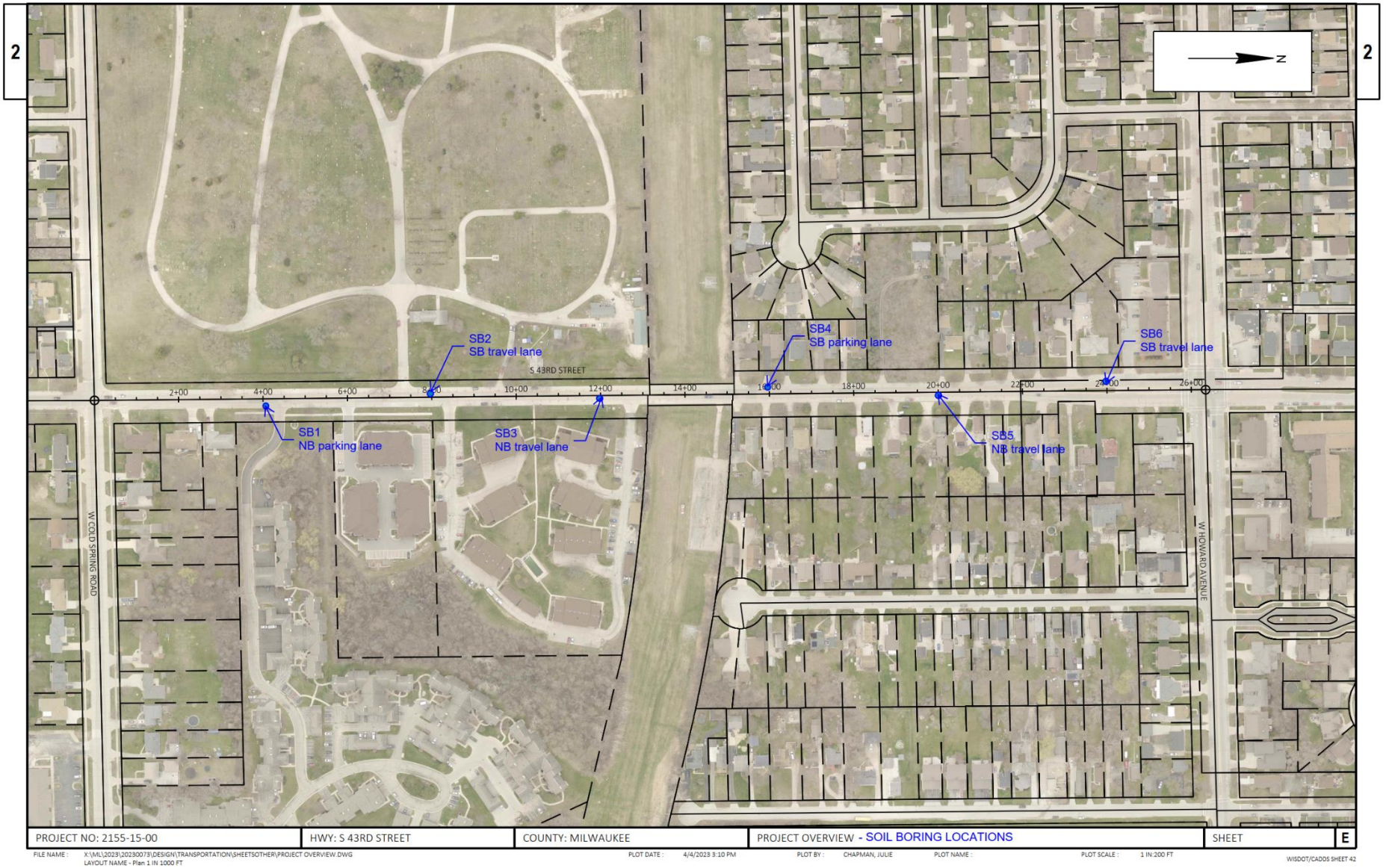

DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

MAP PROVIDED BY GRAEF

Visu-Sewer
Inspect. Maintain. Rehabilitate.

Proposal

To: Julie Chapman, P.E.
GRAEF USA, Inc.
275 West Wisconsin Ave, Suite 300
Milwaukee, WI 53203
414-266-9127

From: Drew Setzer
Visu-Sewer, Inc.
W230N4855 Betker Dr.
Pewaukee, WI 53072
262-695-2340

Date: 4/18/2023

Project: Storm Sewer CCTV Inspection – WisDOT Project ID 2155-15-00
S. 43rd St, Greenfield, WI – W. Cold Spring Rd to W. Howard Ave

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Visu-Sewer is pleased to offer the following service:

CCTV inspection of approximately 3,200 linear feet (approx. 44 pipe segments) of 12-54" storm sewers on S. 43rd St from W. Cold Spring Rd to W. Howard Ave in Greenfield, WI. The proposal cost includes video data, inspection reports with PACP codes & defect still photos, traffic control, up to one (1) pass with a jet truck for light cleaning prior to televising, and structure inspections. Structure inspections will include a written report with measurements and a picture from above ground. Heavy cleaning and extraction of debris will be quoted individually if deemed necessary. Project to be completed prior to June 30th, 2025.

ITEM	EST. QTY	COST	UNIT	EST. TOTAL
Mobilization	1	$ 500.00	Lump Sum	$ 500.00
Storm Sewer Televising Inspection & Structure Inspections	3,200	$ 7.25	Linear Foot	$ 23,200.00
Reverse Setups (as needed)	10	$ 150.00	Each	$ 1,500.00
Water Fees	1	$ 500.00	Lump Sum	$ 500.00
Estimated Total				**$ 25,700.00**

Total project not to exceed total of $25,700.00 without approval

GRAEF shall provide project coordination between Visu-Sewer and end customer as needed and equipment access to all manholes. Visu-Sewer will provide labor and equipment to complete the project. Visu-Sewer will make all possible efforts to traverse the entire pipe section (utilizing reverse setups as needed) with their robotic camera for a comprehensive inspection but cannot guarantee the camera will traverse pipe segments with heavy debris or obstructions.

Thank you for the opportunity to quote on this project. If you have any questions please do not hesitate to contact us at 262-695-2359.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charges "port to port". Terms - Net 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: _____ Signature: _____

Committee: Finance & Human Resources Item Number:

Introduced By: Chief Jay Johnson

Date Introduced: Wednesday, May 10th, 2023

RELATING TO: Discussion and decision to create a Municipal Court Bailiff position and set salary.

SUMMARY:

For over 30 years, the Police Department had funded and sustained an Auxiliary Police Corp. staffed by non-sworn person who were fulfilling a sense of civic duty and received a small amount of pay for their time. These Officers helped with City functions, traffic control, festivals, etc. One of the Auxiliary Officer also performed Bailiff Duties in Municipal Court.

As we continue to evolve, our Community Service Officers have developed into an efficient and needed group of young employees who perform many of these tasks and will continue to benefit the city for years to come. With that, we have made the decision to eliminate the majority of the Auxiliary Officer Corp.

While we no longer have a need for many of the supporting duties, we are still in need of a Bailiff for Municipal Court sessions held twice weekly. We are requesting to continue with the current Bailiff who will transition from an Auxiliary Officer to a new position of “Municipal Court Bailiff”.

This would be a part-time, non-exempt position working on average 6 hours per week. We are requesting the pay be set at $15.00 / hour.

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER ___

BAILIFF JOB DESCRIPTION

Classification
Non-Exempt

Department/Division
Police Department

Reports To:
Police Chief

Summary/Objective
Maintain order in courts of law.

Essential Functions
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed within are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disability to perform essential functions.

- Maintain order in courtroom during when in session.
- Enforce courtroom rules of behavior and warn persons not to smoke or disturb court procedure.
- Report need for police or medical assistance.
- Announce entrance of judge.
- Provide assistance to the public, such as directions to court offices.

Knowledge, Skills and Abilities

- Public Safety and Security - Knowledge of relevant equipment, policies, procedures, and strategies to promote effective security operations for Municipal.
- Law and Government - Knowledge of laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and the democratic political process.
- English Language - Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- Customer and Personal Service - Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.
- Active Learning- Understanding the implications of new information for both current and future problem-solving and decision-making.
- Active Listening- Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Critical Thinking- Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems.
- Learning Strategies- Selecting and using training/instructional methods and procedures appropriate for the situation when learning or teaching new things.
- Mathematics- Using mathematics to solve problems.
- Monitoring- Monitoring/Assessing performance of yourself, other individuals.
- Reading Comprehension- Understanding written sentences and paragraphs in work-related documents.
- Speaking- Talking to others to convey information effectively.
- Writing- Communicating effectively in writing as appropriate for the needs of the audience.
- Coordination- Adjusting actions in relation to others' actions.

- Negotiation- Bringing others together and trying to reconcile differences.
- Persuasion- Persuading others to change their minds or behavior.
- Service Orientation- Actively looking for ways to help people.
- Social Perceptiveness- Being aware of others' reactions and understanding why they react as they do.
- Complex Problem Solving- Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.
- Speaking - Talking to others to convey information effectively.
- Social Perceptiveness - Being aware of others' reactions and understanding why they react as they do.
- Monitoring - Monitoring/Assessing performance of yourself, other individuals.
- Judgment and Decision Making - Considering the relative costs and benefits of potential actions to choose the most appropriate one.
- Active Listening - Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.

Position Type and Expected Hours of Work
This is a part-time position with a work schedule of generally 6 hours per week. The normal hours would be Wednesdays from 7:45am to 9:45am and 3:45pm to 6:45pm

Required Education/Training and Experience
High School Diploma - or the equivalent (for example, GED)

Physical Demands
Possess the physical ability to perform the duties of the position including, but not limited to, occasional sitting, frequent standing, walking,; the ability to occasionally bend, kneel, climb, twist, stoop, reach, push, pull. The employee is required to react appropriately when hazards are identified.

Work Environment
Normal office environment. Municipal courtroom and interaction with persons who have business with the court.

Equipment Used
Telephone, portable/mobile radio.

Pre-Employment Requirements
Applicants will be required to submit to a pre-employment physical exam and drug screening. Applicants may be fingerprinted and a record check made of local, state or federal authorities. A conviction is not an automatic bar to employment.

Salary and Benefits
Wages are determined by the existing non-represented resolution; this is a part-time non-benefited position.

Other Duties
Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

AAP/EEO Statement
It is the policy of the City of Greenfield not to discriminate unlawfully against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, disability, national origin, creed, marital status, citizenship status, veteran status, membership in the military or national guard, use of a lawful product while off duty, ancestry, sexual orientation, arrest, or conviction record or any other characteristic protected by state or federal law. This policy shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or other compensation; and selection for training, including apprenticeship. This City further agrees to take affirmative action to ensure equal employment opportunities.

Committee: Finance & Human Resources Item Number:

Introduced By: Abby Gorecki, Acting Health Officer

Date Introduced: 05/10/2023

RELATING TO:

Annual partnership agreement between Milwaukee Area Health Education Center and the Greenfield Health Department

SUMMARY:

The Greenfield Health Department has been a partner with the Milwaukee Area Health Education Center (MAHEC) since 2007 related to the placement of undergraduate interns in the department. Students have completed work projects while assigned to the health department, while also getting real-life exposure to local public health. Over the years, this program has allowed many departmental projects get off the ground through research, analysis, or evaluation efforts by students. This work has been invaluable to the department.

This is a continuation of the partnership agreement presented in 2021. While the new agreement will remain in place through August 31, 2027, interns through MAHEC will complete their placement during a one-semester timeframe. The anticipated intern for 2023 Summer will work to support farmers market operations, design and implement an educational campaign around mental health and support environmental health program tasks. This is a full-time internship funded using mini-grant dollars.

A copy of this agreement will be available in the Health Department.

Recommendation: Approve agreement

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER ___

WISCONSIN AHEC
Area Health Education Centers

Community Health Internship Program (CHIP)

Partnership Agreement

This Partnership Agreement is entered into by and between the Board of Regents of the University of Wisconsin System on behalf of the Wisconsin Area Health Education Center ("Wisconsin AHEC") with an address of 750 Highland Avenue, Madison, WI 53705, the Milwaukee Area Health Education Center ("Regional AHEC"), with an address of 1609 W. North Avenue, Suite 202, Milwaukee, WI 53205, and the City of Greenfield Health Department ("CHIP Host Site"), with an address of 7325 W. Forest Home Avenue, Room 104, Greenfield, WI 53220.

WHEREAS, Wisconsin AHEC creates partnerships among local public health departments, community health centers, and community organizations, student interns, and the Wisconsin AHEC Program. The success of the program depends on partners having both an appreciation for the roles they play in the partnership and a commitment to collaborative learning.

WHEREAS, many students participating in CHIP ("Student Interns") benefit from practical learning experiences in real-world settings.

WHEREAS, CHIP Host Site desires to work with Wisconsin AHEC and Regional AHEC to provide practical learning experiences for Student Interns.

CHIP Host Site responsibilities:

- Designate a project or projects to which the Student Intern will be assigned;
- Designate a primary mentor for the Student Intern who will also participate in a mentor orientation;
- Develop a weekly work plan with goals and objectives to guide the Student Intern in their activities;
- Excuse the Student Intern for their regular engagement in didactic and reflection work with Wisconsin AHEC and fellow Student Interns;
- Provide opportunities for shadowing and other experiences to allow Student Interns to gain a broad understanding of the roles and responsibilities of local organizations;
- Provide regular opportunities for the Student Intern to receive guidance and feedback;
- Immediately notify Wisconsin AHEC in the event Host Site suspends, or wishes to terminate any Student Intern's participation in CHIP, and make reasonable efforts with Wisconsin AHEC to resolve the matter;
- Provide an adequate work environment (including computer, space, supplies, access to relevant tools and resources, etc.) for the Student Intern to effectively carry out their duties;
- Approve Student Intern weekly action plan, if applicable;
- Provide mileage reimbursement to Student Intern for work-related travel (this does not include travel to and from work each day or required AHEC meetings);
- Provide CHIP Host Site specific required items (for example: additional background checks, immunizations, TB skin tests) at no charge to the Student Intern;
- Evaluate CHIP in collaboration with Wisconsin AHEC and Student Interns;
- Provide WI AHEC with copy of CHIP Host Site's COVID safety protocols, if applicable.

Wisconsin AHEC responsibilities:

- Recruit highly qualified, diverse, health professions student interns;
- Coordinate application process and facilitate matching of interns to positions at CHIP Host Site;
- Develop and coordinate delivery of mentor and student intern orientation and training;
- Grant CHIP Student Interns summer appointments through UW–Madison Human Resources and ensure each Student Intern completes all onboarding requirements;
- Provide tools and templates to support CHIP Host Site support and mentorship of CHIP Student Intern(s);

- Ensure intern(s) receive timely installments of their stipend through UW Madison;
- Provide curriculum for regular engagement meetings with CHIP Student Intern(s);
- Provide programming for an end-of-program celebration for Student Intern(s) and CHIP Host Site;
- Evaluate the internship program in collaboration with Student Interns(s) and CHIP Host Site;

Regional AHEC responsibilities:

- Collaborate with Wisconsin AHEC to match Student Interns to positions at CHIP Host Site;
- Deliver orientation and training for CHIP Host Site mentors and Student Interns;
- Serve as liaison between Student Intern(s) and CHIP Host Site to ensure effective working relationships;
- Develop and coordinate regular opportunities for program partners to learn and dialogue;
- Host regular engagement meetings with Student Intern(s);
- Host end-of-program celebration for Student Intern(s) and CHIP Host Site;

Duration:

This Agreement shall become effective upon signature by the authorized officials and will remain in effect until terminated by either of the partners through written notification to the other. In the absence of mutual agreement by the authorized officials, this Agreement shall end on August 31, 2027.

The parties sign this Agreement in acknowledgment of the terms and conditions that it contains.

For CHIP Host Site:

_____
Abbey Gorecki
Interim Health Officer

_____
Date

For Wisconsin AHEC:

_____
Heidi G. Conrad
Chief Financial Officer
University of Wisconsin School of Medicine and Public Health

_____
Date

For Regional AHEC:

_____
Azure'De Williams
Executive Director

_____
Date

Committee: Common Council Item Number:

Introduced By: Abby Gorecki, Interim Health Officer

Date Introduced: 05/16/2023

RELATING TO:

Contract amendment between the State of Wisconsin Department of Health Services and the Greenfield Health Department related to 2023 Consolidated Contract

SUMMARY:

Consolidated Contract funding continues in 2023 from the Centers for Disease Control and Prevention (CDC) administered through the Wisconsin Department of Health Services.

The purpose of the modification to the Consolidated Grant Agreement is to provide an updated scope of work for Qualitative Data Grant Funding extension and to add new funding for Healthcare Associated Infection work. The total amount of the new funding is $15,000 and will cover staff time and training related to communicable disease outbreak prevention in senior living facilities.

This this a standard state contract for funding.

Recommendation: Approve contract modifications

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER ___

Committee: Common Council Item Number:

Introduced By: Abby Gorecki, Interim Health Officer

Date Introduced: 05/16/2023

RELATING TO:

MOU for new Medical Advisor

SUMMARY:

As of May 19th, the Greenfield Health Department MOU Contract with current Medical Advisor will be terminated. The Board of Health has discussed interest during closed session at the May 11th BOH meeting and will formally approve moving forward with a medical advisor at the Special May 15th BOH.

Aside from the named Medical Advisor, no changes have been made to the MOU currently in place. The MOU will be reviewed annually and renewed every five years. Medical Advisor compensation is $100/hour, and average time commitment will be 4 hours per quarter.

The MOU was not sent to City Attorney for approval since no significant changes have been made.

Recommendation: Approve MOU

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER ___

Committee: Common Council Item Number:

Introduced By: Abby Gorecki, Acting Health Officer

Date Introduced: 05/16/2023

RELATING TO:

Uniform Affiliation agreement between Carroll University and the Greenfield Health Department

SUMMARY:

An addendum is required to update the previous agreement between Carroll University and the City of Greenfield Health Department to be a host site for nursing students. The purpose of this addendum is to update agreement dates. If approved, this agreement would have been effective as of April 10, 2023 and will continue through April 10, 2026 so long as either party does not wish to end sooner.

We anticipate nurse students to assist with FLU and Back-to-school clinics this fall, review clinic policies, coordinate education and conduct practice audits for clinic practices.

Recommendation: Approve agreement

ATTACHMENTS: **KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___**

MOTION ___ OTHER ___

PACKETS FOR WEDNESDAY, 5 / 10 / 2023 FINANCE MEETING

AP DISBURSEMENT SCHEDULES:

AP CHECKS	4/28/2023	$	832,368.05
AP CHECK	5/5/2023	$	449,125.48
WIRE TRANSFERS - APRIL 2023		$	4,893,722.13
	TOTAL	$	6,175,215.66

CC: PAULA

CC: FINANCE FOLDER

LOCAL GOVERNMENT INVESTMENT POOL

April 2023 Statement

March Ending Balance		$	29,853,750.49
2 Deposit (s) in April			523,605.52
0 Withdrawal(s) in April			-
April Interest Earnings @ 4.80%			119,612.35
	TOTAL	$	30,496,968.36

April 2023
INVESTMENTS

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	$2,485,626.26	12/31/2001	variable		$102.15	21901270
Ehlers Investment Partners X-2055705 GRD GEN INV	$6,557,358.45	12/9/2014	variable			
Ehlers Investment Partners X- GRD 2021A INV	$179,504.62					
Ehlers Investment Partners X- GRD 2021B	$743,503.03	7/1/2021	variable			
Ehlers Investment Partnes X - ARPA	$3,136,659.61					
Ehlers Investment Partnes X - 2022A	$1,799,881.98					
Associated Bank Investments	$6,315,109.32	3/15/2022	variable			
Totals	$21,217,643.27				$102.15	